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City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, March 19, 2002 **10:00 AM** **Legislative Chamber**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:06 a.m.

020371 **[Adoption of Board of Supervisors 2002 Budget Process]**

Supervisors Maxwell, Peskin, Ammiano, McGoldrick, Newsom

Resolution adopting the San Francisco Board of Supervisors' 2002 Budget Process.

3/4/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the March 19, 2002 meeting.

Heard in Committee. Speakers: Supervisor Ammiano; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Peskin; Wade Crowfoot, Supervisor Peskin's Aide; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Harvey Rose, Budget Analyst; Elaine Forbes, Legislative Analyst; John Bardis; Glynn Washington; Margaret Brodkin, Coleman Advocates; Steve Bingham; Chris Mattey, Local 250; Supervisor Yee; Ted Lakey, Deputy City Attorney.

Supervisor McGoldrick request to be added as co-sponsor.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020384 **[City's 3-Year Budget Projection]**

Supervisor Peskin

Hearing regarding the City's 3-year Budget Projection, and respectfully requests the Controller and the Mayor's Budget Director to brief the Budget Committee on this projection.

3/4/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Peskin; Ed Harrington, Controller; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; John Bardis; Steven Bingham; Harvey Rose, Budget Analyst.

FILED by the following vote:

Ayes: 3 - Maxwell, Peskin, McGoldrick
Absent: 2 - Yee, Ammiano

ADJOURNMENT

The meeting adjourned at 12:00 p.m.

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City and County of San Francisc
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, April 09, 2002 **10:00 AM** **Legislative Chamber - Second Floor**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

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Meeting Convened

The meeting convened at 10:12 a.m.

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Roberts, SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget; Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program. Continued to April 16, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020506 **[Departmental Budget Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets:

SUBMITTED DEPARTMENTS: Administrative Services, Administrative Services-Animal Care and Control, Assessor/Recorder, Controller, Civil Service Commission, Administrative Services-Office of Contract Administration, Retirement System, Treasurer/Tax Collector.
DEPARTMENTAL PRESENTATIONS: Board of Supervisors, City Attorney, Ethics Commission, Human Resources, Mayor's Office, Business and Economic Development.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Maxwell; Supervisor Peskin; Ryan Brooks, Director, Administrative Services; Ed Harrington, Controller; Doris Ward, Assessor; John Scott, Assistant Assessor; Greg Diaz; Herb Meilberger, Retirement Board; Claire Murphy, Executive Director, Retirement System; Gloria L. Young, Clerk of the Board; Suparvisor Ammiano; Supervisor Yee; Supervisor McGoldrick; Steve Kawa, Deputy Chief of Staff, Mayor's Office; Dennis Herrera, City Attorney; Ben Rosenfield, Mayor's Budget Office; Kim Manolius, Deputy City Attorney; Jenny Vida, Executive Director, Ethics Commission; Andrea Gourdine, Director, Human Resources; Kate Favetti, Executive Officer, Civil Service Commission; Jean Thomas; David Novogrodsky, Local 21; Lemon Abrams, Director, Office of Business and Economic Development; Eddie Philips; Debra Newman, Budget Analyst's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 3:45 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, April 16, 2002 | **10:00 AM** | **City Hall, Room 263**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:13 a.m.

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

4/9/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Roberts, SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget; Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program.
Continued to April 16, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney; Supervisor McGoldrick; Supervisor Yee; Elaine Forbes, Legislative Analyst; Debra Newman, Budget Analyst's Office; Gerald Roberts, SHEC; Supervisor Maxwell.
Continued to April 23, 2002.

CONTINUED by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

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020574 **[April 16, 2002 Preliminary Budget Committee Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets to be scheduled for April 16, 2002 meeting:

SUBMITTED DEPARTMENTS: Administrative Services-Consumer Assurance; Telecommunications & Information Services.
DEPARTMENTAL PRESENTATIONS: Department of Public Works; Port; Public Utilities Commission (Clean Water, Hetch Hetchy, Light, Heat and Power, Water Department).

4/8/02. RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Maxwell; David Frieders, Director, Department of Consumer Assurance; Ben Rosenfield, Mayor's Budget Office; Denise Brady, Deputy Director, Department of Telecommunications and Information Services; Supervisor Yee; Supervisor Ammiano; Adam Van de Water, Legislative Analyst; Supervisor McGoldrick; Edwin Lee, Director, Department of Public Works; Tina Olson, Department of Public Works; Supervisor Peskin; Richard Altman; Brenda Altman, Friends of the Urban Forest; Milton Marks, III; Fran Martin; Catherine Sneed, The Garden Project; Elliott Donnoly, TAB; William F. Wilson; Sara Mogel; Doug Wong, Executive Director, Port; Joel Robinson, Director, Administrative Services, Port; Peter Daly, Maritime Manager, Port; Peg Stevenson, Controller's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 3:50 p.m.

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City and County of San Francisc
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, April 23, 2002 | **10:00 AM** | **City Hall, Room 263**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

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Meeting Convened

The meeting convened at 10:15 a.m.

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

4/9/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Robbins, SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget; Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program.
Continued to April 16, 2002.

4/16/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney; Supervisor McGoldrick; Supervisor Yee; Elaine Forbes, Legislative Analyst; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; Supervisor Maxwell.
Continued to April 23, 2002.

Heard in Committee. Speakers: Supervisor Maxwell; Supervisor Peskin; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office.
Continued to April 30, 2002.

CONTINUED by the following vote:
Ayes: 4 - Maxwell, Peskin, Yee, McGoldrick
Absent: 1 - Ammiano

020610 **[April 23, 2002 Hearing on Budget Analyst and Legislative Analyst Reports]**

Supervisor Maxwell

Hearing at the April 23, 2002 meeting of the Budget Committee on the budget reports prepared by the Budget Analyst and the Office of the Legislative Analyst.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Gabriel Cabrera, Legislative Analyst; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; John Bardis.
Continued to April 30, 2002.

CONTINUED by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020575 **[April 23, 2002 Preliminary Budget Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets to be scheduled for April 23, 2002 meeting:

SUBMITTED DEPARTMENTS: Child Support Services, Rent Arbitration Board, Department of the Status of Women.

DEPARTMENTAL PRESENTATIONS: Redevelopment Agency, Public Library, Elections, Recreation and Park, City Planning,

4/8/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Milton Hyams, Director, Child Support Services; Supervisor Yee; Karen Roy, Director of Finance, Child Support Services; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Peskin; Joe Grubb, Executive Director, Rent Board; Rosario Navarrette. Interim Executive Director, Department on Status of Women; Supervisor Peskin; Terence Peneda, Accountant, Department on Status of Women; Sonia Melara, Arriba Juntos; Ken Theisen, Bay Area Legal Aid; Charise; Rachel West; Beverly Upton; Gabrielle Selden, Bay Area Legal Aid; Nina Jusue, S. F. Women Against Rape; Beckie Masaki; Sara Woods, Mary Elizabeth Inn; Gloria Tang, Jennifer; Mammie Ho, Prenatal Women's Services; Marsha Rosen, Executive Director, Redevelopment Agency; Richard Marquez, 6th Street Agenda; James Collins, Chair Tenant Association, Plaza Hotel; Olivia Malabuyo, Bindiestiff Studio; John Overling, TODCO; Susan Hildreth, City Librarian; George Nichols, Finance Officer, Library; Peter Warfield; Jessie Martinez, Legislative Analyst; Elizabeth Goldstein, General Manager, Recreation and Park Department; Linda Hunter, Neighborhood Parks Council; Carrie Wonzer, Treasure Island; Elaine Molinari; Elaine Forbes, Legislative Analyst; Gerald Green, Director of Planning; Lois Scott; John Bardis.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Maxwell, Peskin, Ammiano, McGoldrick
Absent: 1 - Yee

ADJOURNMENT

The meeting adjourned at 5:17 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, April 30, 2002 | **10:00 AM** | **Legislative Chamber**

Special Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

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Meeting Convened

The meeting convened at 10:08 a.m.

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

4/9/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Robbins, SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget; Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program.
Continued to April 16, 2002.

4/16/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney; Supervisor McGoldrick; Supervisor Yee; Elaine Forbes, Legislative Analyst; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; Supervisor Maxwell.
Continued to April 23, 2002.

4/23/02, CONTINUED. Heard in Committee. Speakers: Supervisor Maxwell; Supervisor Peskin; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office.
Continued to April 30, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Peskin; Supervisor Maxwell; Supervisor McGoldrick; Gerald Robbins, SHEC. Continued to May 7, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020610 **[Hearing on Budget Analyst and Legislative Analyst Reports]**

Supervisor Maxwell

Hearing of the Budget Committee on the budget reports prepared by the Budget Analyst and the Office of the Legislative Analyst.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

4/23/02, CONTINUED. Heard in Committee. Speakers: Gabriel Cabrera, Legislative Analyst; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; John Bardis.
Continued to April 30, 2002.

Heard in Committee. Speakers: Jesse Martinez, Legislative Analyst; Ken Bruce, Budget Analyst; Belinda Brook; Martin; Karen, Haight Ashbury Free Clinic; Abdalla Megahed; Temple, Oshun Center for Women; Rev. Davis; Myra Fields; Hasaun; David Mitchell, Self-Help; Arastar Morados; Donnetta West; Female, Oshun Center; Monette Goodroad; Vicki Smith; Male; Supervisor Peskin; Supervisor McGoldrick. Continued to May 7, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020609 **[April 30, 2002 Preliminary Budget Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets:

DEPARTMENTAL PRESENTATIONS: Police (including the Office of Citizen Complaints and Taxi Commission), Sheriff, District Attorney, Juvenile Probation, Public Defender.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Maxwell; Elaine Forbes, Legislative Analyst; Captain John Goldberg, Fiscal Division, Police Department; Supervisor Ammiano; Supervisor McGoldrick; Ken Bruce, Budget Analyst's Office; Supervisor Yee; Earl Sander, Assistant Chief, Police Department; Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Abdalla Megahed; Helynne Brooke, Mental Health Board; Meisha Irizarry; Samantha Liapes, Director, Bay Area Police Watch; Margaret Brodkin, Coleman Advocates; Ntanya Lee; Francisco DeCosta; Michael Hennessey, Sheriff; Katie Petrucione, Mayor's Office; Terence Hallinan, District Attorney; Tim Salard, District Attorney's Office; Judith Garvey; Mike Menesini; Harriet Serlano; Abdalla Megahed; Diane Rose; Pat Tinker; Kimiko Burton, Public Defender; Jeff Adachi; Jan Lucklander; Steven Gale; Sujung Kim; Linda Colefax; Roberto Baptista; Will Moss; Gary Anoai.; Phoenix Streets; Gabriel Cabrera, Legislative Analyst; Jesse Williams, Jr., Chief Probation Officer, Juvenile Probation Department; Edward Lopatin, Director, Finance & Administration, Juvenile Probation Department; Monique Moyer, Mayor's Office of Finance; Maraya Massin-Levey; Kawana Yancy; Nicole Derse, Youth Commission; Male; Margaret Brodkin, Coleman Advocates; Rodney Talmage; Mr. Hale; Jacob Smith, Bayview Hunter's Point Foundation.

Supervisor Peskin was absent for the final vote.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Maxwell, Yee, Ammiano, McGoldrick
Absent: 1 - Peskin

ADJOURNMENT

Meeting adjourned at 6:20 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Tuesday, May 07, 2002 **10:00 AM** **Legislative Chamber**

Special Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:13 a.m.

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

4/9/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Robbins, SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget; Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program.
Continued to April 16, 2002.

4/16/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney; Supervisor McGoldrick; Supervisor Yee; Elaine Forbes, Legislative Analyst; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; Supervisor Maxwell.
Continued to April 23, 2002.

4/23/02, CONTINUED. Heard in Committee. Speakers: Supervisor Maxwell; Supervisor Peskin; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office.
Continued to April 30, 2002.

4/30/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Peskin; Supervisor Maxwell; Supervisor McGoldrick; Gerald Robbins, SHEC.
Continued to May 7, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Maxwell. Continued to May 14, 2002.

CONTINUED by the following vote:

Ayes: 4 - Maxwell, Peskin, Yee, Ammiano
Absent: 1 - McGoldrick

020610 **[Hearing on Budget Analyst and Legislative Analyst Reports]**

Supervisor Maxwell

Hearing of the Budget Committee on the budget reports prepared by the Budget Analyst and the Office of the Legislative Analyst.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

4/23/02, CONTINUED. Heard in Committee. Speakers: Gabriel Cabrera, Legislative Analyst; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; John Bardis.
Continued to April 30, 2002.

4/30/02, CONTINUED. Heard in Committee. Speakers: Jesse Martinez, Legislative Analyst; Ken Bruce, Budget Analyst; Belinda Brook; Martin; Karen, Haight Ashbury Free Clinic; Abdalla Megahed; Temple, Oshun Center for Women; Rev. Davis; Myra Fields; Hasaun; David Mitchell, Self-Help; Arastar Morados; Donnetta West; Female, Oshun Center; Monette Goodroad; Vicki Smith; Male; Supervisor Peskin; Supervisor McGoldrick.
Continued to May 7, 2002.

Heard in Committee. Speakers: Adam Van Water, Legislative Analysis; Debra Newman, Budget Analyst's Office; Supervisor Maxwell.
Continued to May 14, 2002.

CONTINUED by the following vote:

Ayes: 3 - Maxwell, Peskin, Ammiano
Absent: 2 - Yee, McGoldrick

020699 **[May 7, 2002 Preliminary Budget Hearings]**
Supervisor Maxwell
Hearings on the following departments' Preliminary Budgets:

DEPARTMENTAL PRESENTATIONS: Children and Families Commission, Children, Youth and Their Families, Aging and Adult Services, Human Services, Public Health.
4/29/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Dr. Mitchell Katz, Director of Health; Dr. Edward Chow, President, Health Commission; Supervisor Daly; Supervisor Ammiano; Supervisor Maxwell; Trent Rhorer, Executive Director, Human Services Department; Dr. William Flynn; Philip Friedman, Geriatric Services West; Jeanne Underwood; Mary Gray; Marie Wrend, Director, Day Treatment Center; Dr. Talmadge King, Chair, Department of Medicine, SFGH; Dr. Robert Lull, President, S. F. Medical Society; Angela Chew, Chinatown Collaborative; Mr. Wong; Rosco Hawkins, St. Anthonys; Esther Chavez, Tenderloin Self-Help; Jackie Jenks, Hospitality House; Male; Donald Turner; Elana Galanta; Luther Richert; Charles Barr; Malik Looper, Goodwill; James Martin; Ernest Edwards; Barbara Brown; Ron Mobley; Male; Female; Tim Lewis; Paul Ash, Executive Director, Food Bank; Dr. Stephen Shochet, Pediatrics, SFGH; Dr. Joseph Kim; Dr. Maureen Su; Dr. Tracy McMahan; Dr. Grace Chang; Manuel Sanchez, Shanti; Bob Rybieki, Executive Director, Shanti; Alana King; Erin Kain, Local 9119; Jo Robinson, Jail Psychiatric Services; Supervisor Yee; Jackie Nelson, Nurse, S. F. Jails; Rick Spear, Executive Director, Children, Youth and Families Commission; Supervisor Peskin; Brenda Lopez, Director, Children, Youth and Families Department; Supervisor Maxwell; Joe Wilson; Coleman Advocates; Peg Stevenson, Controller's Office; Yalanda Jenkins, Starting Point; Mai Mai Ho, Asian Parinatal Network; Susanne Kwan; Female; Maria Luz Torre, Parent Voices; Susan; Natalie Brutto, Childcare Planning Council; M.F. Chester Palesoo, SCDC; Margaret Dunlap; Jesse Arreguin, Youth Commission; Mr. Gomez; Sandra Nathan, Executive Director, Department of Aging and Adult Services; Lawrence Ross, Fiscal Officer, Department of Aging and Adult Services; Taylor Emerson, Mayor's Office of Finance; Vera Haile, Commission on Aging; Abdalla Megahed; Margaret Baren, IHSS Consortium; Lionel Sandiford, Senior Action Network; James Pye, Senior Central #2; Ray del Portillo; Marjorie Stern; Veney Zomora; Rosario Carrion-DiRicco; Mike DeNunzio; Cathy Russo; Carolin Divine; Kevin, Immigration Attorney; Bruce Livingston; Louisa, Veteran Equity Center; Sandi Mori; Mr. Pon; Female; Nancy Brenan, Institute on Aging; Valerie Vella; Marie, Planning for the Elders; Jim Illick, Project Open Hand; Debra Howell; Tracey; Vincent Leagal, Ombudsman; Dr. George Davis; Male.

CONTINUED TO CALL OF THE CHAIR by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 4:00 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, May 14, 2002 **10:00 AM** **Legislative Chamber**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:10 a.m.

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

4/9/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Robbins. SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget, Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program.
Continued to April 16, 2002.

4/16/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney; Supervisor McGoldrick; Supervisor Yee; Elaine Forbes, Legislative Analyst; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; Supervisor Maxwell.
Continued to April 23, 2002.

4/23/02, CONTINUED. Heard in Committee. Speakers: Supervisor Maxwell; Supervisor Peskin; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office.
Continued to April 30, 2002.

4/30/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Peskin; Supervisor Maxwell; Supervisor McGoldrick; Gerald Robbins, SHEC.
Continued to May 7, 2002.

5/7/02, CONTINUED Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Maxwell.
Continued to May 14, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor McGoldrick; Gerald Robbins, SHEC.
Continued to May 21, 2002.

CONTINUED by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

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020610 **[Hearing on Budget Analyst and Legislative Analyst Reports]**

Supervisor Maxwell

Hearing of the Budget Committee on the budget reports prepared by the Budget Analyst and the Office of the Legislative Analyst.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

4/23/02, CONTINUED. Heard in Committee. Speakers: Gabriel Cabrera, Legislative Analyst; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; John Bardis.
Continued to April 30, 2002

4/30/02, CONTINUED. Heard in Committee. Speakers: Jesse Martinez, Legislative Analyst; Ken Bruce, Budget Analyst; Belinda Brook; Martin; Karen, Haight Ashbury Free Clinic; Abdalla Megahed; Temple, Oshun Center for Women; Rev. Davis; Myra Fields; Hasaun; David Mitchell, Self-Help; Arastar Morados; Donnetta West; Female, Oshun Center; Monette Goodroad; Vicki Smith; Male; Supervisor Peskin; Supervisor McGoldrick.
Continued to May 7, 2002.

5/7/02, CONTINUED. Heard in Committee. Speakers: Adam Van Water, Legislative Analysis; Debra Newman, Budget Analyst's Office; Supervisor Maxwell.
Continued to May 14, 2002.

Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Supervisor McGoldrick; Supervisor Peskin; Supervisor Yee; Ken Bruce, Budget Analyst's Office; Ted Lakey, Deputy City Attorney; Supervisor Ammiano; Ed Harrington, Controller; Debra Newman, Budget Analyst's Office; John Bardis; Gerald Robbins, SHEC; Daryl Duarte; Debra; Nancy Wuerfel; Anthony Montoya; Abdalla Megahed.
Continued to May 21, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020743 **[Budget Review]**

Supervisor Peskin

Hearing to discuss the Budget Committee's instructions to the Board's Budget Analyst regarding its upcoming June budget review.

The hearing will address (1) Supervisor Peskin's request for more detailed examination and recommendations regarding positions, whether vacant or filled; (2) Budgetary proposals raised by the Budget Committee that have fiscal implications in next year's budget; (3) A possible threshold under which the most minor departments would not be reviewed in detail by the Budget Analyst's Office in order to prioritize analysis of larger departments; and (4) Any other specific directions for budget review.

5/6/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Peskin; Supervisor McGoldrick; Supervisor Yee; Debra Newman, Budget Analyst's Office; Supervisor Maxwell.

FILED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020611 **[May 14, 2002 Hearing on Departmental Capital Budgets for 2002-03]**

Supervisor Maxwell

Hearing to consider departmental capital budgets for fiscal year 2002-03.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

Continued to May 21, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020698 **[May 14, 2002 Preliminary Budget Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets:

SUBMITTED DEPARTMENT: Board of Appeals.
DEPARTMENTAL PRESENTATIONS: Airport Commission, Building Inspection. Emergency Communications.

4/29/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Robert Feldman, Board of Appeals; Supervisor McGoldrick; Supervisor Peskin; John L. Martin, Airport Director; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney; Karen Skelton; Supervisor Yee; Supervisor Maxwell; Debra Newman; Steuart Sunshine; Adballa Megahed; Mary Griffin; John Bardis; Ernestine Weiss; Ileen Bonkin; Peter; Pat Lackey, Local 22; Tim Paulson; Stan Warren; Derek Blackwell; Lee Blitch, Chamber of Commerce; Alan Wayne, United Airlines; Richard Zimmerman; Ellen Blair, Save the Bay; Jim, Carpenters Union; Eric; Michelle Moss; Maney Flores; Arthur Feinstein; David Lewis, Executive Director, Save the Bay; Jim Salinas; Michael, Sierra Club; Nancy Wuerfel; Frank Chiu, Director, Department of Building Inspection; Amy Lee, BBI; Peg Stevenson, Controller's Office; Thera Bradshaw, Executive Director, Emergency Communications Department; Anne Okubo, Financial Officer, Emergency Communications Department.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 5:03 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Tuesday, May 14, 2002 **3:30 PM** **Legislative Chamber**

Special Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 3:40 p.m.

020768 **[PUC Capital Improvement Program for Water and Clean Water]**
Supervisor Ammiano
Hearing to consider the San Francisco Public Utilities Commission and its Capital Improvement program for Water and Clean Water.
5/13/02, RECEIVED AND ASSIGNED to Budget Committee.
The meeting was recessed to Thursday, May 16, 2002 at 3:30 p.m.
MEETING RECESSED by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting recessed at 3:43 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Thursday, May 16, 2002 **3:30 PM** **Legislative Chamber**

Recessed Meeting

Members Present: Sophie Maxwell, Tom Ammiano, Jake McGoldrick.

Members Absent: Aaron Peskin, Leland Y. Yee.

Meeting Convened

The meeting convened at 3:41 p.m.

REGULAR AGENDA

020768 **[PUC Capital Improvement Program for Water and Clean Water]**

Supervisor Ammiano

Hearing to consider the San Francisco Public Utilities Commission and its Capital Improvement program for Water and Clean Water.

5/13/02, RECEIVED AND ASSIGNED to Budget Committee.

5/14/02, MEETING RECESSED. The meeting was recessed to Thursday, May 16, 2002 at 3:30 p.m.

Heard in Committee. Speakers: Supervisor Ammiano; Supervisor McGoldrick; Supervisor Maxwell; Pat Martel, General Manager, Public Utilities Commission; Ed Harrington, Controller; Honorable Willie Brown, Mayor of San Francisco; Ken Bruce, Budget Analyst's Office; Edward Hadder; Don Achenberger, Green Party; John Rizzo, Sierra Club; Jeff Armmer, Alliance for a Clean Waterfront; Jared Blumenfeld, Director, Department of the Environment.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Maxwell, Ammiano, McGoldrick
Absent: 2 - Peskin, Yee

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ADJOURNMENT

The meeting adjourned at 4:51 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA
94102-4689

Tuesday, May 21, 2002 **10:00 AM** **Legislative Chamber**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:12 a.m.

REGULAR AGENDA

020505 **[Mayor's April 1st Budget Submission]**

Supervisor Maxwell

Hearing on the Mayor's April 1st preliminary budget submission to the Board of Supervisors.

3/25/02, RECEIVED AND ASSIGNED to Budget Committee.

4/9/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office, Supervisor Yee; Supervisor Peskin; Supervisor Ammiano; Supervisor McGoldrick; Ed Harrington, Controller; Supervisor Maxwell; Margaret Brodkin, Coleman Advocates for Children; Bruce Allison; John Bardis; Gerald Robbins, SHEC; John Alvolos, Coleman Advocates; Michael Lyon, Peoples Budget; Sally Bookman, Nurse, SFGH; Jackie Janks, Hospitality House; Miguel Woodenings, People's Defense Collaborate; Rebecca, Prenatal Homeless Program.
Continued to April 16, 2002.

4/16/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney; Supervisor McGoldrick; Supervisor Yee; Elaine Forbes, Legislative Analyst; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; Supervisor Maxwell.
Continued to April 23, 2002.

4/23/02, CONTINUED. Heard in Committee. Speakers: Supervisor Maxwell; Supervisor Peskin; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office.
Continued to April 30, 2002.

4/30/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Peskin; Supervisor Maxwell; Supervisor McGoldrick; Gerald Robbins, SHEC.
Continued to May 7, 2002.

5/7/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Maxwell.
Continued to May 14, 2002.

5/14/02, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor McGoldrick; Gerald Robbins, SHEC.
Continued to May 21, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Ed Harrington, Controller; Supervisor McGoldrick; Supervisor Maxwell.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020610 **[Hearing on Budget Analyst and Legislative Analyst Reports]**

Supervisor Maxwell

Hearing of the Budget Committee on the budget reports prepared by the Budget Analyst and the Office of the Legislative Analyst.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

4/23/02, CONTINUED. Heard in Committee. Speakers: Gabriel Cabrera, Legislative Analyst; Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Debra Newman, Budget Analyst's Office; Gerald Robbins, SHEC; John Bardis.
Continued to April 30, 2002.

4/30/02, CONTINUED. Heard in Committee. Speakers: Jesse Martinez, Legislative Analyst; Ken Bruce, Budget Analyst; Belinda Brook; Martin; Karen, Haight Ashbury Free Clinic; Abdalla Megahed; Temple, Oshun Center for Women; Rev. Davis; Myra Fields; Hasaun; David Mitchell, Self-Help; Arastar Morados; Donnetta West; Female, Oshun Center; Monette Goodroad; Vicki Smith; Male; Supervisor Peskin; Supervisor McGoldrick.
Continued to May 7, 2002.

5/7/02, CONTINUED. Heard in Committee. Speakers: Adam Van Water, Legislative Analysis; Debra Newman, Budget Analyst's Office; Supervisor Maxwell.
Continued to May 14, 2002.

5/14/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Supervisor McGoldrick; Supervisor Peskin; Supervisor Yee; Ken Bruce, Budget Analyst's Office; Ted Lakey, Deputy City Attorney; Supervisor Ammiano; Ed Harrington, Controller; Debra Newman, Budget Analyst's Office; John Bardis; Gerald Robbins, SHEC; Daryl Duarte; Debra; Nancy Wuerfel; Anthony Montoya; Abdalla Megahed.
Continued to May 21, 2002.

Heard in Committee. Speakers: Gabriel Cabrera, Legislative Analyst; Supervisor Peskin; Elaine Forbes, Legislative Analyst; Supervisor McGoldrick; Ed Harrington, Controller; Debra Newman; John Bardis.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020611 **[May 14, 2002 Hearing on Departmental Capital Budgets for 2002-03]**

Supervisor Maxwell

Hearing to consider departmental capital budgets for fiscal year 2002-03.

4/15/02, RECEIVED AND ASSIGNED to Budget Committee.

5/14/02, CONTINUED. Continued to May 21, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor McGoldrick; Supervisor Yee; Kingsley Okereke, Public Utilities Commission; Supervisor Maxwell; Carlos Jacobo, Financial Officer, PUC; John Bardis.

FILED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020697 **[May 21, 2002 Preliminary Budget Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets:

SUBMITTED DEPARTMENTS: Asian Art Museum, Art Commission, Convention Facilities Management, Fine Arts Museum, Law Library, Academy of Sciences, County Education Office, War Memorial, Adult Probation, Medical Examiner, Trial Courts.
DEPARTMENTAL PRESENTATIONS: Environment, Human Rights Commission, Municipal Transportation Agency (MUNI, Parking and Traffic), Fire.

4/29/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Emily Sang, Director, Asian Art Museum; Supervisor Maxwell; Ben Rosenfield, Mayor's Budget Office; Richard Newirth, Director of Cultural Affairs, Art Commission; Supervisor McGoldrick; Supervisor Peskin; Supervisor Yee; Ryan Brooks, Director, Administrative Services; Steve Dykes, Fine Arts Museum; Marsha Bell, Law Library; Allison Brown, Chief Financial Officer, Academy of Science; Supervisor Ammiano; Margaret Kisliuk, County Education; Beth Murray, Director, War Memorial; Peg Stevenson, Controller's Office; Armando Cervantes, Chief Adult Probation Officer; Daniel Lee, Finance Officer, Adult Probation Department; Dr. Boyd Stephens, Chief Medical Examiner; Gordon Park-Li, Executive Officer, Superior Court; Neil Tanaguchi, Financial Officer, Courts; Jared Blumenfeld, Director, Department of Environment; Pamela Levin, Controller's Office; Virginia Harmon, Executive Director, Human Rights Commission; Michael Burns, General Manager, Municipal Railway; Ed Harrington, Controller; David Pilpel; Fred Hamdun, Director, Parking and Traffic; Mario Trevino, Chief, Fire Department; Christine Regan, Fire Department; Jullian Low, Mayor's Budget Office; Richard Pekelney; Supervisor Hall, Chair, Rules and Audit Committee; Supervisor Gonzalez, Vice-Chair, Rules and Audit Committee; Harvey Rose, Budget Analyst; Ken Bruce, Budget Analyst's Office; Steve Foti, Budget Analyst's Office; Chad Jacobs, Deputy City Attorney; Richard Shortall, EMS Chief, Fire Department; Allen Gibson, Budget Analyst's Office; Dr. Marshal Isaacs, Fire Department.
Supervisors Peskin and McGoldrick were present for the hearing but absent for the final vote.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Maxwell, Yee, Ammiano
Absent: 2 - Peskin, McGoldrick

020814 **[May 21, 2002 Preliminary Budget Hearings]**

Supervisor Maxwell

Hearings on the following departments' Preliminary Budgets:
SUBMITTED DEPARTMENTS: Police Department-Office of Citizen Complaints, Taxi Commission.
DEPARTMENTAL PRESENTATIONS: Department of Elections.

5/13/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Donna Medley, Acting Director, Office of Citizen Complaints; Supervisor Peskin; Supervisor Ammiano; Naomi Little, Executive Officer, Taxicab Commission.
Supervisors Peskin and McGoldrick were present for the hearing but absent for the final vote.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Maxwell, Yee, Ammiano
Absent: 2 - Peskin, McGoldrick

ADJOURNMENT

The meeting adjourned at 6:27 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Tuesday, June 04, 2002 **10:00 AM** **Legislative Chamber**

Special Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:13 a.m.

REGULAR AGENDA

020873 **[Hearing on the Mayor's June Budget Submission to the Board of Supervisors]**
Supervisor Maxwell

Presentation on the Mayor's June budget submission to the Board of Supervisors.

5/20/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor Ammiano; Ed Harrington, Controller; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Yee; Supervisor Daly; Phil Arnold, Finance Director, Human Services Department; Margaret Brodkin, Coleman Advocates; John Avalos; Esther Chavez, Tenderloin Self-Help Center; Jackie Jenks, Central City Hospitality House; Mr. Neil; Chris Malley, Local 250; Tanene Allison, Youth Commission; Gerald Robbin.

Continued to June 11, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 12:50 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, June 11, 2002 | **10:00 AM** | **Legislative Chamber**

Regular Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 10:15 a.m.

REGULAR AGENDA

020873 **[June 3, 2002 Hearing on the Mayor's June Budget Submission to the Board of Supervisors] Supervisor Maxwell**

Presentation of the Mayor's June budget submission to the Board of Supervisors.

5/20/02, RECEIVED AND ASSIGNED to Budget Committee.

6/4/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor Ammiano; Ed Harrington, Controller; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Yee; Supervisor Daly; Phil Arnold, Finance Director, Human Services Department; Margaret Brodkin, Coleman Advocates; John Avalos; Esther Chavez, Tenderloin Self-Help Center; Jackie Jenks, Central City Hospitality House; Mr. Neil; Chris Malley, Local 250; Tanene Allison. Youth Commission; Gerald Robbin.
Continued to June 11, 2002.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Ammiano; Supervisor Peskin; David Pilpel; Sean Brooks; Esther Chavez; Bridget; Charles; Timothy; Antoine; Willie.

CONTINUED TO CALL OF THE CHAIR by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

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020954 **[Interim Government Funding, Fiscal Year 2002-03]**

Mayor

Interim Annual Appropriation Ordinance appropriating all estimated receipts and all estimated expenditures for the City and County of San Francisco for fiscal year ending June 30, 2003. (Mayor)

(Fisal impact.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Jenny Vida, Ethics Commission; Paul Melbostad, President, Ethics Commission; Bob Planthold, Vice President, Ethics Commission; Supervisor Yee; Supervisor Ammiano; David Pilpel; Peg Stevenson, Controller's Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney.

Amended to grant an exception for new positions in the Ethics Commission budget and to delete Sections 26C and 26D relating to MTA fare and pass policies; same title.

AMENDED.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020955 **[Interim Public Employment, Fiscal Year 2002-03]**

Interim Annual Salary Ordinance enumerating positions in the Annual Budget and Appropriation Ordinance for the Fiscal Year ending June 30, 2003, continuing, creating or establishing these positions; enumerating and including therein all positions created by Charter or State law for which compensations are paid from City and County funds and appropriated in the Annual Appropriation Ordinance; authorizing appointments or continuation of appointments thereto; specifying and fixing the compensations and work schedules thereof; and authorizing appointments to temporary positions and fixing compensations therefor. (Human Resources Department)

(Fiscal impact.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Jenny Vida, Executive Director, Ethics Commission; Paul Melbastat, President, Ethics Commission; Bob Planthold, Vice President, Ethics Commission; Supervisor Yee; Supervisor Ammiano; David Pilpel; Peg Stevenson, Controller's Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney.

Amended Section 2.1 of the Administrative Provisions to reduce the monthly stipend of $337 to $255.69 for PUC employees working at Hetch Hetchy and Recreation and Park employees assigned to Camp Mather, who are enrolled in City Health Plan #1, if such employees have two or more dependents and reside in a designated area where HMO's are not available; same title.

AMENDED.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020943 **[Redevelopment Agency Budget, Fiscal Year 2002-2003]**

Resolution approving an Interim Budget of the Redevelopment Agency of the City and County of San Francisco for fiscal year 2002-2003. (Redevelopment Agency)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Jenny Vida, Ethics Commission; Paul Melbastat, President, Ethics Commission; Bob Planthold, Vice President, Ethics Commission; Supervisor Yee; Supervisor Ammiano; David Pinpel; Peg Stevenson, Controller's Office; Supervisor Peskin; Ted Lakey, Deputy City Attorney.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 11:50 a.m.

[Budget Analyst Report]
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CITY AND COUNTY OF SAN

BOARD OF SUPERVISORS
BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

June 6, 2002

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TO: Budget Committee

FROM: Budget Analyst

SUBJECT: June 11, 2002 Budget Committee Meeting

Items 2, 3 and 4 - Files 02-0954, 02-0955 and 02-0943

1. The proposed legislation would approve the Interim Annual Appropriation Ordinance (File 02-0954), the Interim Annual Salary Ordinance (File 02-0955) and a resolution approving an Interim Budget for the Redevelopment Agency for Fiscal Year 2002-2003 (File 02-0943).

2. The annual budget process for the City and County requires that the Board of Supervisors approve an Interim Annual Appropriation Ordinance and an Interim Annual Salary Ordinance for Fiscal Year 2002-2003 on or before June 30, 2002. The purpose of these interim ordinances is to provide position and expenditure authorization for the various departments of the City and County during the time that the Budget Committee of the Board of Supervisors is reviewing the Mayor's recommended budget for Fiscal Year 2002-2003. The budget is scheduled to be adopted by the Board of Supervisors on July 22, 2002.

3. The Interim Annual Appropriation Ordinance and Interim Annual Salary Ordinance are based on the Fiscal Year 2002-2003 proposed budget recommendations of the Mayor. Hence, these ordinances include authorization and funding for all programs and program revisions which are included in the Mayor's proposed FY 2002-2003 budget. Each program and program revision will be reviewed in detail during the budget hearings which have been scheduled by the Budget Committee from June 18 through June 27, 2002.

4. The proposed resolution (Item 4, File 02-0943), approving an interim budget for the Redevelopment Agency, provides authority for the Redevelopment Agency to function under the State Community Redevelopment Law for the period from July 1, 2002 until the Redevelopment Agency's budget for FY 2002-2003 is finally approved by the Board of Supervisors, as required by Section 33606 of the State law. Approval of the proposed resolution would not constitute final approval of new positions, program expenditures, or Tax Increment Bonds for FY 2002-2003.

5. As a general policy, in previous years, the Board of Supervisors has not approved new positions and programs during the interim budget period without detailed review unless the Budget Committee and the full Board authorizes exceptions. This general policy has been implemented by instructing the Controller not to certify the availability of funds for new positions, new programs or program expansions during the interim budget period between July 1 and July 31. If an exception is approved by the Board of Supervisors, new positions can be filled effective July 1. Otherwise, new positions will generally not be filled until August 1 of each fiscal year at the earliest.

6. The Administrative Provisions of the Interim Annual Appropriation Ordinance further state that no funds shall be allotted until August 1 for capital improvements and equipment. However, leased equipment is not subject to this provision. In certain cases, specific exceptions to these general policies have been approved by the Board of Supervisors. Exceptions have been based on such factors as new positions and programs that produce revenue or prevent major service deficiencies which would result from delays in filling new positions or starting new programs. Approval of some equipment purchases, for example, could result in cost savings.

7. The Controller has prepared revisions to the Administrative Provisions of the Interim Annual Appropriation Ordinance (AAO) which are discussed below.

- **Section 4.1 Interim Budget Provisions.**

  This Section has been amended to substitute the Board of Supervisors Budget Committee for the Finance Committee with respect to the reservation of funds during the Interim Budget period.

- **Section 7.3 Enterprise Deficits.**

  Section 7.3 states that General Fund subsidies appropriated to Enterprise Funds (i.e. San Francisco General Hospital and Laguna Honda Hospital), that require subsidies to balance their budgets in order to avoid a deficit, shall be expended only to the extent that such subsidies shall not exceed the amount of the deficit, and that any amount not required for the purpose of meeting an Enterprise Fund deficit shall be transferred back to the General Fund at the end of each fiscal year.

  This section would be amended to add the following language:
  Provided, however, that the Board of Supervisors, in the annual budget, may approve appropriating such amounts to fund the activities of the enterprise in the succeeding fiscal year.

  The Mayor's Recommended FY 2002-2003 includes $3,685,000 in surplus General Fund subsidies that would be carried forward from the current, FY 2001-2002 budget in order to balance the proposed SFGH budget for FY

2002-2003. This amendment to Section 7.3 would permit this carryforward and would also authorize such carry forwards in future years.

- **Section 10.1 Positions, Funds, Transfers for Specific Purposes.**

  This section provides that funds for personnel services may be transferred from any legally available source on the recommendation of the department head and approval by the Director of Administrative Services, Board or Commission, for departments under their respective jurisdiction, and on authorization of the Controller with the prior approval of the Human Resources Director for specific purposes. The following subsection has been added:

  (g) The Controller is hereby authorized to transfer any legally available funds to adjust salary and fringe benefit appropriations as required under reclassifications recommended by the Human Resources Director and approved by the Board of Supervisors in implementing the Management Compensation and Classification Plan.

  The Management Compensation and Classification Plan was adopted by the Board of Supervisors on April 15, 2002. This language would permit the Controller to adjust the budget in order to put the plan into effect based on reclassifications made by the Human Resources Director as approved by the Board of Supervisors (see discussion of Section 1.1B of the Administrative Provisions of the Interim Annual Salary Ordinance, below).

- **Section 10.2 Personal Services Contracts.**

  This section has been amended to substitute Professional Services Contracts for the term Personal Services Contracts.

- **Section 11.18 Aging Grants.**

  The term Commission on Aging and Adult Services replaces the term Commission on Aging.

- **Section 12.8 Municipal Transportation Agency.**

  This section has been amended to include the Parking and Traffic function (i.e., the Department of Parking and Traffic) for FY 2002-2003 as required by the Charter, since the Department of Parking and Traffic is under the Municipal Transportation Agency effective July 1, 2002.

- **Section 12.12 Closure of Special Funds.**

This section has been used in prior years to specifically enumerate Special Funds that would be eliminated, and closed out, during the fiscal year. In FY 2001-2002, the Annual Appropriation Ordinance deleted three such special funds.

Section 12.12 would be amended to state as follows:

In accordance with Administrative Code Section 10.100-1(d), if there has been no expenditure activity for the past two fiscal years, a special fund should be closed and repealed. The Controller is hereby authorized and directed to close such funds, consistent with the budgetary and fiscal provisions of the Charter.

The amended language would provide the Controller with the authority to close a special fund as soon as it met the criteria stated above, without specifically enumerating such funds in the Annual Appropriation Ordinance each year.

- **Section 15. Departments.**

The following subsection would be added:

(i) There shall be a Taxi Commission. The Mayor shall appoint and may remove at his or her pleasure a Director of the Taxi Commission to administer the Department. The Department shall have such duties as are assigned by the Mayor or by ordinance.

The Taxi Commission has been included in the Mayor's Recommended Budget for FY 2002-2003 as a separate department in accordance with . Charter Section 4.133 which created the Taxi Commission. Previously, the Taxi Program was included as a special fund program within the Police Department's budget.

8. The proposed revisions to the Administrative Provisions of the Interim Annual Salary Ordinance (ASO), as submitted by the Human Resources Department, are described below:

- **Section 1.1B** was amended in FY 2001-2002 to provide that the Human Resources Director is authorized to make the allocation of positions to classifications within the Management Classification/Compensation Plan (MCCP) provided the rate of pay is the same or less than the current pay for such positions. If the Board of Supervisors does not approve the

proposed salary schedule for MCCP, then positions will be restored to their original budgeted class. This Section would be amended to remove the final sentence: "If the Board does not approve the proposed salary schedule for MCCP, then positions will be restored to their original budgeted class" since the Board of Supervisors previously approved the MCCP on April 15, 2002.

- **Section 2.1** was revised in FY 2001-2002 to state that a monthly stipend of $132.00 would be provided for Public Utilities Commission (PUC) employees working at Hetch Hetchy and Recreation and Park employees assigned to Camp Mather, who are enrolled in City Health Plan #1, if they have two or more dependents and reside in a designated area where HMO's are not available. The $132.00 stipend would be increased to $337.00 monthly under the proposed Interim AAO. This proposed amendment is to conform to existing Memoranda of Understanding.

  According to Mr. Geoff Rothman of DHR, this provision results from negotiations. The intent of Section 2.1 according to Mr. Rothman is to reimburse PUC and Recreation and Park Department employees working at Hetch Hetchy and Camp Mather (both in Tuolumne County where no Health Maintenance Organization is available) for 75 percent of the difference in the employees' cost for monthly health coverage based on the difference in cost for City Health Plan 1 over Kaiser, for employees with two or more dependents.

  The Budget Analyst has reviewed this cost difference and found that, based on rates adopted by the Board of Supervisors in April of 2002 (File 02-0390), the difference in rates is $340.92 per month ($774.81 for City Health Plan 1 and $433.89 for Kaiser). Therefore, 75 percent of this difference is $255.69 monthly, not $337.00 monthly as stated in the proposed Interim Annual Salary Ordinance.

  The Budget Analyst recommends that the proposed stipend of $337.00 per month in this Section be amended to a monthly stipend of $255.69.

- **Section 2.3** was added in FY 2002-2003 to authorize the appropriation of $300,000 for the adjustment of wage rates of Emergency Communication Dispatch positions, following meet and confer and upon ratification and approval of the Board of Supervisors. These funds were added to the City's General Fund Salary and Benefits Reserve. According to Ms. Pamela Levin of the Controller's Office, the full amount of this reserve was expended to provide a five percent salary adjustment for Emergency Communications Dispatchers at salary step 3 or above. Therefore, this Section would be eliminated from the proposed Interim Annual Salary Ordinance as the necessary actions have already been implemented.

- **Section 3.3** - Explanation of Position Indicators, would be amended to conform to technical budget instructions of the Controller which designate positions as new, existing, grant funded, etc.

9. In past years, the Mayor's recommended Interim Annual Appropriation Ordinance and the Interim Annual Salary Ordinance have, in general, been routinely approved by the Board of Supervisors, with the exception of new positions and new programs, capital improvements and equipment, as noted above.

10. In accordance with the Fiscal Year 2002-2003 Budget Calendar, the Interim Annual Appropriation Ordinance and the Interim Annual Salary Ordinance are scheduled to be passed on first reading at the June 17, 2003 meeting of the Board of Supervisors. Final passage of these ordinances is scheduled for June 24, 2002.

11. The Budget Analyst has previously been advised by Mr. Burke Delventhal of the City Attorney's Office that the Board of Supervisors is required to approve an Interim Annual Appropriation Ordinance and an Interim Annual Salary Ordinance (and therefore the Interim Budget). Mr. Delventhal has further advised the Budget Analyst that if these ordinances are not approved by the Board of Supervisors by June 30, the Controller will no longer have authority to issue payroll warrants to City and County employees or to issue other warrants to pay for any other City and County services.

Mr. Harrington has previously advised the Budget Analyst that he concurs with the opinion of Mr. Delventhal. The Controller would cease to issue any further City and County warrants unless the Board of Supervisors approves an Interim Annual Appropriation Ordinance and Interim Annual Salary Ordinance (the Interim Budget) by June 30.

12. The Mayor's Office has recommended the following exceptions to the FY 2002-2003 Interim Annual Appropriation Ordinance in order authorize the Ethics Commission to fill a total of 4.8 FTE permanent new positions effective July 1, 2002 prior to the final adoption of the Annual Appropriation Ordinance by the Board of Supervisors on July 29, 2002. A letter requesting the Interim Exception for the Ethics was transmitted to the Board of Supervisors on Monday, June 3, 2002. The positions requested are shown below with the explanation for the requested exceptions provided by the Mayor's Office.

Ethics Commission

FTE	Class	Title	Annual Salary at Top Step	Fiscal Year 2002-2003 Total Salary Cost
2.00	1426	Senior Clerk	$45,890	$91,780
1.00	1654	Principal Accountant	68,432	68,432
.80	1820	Junior Administrative Analyst	49,504	39,603
1.00	1823	Senior Administrative Analyst	72,800	72,800
4.8	Total Positions			$ 272,615

The Ethics Commission has been charged with implementing Proposition O, a measure mandating the creation of an Elections Campaign Fund to provide public financing for candidates for the Board of Supervisors. The November 2002 election will be the first election to incorporate Proposition O's public campaign financing. The Ethics Commission reports that it must hire staff at the start of the fiscal year to implement Proposition O in a timely fashion.

One 1426 Senior Clerk, one 1654 Principal Accountant (Public Finance Auditor) and one 1823 Senior Administrative Analyst (Director of Program) currently exist in the Department's budget, funded with temporary salaries. This subject request for an exception to the FY 2002-2003 Interim Annual Appropriation Ordinance would make these three positions permanent and would add two (1.8 FTEs) additional new permanent positions, resulting in a total of 4.8 permanent new positions all of which the Ethics Commission is requesting to be filled as of July 1, 2002. The requested positions will provide clerical, accounting and analytical services to the Ethics Commission. The staff will work to create a system for judging eligibility for candidates for City elected offices to receive public financing from the City and for the related disbursement of the public financing funds, and for tracking and auditing of the public resources allocated to candidates.

As noted above, the Ethics Commission has already hired three of the requested 4.8 FTE positions as temporary positions. Therefore, the Budget Analyst recommends that these three already filled positions continue as temporary positions until October 1, 2002. At that time, these three positions would become permanent, in conformance with the procedures used to fill other new permanent positions in the City at an initial 0.75 FTE. Regarding the remaining two (1.8 FTE) positions, the Budget Analyst questions the immediate need for the Ethics Commission to hire an additional full-time permanent 1426 Senior Clerk Typist position for this new program, when workload demands are not yet known. In addition, the Budget Analyst questions the immediate need to hire one 0.80 1820, Junior Administrative Analyst position, which would be responsible for pursuing Proposition O investigations, when the program has not yet been implemented.

The Budget Analyst emphasizes that the Ethics Commission has not provided detailed staffing workload data to justify the hiring of the requested 4.8 FTE permanent new positions for this new program. Further, the Budget Analyst questions whether the Ethics Commission can accurately specify workload data since the Proposition O program has not yet been implemented. Therefore, the Budget Analyst recommends that all of the requested interim exceptions to the FY 2002-2003 Annual Appropriation Ordinance, to permit the Ethics Commission to immediately hire 4.8 permanent new positions effective July 1, 2002, be disapproved in order to permit both the Budget Analyst and the Budget Committee sufficient time during the forthcoming review of the Mayor's recommended FY 2002-2003 budget to thoroughly analyze this request for the justification of an additional 4.8 permanent new positions for the Ethics Commission. However, as discussed above, the Budget Analyst intends to recommend that at least the existing 3.0 FTE temporary staff positions continue and become permanent on October 1, 2002, consistent with City procedures.

Recommendations

1. The Budget Analyst recommends that the request to amend the Interim Annual Appropriation Ordinance to grant an exception for new positions in the Ethics Commission budget be disapproved. It is the intention of the Budget Analyst that at least the existing 3.0 FTE temporary staff positions should continue and become permanent on October 1, 2002. If as a result of our forthcoming detailed budget review, any or all of these requested Ethics Commission positions are found to be necessary, the Budget Analyst will recommend approval of such positions to the Budget Committee, together with new positions in other City Departments which have been included in the Mayor's recommended FY 2002-2003 budget, if such positions are found to be justified.

2. Approve Item 2, File 02-0954, the Interim Annual Appropriation Ordinance.

3. Amend the proposed Interim Annual Salary Ordinance (File 02-0955) Section 2.1 to reduce the proposed monthly stipend of $337.00 to $255.69 for Public Utilities Commission (PUC) employees working at Hetch Hetchy and Recreation and Park employees assigned to Camp Mather, who are enrolled in City Health Plan #1, if such employees have two or more dependents and reside in a designated area where HMO's are not available.

4. Approve the Interim Annual Salary Ordinance (File 02-0955) as amended by Recommendation No. 3 above.

5. Approve Item 4, File 02-0943, the Interim Budget for the Redevelopment Agency.

Harvey M. Rose

cc: Supervisor Maxwell
Supervisor Peskin
Supervisor Yee
President Ammiano
Supervisor McGoldrick
Clerk of the Board
Controller
Ted Lakey
Ben Rosenfield

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
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Tuesday, June 18, 2002 **1:00 PM** **Legislative Chamber**

Departmental Budget Hearings

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:15 p.m.

020873 **[Hearing on the Mayor's June Budget Submission to the Board of Supervisors]**
Supervisor Maxwell

Presentation on the Mayor's June budget submission to the Board of Supervisors.

5/20/02, RECEIVED AND ASSIGNED to Budget Committee.

6/4/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor Ammiano; Ed Harrington, Controller; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Yee; Supervisor Daly; Phil Arnold, Finance Director, Human Services Department; Margaret Brodkin, Coleman Advocates; John Avalos; Esther Chavez, Tenderloin Self-Help Center; Jackie Jenks, Central City Hospitality House; Mr. Neil; Chris Malley, Local 250; Tanene Allison, Youth Commission; Gerald Robbin.
Continued to June 11, 2002.

6/11/02, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Ammiano; Supervisor Peskin; David Pilpel; Sean Brooks; Esther Chavez; Bridget; Charles; Timothy; Antoine; Willie.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; Peg Stevenson, Controllelr's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:
Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

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020959 **[Budget Hearing and Review, FY 2002-03]**

Hearing to consider the Annual Budget for General Administration and Finance; Public Protection.

(General Administration and Finance: Administrative Services; Assessor/Recorder; Board of Supervisors; City Attorney; Controller; City Planning; Civil Service Commission; Ethics Commission; Human Resources; Mayor; Administrative Services-Office of Contract Administration; Elections; Retirement System; Treasurer/Tax Collector; General City Responsibility; General Fund Unallocated.)

(Public Protection: Adult Probation; Administrative Services-Consumer Assurance; Administrative Services-Animal Care and Control; Administrative Services-Medical Examiner; Trial Courts; District Attorney; Fire Department; Juvenile Probation; Public Defender; Police; Sheriff; Taxi Commission.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 18 and June 25, 2002, at 1:00pm.

Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ryan Brooks, General Manager, Administrative Services; Harvey Rose, Budget Analyst; Supervisor Peskin; Ken Bruce, Budget Analyst's Office; Errol Fitzpatrick, Risk Manager; Supervisor Yee; Ben Rosenfield, Mayor's Budget Office; Peg Stevenson; Doris Ward, Assessor; Debra Newman, Budget Analyst's Office; Gloria Young, Clerk of the Board; Supervisor Ammiano; Kim Manolius, Deputy City Attorney; Sara Graham, Budget Analyst's Office; Gerald Green, Planning Director; Fred Brousseau, Budget Analyst's Office; Kate Favetti, Executive Officer, Civil Servivce Commission; Ginny Vida, Ethics Commission; Andrea Gourdine, Human Resources; Steve Kawa, Mayor's Office; Judith Blackwell, Director, Office of Contract Administration; John Arntz, Acting Director, Elections; Michael Hennessey, Sheriff; Supervisor Maxwell; Claire Murphy, Retirement; Susan Leal, Treasurer; Armando Cervantes, Adult Probation; David Frieders, Consumer Assurance; Supervisor Yee; Carl Friedman, Animal Care and Control; Dr. Boyd Stephens, Medical Examiner; Gordon Park-Li, Superior Court; Chief Mario Trevino, Fire Department; Jesse Williams, Juvenile Probation; Kimiko Burton, Public Defender; Terence Hallinan, District Attorney; Teresa Serata, Fiscal Officer, District Attorney; Assistant Chief Sanders, Police Department; John Goldberg, Fiscal Officer, Police Department; Naomi Little, Taxicab Commission; Jeff Adachi; James Nakamura; Bill Bowen, Civil Grand Jury Foreman; Agar Jaicks, Civil Grand Jury; Lois Scott; Local 21; Bernie Choden; Frank DelCampo, Local 790; Stephen Reiners; Mauricio Vela, Bernal Heights Neighborhood Center; Lauren Bell; Luis Aroche; Oriana Ides; Ron Morgan; LaTanya Lee, Coleman Advocates; Siaira Harris, Youth Making a Change; Max Raynard, Y-MAC; Michael Spain; Teresa Gallegos; Vera Haile, Aging and Adult Services Commission; Margo Miranda; Susan Stacks; Pete Ashen; Gail Salsbury; Joseph Busch; David Pilpel; Mark Austria; Lowrdes Duarte; Mark Gruberg, United Taxicab Workers; Fernando.

Continued to June 25, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 9:00 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Wednesday, June 19, 2002 **1:00 PM** **Legislative Chamber**

Departmental Budget Hearings

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:15 p.m.

REGULAR AGENDA

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020960 **[Budget Hearing and Review, FY 2002-2003]**

Hearing to consider the Annual Budget for Human Welfare and Neighborhood Development; Community Health.

(Human Welfare and Neighborhood Development: Adult and Aging Services; Children, Youth & Their Families; Child Support Services; Human Services; Environment; Human Rights Commission; Rent Arbitration Board; Department on the Status of Women.)

(Community Health - Department of Public Health: Public Health-Community Health Network; Public Health-Public Health.)

(Companion to File 020956.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 19 and June 26, 2002, at 1:00PM.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Darrick Lam, Acting Executive Director, Aging & Adult Services; Supervisor McGoldrick; Brenda Lopez, Director, Children, Youth and Families; Supervisor Maxwell; Ben Rosenfield, Mayor's Budget Office; Superivsor Yee; Milt Hymns, Director, Child Support Services; Jared Blumenfeld, Director, Environment; Virginia Harmon, Executive Director, Human Rights Commission; Supervisor Peskin; Joe Grubb, Director, Rent Stabilization Board; Bella Taylor-McGhee, Executive Director, Commission on Status of Women; Edwin Lee, Director, Department of Public Works; Mohammed Nuru, DPW; Elizabeth Goldstein, General Manager, Recreation and Park Department; Ken Bruce, Budget Analyst's Office; Peg Stevenson, Controller's Office; Elaine Forbes, Legislative Analyst's Office; Dr. Mitchell Katz, Director of Health; Bernie Rusch, Senior Political Action Committee; Margaret Baran, In-Home Supportive Services Consortium; Bruce Allison, Living Wage Coalition; Vera Haile, Aging & Adult Services Commission; Connie Ford, Local 3; James Powell, Local 3; Ray Combs, Native American AIDS Project; Carmen Bolanos, Planning for Elders; Anthony Cadovas; Rider Boss; Chirstopher Gomora; Kelly Griffith; Gayle Burns; Danny Garcia; Ron Strangehorse; Glynn Washington, Human Services Network; Michael Cain; Sonja Eg; Dr. John Stansell, S.F.G.H.; Luisa Antonio; Roger Varela, Local 535; Ms. Davis, Local 250; Philippa Ruttgaizer, Local 790; Ann Marie Clark, Social Worker; Steven Chester, Coalition on Homeless; Ben, Laundry Worker; Rosita Robinson; Brian Uyeno; Eli Payton, S. F. Food Program; Mike Lefkowitz; Beth Abrams; Luis; Carman Murtle; Martha Hawthorn; Marji Dunlap; Dr. Hosea Thomas, Assistant Medical Director, Laguna Honda; Major Demetrio Carino; Dr. Lorraine Kilpatrick, Laguna Honda; Laura Blue, Nurse, Laguna Honda; Flora Hester, Nurse; Marina Peno; Melisa Benton; Rex Spray, Nurse, SFGH; Kevin Pimentel, Attorney, International Institute; Judith Baker; Beteli Lazar; Dr. Margaret Pochel, SFGH; Mai Mai Ho, Executive Director, Asian Perinetal Advocates; Michelle Su, APA In-Home Program; Helen Samon, Laguna Honda; Barbara Jaminson; J. Irvings; Jack Joner; Bill Malton; Evenlyn Gardon; David Cheung; Female; Souichai Ly; Paul Luu; Male; Ruth; Miriam Avolos; Daryl Duarte, SHEC; Gayle Wood; Gerald Robbins, SHEC; Natalie Brutto; Jeff Kositsky, Executive Director, Community Housing Partnership; Thomas, Cambridge House; Tu Dong, API Hotline; Susan Jeong; Li Yan Yang; Marie Jobling, Planning for Elders; David Williams, Lawrence Dow; Annette Jeffries; President, Statewide Local 535; Helynna Brooke, Mental Health Board; Dr. Agusta Del Zotto; Bridget Brown; Bob Douglas; Kate Walker; Toye Moses; Linda Joseph; Richard Allman, Tenderloin Sidewalk Cleaning Program; Shawn Collins; Lauren Porter; Dr. King, SFGH; Velma Smith; Sonja Lester, A Woman's Place; Michael Lyon, People's Budget; Steven, Hospitality House; Ellis Wilson, Coalition on Homelessness; Male; Bill Johnson; Dolphine Brody; Mary Kate Connors; Esther Chavez; Luther Riccard, Hospitality House; Francis; Dakota; Karen Garrison, Bernal Heights Senior Services; Sonya Dagjagan; Delana Armstrong; Cecilia Bloomfield; Donald Turner; Mr. Williams; Paulette Bowen; Ann Haywood; Vicki Johnson; Robert; Charles; Alana Delante; Rebecca Maro, Nurse; John Avalos, Coleman Advocates; Mickey Shipley; Bob Brigham, Recreation and Park; Mike Callahan; Salley Large.

Continued to June 26, 2002. Supervisor Yee absent for vote.

CONTINUED by the following vote:

Ayes: 4 - Maxwell, Peskin, Ammiano, McGoldrick
Absent: 1 - Yee

ADJOURNMENT

The meeting adjourned at 9:30 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
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Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Thursday, June 20, 2002 **1:00 PM** **Legislative Chamber**

Departmental Budget Hearings

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:01 p.m.

REGULAR AGENDA

020992 **[Redevelopment Agency Budget]**

Mayor

Resolution approving an amendment to the budget of the Redevelopment Agency of the City and County of San Francisco for fiscal year 2001-02 by increasing the Agency's tax increment receipts and expenditure authority each in an amount not to exceed $16,500,000, authorizing a cooperation agreement with the City and County of San Francisco, and authorizing the Agency to increase its annual statement of indebtedness by an amount not to exceed $16,500,000; all Redevelopment Project Areas. (Mayor)

6/12/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Mario Menchini, Redevelopment Agency; Supervisor McGoldrick.

To Board as a Committee Report, Monday, June 24, 2002.

RECOMMENDED AS COMMITTEE REPORT by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

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020961 **[Budget Hearing and Review, FY 2002-0223]**

Hearing to consider the Annual Budget for Culture and Recreation; Public Works, Transportation and Commerce.

(Culture and Recreation: Asian Art Museum; Art Commission; Administrative Services-Convention Facilities; Fine Arts Museum; Public Library; Law Library; Recreation and Park Department; Academy of Sciences; County Education Office; War Memorial.)

(Public Works, Transportation and Commerce: Airport; Clean Water; Building Inspection; Municipal Transportation Agency (MUNI); Emergency Communications Department; Business & Economic Development; Hetch Hetchy; Light, Heat and Power; Board of Appeals; Port; Municipal Transportation Agency (Parking and Traffic); Public Utilities Commission; Telecommunications & Information Services; Water Department; Department of Public Works; Capital Projects; Redevelopment Agency.)

(Companion to File 020956.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 20 and June 27, 2002 at 1:00pm.

Heard in Committee. Speakers: Emily Sano, Director, Asian Art Museum; Supervisor Peskin; Supervisor McGoldrick; Rich Newirth, Director, Arts Commission; Jack Moerschbaecher, Director, Convention Facilities; Harry Parker, Director, Fine Arts Museum; Susan Hildreth, City Library; Marcia Bell, Director, Law Library; Beth Murray, Managing Director, War Memorial; John Martin, Director, Airport; Supervisor Yee; Theresa Lee, Airport; Daniel Ostrow, Director of Clinic, Airport; Ted Lakey, Deputy City Attorney; Bill Berry, Assistant General Manager, PUC; Supervisor Maxwell; Frank Chiu, Director, Department of Building Inspection; Thera Bradshaw, Director, Emergency Communication Department; Ben Rosenfield, Mayor's Office; Debra Newman, Budget Analyst's Office; Leamon Abrams, Director, Economic Development; Ann Marie Conroy, Director, Treasurer Island; Robert Feldman, Executive Secretary, Board of Appeals; Joel Robinson, Port; Lewis Loeven, Telecommunication and Information Services; Olsen Lee, Assistant Executive Director, Redevelopment Agency; Gigi Harrington, Financial Officer, Muni; Ilean Bokin; David Pilpel; Ed Harrington, Controller; Nancy Wuerfel; Harvey Hunt; Alan Wayne, Public Affairs Director, United Airlines. Continued to June 27, 2002.

CONTINUED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting was adjourned at 4:15 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
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Tuesday, June 25, 2002 **1:00 PM** **Legislative Chamber**

Budget Review Hearings

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:16 p.m.

020873 **[Hearing on the Mayor's June Budget Submission to the Board of Supervisors]**
Supervisor Maxwell

Presentation on the Mayor's June budget submission to the Board of Supervisors.

5/20/02, RECEIVED AND ASSIGNED to Budget Committee.

6/4/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor Ammiano; Ed Harrington, Controller; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Yee; Supervisor Daly; Phil Arnold, Finance Director, Human Services Department; Margaret Brodkin, Coleman Advocates; John Avalos; Esther Chavez, Tenderloin Self-Help Center; Jackie Jenks, Central City Hospitality House; Mr. Neil; Chris Malley, Local 250; Tanene Allison, Youth Commission; Gerald Robbin.
Continued to June 11, 2002.

6/11/02, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Ammiano; Supervisor Peskin; David Pilpel; Sean Brooks; Esther Chavez; Bridget; Charles; Timothy; Antoine; Willie.

6/18/02, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; Peg Stevenson, Controllelr's Office.

Recessed to meeting of June 27, 2002.

MEETING RECESSED by the following vote:

Ayes: 4 - Maxwell, Peskin, Yee, McGoldrick
Absent: 1 - Ammiano

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020959 **[Budget Hearing and Review, FY 2002-03]**

Hearing to consider the Annual Budget for General Administration and Finance; Public Protection.

(General Administration and Finance: Administrative Services; Assessor/Recorder; Board of Supervisors; City Attorney; Controller; City Planning; Civil Service Commission; Ethics Commission; Human Resources; Mayor; Administrative Services-Office of Contract Administration; Elections; Retirement System; Treasurer/Tax Collector; General City Responsibility; General Fund Unallocated.)

(Public Protection: Adult Probation; Administrative Services-Consumer Assurance; Administrative Services-Animal Care and Control; Administrative Services-Medical Examiner; Trial Courts; District Attorney; Fire Department; Juvenile Probation; Public Defender; Police; Sheriff; Taxi Commission.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 18 and June 25, 2002, at 1:00pm.

6/18/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ryan Brooks, General Manager, Administrative Services; Harvey Rose, Budget Analyst; Supervisor Peskin; Ken Bruce, Budget Analyst's Office; Errol Fitzpatrick, Risk Manager; Supervisor Yee; Ben Rosenfield, Mayor's Budget Office; Peg Stevenson; Doris Ward, Assessor; Debra Newman, Budget Analyst's Office; Gloria Young, Clerk of the Board; Supervisor Ammiano; Kim Manolius, Deputy City Attorney; Sara Graham, Budget Analyst's Office; Gerald Green, Planning Director; Fred Brousseau, Budget Analyst's Office; Kate Favetti, Executive Officer, Civil Servivce Commission; Ginny Vida, Ethics Commission; Andrea Gourdine, Human Resources; Steve Kawa, Mayor's Office; Judith Blackwell, Director, Office of Contract Administration; John Arntz, Acting Director, Elections; Michael Hennessey, Sheriff; Supervisor Maxwell; Claire Murphy, Retirement; Susan Leal, Treasurer; Armando Cervantes, Adult Probation; David Frieders, Consumer Assurance; Supervisor Yee; Carl Friedman, Animal Care and Control; Dr. Boyd Stephens, Medical Examiner; Gordon Park-Li, Superior Court; Chief Mario Trevino, Fire Department; Jesse Williams, Juvenile Probation; Kimiko Burton, Public Defender; Terence Hallinan, District Attorney; Teresa Serata, Fiscal Officer, District Attorney; Assistant Chief Sanders, Police Department; John Goldberg, Fiscal Officer, Police Department; Naomi Little, Taxicab Commission; Jeff Adachi; James Nakamura; Bill Bowen, Civil Grand Jury Foreman; Agar Jaicks, Civil Grand Jury; Lois Scott; Local 21; Bernie Choden; Frank DelCampo, Local 790; Stephen Reimers; Mauricio Vela, Bernal Heights Neighborhood Center; Lauren Bell; Luis Aroche; Oriana Ides; Ron Morgan; LaTanya Lee, Coleman Advocates; Siaira Harris, Youth Making a Change; Max Raynard, Y-MAC; Michael Spain; Teresa Gallegos; Vera Haile, Aging and Adult Services Commission; Margo Miranda; Susan Stacks; Pete Ashen; Gail Salsbury; Joseph Busch; David Pilpel; Mark Austria; Lowrdes Duarte; Mark Gruberg, United Taxicab Workers; Fernando.

Continued to June 25, 2002.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Ryan Brooks, Director, Administrative Services; Supervisor Yee; Supervisor Maxwell; Ken Bruce, Budget Analyst's Office; Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; Supervisor Peskin; Doris Ward, Assessor; Kimiko Burton, Public Defender; Gloria Young, Clerk of the Board; Debra Newman, Budget Analyst's Office; Dennis Herrera, City Attorney; Ed Harrington, Controller; Gerald Green, Director of Planning; Kate Favetti, Executive Director, Civil Service Commission; Ginny Vida, Director, Ethics Commission; Ted Lakey, Deputy City Attorney; Supervisor Ammiano; Andrea Gourdine, Director, Human Resources; Steve Kawa, Mayor's Office; Judith Blackwell, Director, Purchasing; John Arntz, Department of Elections; Michael Hennessey, Sheriff; Claire Murphy, Executive Director, Retirement Board; Susan Leal, Treasurer; Armando Cervantes, Chief Probation Officer, Adult Probation; David Frieders, Consumer Assurance; Carl Friedman, Director, Animal Care and Control; Dr. Boyd Stephens , Medical Examiner; Gordon Park-Li, Chief Executive Officer, Superior Court; Teresa Serata, Financial Officer, District Attorney's Office; Mario Trevino, Chief, Fire Department; Joseph Asaro, Deputy Chief of Administration, Fire Department; Alan Gibson, Budget Analyst's Office; Dave Johnson, Exam Unit, Fire Department; Jesse Williams, Chief Probation Officer, Juvenille Probation Department; Fred Brousseau, Budget Analyst's Office; Naomi Little, Taxicab Commission; Assistant Chief Sanders, Police Department; John Goldberg, Fiscal Division, Police Department.

The budgets for CITY RESPONSIBILITY DEPARTMENT AND THE POLICE DEPARTMENT were recessed to meeting of June 27, 2002.

MEETING RECESSED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020323 **[Amending the San Francisco Fire Code to increase fees for services]**

Ordinance amending Section 106 of the San Francisco Fire Code to increase Fees for Fire Department Services, to become operative on its effective date or on July 1, 2002 whichever is later. (Fire Department)

3/8/02, ASSIGNED UNDER 30 DAY RULE to Finance Committee, expires on 4/17/2002.

6/3/02, TRANSFERRED to Budget Committee.

Heard in Committee. Speakers: Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Christine Fagan, Fire Department; Dr. Isaacs, Fire Department.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021075 **[Ambulance fee schedule]**

Mayor

Ordinance approving a fee schedule for ambulance services provided by the San Francisco Fire Department and providing for annual adjustment of these fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor McGoldrick; Ben Rosenfield, Mayor's Budget Office; Christine Fagan, Fire Department; Dr. Isaacs, Fire Department.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021078 **[Enacting a new Police Emergency Alarm Ordinance requiring permits for alarm systems and imposing penalties for false alarms]**

Mayor

Ordinance amending the San Francisco Police Code by repealing the current Article 37 (Police Emergency Alarm Ordinance), Sections 3700 though 3710; by enacting a new Article 37 (Police Emergency Alarm Ordinance), Sections 3700 through 3720, providing for permitting of alarm systems and penalties for false alarms; and by amending Police Code Section 2.26, to set permit fees for commercial and residential alarm systems. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Recessed to meeting of June 27, 2002.

MEETING RECESSED.

011178 **[Motor Vehicle for Hire Permit Filing Fees and License Fees]**

Ordinance amending Sections 2.26.1 and 2.27.1 of the Police Code to amend schedules for motor vehicle for hire permit filing fees and license fees. (Taxi Commission)

8/2/01, RECEIVED AND ASSIGNED to Finance Committee.

5/1/02, CONTINUED. Speakers: None.
Continued to 5/8/02.

5/8/02, RECOMMENDED. Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Theodore Lakey, Deputy City Attorney; Naomi Little, Executive Director, Taxicab Commission.

5/8/02, REFERRED. Transferred to Budget Committee.

Heard in Committee. Speakers: Bruce Oka; Jim Kennedy; Mark Newburg; Ann; Manuel; Joseph Fleischman; Howard Green; Paul Gillesppi; Jim Nakamora; Naomi Little, Taxicab Commission; Supervisor Ammiano; Supervisor McGoldrick; Supervisor Yee.

Recessed to meeting of June 27, 2002.

MEETING RECESSED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021079 **[Amending fees charged by the County Clerk for various services]**

Ordinance amending the San Francisco Administrative Code by amending Sections 8.33.1, 62.8, and 62.9, to adjust fees charged by the County Clerk for various services and to provide for annual adjustment of those fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Supervisor Yee; Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; Supervisor Peskin.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021080 **[Amending Medical Examiner's fees]**

Mayor

Ordinance amending the San Francisco Administrative Code by amending Section 8.14, to adjust fees for services provided by the Medical Examiner, and to provide for annual adjustment of these fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Dr. Boyd Stephens, Medical Examiner.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021076 **[Street fairs fees]**

Mayor

Ordinance amending Traffic Code Section 806 to charge street fairs where alcoholic beverages are served the full cost of police services, rather than 40 percent of the cost, to eliminate the $2,500 cap on charges for police services for street fairs where alcoholic beverages are served, to eliminate ISCOTT's authority to waive payment of the cost of police services for street fairs where alcoholic beverages are served, and to provide for annual adjustment of these fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Sally McDonnell, S.M.M.I.L.E.; Teddy Wilherington; Joe Cain; Supervisor Ammiano; Supervisor McGoldrick; Supervisor Peskin; Supervisor Yee; Ben Rosenfield, Mayor's Budget Office.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021082 **[Adding a charge for administrative overhead when the City provides additional police and street-cleaning services to private parties]**

Mayor

Ordinance amending the San Francisco Administrative Code by amending Sections 10B.2, 10B.3, and 10B.12, to require the City to charge for administrative overhead when it contracts with private parties to provide additional police and street-cleaning services, to prohibit the waiver of fees for additional police services except by ordinance of the Board of Supervisors, and to correct a citation to the Charter. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Sally McDonnell, S.M.M.I.L.E.; Teddy Wilheringten; Joe Cain; Supervisor Ammiano; Supervisor McGoldrick; Supervisor Peskin; Supervisor Yee; Ben Rosenfield, Mayor's Budget Office.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021071 **[Amending Police Department permit and license fees]**

Mayor

Ordinance amending the San Francisco Police Code by amending Sections 2.26 and 2.27, to adjust permit and license fees for businesses regulated under the Police Code, and by adding Section 2.31, to provide for annual adjustment of these fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Supervisor Ammiano.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

MEETING RECESSED

The meeting recessed at 8:09 p.m. to reconvene on June 27, 2002 at 1:05 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Wednesday, June 26, 2002 **1:00 PM** **Legislative Chamber**

Budget Review Hearings

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:11 pm

REGULAR AGENDA

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020960 **[Budget Hearing and Review, FY 2002-2003]**

Hearing to consider the Annual Budget for Human Welfare and Neighborhood Development; Community Health.

(Human Welfare and Neighborhood Development: Adult and Aging Services; Children, Youth & Their Families; Child Support Services; Human Services; Environment; Human Rights Commission; Rent Arbitration Board; Department on the Status of Women.)

(Community Health - Department of Public Health: Public Health-Community Health Network; Public Health-Public Health.)

(Companion to File 020956.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 19 and June 26, 2002, at 1:00PM.

6/19/02, CONTINUED. Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Darrick Lam, Intrim Director, Aging & Adult Services; Supervisor McGoldrick; Brenda Lopez, Director, Children, Youth and Families; Supervisor Maxwell; Ben Rosenfield, Mayor's Budget Office; Superivsor Yee; Milt Hymns, Director, Child Support Services; Jared Blumenfeld, Director, Environment; Virginia Harmon, Executive Director, Human Rights Commission; Supervisor Peskin; Joe Grubb, Director, Rent Stabilization Board; Bella Taylor-McGhee, Executive Director, Commission on Status of Women; Edwin Lee, Director, Department of Public Works; Mohammed Nuru, DPW; Elizabeth Goldstein, General Manager, Recreation and Park Department; Ken Bruce, Budget Analyst's Office; Peg Stevenson, Controller's Office; Elaine Forbes, Legislative Analyst's Office; Dr. Mitchell Katz, Director of Health; Bernie Rusch, Senior Political Action Committee; Margaret Baran, In-Home Supportive Services Consortium; Bruce Allison, Living Wage Coalition; Vera Haile, Aging & Adult Services Commission; Connie Ford, Local 3; James Powell, Local 3; Ray Combs, Native American AIDS Project; Carmen Bolanos; Anthony Cadovas; Rider Boss; Chirstopher Gomora; Kelly Griffith; Gayle Burns; Danny Garcia; Ron Strangehorse; Glynn Washington, Human Services Network; Michael Cain; Sonja Eng; Dr. John Stansell, S.F.G.H.; Luisa Antonio; Roger Varela, Local 535; Ms. Davis, Local 250; Philippa Ruttgaizer, Local 790; Ann Marie Clark, Social Worker; Steven Chester, Coalition on Homeless; Continued to June 26, 2002. Supervisor Yee absent for vote.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Darrick Lam, Acting Executive Director, Department of Aging and Adult Services; Supervisor McGoldrick; Supervisor Peskin; Brenda Lopez, Director, Children, Youth and Families; Trent Rhorer, Executive Director, Human Services; Jared Blumenfeld, Director, Environment; Supervisor Ammiano; Virginia Harmon, Executive Director, Human Rights Commission; Supervisor Maxwell; Joe Grubb, Executive Director, Rent Stabilization Board; Bella Taylor-McGhee, Director, Commission on Status of Women; Dr. Mitchell Katz, Director of Health.
Meeting recessed to June 27, 2002.

MEETING RECESSED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021074 **[Setting new fees for inspection of retail food facilities by the Health Department]**

Ordinance amending the San Francisco Business and Tax Regulations Code, by amending Sections 35, 120, 248, and 249.1, relating to fees for licenses or permits for inspections by the Department of Public Health. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

6/10/02, ASSIGNED to Budget Committee.

6/10/02, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing new title.

6/18/02 - Referred to Small Business Commission for comment and recommendation.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Supervisor Peskin; Supervisor McGoldrick.

TABLED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020471 **[Increasing the Annual Residential Rent Ordinance Fee to a maximum of $27.00 per unit]**

Ordinance amending Administrative Code Chapter 37A "Residential Rent Stabilization and Arbitration Fee" by amending Sections 37A.2 and 37A.6 to increase the maximum annual residential rent ordinance fee from $19 per unit in fiscal year 2000-2001 or $16 per unit in other years, to $27.00 per unit. (Rent Stabilization and Arbitration Board)

4/10/02, RECEIVED AND ASSIGNED to Finance Committee. Department requests this item be scheduled for consideration as soon as possible.

4/23/02 - Supervisor Ammiano waived the 30-day rule.

5/13/02, SUBSTITUTED. Residential Rent Stabilization and Arbitration Board submitted a substitute ordinance bearing new title.

5/13/02, ASSIGNED to Finance Committee.

5/22/02, CONTINUED TO CALL OF THE CHAIR. Speakers: None.

5/22/02, REFERRED. Transferred to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Supervisor Peskin; Ted G., San Francisco Tenants Association; Janan, S. F. Landlord Association; Brooke Turner, S. F. For Better Housing; Supervisor Yee.

Amended to sunset the ordinance in two years and split the $11 increase in fee evenly between the landlord and tenant; new title.

AMENDED.

Ordinance amending Administrative Code Chapter 37A "Residential Rent Stabilization and Arbitration Fee" by amending Sections 37A.2 and 37A.6 to increase the maximum annual residential rent ordinance fee from $19 per unit in fiscal year 2000-2001 or $16 per unit in other years, to $27.00 per unit; and requiring the amount of the increase to be paid in equal halves by the owner(s) and tenant(s) of each residential unit; this increase will sunset in two years. (Rent Stabilization and Arbitration Board)

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021077 **[Raising license and other Animal Care and Control fees for dogs, cats, and other animal.]**

Mayor

Ordinance amending the San Francisco Health Code by amending Sections 41.9, 41.10, 41.15, 41.16, 41.17, and 41.22, to raise license and other Animal Care and Control fees for dogs, cats, and other animals, and by adding Section 41.26, to provide for annual adjustment of these fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Carl Friedman, Director, Animal Care and Control; Supervisor McGoldrick.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021073 **[Patient Rates]**

Mayor

Ordinance amending Article 3 of the San Francisco Health Code by amending Section 128 to set patient rates for services furnished by the Department of Public Health, effective July 1, 2002. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Harvey Rose, Budget Analyst.

RECOMMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

MEETING RECESSED

The meeting recessed at 3:12 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

City Hall
1 Dr. Carlton B.
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San Francisco, CA
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Thursday, June 27, 2002 **1:00 PM** **`Legislative Chamber**

Budget Review Hearings

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:16 p.m.

REGULAR AGENDA

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020961 **[Budget Hearing and Review, FY 2002-0223]**

Hearing to consider the Annual Budget for Culture and Recreation; Public Works, Transportation and Commerce.

(Culture and Recreation: Asian Art Museum; Art Commission; Administrative Services-Convention Facilities; Fine Arts Museum; Public Library; Law Library; Recreation and Park Department; Academy of Sciences; County Education Office; War Memorial.)

(Public Works, Transportation and Commerce: Airport; Clean Water; Building Inspection; Municipal Transportation Agency (MUNI); Emergency Communications Department; Business & Economic Development; Hetch Hetchy; Light, Heat and Power; Board of Appeals; Port; Municipal Transportation Agency (Parking and Traffic); Public Utilities Commission; Telecommunications & Information Services; Water Department; Department of Public Works; Capital Projects; Redevelopment Agency.)

(Companion to File 020956.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 20 and June 27, 2002 at 1:00pm.

6/20/02, CONTINUED. Heard in Committee. Speakers: Emily Sano, Director, Asian Art Museum; Supervisor Peskin; Supervisor McGoldrick; Rich Newirth, Director, Arts Commission; Jack Moerschbaecher, Director, Convention Facilities; Harry Parker, Director, Fine Arts Museum; Susan Hildreth, City Library; Marcia Bell, Director, Law Library; Beth Murray, Managing Director, War Memorial; John Martin, Director, Airport; Supervisor Yee; Theresa Lee, Airport; Daniel Ostrow, Director of Clinic, Airport; Ted Lakey, Deputy City Attorney; Bill Berry, Assistant General Manager, PUC; Supervisor Maxwell; Frank Chiu, Director, Department of Building Inspection; Thera Bradshaw, Director, Emergency Communication Department; Ben Rosenfield, Mayor's Office; Debra Newman, Budget Analyst's Office; Leamon Abrams, Director, Economic Development; Ann Marie Conroy, Director, Treasurer Island; Robert Feldman, Executive Secretary, Board of Appeals; Joel Robinson, Port; Lewis Loeven, Telecommication and Information Services; Olsen Lee, Assistant Executive Director, Redevelopment Agency; Gigi Harrington, Financial Officer, Muni; Ilean Bokin; David Pilpel; Ed Harrington, Controller; Nancy Wuerfel; Harvey Hunt; Alan Wayne, Public Affairs Director, United Airlines.
Continued to June 27, 2002.

Heard in Committee. Speakers: Emily Sano, Director, Asian Art Museum; Nancy Gonchar, Deputy Director, Art Commission; Ryan Brooks, General Manager, Administrative Services; Susan Hildreth, City Library; Elizabeth Goldstein, General Manager, Recreation and Park Department; Supervisor Maxwell; Supervisor Ammiano; Margaret Kitsler; Beth Murray, Managing Director, War Memorial; Bob Rose, Deputy Director of Finance, Airport; Supervisor Peskin; Ken Bruce, Budget Analyst; Supervisor McGoldrick; Ted Lakey, Deputy City Attorney; Ed Harrington, Controller; Pat Martel, General Manager, PUC; Stan Jones, Budget Analyst's Office; Karen Kubick, CIP Manager, PUC; Bill Berry, Assistant General Manager, PUC; Amy Lee, Assistant Director, Department of Building Inspection; Thera Bradshaw, Director, Emergency Communication Department; Joe Speaks, Sr. Administrative Analyst, Muni; Supervisor Daly; Steve Kawa, Mayor's Office; Supervisor Yee; Leamon Abrams, Director, Department Economic Development; Ann Marie Conroy, Director, Treasure Island; Joel Robinson, Deputy Director, Port; Julia Dawson, Department of Parking and Traffic; Lewis Loeven, Director, Telecommunications and Information Services; Edwin Lee, Director, Department of Public Works; Mario Menchini, Sr. Financial Analyst, Redevelopment Agency.
Combined with File 020956.

COMBINED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021083 **[Setting fees for City day camps]**

Mayor

Ordinance amending the San Francisco Park Code by adding Section 12.15, setting fees for participating in day camps run by the Recreation and Park Department. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee

See File 021127, to be heard in Finance Committee on July 10, 2002.

TABLED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

021081 **[Setting fees for City golf courses]**

Mayor

Ordinance amending the San Francisco Park Code by adding Sections 12.12, 12.13, and 12.14, setting fees for use of City golf courses and adding Section 12.20, providing for annual adjustment of golf fees and day camp fees to reflect changes in the Consumer Price Index. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.
Amendment of the Whole correcting clerical errors; same title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

To Board July 1, 2002 as Committee Report.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020944 **[Redevelopment Agency Budget and Bonds, Fiscal Year 2002-2003]**

Resolution approving the budget of the Redevelopment Agency of the City and County of San Francisco for fiscal year 2002-2003; and approving the issuance by the Agency of Bonds in an aggregate principal amount not to exceed $41,500,000 for the purpose of financing Redevelopment activities in fiscal year 2002-2003.

6/3/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Mario Menchini, Sr. Financial Analyst, Redevelopment Agency.
Amended to reflect the recommendations of the Budget Analyst for the Department's FY 2002-2003 budget (see file for details); new title.

AMENDED.

Resolution approving the budget of the Redevelopment Agency of the City and County of San Francisco for fiscal year 2002-2003, as amended; and approving the issuance by the Agency of Bonds in an aggregate principal amount not to exceed $41,500,000 for the purpose of financing Redevelopment activities in fiscal year 2002-2003.

To Board July 15, 2002.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020957 **[Government Funding for Fiscal Year 2002-03]**

Annual Appropriation Ordinance appropriating all estimated receipts and all estimated expenditures for the City and County of San Francisco for fiscal year ending June 30, 2003. (Mayor)

(Fiscal impact; Companion measure to Files 020956, 020958.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ed Harrington, Controller; Supervisor Maxwell; Supervisor Ammiano; David Pilpel; Supervisor Daly.
Amended to reflect the Budget Committee's recommendations (see file for details); to Board meeting of July 15, 2002.

AMENDED.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020958 **[Public Employment, Fiscal Year 2002-03]**

Annual Salary Ordinance enumerating positions in the Annual Budget and Appropriation Ordinance for the Fiscal Year ending June 30, 2003, continuing, creating or establishing these positions; enumerating and including therein all positions created by Charter or State law for which compensations are paid from City and County funds and appropriated in the Annual Appropriation Ordinance; authorizing appointments or continuation of appointments thereto; specifying and fixing the compensations and work schedules thereof; and authorizing appointments to temporary positions and fixing compensations therefor. (Human Resources Department)

(Fiscal impact; Companion measure to Files 020956, 020957.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ed Harrington, Controller; Supervisor Maxwell; Supervisor Ammiano; David Pilpel; Supervisor Daly.

Amended to reflect the Budget Committee's recommendations (see file for details); to Board meeting of July 15, 2002.

AMENDED.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020956 **[Annual Budget, Fiscal Year 2002-03]**

Mayor

Hearing to consider the Annual Budget for Fiscal Year 2002-03. (Mayor)

(Companion measure to Files 020957, 020958, 020959, 020960, 09061.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. See Files 020959, 020960, 020961 for departmental hearings.

Heard in Committee. Speakers: Supervisor Maxwell.

Recommendations of Budget Committee concerning Files 020959, 020960, and 020961 combined herein, see original files for details of recommendations for each day. The final Budget Analyst Report showing recommendations of the Budget Committee are in this file; also see Committee's Budget addbacks.

PREPARED IN COMMITTEE AS A MOTION.

Motion approving Annual Budget for City and County of San Francisco for Fiscal Year 2002-2003. (Mayor)

(Companion measure to Files 020957, 020958, 020959, 020960, 09061.)

To Board meeting of July 15, 2002.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Thursday, June 27, 2002 **1:05 PM** **Legislative Chamber**

Recessed Meeting

Members Present: Sophie Maxwell, Aaron Peskin, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Meeting Convened

The meeting convened at 1:16 p.m.

020873 **[Hearing on the Mayor's June Budget Submission to the Board of Supervisors]**
Supervisor Maxwell

Presentation on the Mayor's June budget submission to the Board of Supervisors.

5/20/02, RECEIVED AND ASSIGNED to Budget Committee.

6/4/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ben Rosenfield, Mayor's Budget Office; Supervisor Peskin; Supervisor Ammiano; Ed Harrington, Controller; Supervisor Maxwell; Supervisor McGoldrick; Supervisor Yee; Supervisor Daly; Phil Arnold, Finance Director, Human Services Department; Margaret Brodkin, Coleman Advocates; John Avalos; Esther Chavez, Tenderloin Self-Help Center; Jackie Jenks, Central City Hospitality House; Mr. Neil; Chris Malley, Local 250; Tanene Allison, Youth Commission; Gerald Robbin.
Continued to June 11, 2002.

6/11/02, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Supervisor Ammiano; Supervisor Peskin; David Pilpel; Sean Brooks; Esther Chavez; Bridget; Charles; Timothy; Antoine; Willie.

6/18/02, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; Peg Stevenson, Controllelr's Office.

6/25/02, MEETING RECESSED. Recessed to meeting of June 27, 2002.

Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Supervisor Peskin.

FILED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

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021078 **[Enacting a new Police Emergency Alarm Ordinance requiring permits for alarm systems and imposing penalties for false alarms]**

Mayor

Ordinance amending the San Francisco Police Code by repealing the current Article 37 (Police Emergency Alarm Ordinance), Sections 3700 though 3710; by enacting a new Article 37 (Police Emergency Alarm Ordinance), Sections 3700 through 3720, providing for permitting of alarm systems and penalties for false alarms; and by amending Police Code Section 2.26, to set permit fees for commercial and residential alarm systems. (Mayor)

6/10/02, RECEIVED AND ASSIGNED to Budget Committee.

6/25/02, MEETING RECESSED. Recessed to meeting of June 27, 2002.

Heard in Committee. Speakers: Supervisor Maxwell; Ben Rosenfield, Mayor's Budget Office. Amendment of the Whole; clarification of responsibility for implementation of ordinance.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

Ordinance amending the San Francisco Police Code by repealing the current Article 37 (Police Emergency Alarm Ordinance), Sections 3700 though 3710; and by enacting a new Article 37 (Police Emergency Alarm Ordinance), Sections 3700 through 3721, creating a system, to be administered by the Treasurer, for permitting alarm systems, imposing penalties for false alarms, and setting permit fees. (Mayor)

To Board July 1, 2002 as Committee Report.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

011178 **[Motor Vehicle for Hire Permit Filing Fees and License Fees]**

Ordinance amending Sections 2.26.1 and 2.27.1 of the Police Code to amend schedules for motor vehicle for hire permit filing fees and license fees. (Taxi Commission)

8/2/01, RECEIVED AND ASSIGNED to Finance Committee.

5/1/02, CONTINUED. Speakers: None.
Continued to 5/8/02.

5/8/02, RECOMMENDED. Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Theodore Lakey, Deputy City Attorney; Naomi Little, Executive Director, Taxicab Commission.

5/8/02, REFERRED. Transferred to Budget Committee.

6/25/02, MEETING RECESSED. Heard in Committee. Speakers: Bruce Oka; Jim Kennedy; Mark Newburg; Ann; Manuel; Joseph Fleischman; Howard Green; Paul Gilleseppi; Jim Nakamora; Naomi Little, Taxicab Commission; Supervisor Ammiano; Supervisor McGoldrick; Supervisor Yee.
Recessed to meeting of June 27, 2002.

Heard in Committee. Speakers: Naomi Little, Executive Director, Taxicab Commission; Rue Gravas; Charles; Jim Nakamora; John Bardis; Supervisor Ammiano.
Amendment of the Whole further increasing fees. To Be transferred to Finance Committee to be heard on July 17, 2002.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

CONTINUED TO CALL OF THE CHAIR AS AMENDED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020959 **[Budget Hearing and Review, FY 2002-03]**

Hearing to consider the Annual Budget for General Administration and Finance; Public Protection.

(General Administration and Finance: Administrative Services; Assessor/Recorder; Board of Supervisors; City Attorney; Controller; City Planning; Civil Service Commission; Ethics Commission; Human Resources; Mayor; Administrative Services-Office of Contract Administration; Elections; Retirement System; Treasurer/Tax Collector; General City Responsibility; General Fund Unallocated.)

(Public Protection: Adult Probation; Administrative Services-Consumer Assurance; Administrative Services-Animal Care and Control; Administrative Services-Medical Examiner; Trial Courts; District Attorney; Fire Department; Juvenile Probation; Public Defender; Police; Sheriff; Taxi Commission.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 18 and June 25, 2002, at 1:00pm.

6/18/02, CONTINUED. Heard in Committee. Speakers: Elaine Forbes, Legislative Analyst; Ryan Brooks, General Manager, Administrative Services; Harvey Rose, Budget Analyst; Supervisor Peskin; Ken Bruce, Budget Analyst's Office; Errol Fitzpatrick, Risk Manager; Supervisor Yee; Ben Rosenfield, Mayor's Budget Office; Peg Stevenson; Doris Ward, Assessor; Debra Newman, Budget Analyst's Office; Gloria Young, Clerk of the Board; Supervisor Ammiano; Kim Manolius, Deputy City Attorney; Sara Graham, Budget Analyst's Office; Gerald Green, Planning Director; Fred Brousseau, Budget Analyst's Office; Kate Favetti, Executive Officer, Civil Servivce Commission; Ginny Vida, Ethics Commission; Andrea Gourdine, Human Resources; Steve Kawa, Mayor's Office; Judith Blackwell, Director, Office of Contract Administration; John Arntz, Acting Director, Elections; Michael Hennessey, Sheriff; Supervisor Maxwell; Claire Murphy, Retirement; Susan Leal, Treasurer; Armando Cervantes, Adult Probation; David Frieders, Consumer Assurance; Supervisor Yee; Carl Friedman, Animal Care and Control; Dr. Boyd Stephens, Medical Examiner; Gordon Park-Li, Superior Court; Chief Mario Trevino, Fire Department; Jesse Williams, Juvenile Probation; Kimiko Burton, Public Defender; Terence Hallinan, District Attorney; Teresa Serata, Fiscal Officer, District Attorney; Assistant Chief Sanders, Police Department; John Goldberg, Fiscal Officer, Police Department; Naomi Little, Taxicab Commission; Jeff Adachi; James Nakamura; Bill Bowen, Civil Grand Jury Foreman; Agar Jaicks, Civil Grand Jury; Lois Scott; Local 21; Bernie Choden; Frank DelCampo, Local 790; Stephen Reimers; Mauricio Vela, Bernal Heights Neighborhood Center; Lauren Bell; Luis Aroche; Oriana Ides; Ron Morgan; LaTanya Lee, Coleman Advocates; Siaira Harris, Youth Making a Change; Max Raynard, Y-MAC; Michael Spain; Teresa Gallegos; Vera Haile, Aging and Adult Services Commission; Margo Miranda; Susan Stacks; Pete Ashen; Gail Salsbury; Joseph Busch; David Pilpel; Mark Austria; Lowrdes Duarte; Mark Gruberg, United Taxicab Workers; Fernando.
Continued to June 25, 2002.

6/25/02, MEETING RECESSED. Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Ryan Brooks, Director, Administrative Services; Supervisor Yee; Supervisor Maxwell; Ken Bruce, Budget Analyst's Office; Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; Supervisor Peskin; Doris Ward, Assessor; Kimiko Burton, Public Defender; Gloria Young, Clerk of the Board; Debra Newman, Budget Analyst's Office; Dennis Herrera, City Attorney; Ed Harrington, Controller; Gerald Green, Director of Planning; Kate Favetti, Executive Director, Civil Service Commission; Ginny Vida, Director, Ethics Commission; Ted Lakey, Deputy City Attorney; Supervisor Ammiano; Andrea Gourdine, Director, Human Resources; Steve Kawa, Mayor's Office; Judith Blackwell, Director, Purchasing; John Arntz, Department of Elections; Michael Hennessey, Sheriff; Claire Murphy, Executive Director, Retirement Board; Susan Leal, Treasurer; Armando Cervantes, Chief Probation Officer, Adult Probation; David Frieders, Consumer Assurance; Carl Friedman, Director, Animal Care and Control; Dr. Boyd Stephens , Medical Examiner; Gordon Park-Li, Chief Executive Officer, Superior Court; Teresa Serata, Financial Officer, District Attorney's Office; Mario Trevino, Chief, Fire Department; Joseph Asaro, Deputy Chief of Administration, Fire Department; Alan Gibson, Budget Analyst's Office; Dave Johnson, Exam Unit, Fire Department; Jesse Williams, Chief Probation Officer, Juvenille Probation Department; Fred Brousseau, Budget Analyst's Office; Naomi Little, Taxicab Commission; Assistant Chief Sanders, Police Department; John Goldberg, Fiscal Division, Police Department.
The budgets for CITY RESPONSIBILITY DEPARTMENT AND THE POLICE DEPARTMENT were recessed to meeting of June 27, 2002.

Combined with File 020956.

COMBINED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

020960 **[Budget Hearing and Review, FY 2002-2003]**

Hearing to consider the Annual Budget for Human Welfare and Neighborhood Development; Community Health.

(Human Welfare and Neighborhood Development: Adult and Aging Services; Children, Youth & Their Families; Child Support Services; Human Services; Environment; Human Rights Commission; Rent Arbitration Board; Department on the Status of Women.)

(Community Health - Department of Public Health: Public Health-Community Health Network; Public Health-Public Health.)

(Companion to File 020956.)

6/3/02, RECEIVED AND ASSIGNED to Budget Committee. Scheduled for consideration on June 19 and June 26, 2002, at 1:00PM.

6/19/02, CONTINUED. Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Darrick Lam, Intrim Director, Aging & Adult Services; Supervisor McGoldrick; Brenda Lopez, Director, Children, Youth and Families; Supervisor Maxwell; Ben Rosenfield, Mayor's Budget Office; Superivsor Yee; Milt Hymns, Director, Child Support Services; Jared Blumenfeld, Director, Environment; Virginia Harmon, Executive Director, Human Rights Commission; Supervisor Peskin; Joe Grubb, Director, Rent Stabilization Board; Bella Taylor-McGhee, Executive Director, Commission on Status of Women; Edwin Lee, Director, Department of Public Works; Mohammed Nuru, DPW; Elizabeth Goldstein, General Manager, Recreation and Park Department; Ken Bruce, Budget Analyst's Office; Peg Stevenson, Controller's Office; Elaine Forbes, Legislative Analyst's Office; Dr. Mitchell Katz, Director of Health; Bernie Rusch, Senior Political Action Committee; Margaret Baran, In-Home Supportive Services Consortium; Bruce Allison, Living Wage Coalition; Vera Haile, Aging & Adult Services Commission; Connie Ford, Local 3; James Powell, Local 3; Ray Combs, Native American AIDS Project; Carmen Bolanos, Planning for Elders; Anthony Cadovas; Rider Boss; Chirstopher Gomora; Kelly Griffith; Gayle Burns; Danny Garcia; Ron Strangehorse; Glynn Washington, Human Services Network; Michael Cain; Sonja Eg; Dr. John Stansell, S.F.G.H.; Luisa Antonio; Roger Varela, Local 535; Ms. Davis, Local 250; Philippa Ruttgaizer, Local 790; Ann Marie Clark, Social Worker; Steven Chester, Coalition on Homeless; Ben, Laundry Worker; Rosita Robinson; Brian Uyeno; Eli Payton, S. F. Food Program; Mike Lefkowitz; Beth Abrams; Luis; Carman Murtle; Martha Hawthorn; Marji Dunlap; Dr. Hosea Thomas, Assistant Medical Director, Laguna Honda; Major Demetrio Carino; Dr. Lorraine Kilpatrick, Laguna Honda; Laura Blue, Nurse, Laguna Honda; Flora Hester, Nurse; Marina Peno; Melisa Benton; Rex Spray, Nurse, SFGH; Kevin Pimentel, Attorney, International Institute; Judith Baker; Beteli Lazar; Dr. Margaret Pochel, SFGH; Mai Mai Ho, Executive Director, Asian Perinetal Advocates; Michelle Su, APA In-Home Program; Helen Samon, Laguna Honda; Barbara Jaminson; J. Irvings; Jack Joner; Bill Malton; Evenlyn Gardon; David Cheung; Female; Souichai Ly; Paul Luu; Male; Ruth; Miriam Avolos; Daryl Duarte, SHEC; Gayle Wood; Gerald Robbins, SHEC; Natalie Brutto; Jeff Kositsky, Executive Director, Community Housing Partnership; Thomas, Cambridge House; Tu Dong, API Hotline; Susan Jeong; Li Yan Yang; Marie Jobling, Planning for Elders; David Williams, Lawrence Dow; Annette Jeffries; President, Statewide Local 535; Helynna Brooke, Mental Health Board; Dr. Agusta Del Zotto; Bridget Brown; Bob Douglas; Kate Walker; Toye Moses; Linda Joseph; Richard Allman, Tenderloin Sidewalk Cleaning Program; Shawn Collins; Lauren Porter; Dr. King, SFGH; Velma Smith; Sonja Lester, A Woman's Place; Michael Lyon, People's Budget; Steven, Hospitality House; Ellis Wilson, Coalition on Homelessness; Male; Bill Johnson; Dolphine Brody; Mary Kate Connors; Esther Chavez; Luther Riccard, Hospitality House; Francis; Dakota; Karen Garrison, Bernal Heights Senior Services; Sonya Dagjagan; Delana Armstrong; Cecilia Bloomfield; Donald Turner; Mr. Williams; Paulette Bowen; Ann Haywood; Vicki Johnson; Robert; Charles; Alana Delante; Rebecca Maro, Nurse; John Avalos, Coleman Advocates; Mickey Shipley; Bob Brigham, Recreation and Park; Mike Callahan; Salley Large.

Continued to June 26, 2002. Supervisor Yee absent for vote.

6/26/02, MEETING RECESSED. Heard in Committee. Speakers: Harvey Rose, Budget Analyst; Darrick Lam, Acting Executive Director, Department of Aging and Adult Services; Supervisor McGoldrick; Supervisor Peskin; Brenda Lopez, Director, Children, Youth and Families; Trent Rhorer, Executive Director, Human Services; Jared Blumenfeld, Director, Environment; Supervisor Ammiano; Virginia Harmon, Executive Director, Human Rights Commission; Supervisor Maxwell; Joe Grubb, Executive Director, Rent Stabilization Board; Bella Taylor-McGhee, Director, Commission on Status of Women; Dr. Mitchell Katz, Director of Health. Meeting recessed to June 27, 2002.

Combined with File 020956.

COMBINED by the following vote:

Ayes: 5 - Maxwell, Peskin, Yee, Ammiano, McGoldrick

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Supervisors Sophie Maxwell, Aaron Peskin, Leland Yee, Tom Ammiano and Jake McGoldrick

Clerk: Mary Red

Tuesday, August 13, 2002 | **10:00 AM** | **City Hall, Room 263**

Regular Budget

Members Present: Sophie Maxwell, Leland Y. Yee, Tom Ammiano, Jake McGoldrick.

Members Absent: Aaron Peskin.

Meeting Convened

The meeting convened at 10:20 a.m.

021356 **[Prohibiting temporary exchanges or reclassifications of positions compensated at more than $100,000 annually without approval by the Board of Supervisors]**

Supervisors Peskin, Ammiano, Daly, Gonzalez, Sandoval, McGoldrick

Draft ordinance amending Section 10.1 of the Administrative Provisions of the Annual Appropriation Ordinance to prohibit temporary exchanges or reclassifications of employee positions compensated at more than $100,000 annually without approval by the Board of Supervisors.

7/29/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the August 13, 2002 meeting.

Heard in Committee. Speakers: Ken Bruce, Budget Analyst's Office; Elaine Forbes, Budget Analyst's Office; Ed Harrington, Controller; Supervisor McGoldrick; Supervisor Maxwell; Ben Rosenfield, Mayor's Budget Office; Supervisor Yee; John Bardis; Supervisor Ammiano.

8/13/02, Amendment of the Whole

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

Ordinance amending Section 10.1 of the Administrative Provisions of the Annual Appropriation Ordinance to prohibit temporary exchanges or reclassifications to departmental Deputy Director, or equivalent classifications or policy-making or policy-implementing positions that report directly to a Department Head, without approval of the Board of Supervisors.

REFERRED WITHOUT RECOMMENDATION by the following vote:

Ayes: 4 - Maxwell, Yee, Ammiano, McGoldrick
Absent: 1 - Peskin

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021353 **[Preliminary Financial Projections for 2003-04]**

Supervisors Peskin, Maxwell

Hearing on the preliminary financial projections for the 2003-2004 Budget of the City and County of San Francisco.

7/29/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsors request this item be scheduled for consideration at the August 13, 2002 meeting.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office; Supervisor McGoldrick; John Bardis; Ken Bruce, Budget Analyst's Office; Supervisor Yee.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Maxwell, Yee, Ammiano, McGoldrick
Absent: 1 - Peskin

021270 **[Fiscal Year 2002-2003 Budget Process]**

Supervisor Maxwell

Hearing on the Budget Committee's Fiscal Year 2002-2003 Budget Process.

7/15/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Maxwell; Greg Asay, Supervisor Maxwell's Aide; Carmen Clark, Facilitator; Supervisor Ammiano; Ed Harrington, Controller; Supervisor McGoldrick; Peg Stevenson, Controller's Office; Tina Olson, Department of Public Works; Gloria L. Young, Clerk of the Board; Julia Lin, Supervisor McGoldrick's Aide; John Avolos, Coleman Advocates for Children; Glynn Washington; Jim Illig, Project Open Hand; Meg Couch, Planning for Elders in the Inner City; Rebecca; Richard Keisley, Conner House; John Bardis.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Maxwell, Ammiano, McGoldrick
Absent: 2 - Peskin, Yee

021225 **[Timetable for Submission of Mayor's Budget]**

Supervisor McGoldrick

Hearing to consider adoption of a new timetable for submission of budgets in subsequent fiscal years in light of the expiration of the current budget timetable ordinance on December 2002, considering the experience and lessons learned during this year's budget process.

7/8/02, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Supervisor Maxwell; Greg Asay, Supervisor Maxwell's Aide; Carmen Clark, Facilitator; Supervisor Ammiano; Ed Harrington, Controller; Supervisor McGoldrick; Peg Stevenson, Controller's Office; Tina Olson, Department of Public Works; Gloria L. Young, Clerk of the Board; Julia Lin, Supervisor McGoldrick's Aide; John Avolos, Coleman Advocates for Children; Glynn Washington; Jim Illig, Project Open Hand; Meg Couch, Planning for Elders in the Inner City; Rebecca; Richard Keisley, Conner House; John Bardis.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Maxwell, Ammiano, McGoldrick
Absent: 2 - Peskin, Yee

ADJOURNMENT

The meeting adjourned at 1:15 p.m.

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1/13/02

CITY AND COUNTY OF SAN FRA

BOARD OF SUPERVISORS

BUDGET ANALYST

[Budget Analyst Report]
Susan Hom
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1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

August 8, 2002

TO: Budget Committee

FROM: Budget Analyst

SUBJECT: August 13, 2002 Budget Committee Meeting

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Item #1 - File 02-1356

Department: Department of Human Resources (DHR)

Item: Ordinance amending Section 10.1 of the Administrative Provisions of the Annual Appropriation Ordinance to prohibit temporary exchanges or reclassifications of employee positions compensated at more than $100,000 annually without approval by the Board of Supervisors.

Description: Currently, Section 10.1 of the Annual Appropriation Ordinance (AAO) authorizes the Controller to increase or decrease salary appropriations for positions that the Human Resources Director administratively reclassifies or temporarily exchanges, without Board of Supervisor approval, provided that the reclassified or exchanged position and the former position are in the same functional area.

According to Ms. Marsha Stroope of DHR, department heads request reclassifications to reflect changes in job duties assigned to a particular position. Ms. Stroope states that if DHR agrees with the department head that a change in job classification is necessary to reflect the job duties assigned to a particular position, DHR will administratively amend the Annual Salary Ordinance (ASO) to reclassify the position if the request results in a lateral or downward change to the salary of the position.

Ms. Stroope states that such reclassifications result in administrative changes to the ASO. According to Ms. Stroope, a temporary exchange is an exchange within a budget year of a budgeted position to a different job classification consistent with described job duties, subject to the Controller's approval. Ms. Stroope notes that if the new classification results in an employee receiving a higher salary under the temporary exchange than the employee was receiving prior to the temporary exchange, the department funds the increased costs by using monies from salary savings or temporary salaries.

The proposed ordinance would amend the Administrative Provisions of the Annual Appropriation Ordinance (AAO) to require Board of Supervisor approval for reclassifications or temporary exchanges of positions compensated at more than $100,000 annually.

Comments:

1. According to Ms. Stroope, amendments to the ASO to reclassify positions can be downward and lateral in terms of salary and temporary exchanges can be either downward, lateral, or upward in terms of salary, without obtaining Board of Supervisor approval. Section 10.1 of the AAO specifies that the Director of Human Resources can administratively reclassify or temporarily exchange positions, provided they are in the same functional area and do not result in an increase to total departmental personal services appropriations, subject to Controller approval. However, Section 1.1B of the Administrative Provisions of the ASO specifies that DHR can only administratively amend the ASO to reclassify positions at the same or lower salary level, in the same functional area. Therefore, reclassifications can only be administratively implemented without Board of Supervisor approval if the reclassifications are downward or lateral in terms of salary.

2. According to Mr. Harrington, the Controller's Office currently reviews all requisitions for reclassifications and temporary exchanges, in accordance with Section 10.1 of the Administrative Provisions of the AAO, which states that temporary exchanges during the fiscal year cannot increase the total departmental personal services appropriations. However, nothing prevents a salary

increase resulting from a temporary exchange, as long as the department's total personal services appropriation does not increase for the fiscal year (i.e., any increased costs resulting from a temporary exchange must be absorbed within the Department's total personal services appropriation).

Mr. Harrington notes that in response to the concern of the Board of Supervisors, the Controller changed his procedures on August 22, 2001, to only allow temporary exchanges within 15% of budgeted amounts in terms of base salary (excluding fringe benefits), except for unusual circumstances. According to Mr. Harrington, if the Controller identifies that the temporary exchange would increase costs for the particular position by more than 15 percent, then the Controller reviews departmental justification and reviews whether the department has a comparable vacant requisition to use instead of a temporary exchange. Mr. Harrington notes that the Controller will only approve a temporary exchange that results in increases to the base salary above 15% in unusual circumstances, such as when the request is for one salary range above the existing maximum salary but still results in more than a 15% increase.

3. According to Mr. Lakey, the proposed ordinance would require the Board of Supervisors to review reclassifications of positions with an annual base salary of more than $100,000. The proposed ordinance would also require the Board of Supervisors to review temporary exchanges of all positions if such positions have an annual salary of $100,000 or more. Mr. Harrington notes that the proposed ordinance would apply to upward, lateral and downward temporary exchanges and reclassifications when the annual salary of the existing position is more than $100,000.

According to Mr. Harrington, between August 22, 2001 and June 30, 2002, the Controller's Office approved 49 temporary exchanges and administrative reclassifications which affected classifications earning over $100,000 annually. Mr. Harrington states that of the 49 temporary exchanges and administrative reclassifications for positions earning over $100,000 annually, 13 were

downward, seven had no cost impact, and the remaining 29 resulted in salary increases. Mr. Jeff Pera of the Controller's Office states that as of August 5, 2002, the City had 1,481 FTE positions earning an annual base salary of more than $100,000. Mr. Pera notes that since vacancies occur during the fiscal year, the actual number of employees earning over $100,000 on an annualized basis will vary.

4. The Office of the Sponsor advises that an amendment will be submitted to the Budget Committee that changes the subject ordinance language from "employee positions compensated at more than $100,000 annually" to "departmental Deputy Director, or equivalent, classifications or policy-making or policy-implementing positions that report directly to the Department Head."

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Maxwell
Supervisor Peskin
Supervisor Yee
President Ammiano
Supervisor McGoldrick
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

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Notice of Cancelled Committee Meetings
OF THE BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the regularly scheduled Committee Meetings of the San Francisco Board of Supervisors for August 27, 2002 through September 16, 2002 are cancelled.

Gloria L. Young
Clerk of the Board

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Max Gonzalez

Clerk: Victor Young

[All Committees]
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Thursday, February 20, 2003 **1:00 PM**

Regular Meeting

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 1:03 p.m.

REGULAR AGENDA

030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

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030088 **[MOU, Local 790, for staff nurses and per diem nurses]**

Supervisor Newsom

Ordinance adopting and implementing an amendment to the 2000-2003 Collective Bargaining Agreement between the City and County of San Francisco and the Service Employees International Union, Local 790, AFL-CIO for staff nurses and per diem nurses by extending the terms and conditions of the Collective Bargaining Agreement through June 30, 2005.

(Fiscal impact.)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.

2/12/03, TRANSFERRED to Budget Committee.

Heard in Committee. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

RECOMMENDED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma

Absent: 1 - Gonzalez

030089 **[MOU, Local 856 for Supervising Nurses]**

Supervisor Newsom

Ordinance adopting and implementing an amendment to the 2001-2003 Collective Bargaining Agreement between the City and County of San Francisco and the Teamsters Local 856 for Supervising Nurses by extending the terms and conditions of the Collective Bargaining Agreement through June 30, 2005.

(Fiscal impact.)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.

2/12/03, TRANSFERRED to Budget Committee.

Heard in Committee. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

RECOMMENDED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma

Absent: 1 - Gonzalez

CLOSED SESSION

Conference with the City's Labor Negotiators: Collective Bargaining

030223 **[Labor Negotiations]**

Supervisor Daly

Closed session hearing to consider the positions of all the City's labor negotiating teams and the timeline for memoranda of agreement to be developed and approved at the Board of Supervisors.

2/11/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the February 20, 2003 meeting.

Portion Heard in Open Session. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

Heard in Closed Session.

Continued to March 6, 2003.

CONTINUED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma
Absent: 1 - Gonzalez

[Elect Not to Disclose]

Motion that the Board finds that it is in the best interest of the public that the Board elect at this time not to disclose its closed session deliberations listed above.

ADJOURNMENT

The meeting adjourned at 4:32 p.m.

[Budget Analyst Report]
Susan Hom
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CITY AND COUNTY OF SAN FR

BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642

FAX (415) 252-0461

February 13, 2003

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FEB 21 2003

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TO: Budget Committee

FROM: Budget Analyst

SUBJECT: February 20, 2003 Budget Committee Meeting

Item 2 - File 03-0088

Departments: Department of Human Resources (DHR)
Department of Public Health (DPH)

Item: Ordinance adopting and implementing an amendment to the 2000-2003 Memorandum of Understanding between the City and County of San Francisco and the Service Employees International Union, Local 790, AFL-CIO for staff nurses and per diem nurses by extending the terms and conditions of the Collective Bargaining Agreement through June 30, 2005.

Description: The proposed ordinance would adopt and implement the provisions of an amendment to the July 1, 2000 to June 30, 2003 Memorandum of Understanding (MOU) between the City and Service Employees International Union (SEIU), Local 790. The proposed amendment to the MOU, would extend the provisions of the MOU through June 30, 2005 and provides some changes to these provisions. The existing MOU covers seven classifications employed by the DPH, however the proposed amendment would add one additional classification, 2325 Nurse Midwife, for a total of eight classifications, as shown below. According to Ms. Michelle Allersma of the Controller's Office, the

classifications comprise a total of 1,476 budgeted positions.

2320 Registered Nurse- Unit 8-D
2323 Clinical Nurse Specialist- Unit 8-D
2325 Nurse Midwife- Unit 8-D *(New)*
2330 Anesthetist- Unit 8-D
2340 Operating Room Nurse- Unit 8-D
2830 Public Health Nurse- Unit 8-D
2328 Nurse Practitioner- Unit 8-D
P103 Per Diem Registered Nurses, Unit 8-D

The major changes of the MOU under the proposed amendment are summarized below.

Wage Increases

The proposed amendment to the MOU would provide a wage increase of 2 percent for all represented classifications, except 2830 Public Health Nurse, on July 1, 2004.

In addition to the two percent wage increase, the proposed amendment would also increase the compensation schedule for 2320 Registered Nurses and 2340 Operating Room Nurses and provide for Salary Step Adjustments as follows:

Effective Date	Change
July 1, 2003	Readjust the existing salary schedule as follows: 1. Eliminate existing Step 1 2. Reassign existing Steps 2 through 6 as New Steps 1 through 5 3. Add a new Step 6 at 3.1 percent above New Step 5
(nearest pay period to) April 1, 2004	Readjust the salary schedule that was in effect since July 1, 2003 as follows: 1. Eliminate Step 1 2. Reassign Steps 2 through 6 as New Steps 1 through 5 3. Add a new Step 6 at 3.1 percent above New Step 5

Effective Date	Change
(nearest pay period to) July 1, 2004	Add a new Step 7 at 3.1 percent above Step 6 that was created on April 1, 2004
(nearest pay period to) January 1, 2005	Readjust the salary schedule that was in effect since April 1, 2004, including the addition of Step 7 on July 1, 2004, as follows: 1. Eliminate Step 1 2. Reassign Steps 2 through 7 as New Steps 1 through 6 3. Add a new Step 7 at 3.1 percent above New Step 6 4. Add a new Step 8 at 3.1 percent above New Step 7

The proposed amendment to the MOU also provides that when Step 7 is added to the compensation schedule on the pay period closest to July 1, 2004, an employee completing two years of service at Step 6 or 7.5 years of City service, whichever occurs first, would advance to Step 7.

In addition, the proposed amendment to the MOU provides that when Step 8 is added to the compensation schedule on the pay period closest to January 1, 2005, an employee completing three years of service at Step 7 or 10.5 years of City service, whichever occurs first, would advance to Step 8.

In addition to the two percent wage increase, the proposed amendment would also increase the compensation for 2323 Clinical Nurse Specialists, 2325 Nurse Midwifes, 2328 Nurse Practitioners, and 2330 Anesthetists and provide for Salary Step Adjustments as follows:

Effective Date	Change
July 1, 2003	3.1 percent market adjustment increase
(closest pay period to) April 1, 2004	3.1 percent market adjustment increase
July 1, 2004	New Step 7: 3.1 percent more than Step 6
(closest pay period to) January 1, 2005	1. 3.1 percent market adjustment increase 2. New Step 8: 3.1 percent more than Step 7

The proposed amendment provides that when Step 7 is added to the compensation schedule on July 1, 2004, an employee completing two years of service at Step 6 or 7.5 years of City service, whichever occurs first, would advance to Step 7.

The proposed amendment further provides that when Step 8 is added to the compensation schedule on the pay period closest to January 1, 2005, an employee completing three years at Step 7 or 10.5 years of City service, whichever occurs first, would advance to Step 8

In addition to the above increases, the compensation schedule for 2330 Anesthetists would be increased on July 1, 2003 by an additional 10%.

P-103 Per Diem Registered Nurses

The proposed amendment to the MOU would allow Per Diem Nurses to advance to Step 7 of the compensation schedule after 2 years and 2,000 hours of service at Step 6. In addition, advancement to Step 8 would occur after completion of 3 years and 3,000 hours at Step 7.

In summary, approval of this proposed amendment would result in total compensation increases between July 1, 2003 and June 30, 2005, as follows:

Classification		Total Percent Increase
2320	Registered Nurse	11.8%
2323	Clinical Nurse Specialist	11.8%
2325	Nurse Midwife	11.8%
2330	Anesthetist	22.6%
2340	Operating Room Nurse	11.8%
2830	Public Health Nurse	2.0%
2328	Nurse Practitioner	11.8%
P103	Per Diem Registered Nurse	2.0%

New Hire Retention Bonus

All new employees in the classifications listed above hired on or after July 1, 2003, except P103 Per Diem Registered Nurses, would receive a $2,500 bonus. Half of the total bonus amount, or $1,250, would be paid after six months of employment, and the remaining half would be paid after one year of employment.

Weekend Rate

Under the proposed amendment to the MOU, 2330 Anesthetists would be paid at the rate of time-and-one-half for hours worked on a weekend. The existing MOU provides for regular compensation pay for work performed on the weekend.

Witness or Jury Duty Pay

The proposed amendment to the MOU provides compensation for employees for a regular shift while on witness or jury duty leave. The existing MOU is silent on compensation for witness or jury duty, however the provision in the proposed amendment codifies current practice, according to Ms. Alice Villagomez of the DHR.

Retention Bonus

Under the existing MOU, employees completing five years of service are entitled to a retention bonus of 1 percent of

their basic hourly rate. In addition, the existing MOU provides for a retention bonus of 2 percent of an employee's basic hourly rate after 10 years of service. The proposed amendment to the MOU would (1) eliminate the 1 percent retention bonus for employees that reach Step 7 on the compensation schedule, (2) eliminate the 2 percent retention bonus for employees that reach Step 8 and (3) render ineligible for these bonuses those employees hired on or after July 1, 2003. Therefore, this provision would produce a savings for the City.

State Wage Pass Through Funds

The State of California provides "wage pass through" funds as a premium to employees who provide health care services in Skilled Nursing Facilities, in addition to the regular compensation funds provided by the City. However, under the proposed amendment to the MOU, the premium would be discontinued and the wage pass through funds received from the State would be used to fund wage increases instead of premium pay for eligible employees between the pay period closest to April 1, 2004 and June 30, 2005 (see Comment No. 3). Eligible employees are those employees who provide long-term care at Skilled Nursing Facilities. Ms. Villagomez advises that nearly all nursing classifications working at Laguna Honda Hospital are considered eligible employees as well as employees working at two long-term care wards at the San Francisco General Hospital, the 4A Ward and the Mental Health Rehabilitation Ward.

Preceptor Premium

The proposed amendment to the MOU provides that employees designated by the DPH as a Preceptor, assigned to train health care professionals, receive a 5 percent differential during any hours in which they perform such duties. The existing MOU does not provide a Preceptor Premium.

Overtime Compensation

Under the proposed amendment to the MOU, employees assigned to work a night shift and who are required to work overtime into the following day shift, would receive

the applicable night shift differential, which is 15 percent above the day shift rate, in addition to overtime pay, for all hours worked during the day shift. This provision codifies existing practice, according to Ms. Villagomez.

Childcare Funds

Under the existing MOU, the City has set aside $100,000 annually since July 1, 1989 to fund a permanent childcare program for DPH employees, for a total of $1,400,000 over the 14-year period from July 1, 1989 through June 30, 2003. According to Ms. Pamela Levin of the Controller's Office, the unexpended balance of such funds is $1,328,750. Ms. Villagomez advises that $71,250 of the funds have been expended to fund a childcare faire and other childcare related activities, resulting in the balance of $1,328,750. The proposed amendment to the MOU would return, to the General Fund, the this balance of $1,328,750 to be used to fund wage increases under this proposed amended MOU.

Educational or Training Course

Under the existing MOU, an employee's educational leave may not be charged for educational or training courses that are assigned by the DPH. The proposed amendment to the MOU would allow, effective July 1, 2003 and continuing through the duration of the MOU, four hours of educational leave, vacation, compensatory time or unpaid leave to be used each year for attending such assigned educational or training courses.

Wellness Program

The proposed amendment to the MOU contains new language establishing a Pilot Wellness Program as an incentive to decrease the use of sick leave. According to Ms. Villagomez, this language is consistent with other City MOUs. Under the Pilot Wellness Program, employees would be able to receive a cash payment upon retirement for unused sick leave, based upon the employee's salary rate and years of service. The program enables covered employees to receive 2.5 percent of accrued sick leave credits times the number of whole years of continuous years of service times the employee's

salary rate upon retirement. Therefore, for example, an employee with 20 years of service would receive a payment upon retirement equal to 50 percent of their accrued sick leave (2.5 percent times 20 years).

Comments:

1. As shown in Attachment I, provided by the Controller's Office, the provisions of the proposed amendment to the MOU will result in estimated net cumulative increased costs of $22,367,966, including $5,270,507 for Fiscal Year 2003-2004 and $17,097,459 for Fiscal Year 2004-2005. According to Ms. Levin, the additional costs to implement the proposed MOU amendment would be included in the FY 2003-2004 and the FY 2004-2005 budgets subject to Board of Supervisors appropriation approval.

2. Ms. Villagomez advises that there is currently a shortage of nurses, locally and nationally. Ms. Villagomez further advises that, locally, the University of California, San Francisco, Stanford University and Kaiser Permanente are currently providing their nursing employees with compensation that is greater than the compensation provided by the DPH. Attachment II, provided by Ms. Villagomez, contains salary data for SEIU nurses at those institutions compared with salaries paid by the City and County of San Francisco. According to Ms. Villagomez, in order to maintain adequate staffing at the City's public health facilities, compensation increases are needed.

3. As previously noted, the language of the proposed amendment would require State wage pass through funds for Skilled Nursing Facility employees to be used for wage increases instead of premiums. Ms. Mary Hao of the DHR reports that in Fiscal Year 2002-2003 the State wage pass through funds for DPH employees included in the subject MOU are estimated to be approximately $490,366. Ms. Villagomez, however advises that the State wage pass through funds have been identified by the Governor as expenditures that would be eliminated from the State budget for Fiscal Year 2003-2004. Therefore, these funds may not be available to fund wage increases for the subject nursing classifications.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE CONTROLLER

Ed Harrington
Controller

Monique Zmuda
Deputy Controller

February 4, 2003

Attachment I
Page 1 of 3

Ms. Gloria L. Young, Clerk of the Board
Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RE: File Number 030088
Amendment to Memorandum of Understanding (MOU) with Staff and Per Diem Nurses, SEIU Local 790

Dear Ms. Young:

In accordance with Ordinance 92-94, I am submitting a cost analysis of an amendment to the MOU between the City and County of San Francisco and the staff and per diem nurses represented by SEIU Local 790. The amendment covers the period July 1, 2003 through June 30, 2005, and affects 1,476 budgeted positions with a salary base of approximately $117.5 million.

Based on our analysis, the amendment will result in incremental costs of approximately $5.3 million in FY 2003-2004, and $11.8 million in FY 2004-2005. The amendment will result in cost increases of approximately 4.1% above the overall pay and benefits base in FY 2003-2004 and approximately 9.1% above the overall pay and benefits base in FY 2004-2005. Please see Attachment A for specific cost estimates.

The amendment includes a variety of wage improvements intended to address the City's recruitment and retention difficulties with the classes represented by this union. These include several market adjustments, a cost of living adjustment, and the addition of seniority increments that are intended to bring nurses' compensation closer to that offered by other local health care providers. Other improvements include a cash bonus for new hires, a new preceptor premium, and a weekend premium for class 2330 anesthetists.

Several provisions will result in cost savings through the end of the MOU term. These include the termination of retention bonuses, return of monies set aside for child care to the General Fund, and use of State Skilled Nursing Facility pass through funds for wages instead of premiums. A provision requiring use of education leave hours for certain mandatory trainings will result in minor savings. Finally, the MOU establishes a Pilot Wellness Program similar to that of many of the City's other unions, however, it will only be implemented if it is determined by my office to have no net cost.

In addition to the wage and benefit provisions in detailed Attachment A, the MOU provides for a new quality of care premium as well as four hours additional paid jury duty leave for employees with twelve hour shifts. Both items are expected to have a negligible fiscal impact.

415-554-7500 City Hall • 1 Dr. Carlton B. Goodlett Place • Room 316 • San Francisco CA 94102-4694 FAX 415-554-7466

If you have additional questions or concerns please contact me at 554-7500 or Peg Stevenson of my staff at 554-7522.

Sincerely,

Edward M. Harrington
Controller

cc: Alice Villagomez, ERD
Harvey Rose, Budget Analyst

Attachment A
Staff and Per Diem Nurses, SEIU Local 790
Estimated Costs FY 2003-2004 and FY 2004-2005
Controller's Office

Annual Costs/(Savings)	FY 2003-2004	FY 2004-2005
Wage Adjustments, 2% COLA on July 1, 2004, and Seniority Increments		
2320 Registered Nurse	$3,118,894	$8,007,135
2323 Clinical Nurse Specialist	$132,328	$310,518
2328 Nurse Practitioner	$472,486	$938,864
2330 Anesthetist	$185,718	$123,202
2340 Operating Room Nurse	$11,849	$34,489
2830 Public Health Nurse	$234,950	$719,605
P103 Per Diem Nurse	$1,547,847	$1,819,172
Subtotal, wage adjustments	$5,704,072	$11,952,986
Additional Premiums and Benefits		
Eliminate retention bonus of 1% at 5 years	$0	($112,586)
Eliminate retention bonus of 2% at 10 years	$0	($891,432)
Eliminate Skilled Nursing Facility pass through premium on April 1, 2004 (1)	($166,500)	($499,500)
Return balance of child care fund to the General Fund	($1,328,750)	$0
New hire retention bonus	$288,000	$0
Weekend premium for class 2330	$83,200	$0
5% Preceptor premium	$120,092	$6,125
Mandatory use of educational leave hours	($67,801)	($6,196)
Wage-Related Fringe Increases	638,195	1,377,556
Total Estimated Incremental Costs	$5,270,507	$11,826,952
Annual Amount Above 2002-2003	$5,270,507	$17,097,459
Cumulative Total Above 2002-2003 Provisions		$22,367,966
Incremental Cost % of 2002-2003 Total Pay & Benefits	4.1%	9.1%

(1) This does not represent a General Fund savings. The Skilled Nursing Facility pass through premium derives directly from the State. The State allocates funds to the City, which passes them through to employees who provide health care services in skilled nursing facilities.

Public Agency	Comparison Title	6/30/03 Maximum	7/1/03 Maximum	6/30/05 Maximum	
Kaiser	Staff Nurse II	3440	3440	3882	
Stanford	Staff Nurse III	3619	3619	3619	MOU expires 3/31/2004
UC	Clinical Nurse II	3463	3463	3636	MOU expires 4/30/2005
City and County of SF	2320 - Registered Nurse	2922	3013	3471	
	Median of Max Rates:	3463	3463	3636	
	Average of Max Rates:	3507	3507	3712	
	City and County of SF Compared to the:				
	Median:	-18.5%	-14.9%	-4.8%	
	Average:	-20.0%	-16.4%	-7.0%	

* rates above are bi-weekly

Item 3 - File 03-0089

Departments: Department of Human Resources (DHR)
Department of Public Health (DPH)

Item: Ordinance adopting and implementing an amendment to the 2000-2003 Memorandum of Understanding between the City and County of San Francisco and the Teamsters Local 856 for Supervising Nurses by extending the terms and conditions of the Collective Bargaining Agreement through June 30, 2005.

Description: The proposed ordinance would adopt and implement the provisions of an amendment to the July 1, 2000 to June 30, 2003 Memorandum of Understanding (MOU) between the City and the Teamsters Local 856 for Supervising Nurses. The proposed amendment to the MOU, would extend the provisions of the MOU through June 30, 2005 and provides some changes to the existing provisions. The existing MOU covers four classifications employed by the DPH, as shown below. According to Ms. Michelle Allersma of the Controller's Office, the classifications comprise a total of 153 budgeted positions.

2322 Nurse Manager, Unit 11B
2324 Nursing Supervisor, Unit 11B
2326 Nursing Supervisor Psychiatric, Unit 11B
2350 Instructor of Nursing, Unit 11B

The major changes of the MOU under the proposed amendment are summarized below.

Wage Increases

The proposed amendment to the MOU would provide a wage increase of 2 percent for all represented classifications on July 1, 2004.

Wage Adjustments

In addition to the two percent wage increase, the proposed MOU would provide the following scheduled market wage adjustments, to all covered employees:

Effective Date	Percent Increase
July 1, 2003	3.1%
July 1, 2004	2.5%
March 27, 2005	2.4%

In summary, approval of this proposed amendment would result in the total compensation increases between July 1, 2003 and June 30, 2005, shown:

Classification	Total Percent Increase
2322 Nurse Manager	10.3%
2324 Nursing Supervisor	10.3%
2326 Nursing Supervisor	10.3%
2350 Instructor of Nursing	10.3%

Advancement

The proposed amendment to the MOU provides that effective January 3, 2004, those employees with 3.5 years of service at Step 7, or with 10 years of service in any City Registered Nurse classification, whichever comes first, would advance to Step 8, which would be 3.1 percent above Step 7. An employee would be required to serve at least one year at Step 7 before advancing to Step 8, regardless of the number of years served in a City Registered Nurse classification.

In addition, on March 27, 2005, employees with five years of service at Step 8, or with 15 years of service in any City Registered Nurse classification, whichever comes first, would advance to Step 9, which would be 3.1 percent above Step 8. An employee would be required to serve at least one year at Step 8 before advancing to Step 9, regardless of the number of years served in a City Registered Nurse classification.

Retention Bonus

Under the existing MOU, employees completing 10 years of service are entitled to a retention bonus of 1 percent of their basic hourly rate. In addition, the existing MOU provides for a retention bonus of 2 percent of an employee's basic hourly rate after 15 years of service. The

proposed amendment to the MOU would eliminate (1) the 1 percent retention bonus for employees that reach Step 8 on the compensation schedule, and (2) the 2 percent retention bonus for employees that reach Step 9. The proposed amendment provides that both of these retention bonuses sunset on June 30, 2005, and therefore this provision would result in a savings to the City.

On-Call Premium

The existing MOU provides a fixed $75 premium for each pay period for employees who are on-call when they are responsible for 24-hour clinical unit operations. The proposed amendment would change the premium to 5 percent of base wages.

Master's Premium

Under the proposed amendment to the MOU, and effective July 1, 2003, an employee possessing a Master's degree in a relevant area would receive a one percent increase in pay. This premium would become effective on the date that proof of possession of the degree is provided to the appropriate payroll office. The existing MOU does not provide a premium for employees possessing a Master's degree.

Compensatory Time

Under the proposed amendment to the MOU, the maximum amount of accumulated compensatory time for employees would be 240 hours. While the existing MOU is silent on this matter, existing practice allowed employees to accumulate an unlimited number of compensatory time hours.

Dental Insurance

The proposed amendment to the MOU would increase the City's payment of dental insurance premiums by $21.90, or 29.8 percent, from $73.40 per month to $95.30 per month for Fiscal Year 2002-2003. Ms Villagomez advises that this a yearly adjustment, as provided for in the existing MOU.

Uniform Allowance

Under the proposed amendment to the MOU, employees would no longer receive a uniform allowance, which is currently $225 annually, effective June 30, 2003.

Wellness Program

The proposed amendment to the MOU contains new language establishing a Pilot Wellness Program as an incentive to decrease the use of sick leave. According to Ms. Alice Villagomez of the DHR, this language is consistent with other City MOUs. Under the Pilot Wellness Program, employees would be able to receive a cash payment upon retirement for unused sick leave, based upon the employee's salary rate and years of service. The program enables covered employees to receive 2.5 percent of accrued sick leave credits times the number of whole years of continuous years of service times the employee's salary rate upon retirement. Therefore, for example, an employee with 20 years of service would receive a payment upon retirement equal to 50 percent of their accrued sick leave (2.5 percent times 20 years).

Battery Leave

The proposed amendment to the MOU includes a new provision allowing employees to receive leave with pay for any absences caused by bodily injury or illness caused by an act of violence arising in the course of employment.

Educational or Training Course

Under the existing MOU, an employee's educational leave may not be charged for educational or training courses that are assigned by the DPH. The proposed amendment to the MOU would allow, effective July 1, 2003 and continuing through the duration of the MOU, four hours of educational leave, vacation, compensatory time or unpaid leave to be used each year for attending such assigned educational or training courses.

Retirement Seminars

The proposed amendment provides employees with up to one day of release time to attend a pre-retirement planning seminar. Such seminars would be required to be held in the San Francisco Bay Area. An employee would be required to submit a notice to the appropriate supervisor two weeks in advance of the date on which the seminar will be held, and would be released from work duties if staffing requirements permit. According to Ms. Villagomez, this provision would codify existing practice.

Comments:

1. As shown in Attachment I, provided by the Controller's Office, the provisions of the proposed amendment to the MOU will result in estimated net cumulative increased costs of $3,683,347, including $916,408 for Fiscal Year 2003-2004 and $2,766,939 for Fiscal Year 2004-2005. According to Ms. Levin, the additional costs to implement the proposed MOU amendment would be included in the FY 2003-2004 and the FY 2004-2005 budgets, subject to Board of Supervisors appropriation approval.

2. Ms. Villagomez advises that, as with staff nurses, there is currently a shortage of supervising nurses, locally and nationally. Ms. Villagomez further advises that, locally, the University of California, San Francisco and Kaiser Permanente are currently providing their nursing employees with compensation that is greater than the compensation provided by the DPH. Attachment II, provided by Ms. Villagomez, contains salary data for Local 856 supervising nurses at these institutions compared with salaries paid by the City and County of San Francisco. Therefore, according to Ms. Villagomez, in order to maintain adequate staffing at the City's public health facilities, compensation increases are needed.

3. The above described proposed terms relate to the major financial changes to the prior MOU. It should be noted that, in addition to the above described major changes to the proposed MOU having fiscal impact, there are various other provisions in the proposed MOU, including: (a) revised language for Union requests of a written seniority list, (b) guidelines and procedures related to the viewing and content of personnel files, and

(c) indemnification of employees for acts within the scope of employment.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE CONTROLLER

Ed Harrington
Controller

Monique Zmuda
Deputy Controller

February 4, 2003

Attachment I
Page 1 of 3

Ms. Gloria L. Young, Clerk of the Board
Board of Supervisors
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

RE: File Number 030089
Amendment to Memorandum of Understanding (MOU) with Local 856 Supervising Registered Nurses

Dear Ms. Young:

In accordance with Ordinance 92-94, I am submitting a cost analysis of an amendment to the MOU between the City and County of San Francisco and supervising nurses represented by Local 856. The amendment covers the period July 1, 2003 through June 30, 2005, and affects 153 budgeted positions with a salary base of approximately $15.5 million.

Based on our analysis, the amendment will result in incremental costs of approximately $0.9 million in FY 2003-2004, and $1.9 million in FY 2004-2005. The amendment will result in cost increases of approximately 5.9% above the overall pay and benefits base in FY 2003-2004 and approximately 11.9% above the overall pay and benefits base in FY 2004-2005. Please see Attachment A for specific cost estimates.

The amendment includes a variety of wage improvements intended to address the City's recruitment and retention difficulties with the classes represented by this union. These include several market adjustments, a cost of living adjustment, and the addition of seniority increments that are intended to bring nurses' compensation closer to that offered by other local health care providers. Other improvements include an increase in the on call premium, a new Master's degree premium, and a Pilot Wellness Program. Two additional MOU provisions, the elimination of retention bonuses and uniform allowance, will result in cost savings.

In addition to the wage and benefit provisions detailed in Attachment A, the MOU provides up to eight hours of release time for employees to attend retirement planning seminars. This provision may result in overtime costs for those employees who are backfilled and in lost productivity for non-backfilled employees, however, we have not estimated a cost for this provision at this time. Additional provisions include requiring the use of education leave hours for certain mandatory trainings, a cap of 240 hours on the accumulation of compensatory time off and battery leave with pay for employee who are victims of assault. These items are expected to have a negligible fiscal impact.

415-554-7500 City Hall • 1 Dr. Carlton B. Goodlett Place • Room 316 • San Francisco CA 94102-4694 FAX 415-554-7466

If you have additional questions or concerns please contact me at 554-7500 or Peg Stevenson of my staff at 554-7522.

Sincerely,

Edward M. Harrington
Controller

cc: Alice Villagomez, ERD
✓ Harvey Rose, Budget Analyst

Attachment A
Supervising Registered Nurses, Local 856
Estimated Costs FY 2003-2004 and FY 2004-2005
Controller's Office

Annual Costs/(Savings)	FY 2003-2004	FY 2004-2005
Wage Adjustments, COLA, and Seniority Increments (See Note)		
2322 Head Nurse	$332,042	$970,887
2324 Nursing Supervisor	$190,045	$379,449
2326 Psychiatric Nursing Supervisor	$16,735	$78,286
2350 Instructor of Nursing	$43,286	$135,620
Subtotal, wage adjustments	$582,108	$1,564,242
Additional Premiums and Benefits		
Eliminate retention bonus of 1% at 10 years	$0	($64,334)
Eliminate retention bonus of 2% at 15 years	$0	($10,819)
24 hour Operations on-call pay changed to 5%	$217,193	$100,470
Master's Premium of 1% over base rate	$21,788	$23,389
Uniform allowance will end June 30, 2003	($21,325)	$0
Wellness Pilot Program	$9,166	$0
Wage-Related Fringe Increases	107,477	237,583
Total Estimated Incremental Costs	$916,408	$1,850,531
Annual Amount Above 2002-2003 Level	$916,408	$2,766,939
Cumulative Total Above 2002-2003 Provisions		$3,683,347
Incremental Cost % of 2002-2003 Total Pay & Benefits	5.9%	11.9%

Note: July 1, 2004 2% COLA

July 1, 2003 3.1% market adjustment will be made for all represented classifications.

July 1, 2004 2.5% market adjustment will be made for all represented classifications.

March 27, 2005 2.4% market adjustment will be made for all represented classifications.

Public Agency	Comparison Title	6/30/03 Maximum	7/1/03 Maximum
Kaiser	Service Unit Director - RN	4415	4415
UC	Administrative Nurse III	4054	4054
City and County of SF	2322 - Nurse Manager	3803	3921
	Median of Max Rates:	4235	4235
	Average of Max Rates:	4235	4235
	City and County of SF Compared to the:		
	Median:	-11.3%	-8.0%
	Average:	-11.3%	-8.0%

* Nurse Managers are not represented; compensation set on an annual basis
* rates above are bi-weekly

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-1/03

City and County of San Francisco

Meeting Agenda

Budget Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona M Gonzalez

[All Committees]
Government Document Section
Main Library

Clerk: Victor Young

Thursday, February 27, 2003 **1:00 PM** **City Hall, Room 263**

Regular Meeting

Note: Each item on the Consent or Regular agenda may include the following documents:
1) Legislation
2) Budget Analyst report
3) Legislative Analyst report
4) Department or Agency cover letter and/or report
5) Public correspondence
These items will be available for review at City Hall, Room 244, Reception Desk.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding City representatives, except that public speakers using translation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous translation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting translation assistance.

AGENDA CHANGES

REGULAR AGENDA

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1. 030112 **[Mayor's Budget Plan]**
Supervisors Peskin, Daly
Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.
2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2. 030184 **[Layoffs]**
Supervisor McGoldrick
Resolution urging all San Francisco city departments in their budget plans to consider layoffs of temporary employees prior to those of permanent employees.

2/4/03, RECEIVED AND ASSIGNED to Budget Committee.

3. 030100 **[Contracting out Laundry Services]**

Mayor

Resolution concurring with the Controller's certification that laundry services can be performed for the Department of Public Health, Laguna Honda Hospital by private contractor for a lower cost than similar work performed by City and County employees. (Mayor)

(Fiscal impact.)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.
2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

4. 030096 **[Establishing parking violation and late payment penalties]**

Mayor

Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and late payment penalties. (Mayor)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.
2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

ADJOURNMENT

IMPORTANT INFORMATION

NOTE: Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Any written comments should be sent to: Committee Clerk of the Budget Committee, San Francisco Board of Supervisors, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to the committee clerk by that time may be taken directly to the hearing at the location above

LEGISLATION UNDER THE 30-DAY RULE

(Not to be considered at this meeting)

Rule 5.40 provides that when an ordinance or resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.

There are no items pending under the 30 day rule.

Meeting Procedures

The Board of Supervisors is the Legislative Body of the City and County of San Francisco. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room.

Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of a Committee or to its members, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

Agenda are available on the internet at www.sfgov.org/bdsupvrs.bos.htm.

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT CITY HALL, ROOM 244, RECEPTION DESK.

Board meetings are cablecast on SF Cable 26. For video tape copies and scheduling call (415) 557-4293.

Requests for language translation at a meeting must be received no later than noon the Friday before the meeting. Contact Ohn Myint at (415) 554-7704.

AVISO EN ESPAÑOL: La solicitud para un traductor en una reunion debe recibirse antes de mediodia de el viernes anterior a la reunion. Llame a Erasmo Vazquez (415) 554-4909.

翻譯 *必須在會議前最少四十八小時提出要求*
請電 (415) 554-7701

Disability Access

Both the Committee Room (Room 263) and the Legislative Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

All meetings are real-time captioned and are cablecast open-captioned on SF Cable 26.

The following services are available when requested 48 hours before the Committee meeting. This advance notice will help ensure availability.

· For American Sign Language interpreters or use of a reader during a meeting, contact Ohn Myint at (415) 554-7704.

· For a large print copy of agenda or minutes in alternative formats, contact Annette Lonich at (415) 554-7706.

· Assistive listening devices are available from the receptionist in the Clerk of the Board's Office, Room 244, prior to the meeting.

· The Clerk of the Board's Office TTY number is (415) 554-5227.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Donna Hall; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Donna.Hall@sfgov.org
Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Hall or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/sunshine.htm

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site www.sfgov.org/ethics

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CITY AND COUNTY OF SAN FRANCISCO

[Budget Analyst Report]
Susan Hom
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BOARD OF SUPERVISORS

BUDGET ANALYST
1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

February 20, 2003

TO: Budget Committee

FROM: Budget Analyst

SUBJECT: February 27, 2003 Budget Committee Meeting

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Item 3 - File 03-0100

Department: Department of Public Health
Laguna Honda Hospital

Item: Resolution concurring with the Controller's certification that laundry services can be performed for the Department of Public Health, Laguna Honda Hospital by private contractor for a lower cost than similar work performed by City and County employees.

Services to be Performed: Laundry Processing Services at Laguna Honda Hospital

Description: Charter Section 10.104 provides that the City may contract with private firms for services which had been performed by City employees if the Controller certifies, and the Board of Supervisors concurs, that such services can in fact be performed by private firms at a lower cost than similar services performed by City employees.

Currently, laundry services at the Department of Public Health's (DPH) Laguna Honda Hospital (LHH) are performed by City and County employees at an on-site laundry facility at Laguna Honda Hospital. The proposed resolution would certify that such laundry processing services could be provided at a lower cost by a private contractor at an off-site location.

The Controller has determined that contracting for the laundry processing services for FY 2002-2003[1] would result in estimated savings as follows:

City-Operated Service Costs	Lowest Salary Step	Highest Salary Step
Salaries	$2,186,714	$2,646,946
Fringe Benefits	830,656	1,005,568
Subtotal, Personnel	$3,017,370	$3,652,514
Operating Expenses	$640,459	$640,459
Equipment and Facility Renovation Costs	579,514	579,514
Subtotal, Operating and Facility Costs	$1,219,973	$1,219,973
Total, City Operated Costs	$4,237,343	$4,872,487
Contractual Services Costs	2,907,376	2,908,741
Estimated Savings	$1,329,967	$1,963,746

Comments:

1. According to Ms. Nancy Arata of the DPH, the FY 2002-2003 mid-year revised DPH budget will delete 47.8 budgeted positions, including 41 currently-filled positions and 6.8 currently-vacant positions for the LHH on-site laundry facility. According to Mr. Philip Ginsburg of the City Attorney's Office, 3.0 FTEs of the 41 currently-filled positions that are scheduled to be deleted as part of the proposed contract for laundry services at LHH cannot be laid off prior to June 30, 2003 pursuant to the Memoranda of Understanding (MOUs) between the City and the Municipal Executives' Association (MEA) and between the City and the Teamsters, Local 853, previously approved by the Board of Supervisors. Under these two previously approved MOUs, Mr. Ginsburg advises that the covered employees were to pay a portion of the employee's share of their retirement contribution equal to 2.75 percent of salary instead of having the City "pick up" the cost as had

[1] Mr. Joe Matranga of the Controller's Office reports that these estimated cost savings were calculated for Fiscal Year 2002-2003. According to Mr. Matranga, the DPH would be required to request certification from the Controller's Office under the provisions of Proposition J for Fiscal Year 2003-2004. However such a request has not been made as of the writing of this report.

been done previously. In return, the City agreed not to lay-off any filled positions covered by those two MOUs through June 30, 2003. Ms. Arata notes that the 3.0 FTE positions, which have responsibilities in providing in-house Laguna Honda Hospital laundry services, include 1.0 FTE 2785 Assistant General Services Manager at an annual salary of $56,316 at the top step, who is a member of the Municipal Executives Association, and 2.0 FTE 7355 Truck Drivers at an annual salary of $61,828 at the top step, who are members of the Teamsters, Local 853. According to the Ms. Arata, the employee in the 2785 Assistant General Services Manager position would be moved to a vacant 2785 Assistant General Services Manager position in the LHH Housekeeping department. Ms. Arata reports that the Department of Human Resources will determine where the 2.0 FTE 7355 Truck Drivers would be transferred. Ms. Arata further reports that, prior to effecting the lay-offs, the DPH will make every attempt to place the remaining 38 (41 less 3) employees whose positions are being eliminated in other currently-funded vacant positions in the City's budget.

2. Ms. Arata advises that the remaining 38 FTE positions, which are not covered by a no-lay-off MOU provision, are members of Service Employees International Union (SEIU) Locals 250 and 790, which did not enter into an agreement with the City during the FY 2002-2003 budget process with respect to paying 2.75 percent of their employee share retirement costs. Ms. Arata reports that any lay-offs that occur will be effective 60 days after the DPH gives proper notice to the 38 employees, whose positions will be deleted.

3. According to Ms. Arata, the proposed contract would be the first year such services have been provided by a private contractor. As previously noted, currently such laundry services are provided by City employees at LHH's on-site laundry facility. According to Ms. Arata, however, the LHH on-site laundry facility is scheduled to be demolished by mid-September of 2003, at the latest, as part of the LHH replacement project and the new LHH facility will not include an on-site laundry facility. Ms. Arata advises that, if laundry services are to continue to be provided by City employees and not be provided by a

private contractor, then LHH, would transfer laundry services to a currently unidentified off-site location at a total estimated equipment and installation cost to the City of $4,056,600, as estimated by the Controller's Office. According to the Controller's Office, and as noted in the cost table above, $579,514 of the total estimated cost of the $4,056,400 to transfer LHH laundry services to an off-site facility has been included in the FY 2002-2003 City-Operated Services Costs.[2] Mr. Matranga reports that these costs estimates may need to be revised for Fiscal Year 2003-2004.

4. Mr. Mike Ward of the Office of Contract Administration reports that the contract to provide laundry services at San Francisco General Hospital was awarded to Tartan Textile Services, Inc at a rate of $0.28 per pound. Ms. Arata advises that "the DPH will issue an Invitation to Bid for the laundry services for LHH in an attempt to get a better rate and further reduce costs to the City. The Invitation to Bid would contain language that the City has the right to not award the contract if the rate is not competitive with the current City laundry contract." Ms. Arata advises that if a separate contract is not awarded, then the DPH could add the LHH laundry services to the current laundry services contract with Tartan Textiles Services, Inc. in accordance with the provisions of the current contract.

5. The Contractual Services Cost used by the Controller are based on similar contracted services at San Francisco General Hospital, which has contracted out laundry services since 1994. The Contractual Services Costs used by the Controller include an estimate of 9,000,000 pounds of laundry at $0.32 per pound for laundry services and related DPH staff contract monitoring costs. As noted above, the current contract rate for laundry services for San Francisco General Hospital is $0.28 per pound.

6. The Controller's supplemental questionnaire, with the Department's responses, is attached to this report.

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[2] The Controller's Office reports that estimated equipment installation costs of $4,056,600 have been amortized over approximately seven years according to IRS standards, resulting in a FY 2002-2003 cost estimate of $579,514.

Memo to Budget Committee
February 27, 2003 Budget Committee Meeting

Recommendation: Approval of the proposed resolution is a policy matter for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

CHARTER 10.104.15 (PROPOSITION J) QUESTIONNAIRE

DEPARTMENT: Department of Public Health

CONTRACT SERVICES: Laundry Services at Laguna Honda Hospital

CONTRACT PERIOD: FY 02/03 to 04/05

This analysis compares the cost of a civil service operated laundry at an off-site facility to a contracted operation.

(1) Who performed the activity/service prior to contracting out?
The laundry services at Laguna Honda Hospital (LHH) have been performed by City and County employees at Laguna Honda Hospital. The new construction to rebuild Laguna Honda Hospital does not include an on-site laundry, and the existing laundry facility will be demolished in early 2003. As a result, as of January 2003 the services must be performed by civil service staff at a new off-site location, or through an outsourced vendor.

(2) ~~How many City employees were laid off as a result of contracting out?~~
The current proposed budget would delete 47.8 positions by contracting out the production of the laundry services.

(3) Explain the disposition of employees if they were not laid off.
Every effort will be made to provide laundry employees with information on civil service positions for which they are qualified to apply.

(4) What percentage of City employees' time is spent on services to be contracted out?
Currently an Associate Hospital Administrator (classification 2145) spends approximately 5% of his time overseeing the Laguna Honda Hospital on-site laundry. The Associate Hospital Administrator would spend the same amount of time monitoring a contracted out laundry operation.

(5) How long have the services been contracted out? Is this likely to be a one-time or an ongoing request for contracting out?
The laundry services at LHH have never been contracted out. However, the Department has contracted the laundry service for San Francisco General Hospital Medical Center (SFGHMC) since Fiscal Year 94/95. For Fiscal Year 02/03, the laundry services at LHH have been eliminated from the FY 02/03 budget. In subsequent fiscal years, as LHH is rebuilt, the services will continue to be contracted out.

(6) What was the first fiscal year for a Proposition J certification? Has it been certified for each subsequent year?
This is the first year for a Proposition J certification of the LHH laundry services.

(7) How will the services meet the goals of your MBE/WBE Action Plan?
As part of the solicitation process MBE/WBE organizations will be notified and encouraged to bid.

(8) Does the proposed contractor provide health insurance for its employees?
At the present time a vendor for the services at LHH has not been identified. However, one of the requirements of the bid process will be a respondent's ability to comply with the Health Care Accountability Ordinance (HCAO) of the City. Final determination of whether a vendor is in compliance with the HCAO will be done by the staff of the Office of Contract Administration.

(9) Does the proposed contractor provide benefits to employees with spouses? If so, are the same benefits provided to employees with domestic partners? If not, how does the proposed contractor comply with the Domestic Partners ordinance?
At the present time a vendor for the services at LHH has not been identified. However, if the selected vendor is not in compliance with the equal benefits ordinance the Department will work with the vendor, and the Lesbian Gay Bisexual Transgender unit of the Human right Commission in order to achieve compliance with the equal benefits ordinance.

(10) Does the proposed contractor pay meet the provisions of the Minimum Compensation Ordinance?
At the present time a vendor for the services at LHH has not been identified. However, one of the requirements of the bid process will be a respondent's ability to comply with the Minimum Compensation Ordinance (MCO). Final determination of whether a vendor is in compliance with the MCO will be done by the Living Wage/Living Health section of the Office of Contract Administration.

Department Representative: Nancy Arata

Telephone Number: 415-759-2351

1:07
2
6/03

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Gonzalez

Clerk: Victor Young

City Hall
1 Dr. Carlton B.
Goodlett Place

[All Committees]
Government Document Section
Main Library

Thursday, March 06, 2003 **1:00 PM** **City Hall, Room 263**

Regular Meeting

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 1:07 p.m.

REGULAR AGENDA

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

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030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030273 **[Administrative Code Revision: Health Service System]**

Ordinance amending Chapter 16, Article XV, of Part 1 of the San Francisco Municipal (Administrative) Code by amending Section 16.703 regarding Board approval of Health Service System Plans and Contribution Rates. (Human Resources Department)

(No Public Benefit Recipient.)

2/24/03, RECEIVED AND ASSIGNED to Finance and Audits Committee.

2/27/03, TRANSFERRED to Budget Committee.

Heard in Committee. Speakers: Claire Zvanski, President, Health Service Board; Rebecca Saroyan, City Attorney's Office; Jeffrey Hildebrant, Human Resources; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney; Debra Newman, Budget Analyst's Office; Steve Kawa, Mayor's Office; Nancy Jen; Tony Sarco; Raymond Mason.

Orginal legislation withdrawn and an amendment of the whole presented to the Budget Committee. The amendment of the whole failed to pass. This item is considered tabled.

TABLED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030095 **[Recreation and Parks -- Fees]**

Mayor

Ordinance amending the San Francisco Park Code by amending Sections 7.16 and 7.18 to require a cleaning deposit and reimbursement for costs for the use of park facilities; amending Sections 12.05, 12.07, 12.20, and adding Sections 12.21, 12.22, 12.23, 12.24, 12.25, 12.26, 12.27 to increase the fees charged for the use of Recreation and Park facilities for weddings, events, picnics, photography and filming, encroachment, for parking on the Golden Gate Park Concourse and for classes at the Sharon Arts Studio; adding Section 12.28 authorizing the Recreation and Park Commission to develop policies and procedures to allow the General Manager to reduce or waive fees in the case of demonstrated financial hardship; and adding Section 12.29 to impose an administrative overhead charge to be determined annually by the Controller. (Mayor)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, REFERRED TO DEPARTMENT. Referred to Planning Department for Enviromental Review.

Heard in Committee. Elizabeth Goldstein, Director, Recreation and Parks; Debra Newman, Budget Analyst's Office; Margaret Golden; Ted Lakey, Deputy City Attorney; Teddy Wilherington; Ron Miguel; Linda Hunter; Howard Strassner.

03/06/03 Amendment of the whole bearing a new title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

Ordinance making environmental findings and amending the San Francisco Park Code by amending Sections 7.16 and 7.18 to require a cleaning deposit and reimbursement for costs for the use of park facilities; amending Sections 12.05, 12.07, 12.20, and adding Sections 12.21, 12.22, 12.23, 12.24, 12.25, 12.26, 12.27 to increase the fees charged for the use of Recreation and Park facilities for weddings, events, picnics, photography and filming, encroachment, for parking on the Golden Gate Park Concourse and for classes at the Sharon Arts Studio; and adding Section 12.28 authorizing the Recreation and Park Commission to develop policies and procedures to allow the General Manager to reduce or waive fees in the case of demonstrated financial hardship. (Mayor)

RECOMMENDED AS AMENDED by the following vote:

Ayes: 3 - Daly, Peskin, Gonzalez

Absent: 2 - Maxwell, Ma

022049 **[Contracting out Laundry Services at San Francisco General Hospital]**

Resolution concurring retroactively, with the Controller's certification that the laundry services can be performed for the Department of Public Health, San Francisco General Hospital by private contractor for a lower cost than similar work performed by City and County employees. (Public Health Department)

(Fiscal impact; No Public Benefit Recipient.)

12/18/02, RECEIVED AND ASSIGNED to Finance Committee.

2/5/03, TRANSFERRED to Finance and Audits Committee. New committee structure 2/17/03.

2/27/03, TRANSFERRED to Budget Committee.

Heard in Committee. Speakers: Gregg Sass, Chief Financial Officer, Pubic Health; Ed Harrington, Controller; John Kininsky; Bryan Maxwell, Western State Design; Steve Kawa, Mayor's Office; Brian Winnow; Vin Vinocava; Sunny Kina; Ted Lakey, Deputy City Attorney; Richard Waller; John Kanaley, SF General Hospital; Debra Rebel; Michael Lane; Mr. Wilson.

03/06/03 Amended on Page 1, line 21 to replace "June 30, 2004" with June 30, 2003".

AMENDED.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030100 **[Contracting out Laundry Services]**

Mayor

Resolution concurring with the Controller's certification that laundry services can be performed for the Department of Public Health, Laguna Honda Hospital by private contractor for a lower cost than similar work performed by City and County employees. (Mayor)

(Fiscal impact.)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

Heard in Committee. Speakers: Gregg Sass, Chief Financial Officer, Pubic Health; Ed Harrington, Controller; John Kininsky; Bryan Maxwell, Western State Design; Steve Kawa, Mayor's Office; Brian Winnow; Vin Vinocava; Sunny Kina; Ted Lakey, Deputy City Attorney; Richard Waller; John Kanaley, SF General Hospital; Debra Rebel; Michael Lane; Mr. Wilson.

TABLED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030305 **[Budget Direction to the Clerk of the Board of Supervisors and City Departments]**

Supervisors Ammiano, Daly, Peskin

Motion directing the Clerk of the Board of Supervisors to identify and recommend to the Budget Committee potential cuts equaling 10 and 20% of the Board of Supervisors budget, directing the Budget Analyst to develop a budget justification and staffing analysis in consultation with the Fire Department to transfer Chief's Aides to firefighting or other appropriate positions within the Fire Department, directing the Budget Analyst to contact elected officials and department heads in General Fund supported City departments to request proposed cuts equaling 10 and 20% of General Fund supported costs for positions earning more than $90,000 annually and non-essential functions within their administrative budgets, and urging the Director of Human Resources to expand planned job placement assistance programs for City employees who are laid off during the budget process to meet the needs of professional staff, including identifying potential job opportunities in non-General Fund departments and other government agencies.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the March 6, 2003 meeting.

Heard in Committee. Speakers: Mr. Wilson.

Continued to March 27, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030141 **[Review of Current City Budget Reserve and Fund Balance Practices]**

Supervisors Ammiano, Ma, Newsom, McGoldrick, Peskin

Resolution urging the Controller to review current City and County budget reserve and fund balance practices and best practices in other local jurisdictions, review historic changes in City revenues and one-time expenditures during periods of greater than average growth in City revenues and best practices in other jurisidictions, review and analyze the feasibility of establishing a revenue stabilization fund for use during economic downturns funded by extraordinary growth in City revenues, and recommend to the Mayor and the Board of Supervisors best practices for budget reserves and fund balances and recommendations for allocation of greater than average growth in General Fund revenues for a revenue stabilization fund, prevention programs, one-time capital spending and spending on deferred maintenance.

1/27/03, RECEIVED AND ASSIGNED to Finance Committee.

2/5/03, TRANSFERRED to Finance and Audits Committee. New committee structure 2/17/03.

2/27/03, TRANSFERRED to Budget Committee.

Heard in Committee. Speakers: Mr. Wilson.

Continued to March 27, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030096 **[Establishing parking violation and late payment penalties]**

Mayor

Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and late payment penalties. (Mayor)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

Heard in Committee. Speakers: Fred Hamdun, Executive Director, Parking and Traffic; Michael Burns, Executive Director, Muni; Ed Lee, Director, Public Works; male speaker; Steve Kawa, Mayor's Office; Ben Rosenfield, Mayor's Budget Office; Ms. Dawson, Finance Officer, Parking and Traffic; Debra Newman, Budget Analyst's Office; Bob Planthold; Daniel Murphy; male speaker; Norman Rolfe; Andrew Sullivan; Joan Dalin; Howard Strassner; Bill Barnes, aide to Supervisor Daly.

Continued to March 27, 2003.

CONTINUED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Gonzalez
Absent: 1 - Ma

CLOSED SESSION

Conference with the City's Labor Negotiators: Collective Bargaining

030223 **[Labor Negotiations]**

Supervisor Daly

Closed session hearing to consider the positions of all the City's labor negotiating teams and the timeline for memoranda of agreement to be developed and approved at the Board of Supervisors.

2/11/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the February 20, 2003 meeting.

2/20/03, CONTINUED. Portion Heard in Open Session. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

Heard in Closed Session.

Continued to March 6, 2003.

Heard in open session. Speakers: none.
Closes session portion of hearing cancelled.

Continued to March 27, 2003.
CONTINUED.

ADJOURNMENT

The meeting adjourned at 6:37 p.m.

[Budget Analyst Report]
Susan Hom
Main Library-Govt. Doc. Section

CITY AND COUNTY OF SA...

BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

February 28, 2003

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TO: Budget Committee

FROM: Budget Analyst

SUBJECT: March 6, 2003 Budget Committee Meeting

Item 4 - File 03-0095

Department: Recreation and Park Department (RPD)

Item: Ordinance amending the San Francisco Park Code by amending Sections 7.16 and 7.18 to require a cleaning deposit and reimbursement for costs for the use of park facilities; amending Sections 12.05, 12.07, 12,20, and adding Sections 12.21, 12.22, 12.23, 12.24, 12.25, 12.26 and 12.27 to increase the fees charged for the use of Recreation and Park facilities for weddings, events, picnics, photography and filming, encroachment, for parking on the Golden Gate Park Concourse and for classes at the Sharon Arts Studio; adding Section 12.28 authorizing the Recreation and Park Commission to develop policies and procedures to allow the General Manager to reduce or waive fees in the case of demonstrated financial hardship; and adding Section 12.29 to impose an administrative overhead charge to be determined annually by the Controller.

Description: Attachment I to this report, provided by Ms. Margaret McArthur of the Recreation and Park Department (RPD), is a list of the RPD's (a) existing and proposed fees to be increased at this time, (b) the establishment of proposed new fees, (c) existing fees which would be increased by the

Consumer Price Index (CPI) annually beginning in FY 2003-2004 (d) the amount of each fee increase, and (e) the corresponding percentage increase. As shown in Attachment I, the existing RPD fees vary based on the number of users and the applicable RPD facilities.

In addition to the proposed fee increases and new fees itemized in Attachment I, the proposed ordinance would:

- Authorize the establishment of a cleaning deposit, to be determined by the General Manager of the RPD or their designee, without further Board of Supervisors approval, in an amount sufficient to cover the costs of cleaning or restoring RPD facilities or other park property if the permit holder fails to clean and restore the facility or other park property as necessary (see Comment No. 6);
- Authorize the General Manager to reduce or waive any fees, without subsequent approval of the Board of Supervisors, in cases of demonstrated financial hardship when a permit application meets all other permit requirements (see Comment No. 8);
- Authorize the Controller to adjust the fees beginning in FY 2003-2004, based on changes to the Consumer Price Index, without subsequent Board of Supervisors approval; and

Comments:

1. According to Ms. McArthur, the proposed ordinance does not increase all of the fees that the RPD charges but only those fees listed in Attachment No. I. Ms. McArthur advises that the RPD has approximately 350 fees and that the Recreation and Park Commission may consider further fee increases in the near future. Ms. McArthur states that as part of the RPD's strategic planning process that began in January 2001, the RPD is reviewing all of the approximately 350 fees by January 2006, or over a five year period. However, as of the writing of this report, the RPD did not provide the Budget Analyst with either a list of the potential additional fee increases or a list of all the fees that the RPD currently charges.

Ms. McArthur advises that the existing fees listed in the proposed ordinance were last increased in 1991.

2. Attachment II to this report, provided by Ms. McArthur, is an estimate of revenues for FY 2002-2003 based on the existing fees as identified in Attachment I. Attachment II includes the projected revenues for FY 2003-2004 based on the proposed fee increases and the establishment of new fees listed in Attachment I. The FY 2003-2004 projected revenues of approximately $1,065,982, reflects increased revenues of $398,939 over the $667,043 revenues realized in FY 2002-2003. However, the Budget Analyst notes that these estimates do not assume potential reductions in the usage rates and thus potential corresponding reductions in revenues to adjust for a decline in demand, that is likely to result from the proposed fee increases.

3. Ms. McArthur states that although the RPD has calculated various labor costs in setting the proposed fees, the RPD has not conducted a complete cost recovery analysis of the proposed fees. According to Ms. McArthur, the proposed fees should recover all applicable RPD personnel costs, based on FY 2002-2003 costs, with the exception of the proposed non-company picnic fees. However, since the RPD has not provided a cost recovery analysis to the Budget Analyst's Office, the Budget Analyst is unable to verify which, if any, of the proposed fees listed in Attachment I are fully recovering costs.

4. The proposed ordinance also authorizes an additional, yet to be determined, fee increase to all of the proposed fees listed in Attachment I, based on an additional administrative overhead charge to be determined annually by the Controller's Office.

However, according to Mr. Todd Rystrom of the Controller's Office, it is not appropriate to include the City's administrative overhead charges in the proposed fees because the City is offering a facility or service for rent, and such fees are set based on what the market will bear. Therefore, the Budget Analyst recommends that the proposed ordinance be amended to delete the administrative overhead charge requirement in Section 12.29.

5. Attachment III to this report, provided by Ms. McArthur provides further information regarding the proposed fees. According to this memorandum, "the Department found that more revenue could be generated for the use of Recreation and Park facilities but still remain competitive when compared to the cost of using similar facilities." As shown in Attachment IV to this report, the RPD has provided the Budget Analyst with some comparative fee data from other jurisdictions. As of the writing of this report, the RPD has not provided any information as to how the proposed new Concourse Parking fees in Golden Gate Park were determined.

6. According to Ms. McArthur, the intent of the proposed ordinance to establish a cleaning deposit is to enable the RPD to charge permit holders for any cleaning and restoration costs incurred by the RPD resulting from the permit holders use of RPD facilities or other park property in an amount sufficient to cover the costs, including staff time, of cleaning or restoring park property if the permittee fails to do so. The Budget Analyst notes that the amount of such deposits and the method of determining such deposits are not specified in the proposed ordinance and would be determined solely by the RPD General Manager or their designee without subsequent Board of Supervisors approval.

7. The proposed ordinance would establish a new Encroachment Fee in a minimum amount of $500 to be assessed on persons who, according to Ms. McArthur, erect structures or who park vehicles on park property in order to obtain access to property adjacent to parks for construction or other purposes. The actual amount of the encroachment fee above $500, according to Ms. McArthur, would be determined solely by the General Manager or her designee, without subsequent Board of Supervisors approval, based on the anticipated impact on park property and/or services. Ms. McArthur states that the General Manager or her designee would determine the Encroachment Fees by considering the type of activity, number of workers, type and amount of equipment to be

placed or transported over park property, and other similar factors.

8. The proposed ordinance would authorize the General Manager to reduce or waive any fees imposed by the proposed ordinance in cases of demonstrated financial hardship when a permit application meets all other permit requirements. Such fee reductions and waivers would not require subsequent Board of Supervisors approval. According to Ms. McArthur, the definition of financial hardship, the application and the approval process for such fee reductions and waivers have not yet been determined. Ms. McArthur states that the Recreation and Park Commission will determine the process for applying for and granting such reduced fees and waivers. However, Ms. McArthur projects that financial hardship fee reductions and waivers would not significantly impact the Department's revenue projections and may even enhance revenues because those individuals who would otherwise not be able to afford RPD facilities might be able to use such facilities at the lower rates.

9. In summary, although the Recreation and Park Department is proposing various new fees and increases to existing fees, the RPD revenue estimates do not assume potential reductions in the usage rates and thus potential corresponding reductions in revenues to adjust for a decline in demand, that is likely to result from the proposed fee increases. The RPD has not provided the Budget Analyst with a cost recovery analysis of whether the proposed fees are recovering costs. The RPD has not provided information as to the basis for the proposed new Concourse Parking fee at Golden Gate Park. The RPD has not determined the amount of the proposed cleaning deposits and how such deposits would be determined is not specified in the proposed ordinance. The RPD has not yet determined the definition of financial hardship, or the application and the approval process for fee reductions or fee waivers, and such fee reductions and fee waivers would not be subject to Board of Supervisors approval.

Recommendations:

1. In accordance with Comment No. 4, and in accordance with comments of the Controller's Office, amend the proposed ordinance to delete Section 12.29 which would have authorized RPD to add an additional administrative overhead charge to the proposed fee increases.

2. Based on the concerns identified in Comment No. 9 above, approval of the proposed ordinance, as amended, is a policy matter for the Board of Supervisors.

EXISTING FEE	CURRENT	PROPOSED	INCREASE IN FEE	PERCENT INCREASE
Stern Grove Clubhouse				
Weekday M-F	$500.00	$600.00	$100.00	20%
Weeknights M-Th	$500.00	$600.00	$100.00	20%
Weekends, Holidays, December	$500.00	$750.00	$250.00	50%
Elementary/High School Outdoor events - (athletic events, sports days, walkathons, field days and picnics, etc.)				
Up to four hours	$100.00	$100.00	no change, included for CPI adjustment in future years	0%
each additional hour	$25.00	$25.00	no change, included for CPI adjustment in future years	0%
Special Events				
Non-profit/community based events (Race for the Cure, AIDS Walk, Korean Festival, etc.)				
Up to 1,000 participants	$400.00	$500.00	$100.00	
Commercial events - (Corporate/Promotional events - Lexus)				
Up to 1,000 participants	$750.00	$5,000.00	$4,250.00	566%
"Set-up" and "Break-down" which require additional days – 50% of daily fee	Minimum $375.00	Minimum $2,500.00	to be negociated	566%
each additional 500 participants up to 5,000	$300.00	$2,500.00	$2,200.00	733%
5,000 or more	to be negotiated	to be negotiated	to be negociated	
gated events, admission $10.00 and under	$3,500 or 25% of all gated receipts wichever is higher	$5,000.00 or 25% of all gated receipts whichever is higher	$1,500.00	43%
gated events, admission over $10.00	$3,500 or 25% of all gated receipts wichever is higher	$10,000.00 or 25% of all gated receipts, whichever is higher	$6,500.00	186%
Amateur Productions - (Non Professional productions)				

Source: Park and Recreation Department

EXISTING FEE	CURRENT	PROPOSED	INCREASE IN FEE	PERCENT INCREASE
Holiday Weekends two consecutive days	$500.00	$500.00	no change, included for CPI adjustment in future years	0%
Non-Holiday Weekends two consecutive days	$350.00	$350.00	no change, included for CPI adjustment in future years	0%
Non-Holiday Weekends per day	$200.00	$200.00	no change, included for CPI adjustment in future years	0%
Weekdays M-F /day	$150.00	$150.00	no change, included for CPI adjustment in future years	0%
Weekdays M-F /two consecutive days	$250.00	$250.00	no change, included for CPI adjustment in future years	0%
Athletic Event (entry fee or fundraiser - Bay to Breakers, San Francisco Marathon)				
Up to 1,000 participants	$300.00	$400.00	$100.00	33%
1,001 or more participants	$1.00/participant	$1.00/participant	no change, included for CPI adjustment in future years	0%
Athletic Event (no entry fee - fun runs and runs associated with conventions)				
Up to 500 participants	$150.00	$200.00	$50.00	33%
each additional 500 participants or portion thereof	$50.00	$50.00	no change, included for CPI adjustment in future years	0%
Picnics				
Picnics - Prime Locations (Pioneer Log Cabin, Pine Lake and Stern Grove East Meadow)				
1-50 participants	$50.00	$50.00	no change, included for CPI adjustment in future years	0%

Source: Park and Recreation Department

EXISTING FEE	CURRENT	PROPOSED	INCREASE IN FEE	PERCENT INCREASE
51-100 participants	$75.00	$75.00	no change, included for CPI adjustment in future years	0%
101-200 participants	$75.00	$100.00	$25.00	33%
201-300 participants	$125.00	$150.00	$25.00	20%
Picnics - Other Locations(Speedway Meadow, Lindley Meadow, Marx Meadow, Elk Glen, George Washington Memorial Grove, Hoover Redwood Grove, Sharon Meadow Children Playground, 19th Avenue Playground, Bunny Meadow, Doughboy Meadow, Peacock Meadow, and neighborhood park picnic areas)				
1-50 participants/site/day	$25.00	$25.00	no change, included for CPI adjustment in future years	0%
51-100 participants/site/day	$50.00	$50.00	no change, included for CPI adjustment in future years	0%
101-200 participants/site/day	$75.00	$75.00	no change, included for CPI adjustment in future years	0%
Company Picnics(Corporate)				
1-200 participants/site/day	$150.00	$200.00	$50.00	33%
201-300 participants/site/day	$200.00	$250.00	$50.00	20%
301-500 participants/site/day	$250.00	$350.00	$100.00	40%
Weddings				
Prime Locations (Palace of Fine Arts/Rotunda, Queen Wilhelmina Tulip Garden, Shakespeare Garden and Chinese Pavillon)				
first two hours	$350.00	$500.00	$150.00	36%
each additional hour	$35.00	$100.00	$65.00	210%
Other Locations (Chain of Lakes, Fushia Garden, Pioneer Log Cabin Picnic Area, Portals of the Past/Lloyd's Lake and the Rose Garden)				
first two hours	$150.00	$250.00	$100.00	66%
each additional hour	$25.00	$50.00	$25.00	100%

Source: Park and Recreation Department

EXISTING FEE	CURRENT	PROPOSED	INCREASE IN FEE	PERCENT INCREASE
Neighborhood Recreation Centers and Playgrounds (Class determined by three different sizes and facility amenities)				
Class A				
Up to two hours	$55.00	$75.00	$20.00	33%
Each additional hour	$27.50	$37.50	$10.00	33%
Class B				
Up to two hours	$45.00	$55.00	$10.00	22%
Each additional hour	$22.50	$27.50	$5.00	22%
Class C				
Up to two hours	$30.00	$40.00	$10.00	33%
Each additional hour	$15.00	$20.00	$5.00	33%
Julius Kahn Clubhouse (Sunday Only)				
Up to two hours	$100.00	$125.00	$25.00	25%
Each additional hour	$50.00	$62.50	$12.50	25%
Sharon Arts Studio				
Ceramics	$124.00	$149.00	$25.00	20%
Glass	$90.00	$108.00	$18.00	20%
Jewelry-General	$90.00	$108.00	$18.00	20%
Jewelry-General	$70.00	$84.00	$14.00	20%
Drawing-General	$65.00	$78.00	$13.00	20%
Mosaics	$50.00	$60.00	$10.00	20%
Life Drawing	$40.00	$48.00	$8.00	20%
NEW FEES				
Concourse Parking	$1.00/hour/weekends	$1.00/hour/7 days	no change, included for CPI adjustment in future years	
Picnics - other locations				
201-400 participants/site/day		$125.00	$125.00	
over 400 participants/site/day		$250.00	$250.00	
Weddings - Prime Location (add Japanese Tea Garden)				
first two hours		$500.00	$500.00	
each additional hour		$100.00	$100.00	
Company Picnics				
501-750 participants/site/day		$500.00	$500.00	
over 750 participants/site/day		$750.00	$750.00	

Source: Park and Recreation Department

EXISTING FEE	CURRENT	PROPOSED	INCREASE IN FEE	PERCENT INCREASE
with special events		minimum of $1,000.00 with fee to be negotiated	NEW FEE	
Film				
Photography - simple	na	$200.00	NEW FEE	
Photography - Large Crew	na	minimum of $500.00	NEW FEE	
Filming - documentary	na	$200.00	NEW FEE	
Filming - outdoor simple	na	$500.00	NEW FEE	
Filming Large productions	na	$1,000.00	NEW FEE	
Filming Facility	na	minimum of $5,000.00	NEW FEE	
Special Events				
Non-profit/community based events				
1,001 to 3,000 participants		$700.00	$700.00	
each additional 1,000 participants between 3,001 and 10,000		$500.00	$500.00	
Over 10,000 participants		Minimum of $5,000. - to be negotiated	NEW FEE	
Encroachment Fee		$500.00	$500.00	

Source: Park and Recreation Department

EXISTING FEE	CURRENT REVENUES 02-03	PROJECTED REVENUES 03-04	PROJECTED INCREASE
Stern Grove Clubhouse	$73,065	$120,000	$46,935
Elementary/High School Outdoor events	$1,500.00	$1,500.00	$0
Special Events	$120,239.00	$250,000.00	$129,761
Amateur Productions	$750.00	$750.00	$0
Athletic Event	$87,610	$100,000.00	$12,390
Picnics	$64,000.00	$100,000.00	$36,000
Weddings	$59,519.00	$100,700	$41,181
Neighborhood Recreation Centers and Playgrounds	$52,000.00	$70,000	$18,000
Film		$60,000.00	$60,000
Sharon Arts Studio	$148,360.00	$178,032.00	$29,672
Concourse Parking	$60,000.00	$75,000.00	$15,000
Encroachment Fee		$10,000.00	$10,000
Total	$667,043	$1,065,982	$398,939
Source: Park and Recreation Department			

City and County of San Francisco **Recreation and Park Department**

March 26, 2003

To: Elaine Forbes
Budget Analyst Office

From: Margaret McArthur
Director Government Relations

Subject: Fee Increases

With the exception of the new fees, the fees related to this Policy were last updated in 1991. The proposed fees were recommended after staff researched the existing fee structures and fees for surrounding municipalities and comparable cities nationwide. In researching the proposed fees, the Department found that more revenue could be generated for the use of Recreation and Park facilities but still remain competitive when compared to the cost of using similar facilities. While recommending these fees the Department has tried balance the needs of people, especially families impacted by the current economic crisis.

In regard to cost recovery, the Department has assessed the direct labor costs associated with the individual requested fee increases and are incorporated on the attachment as requested. Additional costs will be covered via the assessment of Department and City overhead amounts required as per San Francisco Administrative Code, Article 18, Section 10.199.

In regard to the cost recovery on the picnics, the Department has reviewed this fee and strongly feels that to raise this fee would discourage families from utilizing our parks/facilities and encourage others to utilize our properties without benefit of permit. Although the picnic fee as described does not include full cost recovery, the balance of the cost will be covered by other increased fees described in this proposal.

McLaren Lodge, Golden Gate Park
501 Stanyan Street
San Francisco, CA 94117-1898

FAX: (415) 831-2095
Phone: (415) 831-2779

San Francisco Recreation & Parks
Comparative Fee Schedule

Based on similar size, hours, participants, and public and city space (*when available*)

STERN GROVE CLUBHOUSE

Daly City Rec&Park	Albert Teglia Community Center	$	640.00
Daly City Rec&Park	Café Doelger	$	640.00
Daly City Rec&Park	Gellert Prk Clubhouse	$	450.00
S.F. War Memorial and Performing Arts	Green Room	$	850.00
Oakland Rec&Park	Joaquin Miller Community Center	$	960.00
Berkeley Rec&Park	Brazilian	$	1,200.00
Belmont Rec&Park	Twin Pines Senior/Community Center	$	1,007.00
San Jose Rec&Park	Leiriger Center-Okayama Room	$	600.00

ELEMENTARY/HIGH SCHOOL OUTDOOR EVENTS

Oakland Rec&Park	$	65.00	per hour
San Jose Rec&Park	$	450.00	4 hours

NON-COMMERCIAL EVENTS / COMMUNITY FESTIVALS

Oakland Rec&Park	$	65.00 per hour
San Jose Rec&Park		$450 to $1200.00

NEIGHBORHOOD RECREATION CENTERS AND PLAYGROUNDS

Class A: (auditorium, multipurpose room, kitchen, gym)

Daly City Rec&Park	Gym	$100 per hour
Daly City Rec&Park	Gellert Park Clubhouse	$75 per hour
Daly City Rec&Park	War Memorial Community Center-coral	$55 per hour
Westlake Rec&Park	Westlake Community Center	$55 per hour
Oakland Rec&Park	Joaquin Miller Community Center	$80 per hour

Class B:(clubhouse)

Westlake Rec&Park	Clague Park Community Cabin	$25 per hour
Santa Clara Rec&Park	Lick Mill	$30 per hour

Class C:(small clubhouse)

Westlake Rec&Park	Multi-service Center	$25 per hour
Santa Clara Rec&Park	Multi-Montague Center	$16.50 per hour

Julius Kahn

Westborough Rec&Park	Westborough Park Building	$95 per hour
Oakland Rec&Park	Garden Room	$65 per hour

PICNICS

Family, Small group, Large Group, & Company event

	Participants	
Burlingame Rec&Park	25 - 50	$ 100.00
Burlingame Rec&Park	50 - 100	$ 150.00
Burlingame Rec&Park	100 - 250	$ 250.00
Oakland Rec&Park	1 - 99	$ 35.00
Oakland Rec&Park	100 - 299	$ 75.00
Oakland Rec&Park	300 - 499	$ 100.00
Oakland Rec&Park	500 - 599	$ 250.00
Oakland Rec&Park	600 - 1000	$ 375.00+
Golden Gate National Recreational Areas	Special Events & Company Picnics	$ 500.00+
Golden Gate National Recreational Areas	1 - 30	$ 30.00
Golden Gate National Recreational Areas	31 - 100	$ 50.00
East Regional Park	101 - 200	$ 150.00
East Regional Park	0 - 35	$ 65.00
East Regional Park	35 - 50	$ 85.00
East Regional Park	51 - 75	$ 115.00
East Regional Park	76 - 100	$ 150.00
East Regional Park	101 - 150	$ 225.00
East Regional Park	151 - 200	$ 300.00
East Regional Park	201 - 300	$ 450.00
	301 - 500	$ 750.00

WEDDINGS - Prime Locations

Brentwood	Vallely Oak Nursery	$500 2 hours
Lafayette	Wildwood Areas	$800 2 hours
San Jose Rec&Park	Kelly Park	$500 2 hours
S.F. Treasure Island	Casa de la Vista	$1500-$3000 8 hours(fees depend on day of week)
Ross - Marin Art & Garden Center	Stratford Garden	$1500-$2100
Ross - Marin Art & Garden Center	Fountain Garden	$1500-$2100
Bodega Bay	Compass Rose Garden	$3900 8hours (weckendrate)
Saratoga - Hakone Garden	Garden Area	$300-$2750 May-October
Saratoga - Hakone Garden	Garden Area - Under 50 people	$300-$800 Nov.-April

WEDDING - Other Locations

Oakland Rec&Park	Rose Garden	$100 per hour
San Jose Rec&Park	Municipal Rose Garden	$185 2 hours
San Jose Rec&Park	Municipal Rose Garden lower patio	$250
Walnut Creek	The Gardens at Heather Farms	$300 2 hours

COMMERCIAL EVENT

S.F. Port Authority $ 12,500.00 per day

AMATEUR PRODUCTIONS

San Jose Rec&Park $ 450.00

ATHLETIC EVENT - entry fee

San Jose Rec&Park $450 to $1200.00

ATHLETIC EVENT - no entry fee

San Jose Rec&Park $ 450.00

NEIGHBORHOOD RECREATION CENTERS AND PLAYGROUNDS

Class A: (auditorium, multipurpose room, kitchen, gym)

Daly City Rec&Park	Gym	$100 per hour
Daly City Rec&Park	Gellert Park Clubhouse	$75 per hour
Daly City Rec&Park	War Memorial Community Center-coral	$55 per hour
Westlake Rec&Park	Westlake Community Center	$55 per hour
Oakland Rec&Park	Joaquin Miller Community Center	$80 per hour

Class B:(clubhouse)

Westlake Rec&Park	Clague Park Community Cabin	$25 per hour
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Class C:(small clubhouse)

Westlake Rec&Park	Multi-service Center	$25 per hour
Santa Clara Rec&Park	Multi-Montague Center	$16.50 per hour

Julius Kahn

Westborough Rec&Park	Westborough Park Building	$95 per hour
Oakland Rec&Park	Garden Room	$65 per hour

PICNICS

Family, Small group, Large Group, & Company event

	Participants	
Burlingame Rec&Park	25 - 50	$ 100.00
Burlingame Rec&Park	50 - 100	$ 150.00
Burlingame Rec&Park	100 - 250	$ 250.00
Oakland Rec&Park	1 - 99	$ 35.00
Oakland Rec&Park	100 - 299	$ 75.00
Oakland Rec&Park	300 - 499	$ 100.00
Oakland Rec&Park	500 - 599	$ 250.00
Oakland Rec&Park	600 - 1000	$ 375.00+
Golden Gate National Recreational Areas	Special Events & Company Picnics	$ 500.00+
Golden Gate National Recreational Areas	1 - 30	$ 30.00
Golden Gate National Recreational Areas	31 - 100	$ 50.00
East Regional Park	101 - 200	$ 150.00
East Regional Park	0 - 35	$ 65.00
East Regional Park	35 - 50	$ 85.00
East Regional Park	51 - 75	$ 115.00
East Regional Park	76 - 100	$ 150.00
East Regional Park	101 - 150	$ 225.00
East Regional Park	151 - 200	$ 300.00
East Regional Park	201 - 300	$ 450.00
East Regional Park	301 - 500	$ 750.00

WEDDINGS - Prime Locations

Brentwood	Vallely Oak Nursery	$500 2 hours
Lafayette	Wildwood Areas	$800 2 hours
San Jose Rec&Park	Kelly Park	$500 2 hours
S.F. Treasure Island	Casa de la Vista	$1500-$3000 8 hours(fees depend on day of week)
Ross - Marin Art & Garden Center	Stratford Garden	$1500-$2100
Ross - Marin Art & Garden Center	Fountain Garden	$1500-$2100
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Saratoga - Hakone Garden	Garden Area	$300-$2750 May-October
Saratoga - Hakone Garden	Garden Area - Under 50 people	$300-$800 Nov.-April

WEDDING - Other Locations

Oakland Rec&Park	Rose Garden	$100 per hour
San Jose Rec&Park	Municipal Rose Garden	$185 2 hours
San Jose Rec&Park	Municipal Rose Garden lower patio	$250
Walnut Creek	The Gardens at Heather Farms	$300 2 hours

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COMMERCIAL EVENT

& Yerba Buena $10,00

S.F. Port Authority	$	12,500.00 per day

AMATEUR PRODUCTIONS

San Jose Rec&Park	$	450.00 / show

ATHLETIC EVENT - entry fee

San Jose Rec&Park	$450 to $1200.00 / event

ATHLETIC EVENT - no entry fee

San Jose Rec&Park	$	450.00 / event show

Item 5 – File 02-2049

Department: Department of Public Health (DPH), San Francisco General Hospital (SFGH)

Item: Resolution concurring retroactively with the Controller's Certification that laundry services can continue to be performed for the Department of Public Health, San Francisco General Hospital by a private contractor for a lower cost than similar work performed by City and County employees.

Services to be Performed: Laundry Processing Services at San Francisco General Hospital

Description: Charter Section 10.104 provides that the City may contract with private firms for services which had been performed by City employees if the Controller certifies, and the Board of Supervisors concurs, that such services can in fact be performed by private firms at a lower cost than similar work services performed by City employees.

The Controller has determined that contracting for laundry processing services at San Francisco General Hospital for FY 2002-2003 would result in the estimated savings as follows:

City Operated Service Costs	Lowest Salary Step	Highest Salary Step
Salaries	$541,744	$628,997
Fringe Benefits	176,225	189,849
Operating Expenses	123,616	123,616
Capital Costs	456,761	456,761
Total	$1,298,346	$1,399,224*
Contractual Services Costs	720,598	721,485
Estimated Savings	$577,748	$677,739

*Rounded

Comments:

1. Laundry services for San Francisco General Hospital were first certified as required under Proposition J (Charter Section 10.104) in 1994 and since then, such services have been continuously provided by outside contractors. The current contractor, Tartan Textiles Services, Inc. has provided laundry services for San Francisco General Hospital since September 1, 1997.

2. The FY 2001-2002 one-year contract with Tartan Textile Services, Inc. expired on June 30, 2002. Services are currently provided to SFGH by Tartan Textile Services on a month-to-month contract extension. Mr. Mike Ward of the Office of Contract Administration advises that a new two-year contract was awarded to Tartan Textile Services, Inc. through a competitive bid process in February of 2003 with a provision that the awarding of the contract would be contingent upon approval of the proposed resolution by the Board of Supervisors.

3. The laundry processing service costs for FY 2002-2003 is $0.28 per pound. DPH estimates the total annual weight of the laundry it processes to be approximately 2,555,000 pounds. The Contractual Services Costs used by the Controller are based on the pounds of laundry and $0.28 per pound for processing services and related DPH staff contract monitoring costs consisting of 5 percent of a 2143 Hospital Assistant Administrator, ranging from $5,198 to $6,085.

4. The Controller's supplemental questionnaire with the Department's responses is shown in the Attachment to this report.

5. Presently, the Controller is conducting an analysis of a labor union proposal to perform laundry services for both San Francisco General Hospital and Laguna Honda Hospital using Civil Service personnel. As of the writing of this report, the analysis has not been completed by the Controller. Therefore, the Budget Analyst considers approval of this proposed resolution to be a policy matter for the Board of Supervisors.

Recommendation:

Approval of the proposed resolution is a policy matter for the Board of Supervisors.

CHARTER 10.104.15 (PROPOSITION J) QUESTIONNAIRE

DEPARTMENT: Department of Public Health

CONTRACT SERVICES: Laundry Services at San Francisco General Hospital

CONTRACT PERIOD: FY 02/03 to FY 04/05

This analysis compares the cost of an in-house civil service operated laundry to a contracted operation.

(1) Who performed the activity/service prior to contracting out?
The laundry services at SFGH (SFGH) have been contracted out since 1994. In 1994 it was necessary to close the laundry for facility seismic upgrades. To date, the design of the upgrades and feasibility of using the existing structure is under review by OSHPD (Office of Statewide Health Planning and Development). Laundry staff present in 1994 were relocated to other City positions with a small crew remaining for distribution services.

(2) How many City employees were laid off as a result of contracting out?
No one was separated from City and County service as a result of contracting out.

(3) Explain the disposition of employees if they were not laid off.
Of the 35 laundry processing positions, twenty–four (24) were relocated to 9910 classification positions and other classifications within the Department of Public Health, retired, resigned, or took voluntary leave to accept another position. Eleven (11) positions remained at SFGH to manage the linen distribution system; these positions were not affected by the Prop J contract.

(4) What percentage of City employees' time is spent on services to be contracted out?
Approximately 5% of an Assistant Administrator's (classification 2143) time is spent administering this contract.

(5) How long have the services been contracted out? Is this likely to be a one-time or an ongoing request for contracting out?
The services have been contracted out since 1994. In subsequent years it is likely to be an ongoing request for contracting out.

(6) What was the first fiscal year for a Proposition J certification? Has it been certified for each subsequent year?
The first fiscal year for Proposition J certification was FY 1994-95. It has been certified every subsequent two years.

(7) How will the services meet the goals of your MBE/WBE Action Plan?
As part of the solicitation process MBE/WBE organizations are notified and encouraged to bid.

(8) Does the proposed contractor provide health insurance for its employees?
One of the requirements of the bid process is a respondent's ability to comply with the Health Care Accountability Ordinance (HCAO) of the City. The staff of the Office of Contract Administration does final determination of whether a vendor is in compliance with the HCAO.

(9) Does the proposed contractor provide benefits to employees with spouses? If so, are the same benefits provided to employees with domestic partners? If not, how does the proposed contractor comply with the Domestic Partners ordinance?
One of the requirements of the bid process is to determine a respondent's ability to comply with the Domestic Partners Ordinance. If the Human Rights Commission has determined that the vendor is not in compliance, The Department will work with the vendor to achieve compliance with the equal benefits ordinance.

(10) Does the proposed contractor pay meet the provisions of the Minimum Compensation Ordinance?
One of the requirements of the bid process is to determine a respondent's ability to comply with the Minimum Compensation Ordinance (MCO) Final determination of whether a vendor is in compliance with the MCO is done by the Living Wage/Living Health section of the Office of Contract Administration.

Department Representative: John Kanalev

Telephone Number: 415-206-8530

Item 6 - File 03-0100

Department: Department of Public Health
Laguna Honda Hospital

Item: Resolution concurring with the Controller's certification that laundry services can be performed for the Department of Public Health, Laguna Honda Hospital by private contractor for a lower cost than similar work performed by City and County employees.

Services to be Performed: Laundry Processing Services at Laguna Honda Hospital

Description: Charter Section 10.104 provides that the City may contract with private firms for services which had been performed by City employees if the Controller certifies, and the Board of Supervisors concurs, that such services can in fact be performed by private firms at a lower cost than similar services performed by City employees.

Currently, laundry services at the Department of Public Health's (DPH) Laguna Honda Hospital (LHH) are performed by City and County employees at an on-site laundry facility at Laguna Honda Hospital. The proposed resolution would certify that such laundry processing services could be provided at a lower cost by a private contractor at an off-site location.

The Controller has determined that contracting for the laundry processing services for FY 2002-2003[1] would result in estimated savings as follows:

[1] Mr. Joe Matranga of the Controller's Office reports that these estimated cost savings were calculated for Fiscal Year 2002-2003. According to Mr. Matranga, the DPH would be required to request certification from the Controller's Office under the provisions of Proposition J for Fiscal Year 2003-2004. However such a request has not been made as of the writing of this report.

City-Operated Service Costs	Lowest Salary Step	Highest Salary Step
Salaries	$2,186,714	$2,646,946
Fringe Benefits	830,656	1,005,568
Subtotal, Personnel	$3,017,370	$3,652,514
Operating Expenses	$640,459	$640,459
Equipment and Facility Renovation Costs	579,514	579,514
Subtotal, Operating and Facility Costs	$1,219,973	$1,219,973
Total, City Operated Costs	$4,237,343	$4,872,487
Contractual Services Costs	2,907,376	2,908,741
Estimated Savings	$1,329,967	$1,963,746

Comments:

1. According to Ms. Nancy Arata of the DPH, the FY 2002-2003 mid-year revised DPH budget will delete 47.8 budgeted positions, including 41 currently-filled positions and 6.8 currently-vacant positions for the LHH on-site laundry facility. According to Mr. Philip Ginsburg of the City Attorney's Office, 3.0 FTEs of the 41 currently-filled positions that are scheduled to be deleted as part of the proposed contract for laundry services at LHH cannot be laid off prior to June 30, 2003 pursuant to the Memoranda of Understanding (MOUs) between the City and the Municipal Executives' Association (MEA) and between the City and the Teamsters, Local 853, previously approved by the Board of Supervisors. Under these two previously approved MOUs, Mr. Ginsburg advises that the covered employees were to pay a portion of the employee's share of their retirement contribution equal to 2.75 percent of salary instead of having the City "pick up" the cost as had been done previously. In return, the City agreed not to lay-off any filled positions covered by those two MOUs through June 30, 2003. Ms. Arata notes that the 3.0 FTE positions, which have responsibilities in providing in-house Laguna Honda Hospital laundry services, include 1.0 FTE 2785 Assistant General Services Manager at an annual salary of $56,316 at the top step, who is a

member of the Municipal Executives Association, and 2.0 FTE 7355 Truck Drivers at an annual salary of $61,828 at the top step, who are members of the Teamsters, Local 853. According to the Ms. Arata, the employee in the 2785 Assistant General Services Manager position would be moved to a vacant 2785 Assistant General Services Manager position in the LHH Housekeeping department. Ms. Arata reports that the Department of Human Resources will determine where the 2.0 FTE 7355 Truck Drivers would be transferred. Ms. Arata further reports that, prior to effecting the lay-offs, the DPH will make every attempt to place the remaining 38 (41 less 3) employees whose positions are being eliminated in other currently-funded vacant positions in the City's budget.

2. Ms. Arata advises that the remaining 38 FTE positions, which are not covered by a no-lay-off MOU provision, are members of Service Employees International Union (SEIU) Locals 250 and 790, which did not enter into an agreement with the City during the FY 2002-2003 budget process with respect to paying 2.75 percent of their employee share retirement costs. Ms. Arata reports that any lay-offs that occur will be effective 60 days after the DPH gives proper notice to the 38 employees, whose positions will be deleted.

3. According to Ms. Arata, the proposed contract would be the first year such services have been provided by a private contractor. As previously noted, currently such laundry services are provided by City employees at LHH's on-site laundry facility. According to Ms. Arata, however, the LHH on-site laundry facility is scheduled to be demolished by mid-September of 2003, at the latest, as part of the LHH replacement project and the new LHH facility will not include an on-site laundry facility. Ms. Arata advises that, if laundry services are to continue to be provided by City employees and not be provided by a private contractor, then LHH, would transfer laundry services to a currently unidentified off-site location at a total estimated equipment and installation cost to the City of $4,056,600, as estimated by the Controller's Office. According to the Controller's Office, and as noted in the cost table above, $579,514 of the total estimated cost of the $4,056,400 to transfer LHH laundry services to an off-

site facility has been included in the FY 2002-2003 City-Operated Services Costs.[2] Mr. Matranga reports that these costs estimates may need to be revised for Fiscal Year 2003-2004.

4. Mr. Mike Ward of the Office of Contract Administration reports that the contract to provide laundry services at San Francisco General Hospital was awarded to Tartan Textile Services, Inc at a rate of $0.28 per pound. Ms. Arata advises that "the DPH will issue an Invitation to Bid for the laundry services for LHH in an attempt to get a better rate and further reduce costs to the City. The Invitation to Bid would contain language that the City has the right to not award the contract if the rate is not competitive with the current City laundry contract." Ms. Arata advises that if a separate contract is not awarded, then the DPH could add the LHH laundry services to the current laundry services contract with Tartan Textiles Services, Inc. in accordance with the provisions of the current contract.

5. The Contractual Services Cost used by the Controller are based on similar contracted services at San Francisco General Hospital, which has contracted out laundry services since 1994. The Contractual Services Costs used by the Controller include an estimate of 9,000,000 pounds of laundry at $0.32 per pound for laundry services and related DPH staff contract monitoring costs. As noted above, the current contract rate for laundry services for San Francisco General Hospital is $0.28 per pound.

6. The Controller's supplemental questionnaire, with the Department's responses, is attached to this report.

Recommendation: Approval of the proposed resolution is a policy matter for the Board of Supervisors.

[2] The Controller's Office reports that estimated equipment installation costs of $4,056,600 have been amortized over approximately seven years according to IRS standards, resulting in a FY 2002-2003 cost estimate of $579,514.

CHARTER 10.104.15 (PROPOSITION J) QUESTIONNAIRE

DEPARTMENT: Department of Public Health

CONTRACT SERVICES: Laundry Services at Laguna Honda Hospital

CONTRACT PERIOD: FY 02/03 to 04/05

This analysis compares the cost of a civil service operated laundry at an off-site facility to a contracted operation.

(1) Who performed the activity/service prior to contracting out?
The laundry services at Laguna Honda Hospital (LHH) have been performed by City and County employees at Laguna Honda Hospital. The new construction to rebuild Laguna Honda Hospital does not include an on-site laundry, and the existing laundry facility will be demolished in early 2003. As a result, as of January 2003 the services must be performed by civil service staff at a new off-site location, or through an outsourced vendor.

(2) ~~How many City employees were laid off as a result of contracting out?~~
The current proposed budget would delete 47.8 positions by contracting out the production of the laundry services.

(3) Explain the disposition of employees if they were not laid off.
Every effort will be made to provide laundry employees with information on civil service positions for which they are qualified to apply.

(4) What percentage of City employees' time is spent on services to be contracted out?
Currently an Associate Hospital Administrator (classification 2145) spends approximately 5% of his time overseeing the Laguna Honda Hospital on-site laundry. The Associate Hospital Administrator would spend the same amount of time monitoring a contracted out laundry operation.

(5) How long have the services been contracted out? Is this likely to be a one-time or an ongoing request for contracting out?
The laundry services at LHH have never been contracted out. However, the Department has contracted the laundry service for San Francisco General Hospital Medical Center (SFGHMC) since Fiscal Year 94/95. For Fiscal Year 02/03, the laundry services at LHH have been eliminated from the FY 02/03 budget. In subsequent fiscal years, as LHH is rebuilt, the services will continue to be contracted out.

(6) What was the first fiscal year for a Proposition J certification? Has it been certified for each subsequent year?
This is the first year for a Proposition J certification of the LHH laundry services.

(7) How will the services meet the goals of your MBE/WBE Action Plan?
As part of the solicitation process MBE/WBE organizations will be notified and encouraged to bid.

(8) Does the proposed contractor provide health insurance for its employees?
At the present time a vendor for the services at LHH has not been identified. However, one of the requirements of the bid process will be a respondent's ability to comply with the Health Care Accountability Ordinance (HCAO) of the City. Final determination of whether a vendor is in compliance with the HCAO will be done by the staff of the Office of Contract Administration.

(9) Does the proposed contractor provide benefits to employees with spouses? If so, are the same benefits provided to employees with domestic partners? If not, how does the proposed contractor comply with the Domestic Partners ordinance?
At the present time a vendor for the services at LHH has not been identified. However, if the selected vendor is not in compliance with the equal benefits ordinance the Department will work with the vendor, and the Lesbian Gay Bisexual Transgender unit of the Human right Commission in order to achieve compliance with the equal benefits ordinance.

(10) Does the proposed contractor pay meet the provisions of the Minimum Compensation Ordinance?
At the present time a vendor for the services at LHH has not been identified. However, one of the requirements of the bid process will be a respondent's ability to comply with the Minimum Compensation Ordinance (MCO). Final determination of whether a vendor is in compliance with the MCO will be done by the Living Wage/Living Health section of the Office of Contract Administration.

Department Representative: Nancy Arata

Telephone Number: 415-759-2351

Item 9 - File 03-0096

Department: Department of Parking and Traffic (DPT)

Item: Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and all late payment penalties.

Description: The proposed ordinance would amend the Traffic Code to: (1) increase the allowable infraction penalty for the first parking violation from up to $50 to up to $100, and the second offense from up to $100 to up to $200 (see Comment No. 1), (2) include the Penalty Schedule in the Traffic Code (see Comment No. 2), and (3) increase fines for the following seven parking violations and all late payment penalties as follows:

Fine Violation	Current penalty $	Proposed new penalty $	Increase in Penalty	Percent increase	Date penalty was last increased
Parking Meters – Expired Meter	25.00	30.00	$5	20%	1992
Residential – No Residential Parking Permit and over the time limit	33.00	40.00	7	21%	1992
Off Street Parking – Expired meter, off-street lot	15.00	30.00	15	100%	1992
Off Street Overtime – Parked longer than time limit, off-street lot	13.00	30.00	15	131%	1992
Overtime Parking – Parked longer than time limit, on-street, downtown core	15.00	30.00	15	100%	1992
Overtime Parking – Parked longer than time limit, on-street, outside downtown	15.00	30.00	15	100%	1992
Street Cleaning – Parking prohibited during posted hours	30.00	45.00	15	50%	1998
Late Payment Penalty Increases					
First late payment penalty	12.00	20.00	8	67%	1992
Second late payment penalty	15.00	30.00	15	100%	1992

Comments:

1. According to Ms. Robin Reitzes of the City Attorney's Office, the proposed ordinance would increase the allowable infraction penalties that the City may fine offenders for the first parking violation from up to $50 to up to $100, and the fine for the second offense from up to $100 to up to $200 to conform with the California Vehicle Code. Ms. Reitzes states that the California Vehicle Code currently allows local jurisdictions to fine up to $100 for the first parking violation and up to $200 for the second offense, although the City's Traffic Code has not been amended to reflect these higher rates. According to Ms. Reitzes, the purpose of this amendment is to conform the Traffic Code to the California Vehicle Code. Additionally, while the subject fines outlined in the Table above are below $50, many of the other fines charged by the DPT for parking violations are above $50. Ms. Reitzes notes that the State of California has set fines above these limits for certain violations.

2. According to Ms. Reitzes, prior to 1992, parking violations were administrated by the Municipal Court, but the State through Assembly Bill 408 in 1992, transferred the responsibility for parking violations from the Municipal Court to the DPT. As shown in the Table above, except for the Street Cleaning Violations, for which the fine was last increased in 1998, the fines for the other six subject parking violations have not been increased since 1992, or over ten years. Ms. Reitzes states that prior to 1992, the Municipal Court developed the schedule of parking penalties, called the Penalty Schedule, which was approved annually by the Board of Supervisors, but never codified into the Traffic Code. The Penalty Schedule for parking violations included 109 parking violations that were punishable by fines. Ms. Reitzes states that the proposed ordinance would add a new Section 132 to codify the Penalty Schedule into Article 7 of the Traffic Code, which deals with penalties. The late penalty rates currently appear in Section 131 of the Traffic Code. The proposed ordinance would go into effect 30 days after the date of passage, according to Ms. Reitzes.

3. The Budget Analyst questioned why this proposed ordinance would increase parking fines for only seven of the 109 parking violations. According to Ms. Julia Dawson of the Department of Parking and Traffic, and as explained in Attachment I to this report, the Mayor's Office is proposing to increase only the seven fines listed in the table above because:

> "The Mayor's Office proposed to raise three fine amounts for the most commonly written violations (street cleaning, residential permit parking, and parking meters). It also proposed to raise the late fee amounts. Both of these proposals were chosen to generate revenue to support the shortfall in the operating budget of the Municipal Railway and the General Fund. Parking and Traffic recommended increases to the off street and overtime parking penalties because these violations are related to parking meter violations and should be assessed at the same dollar amount."

4. Attachment II to this report, provided by Ms. Dawson, is an estimate of revenues that the subject seven fines, all other parking violation fines and all late payment penalties would generate at their current rates for FY 2002-2003. As shown in Attachment II, all of the parking violation fines will generate approximately $37,004,088 and all late payment penalties will generate approximately $10,301,466, for a total of $47,305,554 in revenue in FY 2002-2003. Ms. Dawson advises that these estimates assume a collection rate of 80 percent, which is based on a total of actual collections compared to issued citations.

5. Attachment III[1] shows that the seven proposed subject parking fines would generate estimated increased revenues of $11,200,000 annually, and the two proposed subject late payment penalties would generate an additional approximately $8,400,000 over the full year, for a total of $19,600,000. This increase in revenues results in total estimated annual revenues of $66,905,554 or

[1] Ms. Dawson advises that Attachment III includes $176,884 of additional revenues for Other Violations to reflect the upward rounding of existing fines and the reduction of $18,999 ($16,305 plus $2,694) for Contingencies in order to round these estimates to the nearest hundred thousand

$19,600,000 more than the total revenues of $47,305,554 for FY 2002-2003 currently being realized by the City.

Ms. Dawson advises that the estimated increased revenues assume that the proposed fine increases would have a deterrent effect on illegal parking behavior. For example, as shown in Attachment III in the Compliance column, the increase in expired meter fines is estimated to reduce the incidence of parking at an expired meter by 5 percent (95 percent compliance rate).

6. According to Ms. Reitzes, pursuant to the City Charter, new parking revenue generated by changes in fines results in a reduction from MUNI's annual General Fund allocation in the amount of 50 percent of such an increase. Therefore, of the estimated $19,600,000 of additional revenue that the proposed parking penalty increases would generate over a full year, approximately $9,800,000 would benefit the General Fund and approximately $9,800,000 would accrue to the Municipal Transportation Fund.

7. Attachment IV to this report, provided by Ms. Dawson, is the budget for the FY 2002-2003 DPT's parking enforcement services, which totals $22,505,710. Ms. Dawson advises that the proposed increase in fines and penalties would not increase the City's parking enforcement costs.

In Attachment I to this report, Ms. Dawson states that "The revenue generated by these proposals will exceed the cost of providing the service. Parking citation penalties and late fees exist to encourage compliance with parking laws rather than to cover the cost of providing parking enforcement services, so they are not constrained by the cost recovery model." Attachment I also describes the methodology that the DPT used to determine the proposed fine and penalty amounts. The Budget Analyst has reviewed this methodology of comparing selected violation fines and penalty amounts to fines and penalty amounts in other cities of similar size and finds the proposed fine and penalty increases to be reasonable.

8. As previously stated in Comment No. 3, the Budget Analyst questioned why this proposed ordinance would increase parking fines for only seven of 109 punishable parking violations, with no increases for the remaining 102 parking violations. According to Ms. Dawson, 12 of the 102 parking fines were increased in 2001 and the remaining 90 parking fines are rarely imposed. Ms. Dawson advises that increasing the fines for the 90 rarely cited punishable parking violations would not likely generate significant revenue. Nonetheless, the Budget Analyst believes it to be equitable, consistent and prudent to review all parking fines imposed by the City on a periodic basis in order to determine when the fines were last increased, whether or not such parking fines are comparable to the parking fines charged in other jurisdictions and the potential revenues that might be realized by the City if such fines were increased.

9. The Budget Analyst notes that the proposed ordinance does not include a Consumer Price Index (CPI) adjustment to increase the fines for inflation. As previously noted, six of the proposed seven parking fine violations have not been increased for over ten years. The Budget Committee may wish to include an annual CPI adjustment, to the degree permissible by State law, by amending the proposed ordinance so that the subject parking fines and late penalties increase as inflation occurs.

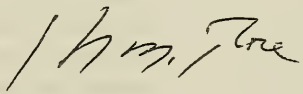
The Budget Analyst notes that the DPT does not concur with such a potential amendment. According to Ms. Dawson, because fine amounts are set based on policy decisions by the local governing body and are set at a dollar amount to achieve policy objectives, fines should be increased only when there is a policy consensus and not automatically increased by the CPI. The Budget Analyst notes that without a CPI adjustment, these proposed fines and penalties do not retain their current dollar value, and, therefore, over time, may not act as a deterrent. The Board of Supervisors might want to consider an amendment to the proposed ordinance to require either an automatic CPI adjustment rounded to the nearest dollar or alternatively to provide for periodic review by the

Recommendations:

1. In accordance with Comment No. 7, request the DPT to submit a written report to the Budget Committee, on parking fines and late penalties, when the DPT's FY 2003-2004 budget is being reviewed. This report should include the dates when all of the 102 parking violations which are not being increased under this proposed ordinance were last increased, whether the existing parking fines are comparable to the fines charged in other comparable jurisdictions and the estimated increased revenues that would be realized by the City if such fines were increased.

2. In accordance with Comment No. 8, the Budget Committee may wish (a) to amend the proposed ordinance to include an automatic CPI adjustment rounded to the nearest dollar, to be determined by the Controller, or (b) to require that periodic reports on parking fines and late penalties be submitted by the DPT to the Board of Supervisors.

3. Approval of the proposed ordinance, as amended, is a policy matter for the Board of Supervisors.



Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

City and County of San Francisco

SAN FRANCISCO
DPT
DEPARTMENT OF PARKING & TRAFFIC

WILLIE LEWIS BROWN, JR., Mayor
FRED M. HAMDUN, EXECUTIVE DIRECTOR

MEMORANDUM

To:	Harvey Rose, Budget Analyst, Board of Supervisors
From:	Julia Dawson, Deputy Director, Administration and Finance
Subject:	Proposed Parking Citation Penalty and Fee Increase
Date:	February 25, 2003

Why do the revenues for parking citations exceed the cost of performing the service?
The Mayor's Office has submitted legislation proposing to raise the penalty amounts for various parking citation amounts and all late fees. The revenue generated by these proposals will exceed the cost of providing the service. Parking citation penalties and late fees exist to encourage compliance with parking laws rather than to cover the cost of providing parking enforcement services, so they are not constrained by the cost recovery model. All parking fine revenues are allocated to the operating budget of the Municipal Railway (MUNI), but half of the estimated increase of this proposal would be shared with the General Fund by reducing the City Charter required transfer amount to MUNI.

What was the methodology for the penalty amounts proposed?
The Mayor's Office proposed to raise three fine amounts for the most commonly written violations (street cleaning, residential permit parking, and parking meters). It also proposed to raise the late fee amounts. Both of these proposals were chosen to generate revenue to support the shortfall in the operating budget of the Municipal Railway and the General Fund.

To set the fine amounts, the Mayor's Office asked the department to compare the selected violations and late fee amounts in other cities of similar size and/or density, such as Oakland, Los Angeles, Chicago, and New York. The three parking violations that are covered under the Mayor's proposal also serve City policy goals. Overall, additional parking citation revenues support the City's Transit First policy. Revenues generated from drivers who violate local parking laws directly benefit the City transit system by supporting the operating budget of the Municipal Railway. The street cleaning parking penalty supports the City's efforts to keep streets clean and maintain federally mandated clean water standards. The residential permit parking penalty assists the fee-for-service program that provides preferential parking for local residents over commuters parking in local neighborhoods. The parking meter penalty benefits local merchant activity by encouraging parking turnover in commercial areas. Parking and Traffic recommended increases to the off street and overtime parking penalties because these violations are related to parking meter violations and should be assessed at the same dollar amount.

Parking and Traffic
Parking Fines and Fees Comparison

Violation	Code	SF	Oakland	Berkeley	San Jose	LA	Boston	NYC	Chicago	Denver	New Orleans
Street Sweeping	37C	$ 30	$ 32	$ 23	$ 28	$ 45	$ 25	$ 35	$ 50	$ 20	$ 25
Parking Meter	202	$ 25	$ 25	$ 23	$ 23	$ 35	$ 25	$ 25		$ 20	$ 15
a)non-business									$ 30		
b)central business								$ 55	$ 50		
c)outside metered									$ 25		
RPP	315A	$ 33	$ 30	$ 23	$ 51	$ 40	$ 40	N/A	$ 50	$ 20	$ 20
1st late fee											
Street Sweeping	37C	$ 12	$ 32	$ 20	$ 10	$ 48	$ 8	$ 5		$ 20	$ 25
Parking Meter	202	$ 12	$ 25	$ 20	$ 10	$ 38	$ 8	$ 5		$ 20	$ 15
RPP	315A	$ 12	$ 30	$ 20	$ 10	$ 43	$ 13	$ 5		$ 20	$ 20
2nd late fee											
Street Sweeping	37C	$ 15	$ 24	$ 33	$ 20	18%	$ 20	$ 5		DMV Hold	N/A
Parking Meter	202	$ 15	$ 16	$ 33	$ 20	18%	$ 20	$ 5		DMV Hold	$ 30
RPP	315A	$ 15	$ 18	$ 33	$ 20	18%	$ 20	$ 5		DMV Hold	$ 40

Note: Many fine and fee amounts are set or limited to specified dollar amounts according to state law.

Parking and Traffic
Parking Fines and Fees Comparisc

Violation	Code	SF	Miami	Las Vegas	Salt Lake City	Phoenix	Seattle	Portland	West Hollywood
Street Sweeping	37C	$ 30	N/A	$ 20	n/a	n/a	$ 28	$ 40	$ 39
Parking Meter	202	$ 25	$ 18	$ 20	$ 10	$ 16	$ 25	$ 16	$ 29
a)non-business									
b)central business									
c)outside metered									
RPP	315A	$ 33	N/A	$ 20	$ 20	$ 16	$ 45	$ 40	$ 39
1st late fee									
Street Sweeping	37C	$ 12		$ 20	n/a	n/a	$ 25	$ 80	$ 41
Parking Meter	202	$ 12	$ 27	$ 20	$ 30	$ 31	$ 20	$ 32	$ 33
RPP	315A	$ 12		$ 20	$ 30	$ 31	$ 25	$ 80	$ 41
2nd late fee									
Street Sweeping	37C	$ 15	DMV Hold	$ 20	$ 30	no fee	N/A	goes to courts	DMV Hold
Parking Meter	202	$ 15	DMV Hold	$ 20	$ 30	no fee		goes to courts	DMV Hold
RPP	315A	$ 15	DMV Hold	$ 20	$ 30	no fee		goes to courts	DMV Hold

Note: Many fine and fee amounts are s

Department of Parking and Traffic
Estimate of Revenue at Current Penalty and Fee Amounts
2/19/2003

Fine Increase

Violation	Code	FY 2002 issuance	Current Fee	Revenue
Meters	T202	437,742	$25.00	$10,943,550
Residential	T315A	253,576	$33.00	$8,368,008
Off Street Parking	T32.10	11,831	$15.00	$177,465
Off Street Overtime	T32.12	1,436	$13.00	$18,668
Overtime Parking	T32C	56	$15.00	$840
Overtime Parking	T32C.2	56,223	$15.00	$843,345
Street Cleaning	T37C	815,372	$30.00	$24,461,160
Other Violations				$1,442,074
			Subtotal	$46,255,110
			Reduction for 80% Collection Rate	$37,004,088

Late Fee Increase

Fee Type	FY 2002 Number of Pymnts	Current Fee	Current
First late fee	474,693	$12.00	$5,696,316
Second Late Fee	307,010	$15.00	$4,605,150
Subtotal			$10,301,466

40

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Attachment II

Department of Parking and Traffic
Proposed Parking Fine Increase

Fine Increase

Violation	Code	FY 2002 issuance	Fee Increase		Subtotal	Compliance		Rev/Citations	Yr Last Changed
Meters	T202	437,742	$5.00	$	2,188,710	95.00%	$	2,079,275	1992
Residential	T315A	253,576	$7.00	$	1,775,032	90.00%	$	1,597,529	1992
Off Street Parking	T32.10	11,831	$15.00	$	177,465	95.00%	$	168,592	1992
Off Street Overtime	T32.12	1,436	$17.00	$	24,412	95.00%	$	23,191	1992
Overtime Parking	T32C	56	$15.00	$	840	95.00%	$	798	1992
Overtime Parking	T32C.2	56,223	$15.00	$	843,345	95.00%	$	801,178	1992
Street Cleaning	T37C	815,372	$15.00	$	12,230,580	75.00%	$	9,172,935	1998
Other Violations							$	176,884	
						Citation Amount Increase	$	14,020,381	
						Reduce by 80% for Collection Rate	$	11,216,305	
						Contingency	$	(16,305)	
							$	11,200,000	

Late Fee Increase

Fee Type	FY 2002 Number of Pymnts	Fee Increase		Net Revenue	Yr Last Changed
First late fee	474,693	$8.00	$	3,797,544	Prior to 1992
Second Late Fee	307,010	$15.00	$	4,605,150	Prior to 1992
Subtotal			$	8,402,694	
		Contingency	$	(2,694)	
			$	8,400,000	

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Attachment III
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Attachment IV

Department of Parking and Traffic
Parking Enforcement Services Costs
Parking Meter Enforcement, Residential Permit Parking, and Street Cleaning
2/19/2003

Class				FTE	Annual Cost
8214	Parking Control Officer			206	9,186,034
8216	Senior Parking Control Officer			18	958,763
1704	Dispatcher I			1.75	81,109
1705	Dispatcher II			1.75	89,866
				227.5	10,315,772
Overhead (37.54%)					3,872,541
Premium Pay					46,791
Fringe Benefits					
	Retirement		7.50%		773,683
	Social Security		7.65%		789,157
	Unemployment		0.17%		17,537
	Health Benefit	$2,567.16/FTE/Yr			584,029
	Dental Insurance	$1,113/FTE/Yr			253,208
	Dependent Care				544,570
	Subtotal				2,962,182
Total Labor					**17,197,286**
Direct Non-labor					
Uniforms, replacement cost		$930/yr/officer			211,575
Vehicles, 7 year depreciation		$27,502/per vehicle			880,064
Vehicle Maintenance		$500/yr/vehicle			112,000
Fuel		$135,000/officer			102,829
Radio, supervisors		$2,539/ea			16,250
Radio, officers		$1,789/ea			129,524
Signs, depreciated					95,900
Labor for sign replacement, depreciated					150,702
Ticket processing costs					3,609,580
Total Non-labor					5,308,423
Total Program Cost					**$22,505,710**

0.07
1/03

City and County of San Francisco

City Hall

Meeting Agenda

Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Gonzalez

[All Committees]
Government Document Section
Main Library

Clerk: Victor Young

Thursday, March 27, 2003 **1:00 PM** **Legislative Chambers**

Regular Meeting

Meeting Convened

If a quorum of the Board of Supervisors members is present, Supervisor Daly will hold a Special Board of Supervisors meeting in order to hear the Fiscal Year 2003-04 budgets of the San Francisco City and County Departments.

Note: Each item on the Consent or Regular agenda may include the following documents:

1) Legislation
2) Budget Analyst report
3) Legislative Analyst report
4) Department or Agency cover letter and/or report
5) Public correspondence

These items will be available for review at City Hall, Room 244, Reception Desk.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding City representatives, except that public speakers using translation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous translation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting translation assistance.

AGENDA CHANGES

REGULAR AGENDA

DOCUMENTS DEPT.
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PUBLIC LIBRARY

1. 030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.
3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

2. **030112** **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3. **030354** **[Public Education Special Fund]**

Supervisors Daly, Ma

Ordinance adding Administrative Code Section 10.100-367 to establish the "Public Education Special Fund."

3/4/03, RECEIVED AND ASSIGNED to Budget Committee.

3/18/03, RESPONSE RECEIVED. Response received from Youth Commission.

4. **030415** **[Administrative Code Revision: Health Service System]**

Supervisor Ma

Ordinance amending Chapter 16, Article XV, of Part 1 of the San Francisco Municipal (Administrative) Code by amending Section 16.703 regarding Board approval of Health Service System Plans and Contribution Rates.

(No Public Benefit Recipient.)

3/18/03, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled at the March 27, 2003 meeting.

5. 030305 **[Budget Direction to the Clerk of the Board of Supervisors and City Departments]**

Supervisors Ammiano, Daly, Peskin

Motion directing the Clerk of the Board of Supervisors to identify and recommend to the Budget Committee potential cuts equaling 10 and 20% of the Board of Supervisors budget, directing the Budget Analyst to develop a budget justification and staffing analysis in consultation with the Fire Department to transfer Chief's Aides to firefighting or other appropriate positions within the Fire Department, directing the Budget Analyst to contact elected officials and department heads in General Fund supported City departments to request proposed cuts equaling 10 and 20% of General Fund supported costs for positions earning more than $90,000 annually and non-essential functions within their administrative budgets, and urging the Director of Human Resources to expand planned job placement assistance programs for City employees who are laid off during the budget process to meet the needs of professional staff, including identifying potential job opportunities in non-General Fund departments and other government agencies.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the March 6, 2003 meeting.
3/6/03, CONTINUED. Heard in Committee. Speakers: Mr. Wilson.

Continued to March 27, 2003.

6. 030141 **[Review of Current City Budget Reserve and Fund Balance Practices]**

Supervisors Ammiano, Ma, Newsom, McGoldrick, Peskin

Resolution urging the Controller to review current City and County budget reserve and fund balance practices and best practices in other local jurisdictions, review historic changes in City revenues and one-time expenditures during periods of greater than average growth in City revenues and best practices in other jurisdictions, review and analyze the feasibility of establishing a revenue stabilization fund for use during economic downturns funded by extraordinary growth in City revenues, and recommend to the Mayor and the Board of Supervisors best practices for budget reserves and fund balances and recommendations for allocation of greater than average growth in General Fund revenues for a revenue stabilization fund, prevention programs, one-time capital spending and spending on deferred maintenance.

1/27/03, RECEIVED AND ASSIGNED to Finance Committee.
2/5/03, TRANSFERRED to Finance and Audits Committee. New committee structure 2/17/03.
2/27/03, TRANSFERRED to Budget Committee.
3/6/03, CONTINUED. Heard in Committee. Speakers: Mr. Wilson.

Continued to March 27, 2003.

7. 030184 **[Layoffs]**

Supervisor McGoldrick

Resolution urging all San Francisco city departments in their budget plans to consider layoffs of temporary employees prior to those of permanent employees.

2/4/03, RECEIVED AND ASSIGNED to Budget Committee.

8. 030096 **[Establishing parking violation and late payment penalties]**

Mayor

Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and late payment penalties. (Mayor)

1/21/03, RECEIVED AND ASSIGNED to Finance Committee.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

3/6/03, CONTINUED. Heard in Committee. Speakers: Fred Hamdun, Executive Director, Parking and Traffic; Michael Burns, Executive Director, Muni; Ed Lee, Director, Public Works; male speaker; Steve Kawa, Mayor's Office; Ben Rosenfield, Mayor's Budget Office; Ms. Dawson, Finance Officer, Parking and Traffic; Debra Newman, Budget Analyst's Office; Bob Planthold; Daniel Murphy; male speaker; Norman Rolfe; Andrew Sullivan; Joan Dalin; Howard Strassner; Bill Barnes, aide to Supervisor Daly.

Continued to March 27, 2003.

9. 030424 **[Establishing parking violation and late payment penalties]**

Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and late payment penalties. (Budget Committee)

3/18/03, RECEIVED AND ASSIGNED to Budget Committee.

10. 030352 **[Parking Meter Rates]**

Mayor

Ordinance approving parking meter rates. (Mayor)

(No Public Benefit Recipient.)

3/4/03, RECEIVED AND ASSIGNED to Budget Committee.

CLOSED SESSION

Conference with the City's Labor Negotiators: Collective Bargaining

This closed session is permitted by Government Code Section 54957.6(a), and San Francisco Administrative Code Section 67.8.

11. 030223 **[Labor Negotiations]**

Supervisor Daly

Closed session hearing to consider the positions of all the City's labor negotiating teams and the timeline for memoranda of agreement to be developed and approved at the Board of Supervisors.

2/11/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the February 20, 2003 meeting.

2/20/03, CONTINUED. Portion Heard in Open Session. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

Heard in Closed Session.

Continued to March 6, 2003.

3/6/03, CONTINUED. Heard in open session. Speakers: none.
Closes session portion of hearing cancelled.

Continued to March 27, 2003.

After a closed session, if one occurs, the Committee shall adopt a motion either to disclose or not to disclose.

[Elect To Disclose]
Motion that the Committee finds it is in the public interest to disclose information discussed in closed session, and directs the Chair immediately to disclose that information.

[Elect Not to Disclose]
Motion that the Board finds that it is in the best interest of the public that the Board elect at this time not to disclose its closed session deliberations listed above.

ADJOURNMENT

IMPORTANT INFORMATION

NOTE: Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Any written comments should be sent to: Committee Clerk of the Budget Committee, San Francisco Board of Supervisors, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to the committee clerk by that time may be taken directly to the hearing at the location above

LEGISLATION UNDER THE 30-DAY RULE

(Not to be considered at this meeting)

Rule 5.40 provides that when an ordinance or resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.

There are no items now pending under the 30 day rule.

Meeting Procedures

The Board of Supervisors is the Legislative Body of the City and County of San Francisco. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room.

Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of a Committee or to its members, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

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AVISO EN ESPAÑOL: La solicitud para un traductor en una reunion debe recibirse antes de mediodia de el viernes anterior a la reunion. Llame a Erasmo Vazquez (415) 554-4909.

翻譯 *必須在會議前最少四十八小時提出要求*
請電 (415) 554-7701

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· For a large print copy of agenda or minutes in alternative formats, contact Annette Lonich at (415) 554-7706.

· Assistive listening devices are available from the receptionist in the Clerk of the Board's Office, Room 244, prior to the meeting.

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BUDGET COMMITTEE
S.F. BOARD OF SUPERVISORS
CITY HALL, ROOM 244
1 DR. CARLTON GOODLETT PLACE
SAN FRANCISCO, CA 94102-4689

IMPORTANT HEARING NOTICE!!!

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BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

March 20, 2003

TO: Budget Committee

FROM: Budget Analyst

SUBJECT: March 27, 2003 Budget Committee Meeting

Item 3 - File 03-0354

Department: San Francisco Unified School District (SFUSD)

Item: Ordinance adding Administrative Code Section 10.100-367 to establish the Public Education Special Fund.

Description: The proposed ordinance would establish the Public Education Special Fund, effective July 1, 2003, as a category four fund for the purpose of the City receiving all revenues for use by the SFUSD and the Board of Education. A category four Special Fund would (1) earn interest on the principal if the Fund balance is greater than $50,000, (2) be automatically carried forward at the end of each fiscal year, and (3) require appropriation approval by the Board of Supervisors, according to the City's Administrative Code Section 10.100-1.

According to the proposed ordinance, revenues which accrue to the proposed Public Education Special Fund could be expended exclusively for the following eight purposes: (1) art and music programs in public schools; (2) health and wellness programs for SFUSD students;

(3) Middle and High School athletics; (4) early childhood development; (5) field trips for educational purposes; (6) reading recovery and other literacy programs; (7) State law requirements; and (8) other uses determined by the Board of Education and approved by the Board of Supervisors by motion. Under the proposed ordinance, the Board of Education would be required to provide a semiannual report to the Clerk of the Board of Supervisors on the actual expenditures, including the uses and amounts appropriated by the Board of Supervisors from the Special Fund. The Budget Analyst's Office would then be required to review the Special Fund as part of the City's annual budget process and to report to the Board of Supervisors on whether the expenditures fulfill the requirements of the Special Fund and are consistent with the uses as previously appropriated by the Board of Supervisors.

The proposed ordinance would also establish a seven-member Public Education Special Fund Oversight Committee consisting of the Mayor, Treasurer, School Board President, Chair of the Board of Supervisors Committee that considers the City's annual budget, Controller, or designees by each of these members, as well as the SFUSD Student Advisory Council representative and Youth Commission representative. This Oversight Committee would be required to hold a public hearing at least once a year to (a) review the required semiannual reports to be submitted by the SFUSD to the Clerk of the Board of Supervisors and (b) the annual review conducted by the Budget Analyst's Office.

Comments:

1. The Office of the Sponsor of the subject ordinance advises that the proposed Public Education Special Fund is intended to be a vehicle which the City could use to transfer more funds to the San Francisco Unified School District (SFUSD). According to the Sponsor's Office, the SFUSD has much less flexibility than the City to raise revenues. Furthermore, reductions to the SFUSD's budget will result in both direct and indirect impacts on the City's children and the services that are provided by City and County departments.

2. Attachment I, provided by Ms. Monique Zmuda of the Controller's Office identifies the current revenue sources that the City provides to the SFUSD. Presently, all of these revenues are either appropriated by the Board of Supervisors in the City's annual budget, or in the case of Property Taxes, are directly allocated by the Controller's Office to the SFUSD. As shown in Attachment I, in FY 2002-2003, the SFUSD will receive approximately $297.33 million, including $263.63 from Property Taxes and $3.7 million appropriated by the Board of Supervisors. The total FY 2002-2003 budget for the SFUSD is $457,900,708.

As itemized on the second page of Attachment I, in FY 2002-2003, the Department of Children, Youth and Their Families (DCYF) provided $3,682,589, including $2,832,584 of General Fund and $850,005 of Children's Fund revenues to the SFUSD, as previously appropriated by the Board of Supervisors. As noted on Attachment I, and confirmed by Mr. Ken Bukowski of the DCYF, DCYF has submitted their FY 2003-2004 budget to the Mayor's Office, which includes a total of $3,801,589 for the SFUSD, including $2,832,584 from the General Fund and $969,005 from the Children's Fund, reflecting an increase of $119,000 from the Children's Fund to further support the Wellness Centers.

Attachment I identifies $15,000 of San Francisco Public Utilities Commission (SFPUC) revenues to the SFUSD. However, based on discussions with Ms. Marla Jurosek of the SFPUC, the SFPUC currently provides $50,000 annually to the SFUSD, based on a Memorandum of Understanding (MOU) with the SFUSD for a science education and science fair program concerning resource conservation. Ms. Jurosek advises that a new MOU is currently being prepared to increase the funding to the SFUSD by the PUC from $50,000 to $60,000 and to include the Department of the Environment (DOE) for $20,000, for a total of $80,000 beginning in FY 2003-2004.

3. The proposed ordinance does not specifically identify the source of revenues or the specific funds that would accrue to the proposed new Public Education Special Fund. The Office of the Sponsor of the proposed ordinance advises that the Board of Supervisors appropriations to the SFUSD, amounting to approximately $3.8 million, as discussed below, would be revenue sources for the new Public Education Special Fund.

In addition, the Sponsor's Office provided Attachment II, which identifies a total potential $10.95 million of City revenue that the City could provide to the SFUSD, through the subject Public Education Special Fund which would be created under the proposed ordinance. The $3.7 million of revenue identified in Attachment II represents the DCYF's current FY 2002-2003 appropriation to the SFUSD, and therefore would not represent any additional revenues to the SFUSD. As noted above, the DCYF has submitted their FY 2003-2004 budget to the Mayor's Office, which includes a total of $3,801,589 for the SFUSD, or approximately $100,000 more than shown in Attachment II.

The $2.0 million of delinquent business tax revenues, identified in Attachment II, would otherwise be deposited into the City's General Fund. The City and County of San Francisco is currently facing in excess of a $300 million deficit in the FY 2003-2004 budget.

The $1.25 million of revenue from the SFPUC, identified in Attachment II, reflects the amount of annual funds that the SFUSD pays to the SFPUC for power charges. Ms. Jurosek advises that the SFUSD currently receives the more favorable rate of $.0375 per kilowatt hour charged by the SFPUC to the SFUSD, which is the same rate charged to General Fund departments. In contrast, Ms. Jurosek advises that the City's Enterprise Funds, such as the Airport and Port, are charged the California Public Utilities Commission tariff rate which typically averages between $.12 to $.15 per kilowatt hour. Ms. Jurosek advises that the PUC's FY 2003-2004 budget that was

submitted to the Mayor's Office assumes continuing to receive the $1.25 million of revenues from the SFUSD.

According to the Sponsor's Office, the $4.0 million of revenue from the Assessor's Office, identified in Attachment II, reflects a conservative estimate (Assessor's estimate is up to $10 million) of the portion of additional revenues that are estimated to accrue to the SFUSD by accelerating the processing of deeds and new construction assessments before July of 2004.

4. According to Ms. Zmuda, the City's financial auditors have advised the Controller's Office that the City creates and maintains too many Special Funds. Therefore, the Controller's Office has requested that the proposed ordinance to create a Public Education Special Fund be changed to a Public Education Special Account. According to Ms. Zmuda, this change would address the concerns of the City's financial auditors, while enabling the Controller's Office to separately account for these Public Education funds within the City's budget.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Attachment I
Page 1 of 2

Sources of Funding Going to SFUSD

Revenue Source		Amount (m)
Prop. Tax -	Direct Allocation of 1% Tax Rate Portion	67.625
Prop. Tax -	Direct Allocation for Bond Fund -State Loan	0.49
Prop. Tax -	SFUSD Property Special Assessment	6.416
Prop. Tax -	Indirect Allocation of ERAF	189.094
	Subtotal Prop. Tax	**$263.63**
County Supt - 1G - AGF		0.0067
DCYF Services		3.682
PUC Services		0.015
	Subtotal Services	**$3.70**
	Total Sources to SFUSD	**$267.33** *

***Note: In addition, the .25% of the total 8.50% sales tax rate accrues to SFUSD resulting in approximately $30m per year.**

Sources of Funding Going to Community College

Community College - 7A - SCC	12.688
Community College - ERAF	35.403
Total Community College	**$48.09**

Revenue Going to SFUSD from DCYF

Purpose	General Fund	Children's Fund
Elementary Music and Arts		
Music	600,000	
Arts	657,000	
Transportation Arts Field Trips	250,000	
Middle and High School Athletics	1,056,000	
Wellness Centers	269,584	605,463
Child Development Program		80,000
School Health Programs - SF ExCEL		101,200
City-Sponsored Programs Coord.		63,342
Subtotals	$2,832,584	$850,005
TOTAL Revenue for 2002/03	**$3,682,589**	

Total revenue for 2003/04 is estimated at $3,801,589 based upon an increase of $119,000 related to additional funding that will be provided to support the Wellness Centers.

Preserve Our Public Schools
Funding Package Proposals

Collecting Delinquent Tax Revenue **Value: $2 Million**
San Francisco is owed more than $31 million in delinquent business taxes, with an accompanying $12 million in penalties[1]. With the support of the Board of Supervisors, Treasurer Leal will hire additional auditors to help collect this revenue. Supervisor Daly and Treasurer Leal propose dedicating the first $2 million net collections to public education. The balance of collections would accrue to the General Fund, helping San Francisco address its $313 million budget deficit.

Protecting the City's Current Investment **Value: $3.7 Million**
The City and County of San Francisco currently provides funding for programs like arts and music education, wellness centers and early childhood development. Facing a significant shortfall in this Fiscal Year, the City is faced with tough choices. Supervisor Daly is committed to protecting the current level of funding as Chair of the Budget Committee.

Powering San Francisco Schools **Value: $1.25 Million**
The San Francisco Unified School District is powered by the San Francisco Public Utilities Commission's Hetchy Hetchy power system. Under the Charter, the SFPUC can adjust rates to help the School District balance its budget. The Board of Education should not be forced to choose between teacher layoffs and a lack of heat.

Clearing Our Property Tax Backlog **Value: $4 Million**
According to the Controller's Six Month Budget status report, San Francisco "is facing a significant processing backlog, mostly related to deed processing and new construction. Backlogs have significant potential revenue implications as the 13,000 deeds in queue have been estimated by the Assessor to have up to $2.5 billion in incremental roll value. Additionally, 7,500 construction permits may also yield up to $1.9 billion in incremental roll value." According to the Assessor, the total increased Property Tax revenue that could be realized is up to $45 million[2]. Schools receive a set-aside from the property tax, as does the City's General Fund.

Total Value: $10.95 Million
Estimated School District Shortfall: $18-22 Million[3]

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[1] Source: Office of the Budget Analyst report to the Finance Committee, Treasurer's Office
[2] Source: Office of the Budget Analyst report dated February 19, 2003
[3] Source: San Francisco Unified School District's Government Relations Office. This number reflects the Shortfall for Fiscal Year 2003-2004 and depends on outcome of state budget process.

Item 4 - File 03-0415

Department: Health Service System (HSS)
Department of Human Resources (DHR)

Item: Ordinance amending Chapter 16, Article XV, of Part 1 of the San Francisco Municipal (Administrative) Code by amending Section 16.703 regarding the Board of Supervisors approval of Health Service System Plans and Contribution Rates.

Description: The proposed ordinance would amend Section 16.703 of the Administrative Code to approve the City's FY 2003-2004 Health Service System plans and rates of contributions, to be paid by members of the System. These plans and rates of contribution were adopted by the Health Service Board on March 13, 2003. The members of the System include employees and retirees of the City and County of San Francisco, the Community College District, and the San Francisco Unified School District, the spouses, domestic partners and surviving spouses of such employees and retirees, and members of Boards and Commissions.

Health Plans

In accordance with Charter Sections A8.423 and A8.428, the amount of the City's contribution toward health plan premiums on behalf of the above-noted employees is based on a survey of contributions made by the ten most populous counties in California. Based on the survey, the Health Service System determined that the City's FY 2003-2004 contribution, effective July 1, 2003, is $281.21 per employee per month. This represents an increase of $34.52, or approximately 14 percent, from the FY 2002-2003 contribution rate of $246.69 per employee per month.

The Health Service System Board has approved four health plans for FY 2003-2004: (a) City Plan 1, which is a self-funded plan administered by the Health Service System, and (b) three health maintenance organization (HMO) plans, including Kaiser, Health Net, and Blue

Shield. Once the City's contribution is established, the Health Service System actuary, Towers Perrin, calculates Health Service System members' contributions to the City's self-insured health plan, City Plan 1, in order to ensure that contributions from all sources will be adequate to support anticipated claims for the upcoming fiscal year. Towers Perrin determines City Plan 1 monthly premium payments each year, based on claim experience, level of benefits, and Plan enrollment. The City negotiates monthly premium payments each year with the three HMOs, including benefit changes that reduce monthly premiums. The actuarial report and details of the member contribution rates to City Plan 1 and the HMOs, prepared by Towers Perrin, are on file with the Clerk of the Board.

In FY 2003-2004, monthly premiums to be paid by Health Service System members for the four health plans will increase, ranging from approximately 7.2 percent to 36.8 percent as shown in Attachment I. Several factors affect increases in the monthly premium payments, as follows:

- All four health plans will have changes in the benefit levels in FY 2003-2004, including:

  (a) The City Plan will include a new orthotics (orthopedic shoes) benefit, covering one pair of custom molded shoes and three pairs of inserts annually.
  (b) The Kaiser Plan will include a new orthotics benefit, including footwear, to treat certain disorders of the feet.
  (c) The Blue Shield, Health Net and Kaiser plans will include an increase in the office visit copay from $5 to $10 and reduce the level of infertility coverage from three courses of infertility treatment to one course of infertility treatment.

- The Health Service Board approved a $9.0 million subsidy from the Health Service System Fund on March 13, 2003, to reduce the costs to be paid by members for the health plan monthly premium payments. The Health Service System Fund will pay a

$7.5 million subsidy to City Plan 1 to reduce the cost of monthly premiums to be paid by members and a $1.5 million subsidy to reduce the cost to be paid by members of the monthly premiums for the Blue Shield, Health Net and Kaiser plans, for a total subsidy of $9.0 million in FY 2003-2004.

As previously noted, Attachment I is a summary of the monthly premium costs for each of the four health plans, based on information provided by Towers Perrin. The monthly premium rates for City Plan 1 and the HMOs include the effect of the $9.0 million Health Service System Fund subsidy and changes in the benefit levels. The Towers Perrin actuarial report, which is on file with the Clerk of the Board, contains further details.

As noted in Attachment I, the Health Net premiums for retirees without Medicare have increased by 36.8 percent and the Kaiser premiums for retirees with Medicare have increased by 33.4 percent. According to Towers Perrin in their actuarial report, Towers Perrin "determined these (HMO rate increase) requests after negotiation to be justified according to the data supplied by the HMOs. We also found them to be consistent with renewals for other similarly situated employers."

Attachment II to this report, provided by the Controller's Office, shows projected FY 2003-2004 General Fund savings of $2,600,810 ($2,102,423 in reduced City Plan 1 rates and $498,387 in reduced HMO rates), resulting from the $9,000,000 Health Service System Fund subsidy.

Vision and Dental Plans

Health Service System members enrolled in the four health plans, including City Plan 1 and the three HMOs, receive vision benefits. Members enrolled in Kaiser receive vision benefits through the Kaiser plan. Members enrolled in the City Plan, Blue Shield, and Health Net receive vision benefits through Vision Service Plan (VSP). Vision plan enrollment through Kaiser and VSP is combined with medical plan enrollment and therefore

monthly premium payments for vision benefits are included in the health plans' monthly premium rates.

Health Service System members may enroll in one of three dental plans offered by the Health Service System: a fee-for-service plan administered by Delta Dental, and two prepaid plans offered by PMI and Pacific Union. As noted in Attachment I, in FY 2003-2004 the City pays $90.84 per employee per month for dental premiums, which is based on the average cost of coverage for all employees. In FY 2003-2004, Towers Perrin has determined that the monthly premium payments for Delta Dental, which is self-insured, should increase by 4.1 percent, based on claim experience. The FY 2003-2004 Pacific Union monthly premium payments will increase by 6 percent and the PMI monthly premium payments will not increase.

The Health Service Board approved a Health Service System Fund subsidy to reduce the City's FY 2003-2004 contribution towards the cost of dental coverage (see Comment 1). Attachment I contains a summary of the FY 2003-2004 dental rates and Attachment II contains the Controller's Office projections of $1,656,851 in General Fund savings for dental expenses resulting from the $3,000,000 Health Service System Trust Fund subsidy.

Comments:

1. According to Ms. Peg Stevenson of the Controller's Office, the Controller's Office has confirmed up to $3,000,000 in available Health Service System Fund monies in FY 2003-2004 to subsidize the dental plans. Ms. Stevenson advises that, pending confirmation by the City Attorney, this amount of $3,000,000 may be available for the dental plan subsidy.

2. As noted in Attachment II, provided by the Controller's Office, the Controller projects increased General Fund costs of $20,107,636 in FY 2003-2004 for health and dental premium payments. These increases include:

(a) $6,719,209, due to the City's increased health plan premium contribution per employee per month of

$34.52 or an approximately 14 percent increase, from $246.69 in FY 2002-2003 to $281.21 in FY 2003-2004.

(b) $5,966,355, due to the increase in the City's contribution for retiree health plan premiums, in accordance with Charter Section A8.428.

(c) $6,854,376, due to the City's contribution for dependent health plan premiums. In the Memoranda of Understanding (MOU) between the City and the employee unions, the City pays the employee's premium costs, equal to 75 percent of Kaiser's premium costs for the employee plus two dependents.

(d) $567,695, due to MOU provisions, requiring the City to pick up the full monthly premium costs for single employees.

3. As shown in Attachment II, $20,107,636 in increased General Fund costs would be offset by $8,038,663 in projected General Fund savings due to (a) $12,000,000 Health Service System Fund subsidies ($9,000,000 subsidy for the health plan and $3,000,000 subsidy for the dental plan), which reduces City health and dental plan premium payments on behalf of employees, and (b) changes in the three HMO health plan benefits, as discussed above. Therefore, total projected increased General Fund costs in FY 2003-2004 are $12,068,973.

4. The actuary, Towers Perrin, has provided the Budget Analyst's Office with an actuarial report on the Health Service System Fund. According to the Towers Perrin report, the Health Service System Fund balance as of June 30, 2002 is $38,377,032. As noted in the table below, the Health Service would have an unreserved balance of $13,158,353, after deductions for six-month reserves, potential claims, and the proposed $9,000,000 subsidy to offset health plan premium costs and the $3,000,000 subsidy to offset dental plan premium costs.

Health Service System Fund balance	$38,377,032
Less, 6 month reserve*	(9,765,679)
Less, potential claims against surplus	(3,453,000)
Less, subsidy to dental plans	(3,000,000)
Less, subsidy to City Plan and HMOs	(9,000,000)
Remaining Trust Fund balance	$13,158,353

The $13,158,353 fund balance is based on the FY 2001-2002 audited financial statement, for the period ending June 30, 2002. The Budget Analyst recommends that the Board of Supervisors request the Health Service System to submit a written a report on the FY 2002-2003 audited financial statements prior to December 2003. This report should contain the Fund balance and include a summary of claim activity, interest earnings, and surplus contributions which affect the Fund balance.

4. According to Ms. Yvonne Hudson of the Health Service System, the Health Service System Fund has provided subsidies to offset the health plan premium payments in prior years. Ms. Hudson reports that the FY 2001-2002 Health Service System Fund subsidy was $1.5 million and the FY 2002-2003 subsidy was $3.0 million.

Recommendations:

1. In accordance with Comment No. 3, request the Health Service System to submit a written report to the Board of Supervisors on the FY 2002-2003 audited financial statements of the Health Service System Fund prior to December 2003. This report should contain the Fund balance and include a summary of claim activity, interest earnings, and surplus contributions which affect the Fund balance.

2. Approve the proposed resolution.

* The 6 month reserve is a contingency reserve for unanticipated claims against the surplus.

Proposed FY 2003-2004 Health Plan Premiums, Including Trust Fund Subsidy and Benefit Changes

	Proposed FY 2003-2004	FY 2002-2003	Dollar Change	Percent Change
City Plan 1				
Employee only	$419.38	$391.35	$28.03	7.2%
Employee with 1 dependent	828.70	773.20	55.50	7.2%
Employee with 2 or more dependents	1,165.01	1,084.55	80.46	7.4%
Retiree without Medicare	810.39	758.95	51.44	6.8%
Retiree with 1 spouse without Medicare	1,219.71	1,140.80	78.91	6.9%
Retiree with Medicare	296.36	285.39	10.97	3.8%
Retiree with 1 spouse with Medicare	582.67	561.28	21.39	3.8%
Blue Shield				
Employee only	$275.32	$249.79	$25.53	10.2%
Employee with 1 dependent	546.16	498.58	47.58	9.5%
Employee with 2 or more dependents	770.48	704.71	65.77	9.3%
Retiree without Medicare	614.84	549.16	65.68	12.0%
Retiree with 1 spouse without Medicare	885.68	797.95	87.73	11.0%
Retiree with Medicare	417.32	364.72	52.60	14.4%
Retiree with 1 spouse with Medicare	839.65	732.18	107.47	14.7%
Health Net				
Employee only	$305.71	$264.72	$40.99	15.5%
Employee with 1 dependent	606.65	528.56	78.09	14.8%
Employee with 2 or more dependents	875.05	748.14	126.91	17.0%
Retiree without Medicare	673.71	492.63	181.08	36.8%
Retiree with 1 spouse without Medicare	974.65	756.43	218.22	28.8%
Retiree with Medicare	301.23	273.05	28.18	10.3%
Retiree with 1 spouse with Medicare	597.72	545.10	52.62	9.7%
Kaiser				
Employee only	$264.73	$238.10	$26.63	11.2%
Employee with 1 dependent	525.00	475.20	49.80	10.5%
Employee with 2 or more dependents	741.01	671.99	69.02	10.3%
Retiree without Medicare	531.06	468.97	62.09	13.2%
Retiree with 1 spouse without Medicare	791.33	706.07	85.26	12.1%
Retiree with Medicare	253.95	190.42	63.53	33.4%
Retiree with 1 spouse with Medicare	503.48	379.84	123.64	32.6%

Based on information provided by Towers Perrin

FY 2003-2004 Dental Plan Monthly Premiums

	Proposed FY 2003-2004	FY 2002-2003	Dollar Change	Percent Change
Delta Dental				
Employee only	$57.53	$55.26	$2.27	4.1%
Employee with 1 dependent	94.52	90.80	3.72	4.1%
Employee with 2 or more dependents	142.11	136.51	5.60	4.1%
Retiree only	33.76	33.76	0.00	0.0%
Retiree with 1 dependent	67.60	67.60	0.00	0.0%
Retiree with 2 or more dependents	102.11	102.11	0.00	0.0%
PMI				
Employee only	$22.17	$22.17	$0.00	0.0%
Employee with 1 dependent	36.58	36.58	0.00	0.0%
Employee with 2 or more dependents	54.09	54.09	0.00	0.0%
Retiree only	28.09	28.09	0.00	0.0%
Retiree with 1 dependent	46.35	46.35	0.00	0.0%
Retiree with 2 or more dependents	68.55	68.55	0.00	0.0%
Pacific Union				
Employee only	$27.25	$25.71	$1.54	6.0%
Employee with 1 dependent	45.00	42.44	2.56	6.0%
Employee with 2 or more dependents	66.53	62.76	3.77	6.0%
Retiree only	16.15	15.24	0.91	6.0%
Retiree with 1 dependent	26.67	25.16	1.51	6.0%
Retiree with 2 or more dependents	39.43	37.20	2.23	6.0%

According to the Towers Perrin actuarial report, the City's per-employee contribution for dental benefits is based on the average cost of coverage for all employees. Towers Perrin projects that the City's monthly contribution per employee in FY 2003-2004 will be less than the FY 2002-2003 contribution, due to the Health Service Trust Fund subsidy. According to Towers Perrin, the FY 2003-2004 City contribution per employee per month will be $90.84, which is $1.93 less than the FY 2002-2003 contribution of $92.77. Towers Perrin bases this projection on a $2.3 million Trust Fund subsidy. If the actual subsidy is $3 million, the City's monthly contribution will be less.

Based on Information provided by Towers Perrin

Health and Dental Plan Options
FY 2003-2004

Changes in Health Benefit Costs FY 2003-2004 Budget	PROJECTED GF COSTS
Charter contribution per employee - the 10 County Survey	$6,719,209
Retiree premium subsidy cost increase - Proposition E	5,966,355
Dependent health care premiums (Kaiser 75% index) - MOU provision	6,854,376
"Medically Single" premium subsidy - MOU provision	567,695
TOTAL	**$20,107,636**

Health Service Board Actions as of March 6, 2003	PROJECTED GF SAVINGS
Use of $7.5M in medical fund surplus to reduce Plan 1 rates	($2,102,423)
Use of $1.5M in medical fund surplus to reduce HMO rates	($498,387)
Use of $3.0M in dental fund surplus to reduce dental rates	(1,656,851)
Plan design changes in HMOs	(3,781,002)
TOTAL	**($8,038,663)**

Use of Surplus Benefits to Other HSS Payors and Members	PROJECTED SAVINGS
Use of $7.5M in medical fund surplus to reduce Plan 1 rates	
City Enterprise Funds	(1,032,989)
School District and Community College District	(1,491,883)
Members Active and Retired	(2,872,705)
Use of $1.5M in medical fund surplus to reduce HMO rates	
City Enterprise Funds	(222,157)
School District and Community College District	(362,710)
Members Active and Retired	(416,508)

Memo to Budget Committee
March 27, 2003 Budget Committee Meeting

Item 8 - File 03-0096

Note: This item was continued by the Budget Committee at its meeting of March 6, 2003.

Department: Department of Parking and Traffic (DPT)

Item: Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and all late payment penalties.

Description: The proposed ordinance would amend the Traffic Code to: (1) increase the allowable infraction penalty for the first parking violation from up to $50 to up to $100, and the second offense from up to $100 to up to $200 (see Comment No. 1), (2) include the Penalty Schedule in the Traffic Code (see Comment No. 2), and (3) increase fines for the following seven parking violations and all late payment penalties as follows:

Fine Violation	Current penalty $	Proposed new penalty $	Increase in Penalty	Percent increase	Date penalty was last increased
Parking Meters – Expired Meter	25.00	30.00	$5	20%	1992
Residential – No Residential Parking Permit and over the time limit	33.00	40.00	7	21%	1992
Off Street Parking – Expired meter, off-street lot	15.00	30.00	15	100%	1992
Off Street Overtime – Parked longer than time limit, off-street lot	13.00	30.00	15	131%	1992
Overtime Parking – Parked longer than time limit, on-street, downtown core	15.00	30.00	15	100%	1992
Overtime Parking – Parked longer than time limit, on-street, outside downtown	15.00	30.00	15	100%	1992
Street Cleaning – Parking prohibited during posted hours	30.00	45.00	15	50%	1998
Late Payment Penalty Increases					
First late payment penalty	12.00	20.00	8	67%	1992
Second late payment penalty	15.00	30.00	15	100%	1992

Comments:

1. According to Ms. Robin Reitzes of the City Attorney's Office, the proposed ordinance would increase the allowable infraction penalties that the City may fine offenders for the first parking violation from up to $50 to up to $100, and the fine for the second offense from up to $100 to up to $200 to conform with the California Vehicle Code. Ms. Reitzes states that the California Vehicle Code currently allows local jurisdictions to fine up to $100 for the first parking violation and up to $200 for the second offense, although the City's Traffic Code has not been amended to reflect these higher rates. According to Ms. Reitzes, the purpose of this amendment is to conform the Traffic Code to the California Vehicle Code. Additionally, while the subject fines outlined in the Table above are below $50, many of the other fines charged by the DPT for parking violations are above $50. Ms. Reitzes notes that the State of California has set fines above these limits for certain violations.

2. According to Ms. Reitzes, prior to 1992, parking violations were administrated by the Municipal Court, but the State through Assembly Bill 408 in 1992, transferred the responsibility for parking violations from the Municipal Court to the DPT. As shown in the Table above, except for the Street Cleaning Violations, for which the fine was last increased in 1998, the fines for the other six subject parking violations have not been increased since 1992, or over ten years. Ms. Reitzes states that prior to 1992, the Municipal Court developed the schedule of parking penalties, called the Penalty Schedule, which was approved annually by the Board of Supervisors, but never codified into the Traffic Code. The Penalty Schedule for parking violations included 109 parking violations that were punishable by fines. Ms. Reitzes states that the proposed ordinance would add a new Section 132 to codify the Penalty Schedule into Article 7 of the Traffic Code, which deals with penalties. The late penalty rates currently appear in Section 131 of the Traffic Code. The proposed ordinance would go into effect 30 days after the date of passage, according to Ms. Reitzes.

3. The Budget Analyst questioned why this proposed ordinance would increase parking fines for only seven of the 109 parking violations. According to Ms. Julia Dawson of the Department of Parking and Traffic, and as explained in Attachment I to this report, the Mayor's Office is proposing to increase only the seven fines listed in the table above because:

> "The Mayor's Office proposed to raise three fine amounts for the most commonly written violations (street cleaning, residential permit parking, and parking meters). It also proposed to raise the late fee amounts. Both of these proposals were chosen to generate revenue to support the shortfall in the operating budget of the Municipal Railway and the General Fund. Parking and Traffic recommended increases to the off street and overtime parking penalties because these violations are related to parking meter violations and should be assessed at the same dollar amount."

4. Attachment II to this report, provided by Ms. Dawson, is an estimate of revenues that the subject seven fines, all other parking violation fines and all late payment penalties would generate at their current rates for FY 2002-2003. As shown in Attachment II, all of the parking violation fines will generate approximately $37,004,088 and all late payment penalties will generate approximately $10,301,466, for a total of $47,305,554 in revenue in FY 2002-2003. Ms. Dawson advises that these estimates assume a collection rate of 80 percent, which is based on a total of actual collections compared to issued citations.

5. Attachment III[1] shows that the seven proposed subject parking fines would generate estimated increased revenues of $11,200,000 annually, and the two proposed subject late payment penalties would generate an additional approximately $8,400,000 over the full year, for a total of $19,600,000. This increase in revenues results in

[1] Ms. Dawson advises that Attachment III includes $176,884 of additional revenues for Other Violations to reflect the upward rounding of existing fines and the reduction of $18,999 ($16,305 plus $2,694) for Contingencies in order to round these estimates to the nearest hundred thousand.

total estimated annual revenues of $66,905,554 or $19,600,000 more than the total revenues of $47,305,554 for FY 2002-2003 currently being realized by the City.

Ms. Dawson advises that the estimated increased revenues assume that the proposed fine increases would have a deterrent effect on illegal parking behavior. For example, as shown in Attachment III in the Compliance column, the increase in expired meter fines is estimated to reduce the incidence of parking at an expired meter by 5 percent (95 percent compliance rate).

6. According to Ms. Reitzes, pursuant to the City Charter, new parking revenue generated by changes in fines results in a reduction from MUNI's annual General Fund allocation in the amount of 50 percent of such an increase. Therefore, of the estimated $19,600,000 of additional revenue that the proposed parking penalty increases would generate over a full year, approximately $9,800,000 would benefit the General Fund and approximately $9,800,000 would accrue to the Municipal Transportation Fund.

7. Attachment IV to this report, provided by Ms. Dawson, is the budget for the FY 2002-2003 DPT's parking enforcement services, which totals $22,505,710. Ms. Dawson advises that the proposed increase in fines and penalties would not increase the City's parking enforcement costs.

In Attachment I to this report, Ms. Dawson states that "The revenue generated by these proposals will exceed the cost of providing the service. Parking citation penalties and late fees exist to encourage compliance with parking laws rather than to cover the cost of providing parking enforcement services, so they are not constrained by the cost recovery model." Attachment I also describes the methodology that the DPT used to determine the proposed fine and penalty amounts. The Budget Analyst has reviewed this methodology of comparing selected violation fines and penalty amounts to fines and penalty amounts in other cities of similar size and finds the proposed fine and penalty increases to be reasonable.

8. As previously stated in Comment No. 3, the Budget Analyst questioned why this proposed ordinance would increase parking fines for only seven of 109 punishable parking violations, with no increases for the remaining 102 parking violations. According to Ms. Dawson, 12 of the 102 parking fines were increased in 2001 and the remaining 90 parking fines are rarely imposed. Ms. Dawson advises that increasing the fines for the 90 rarely cited punishable parking violations would not likely generate significant revenue. Nonetheless, the Budget Analyst believes it to be equitable, consistent and prudent to review all parking fines imposed by the City on a periodic basis in order to determine when the fines were last increased, whether or not such parking fines are comparable to the parking fines charged in other jurisdictions and the potential revenues that might be realized by the City if such fines were increased.

9. The Budget Analyst notes that the proposed ordinance does not include a Consumer Price Index (CPI) adjustment to increase the fines for inflation. As previously noted, six of the proposed seven parking fine violations have not been increased for over ten years. The Budget Committee may wish to include an annual CPI adjustment, to the degree permissible by State law, by amending the proposed ordinance so that the subject parking fines and late penalties increase as inflation occurs.

The Budget Analyst notes that the DPT does not concur with such a potential amendment. According to Ms. Dawson, because fine amounts are set based on policy decisions by the local governing body and are set at a dollar amount to achieve policy objectives, fines should be increased only when there is a policy consensus and not automatically increased by the CPI. The Budget Analyst notes that without a CPI adjustment, these proposed fines and penalties do not retain their current dollar value, and, therefore, over time, may not act as a deterrent. The Board of Supervisors might want to consider an amendment to the proposed ordinance to require either an automatic CPI adjustment rounded to the nearest dollar

or alternatively to provide for periodic review by the Board of Supervisors of such parking fines and late penalties.

Recommendations:

1. In accordance with Comment No. 7, request the DPT to submit a written report to the Budget Committee, on parking fines and late penalties, when the DPT's FY 2003-2004 budget is being reviewed. This report should include the dates when all of the 102 parking violations which are not being increased under this proposed ordinance were last increased, whether the existing parking fines are comparable to the fines charged in other comparable jurisdictions and the estimated increased revenues that would be realized by the City if such fines were increased.

2. In accordance with Comment No. 8, the Budget Committee may wish (a) to amend the proposed ordinance to include an automatic CPI adjustment rounded to the nearest dollar, to be determined by the Controller, or (b) to require that periodic reports on parking fines and late penalties be submitted by the DPT to the Board of Supervisors.

3. Approval of the proposed ordinance, as amended, is a policy matter for the Board of Supervisors.

City and County of San Francisco

Attachment I
Page 1 of 3

SAN FRANCISCO DPT DEPARTMENT OF PARKING & TRAFFIC

WILLIE LEWIS BROWN, JR., Mayor
FRED M. HAMDUN, EXECUTIVE DIRECTOR

MEMORANDUM

To:	Harvey Rose, Budget Analyst, Board of Supervisors
From:	Julia Dawson, Deputy Director, Administration and Finance
Subject:	Proposed Parking Citation Penalty and Fee Increase
Date:	February 25, 2003

Why do the revenues for parking citations exceed the cost of performing the service?
The Mayor's Office has submitted legislation proposing to raise the penalty amounts for various parking citation amounts and all late fees. The revenue generated by these proposals will exceed the cost of providing the service. Parking citation penalties and late fees exist to encourage compliance with parking laws rather than to cover the cost of providing parking enforcement services, so they are not constrained by the cost recovery model. All parking fine revenues are allocated to the operating budget of the Municipal Railway (MUNI), but half of the estimated increase of this proposal would be shared with the General Fund by reducing the City Charter required transfer amount to MUNI.

What was the methodology for the penalty amounts proposed?
The Mayor's Office proposed to raise three fine amounts for the most commonly written violations (street cleaning, residential permit parking, and parking meters). It also proposed to raise the late fee amounts. Both of these proposals were chosen to generate revenue to support the shortfall in the operating budget of the Municipal Railway and the General Fund.

To set the fine amounts, the Mayor's Office asked the department to compare the selected violations and late fee amounts in other cities of similar size and/or density, such as Oakland, Los Angeles, Chicago, and New York. The three parking violations that are covered under the Mayor's proposal also serve City policy goals. Overall, additional parking citation revenues support the City's Transit First policy. Revenues generated from drivers who violate local parking laws directly benefit the City transit system by supporting the operating budget of the Municipal Railway. The street cleaning parking penalty supports the City's efforts to keep streets clean and maintain federally mandated clean water standards. The residential permit parking penalty assists the fee-for-service program that provides preferential parking for local residents over commuters parking in local neighborhoods. The parking meter penalty benefits local merchant activity by encouraging parking turnover in commercial areas. Parking and Traffic recommended increases to the off street and overtime parking penalties because these violations are related to parking meter violations and should be assessed at the same dollar amount.

Parking and Traffic
Parking Fines and Fees Comparison

Violation	Code	SF	Oakland	Berkeley	San Jose	LA	Boston	NYC	Chicago	Denver	New Orleans
Street Sweeping	37C	$ 30	$ 32	$ 23	$ 28	$ 45	$ 25	$ 35	$ 50	$ 20	$ 25
Parking Meter	202	$ 25	$ 25	$ 23	$ 23	$ 35	$ 25	$ 25		$ 20	$ 15
a)non-business									$ 30		
b)central business								$ 55	$ 50		
c)outside metered									$ 25		
RPP	315A	$ 33	$ 30	$ 23	$ 51	$ 40	$ 40	N/A	$ 50	$ 20	$ 20
1st late fee											
Street Sweeping	37C	$ 12	$ 32	$ 20	$ 10	$ 48	$ 8	$ 5		$ 20	$ 25
Parking Meter	202	$ 12	$ 25	$ 20	$ 10	$ 38	$ 8	$ 5		$ 20	$ 15
RPP	315A	$ 12	$ 30	$ 20	$ 10	$ 43	$ 13	$ 5		$ 20	$ 20
2nd late fee											
Street Sweeping	37C	$ 15	$ 24	$ 33	$ 20	18%	$ 20	$ 5		DMV Hold	N/A
Parking Meter	202	$ 15	$ 16	$ 33	$ 20	18%	$ 20	$ 5		DMV Hold	$ 30
RPP	315A	$ 15	$ 18	$ 33	$ 20	18%	$ 20	$ 5		DMV Hold	$ 40

Note: Many fine and fee amounts are set or limited to specified dollar amounts according to state law.

Parking and Traffic
Parking Fines and Fees Comparisc

Violation	Code	SF	Miami	Las Vegas	Salt Lake City	Phoenix	Seattle	Portland	West Hollywood
Street Sweeping	37C	$ 30	N/A	$ 20	n/a	n/a	$ 28	$ 40	$ 39
Parking Meter	202	$ 25	$ 18	$ 20	$ 10	$ 16	$ 25	$ 16	$ 29
a)non-business									
b)central business									
c)outside metered									
RPP	315A	$ 33	N/A	$ 20	$ 20	$ 16	$ 45	$ 40	$ 39
1st late fee									
Street Sweeping	37C	$ 12		$ 20	n/a	n/a	$ 25	$ 80	$ 41
Parking Meter	202	$ 12	$ 27	$ 20	$ 30	$ 31	$ 20	$ 32	$ 33
RPP	315A	$ 12		$ 20	$ 30	$ 31	$ 25	$ 80	$ 41
2nd late fee									
Street Sweeping	37C	$ 15	DMV Hold	$ 20	$ 30	no fee	N/A	goes to courts	DMV Hold
Parking Meter	202	$ 15	DMV Hold	$ 20	$ 30	no fee		goes to courts	DMV Hold
RPP	315A	$ 15	DMV Hold	$ 20	$ 30	no fee		goes to courts	DMV Hold

Note: Many fine and fee amounts are s

Department of Parking and Traffic
Estimate of Revenue at Current Penalty and Fee Amounts
2/19/2003

Fine Increase

Violation	Code	FY 2002 issuance	Current Fee	Revenue
Meters	T202	437,742	$25.00	$10,943,550
Residential	T315A	253,576	$33.00	$8,368,008
Off Street Parking	T32.10	11,831	$15.00	$177,465
Off Street Overtime	T32.12	1,436	$13.00	$18,668
Overtime Parking	T32C	56	$15.00	$840
Overtime Parking	T32C.2	56,223	$15.00	$843,345
Street Cleaning	T37C	815,372	$30.00	$24,461,160
Other Violations				$1,442,074
			Subtotal	$46,255,110
			Reduction for 80% Collection Rate	$37,004,088

Late Fee Increase

Fee Type	FY 2002 Number of Pymnts	Current Fee	Current
First late fee	474,693	$12.00	$5,696,316
Second Late Fee	307,010	$15.00	$4,605,150
Subtotal			$10,301,466

27

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Attachment II
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Department of Parking and Traffic
Proposed Parking Fine Increase

Fine Increase

Violation	Code	FY 2002 issuance	Fee Increase	Subtotal	Compliance	Rev/Citations	Yr Last Changed
Meters	T202	437,742	$5.00	$ 2,188,710	95.00%	$ 2,079,275	1992
Residential	T315A	253,576	$7.00	$ 1,775,032	90.00%	$ 1,597,529	1992
Off Street Parking	T32.10	11,831	$15.00	$ 177,465	95.00%	$ 168,592	1992
Off Street Overtime	T32.12	1,436	$17.00	$ 24,412	95.00%	$ 23,191	1992
Overtime Parking	T32C	56	$15.00	$ 840	95.00%	$ 798	1992
Overtime Parking	T32C.2	56,223	$15.00	$ 843,345	95.00%	$ 801,178	1992
Street Cleaning	T37C	815,372	$15.00	$ 12,230,580	75.00%	$ 9,172,935	1998
Other Violations						$ 176,884	
					Citation Amount Increase	$ 14,020,381	
					Reduce by 80% for Collection Rate	$ 11,216,305	
					Contingency	$ (16,305)	
						$ 11,200,000	

Late Fee Increase

Fee Type	FY 2002 Number of Pymnts	Fee Increase	Net Revenue	Yr Last Changed
First late fee	474,693	$8.00	$ 3,797,544	Prior to 1992
Second Late Fee	307,010	$15.00	$ 4,605,150	Prior to 1992
Subtotal			$ 8,402,694	
		Contingency	$ (2,694)	
			$ 8,400,000	

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Attachment III

Attachment IV

Department of Parking and Traffic
Parking Enforcement Services Costs
Parking Meter Enforcement, Residential Permit Parking, and Street Cleaning
2/19/2003

Class				FTE	Annual Cost
8214	Parking Control Officer			206	9,186,034
8216	Senior Parking Control Officer			18	958,763
1704	Dispatcher I			1.75	81,109
1705	Dispatcher II			1.75	89,866
				227.5	10,315,772
Overhead (37.54%)					3,872,541
Premium Pay					46,791
Fringe Benefits					
	Retirement		7.50%		773,683
	Social Security		7.65%		789,157
	Unemployment		0.17%		17,537
	Health Benefit	$2,567.16/FTE/Yr			584,029
	Dental Insurance	$1,113/FTE/Yr			253,208
	Dependent Care				544,570
	Subtotal				2,962,182
Total Labor					**17,197,286**
Direct Non-labor					
Uniforms, replacement cost		$930/yr/officer			211,575
Vehicles, 7 year depreciation		$27,502/per vehicle			880,064
Vehicle Maintenance		$500/yr/vehicle			112,000
Fuel		$135,000/officer			102,829
Radio, supervisors		$2,539/ea			16,250
Radio, officers		$1,789/ea			129,524
Signs, depreciated					95,900
Labor for sign replacement, depreciated					150,702
Ticket processing costs					3,609,580
Total Non-labor					**5,308,423**
Total Program Cost					**$22,505,710**

Item 9 - File 03-0424

Department: Department of Parking and Traffic (DPT)

Item: Ordinance amending the San Francisco Traffic Code by amending Sections 130 and 131 and adding Section 132 to establish fines for parking violations and all late payment penalties.

Description: The proposed ordinance would amend the Traffic Code to: (1) increase the allowable infraction penalty for the first parking violation from up to $50 to up to $100, and the second offense from up to $100 to up to $200 (see Comment No. 1), (2) include the Penalty Schedule in the Traffic Code (see Comment No. 2), and (3) increase fines for all parking violations and all late payment penalties as detailed in the Attachment to this report, provided by Ms. Julia Dawson of the Department of Parking and Traffic. According to Ms. Dawson, the Board of Supervisors directed the DPT to prepare the proposed ordinance such that all fines and penalties would increase to $50 but that the Board of Supervisors intends to set fees below $50 for a majority of the 109 parking violations and for the late payment penalties. Ms. Dawson notes that some of the penalties listed in the proposed ordinance are above $50 because these fines were previously set above $50 by the Courts. Ms. Dawson also notes that the *Removal of Chalk from Tire – First Offense* violation, on page 1 of the Attachment, was maintained at $25 because this violation is the first in a series of three progressive violations that are intended to increase in penalty amounts for repeated offenses. Consequently, the DPT maintained the current penalty amounts (first offense $25, second offense $50, and third offense $75), according to Ms. Dawson.

Mr. Buck Delventhal of the City Attorney's Office advises that the Budget Committee may amend the proposed ordinance to reduce the fine and penalty amounts stated in the proposed ordinance without noticing and conducting a new hearing.

Comments:

1. According to Ms. Robin Reitzes of the City Attorney's Office, the proposed ordinance would increase the allowable infraction penalties that the City may fine offenders for the first parking violation from up to $50 to up to $100, and the fine for the second offense from up to $100 to up to $200 to conform with the California Vehicle Code. Ms. Reitzes states that the California Vehicle Code currently allows local jurisdictions to fine up to $100 for the first parking violation and up to $200 for the second offense, although the City's Traffic Code has not been amended to reflect these higher rates. According to Ms. Reitzes, the purpose of this amendment is to conform the Traffic Code to the California Vehicle Code.

2. According to Ms. Reitzes, prior to 1992, parking violations were administrated by the Municipal Court, but the State through Assembly Bill 408 in 1992, transferred the responsibility for parking violations from the Municipal Court to the DPT. According to Ms. Dawson, except for the Street Cleaning Violations, for which the fine was last increased in 1998 and 12 safety related fines which were increased in 2001, the other 96 parking violations have not been increased since 1992, or over ten years. Ms. Reitzes states that prior to 1992, the Municipal Court developed the schedule of parking penalties, called the Penalty Schedule, which was approved annually by the Board of Supervisors, but never codified into the Traffic Code. The Penalty Schedule for parking violations included 109 parking violations that were punishable by fines. Ms. Reitzes states that the proposed ordinance would add a new Section 132 to codify the Penalty Schedule into Article 7 of the Traffic Code, which deals with penalties. The late penalty rates currently appear in Section 131 of the Traffic Code. The proposed ordinance would go into effect 30 days after the date of passage, according to Ms. Reitzes.

3. The Attachment shows that the increases in the 109 proposed subject parking fines would generate additional revenue of approximately $25,222,215 annually, and the two proposed subject late payment penalties would generate additional revenue of approximately $8,635,105 over a full year, for total increase in annual revenues of $33,857,320. This increase in fines and late payment

penalties would result in total revenues of $103,231,633 or $33,857,320 above the $69,374,313 for FY 2002-2003 currently being realized by the City.

Ms. Dawson advises that the estimated increased revenues assume that the proposed fine increases would have a deterrent effect on illegal parking behavior. For example, as shown on page 3 of the Attachment in the Compliance column, the increase in expired meter fines from $25 to $50 is estimated to reduce the incidence of parking at an expired meter by 25 percent (75 percent compliance rate).

4. According to Ms. Dawson, this ordinance was prepared in order to provide the Board of Supervisors with the flexibility to set these fines between the existing fines and penalties and $50. The Budget Analyst notes that Ms. Dawson is prepared to provide revenue projections for various fine and penalty proposals based on current levels of citation issuance and anticipated deterrent effects.

Recommendation: Since the proposed ordinance was prepared to allow the Board of Supervisors flexibility to set parking fines and $50, amend the ordinance to reflect those parking fines and late payment penalty amounts as determined by the Board of Supervisors.

Department of Parking and Traffic
Parking Fine Increase Projections
1/24/03
Daly Legislation

Code	Description	FY02 Issuance	Current Penalty	Proposed Penalty	Var	Subtotal	Compliance	80% Collection
MP97A	OCCUPY CAMPER ETC	3	$76	$76	$0	-	100%	$0
MP710.2	FOR SALE SIGN	1,927	$20	$50	$30	57,810	75%	$46,248
MP3703A	CAR ALARM/EMERG	134	$55	$55	$0	-	100%	$0
MP3703B	CAR ALM 15 MINS	36	$55	$55	$0	-	100%	$0
MP3704B	ALARM TIME 15 MINS	6	$28	$55	$27	162	75%	$130
T21.1	REMOVE CHALK 1ST	42	$25	$25	$0	-	100%	$0
T21.2	REMOVE CHALK 2ND	2	$50	$50	$0	-	100%	$0
T21.3	REMOVE CHALK 3RD	0	$75	$75	$0	-	100%	$0
T27	MC PARKING ZONE	1,533	$50	$50	$0	-	100%	$0
T31.2	CABLE CAR TRACK	1	$23	$50	$27	27	75%	$22
T32A.1	TOWAWAY ZONE #1	24,226	$50	$50	$0	-	100%	$0
T32A.2	TOWAWAY ZONE	43,323	$50	$50	$0	-	100%	$0
T32B	PROHIB PRK	51,437	$50	$50	$0	-	100%	$0
T32C.1	OVERTIME PK #1	18,835	$23	$50	$27	508,545	75%	$305,127
T32C.2	OVERTIME PARKING	56,223	$15	$50	$35	1,967,805	75%	$1,180,683
T32.1	CITY HALL PERMIT	15	$23	$50	$27	405	75%	$243
T32.1.1	MAIN LIBRARY	5	$23	$50	$27	135	75%	$81
T32.1.2	LIBRARIES	200	$23	$50	$27	5,400	75%	$3,240
T32.1.3	SOCIAL SERVICES	4	$23	$50	$27	108	75%	$65
T32.1.4	HOUSING AUTHORITY	85	$23	$50	$27	2,295	75%	$1,377
T32.1.5	MUNI RWY TERMINALS	0	$23	$50	$27	-	75%	$0
T32.1.6	PRK CTRL/CASTRO	0	$23	$50	$27	-	75%	$0
T32.1.7	PRK CTRL/SFUSD PROP		$23	$50	$27	319,437	75%	$191,662
T32.1.8	PRK CTRL/PLUM STREET	0	$23	$50	$27	-	75%	$0
T32.1.9	PRK CTRL/PUC PROP		$23	$50	$27	-	75%	$0
T32.1.10	PRK CTRL/WASH/JACK	89	$23	$50	$27	2,403	75%	$1,442
T32.1.11	PRK CTRL/DPW PROP		$23	$50	$27	-	75%	$0
T32.2	SF HOSPITAL	2,720	$23	$50	$27	73,440	75%	$58,752
T32.2.1	HEALTH CENTER NO1	1	$23	$50	$27	27	75%	$22
T32.2.2	SUNS/RICHMND HS CE	3	$23	$50	$27	81	75%	$65
T32.2.3	NE DIST H.S.	0	$23	$50	$27	-	75%	$0

Code	Description	FY02 Issuance	Current Penalty	Proposed Penalty	Var	Subtotal	Compliance	80% Collection
T32.3	LAGUNA HONDA HOME	192	$23	$50	$27	5,184	75%	$4,147
T32.3.1	PRK CTRL/DPH GROVE ST		$23	$50	$27	-	75%	$0
T32.4	CANDLESTCK ACC RD	161	$23	$50	$27	4,347	75%	$3,478
T32.4.2A	FIRE LN/CNDLSK PK	28	$23	$50	$27	756	75%	$605
T32.4.2B	ALLOT SPC/CDLST	15	$23	$50	$27	405	75%	$243
T32.5	YOUTH GUID CENTER	166	$23	$50	$27	4,482	75%	$2,689
T32.6	Prk Regs, Var Loc	18	$23	$50	$27	486	75%	$292
T32.6.1	HJ Ahern St Lot	1	$23	$50	$27	27	75%	$16
T32.6.1.16	Elm Street permit	12	$23	$50	$27	324	75%	$194
T32.6.1.2	City Hall Grove	575	$23	$50	$27	15,525	75%	$9,315
T32.6.1.3	7th and Ahern	13	$23	$50	$27	351	75%	$211
T32.6.1.4	Mission Street Hours	0	$23	$50	$27	-	75%	$0
T32.6.5	950 Bryant	4	$23	$50	$27	108	75%	$65
T32.6.6	SFFD 698 2nd Street	2	$23	$50	$27	54	75%	$32
T32.6.7	850 Bryant	12	$23	$50	$27	324	75%	$194
T32.6.8	Grant Ave	0	$23	$50	$27	-	75%	$0
T32.6.18	Permit Only	4	$23	$50	$27	108	75%	$65
T32.6.19	Permit Only	396	$23	$50	$27	10,692	75%	$6,415
T32.6.20	Permit Only	12	$23	$50	$27	324	75%	$194
T32.6.21	Permit Only	13	$23	$50	$27	351	75%	$211
T32.6.22	Permit Only	3	$23	$50	$27	81	75%	$49
T32.6.23	Permit Only		$23	$50	$27	-	75%	$0
T32.6.24	Permit Only	289	$23	$50	$27	7,803	75%	$4,682
T32.6.25	Permit Only	1	$23	$50	$27	27	75%	$16
T32.6.26	Permit Only	356	$23	$50	$27	9,612	75%	$5,767
T32.6.27	Permit Only	126	$23	$50	$27	3,402	75%	$2,041
T32.6.28	Permit Only	0	$23	$50	$27	-	75%	$0
T32.6.29	Permit Only	1	$23	$50	$27	27	75%	$16
T32.10	OFF STREET PARKNG	11,831	$15	$50	$35	414,085	75%	$248,451
T32.12	OFF ST OVTME	1,436	$13	$50	$37	53,132	75%	$42,506
T32.13	OFF ST PAR/DIAG	32	$23	$50	$27	864	75%	$691
T32.14	OFF ST/MRKD SPACE	656	$23	$50	$27	17,712	75%	$14,170
T32.21A	BLCK CHRGNG BAY		$100	$100	$0	-	100%	$0
T33C	TEMP PARK RESTRTD	3,713	$23	$50	$27	100,251	75%	$60,151
T33.1	TEMP PARK PROH	4,679	$23	$50	$27	126,333	75%	$75,800

Code	Description	FY02 Issuance	Current Penalty	Proposed Penalty	Var	Subtotal	Compliance	80% Collection
T33.3	SPEC TRUCK ZONE	41,732	$50	$50	$0	-	100%	$0
T33.3.1	SPEC TK ZONE/MTGY	3	$50	$50	$0	-	100%	$0
T33.3.2	MARKET/BAY TRUCK	4,136	$50	$50	$0	-	100%	$0
T33.5	SCHOOL BUS ZONE	2,781	$50	$50	$0	-	100%	$0
T37A	PARKING OVER 72 HR	2,790	$53	$75	$22	61,380	85%	$41,738
T37C	STREET CLEANING	815,372	$30	$50	$20	16,307,440	85%	$11,089,059
T38A	RED ZONE	32,400	$50	$50	$0	-	100%	$0
T38B	YEL ZONE	22,958	$50	$50	$0	-	100%	$0
T38B.1	YEL ZN OUT/METRO	27,720	$50	$50	$0	-	100%	$0
T38C	WHITE ZONE	15,093	$50	$50	$0	-	100%	$0
T38D	GREEN ZONE	2,452	$23	$50	$27	66,204	75%	$39,722
T38K	BLUE ZONE	1	$275	$275	$0	-	100%	$0
T38N	BLOCK BIKE LANE	420	$100	$100	$0	-	100%	$0
T39B	TAXICAB ZONE	1,018	$50	$50	$0	-	100%	$0
T50	INTERFERENCE/SIGN	0	$23	$50	$27	-	75%	$0
T53A	DBL PRKING/RSTRICT ST		$100	$100	$0	-	100%	$0
T56	MEDIAN DIVIDERS	5,360	$23	$50	$27	144,720	75%	$86,832
T58A	BLOCK WHEELS	21,929	$23	$50	$27	592,083	75%	$355,250
T58C	NOT WITHIN SPACE	1,983	$23	$50	$27	53,541	75%	$32,125
T60	BUS/CLOSE TO CURB		$23	$50	$27	-	75%	$0
T60.5	ENGINE IDLE PARKED	12	$100	$100	$0	-	100%	$0
T61	100 FEET OVERSIZE	21	$23	$50	$27	567	75%	$340
T63	COMM. VEH. RESTRICTN	387	$53	$100	$47	18,189	75%	$10,913
T63.2	Restricted Limo	79	$100	$100	$0		100%	$0
T63A	PARK LTD/COMM VEH	28	$53	$100	$47	1,316	75%	$790
T64	SHIFT PARKED VEHICLE		$23	$50	$27	-	75%	$0
T65	REPARING VEHICLE	1	$43	$50	$7	7	95%	$5
T66	Tour Bus Loading Zone	675	$100	$100	$0		100%	$0
T69	KEY IN UNATTEND. VEH	5	$23	$50	$27	135	75%	$81
T70	IMPROPERLY PARKED	64	$23	$50	$27	1,728	75%	$1,037
T71	PARKED NEAR RR TRACK		$23	$50	$27	-	75%	$0
T71B	OBST FLOW OF TRAF	1	$23	$50	$27	27	75%	$16
T202	PRK METER	437,742	$25	$50	$25	10,943,550	75%	$6,566,130
T202.1	PRK METER #1	119,772	$35	$50	$15	1,796,580	85%	$1,437,264
T219	PARKING METER M/C	1,111	$50	$50	$0	-	100%	$0

Code	Description	FY02 Issuance	Current Penalty	Proposed Penalty	Var	Subtotal	Compliance	80% Collection
T315A	RESIDENTAL	253,576	$33	$50	$17	4,310,792	85%	$2,931,339
T315C	UNAUTH PERMIT	258	$23	$50	$27	6,966	75%	$4,180
V4462B	IMP DISPLAY PLATE	25	$25	$50	$25	625	75%	$375
V4464	ALTERED PLATES	4	$25	$50	$25	100	75%	$60
V5200	NO PLATES	26,233	$100	$50	-$50	(1,311,650)	100%	-$1,049,320
V5201	PLATES/LEG OR ATT	1,633	$25	$50	$25	40,825	75%	$24,495
V5201E	PLATE COVER	1,027	$25	$50	$25	25,675	75%	$15,405
V5202	PERIOD OF DISPLAY	12	$25	$50	$25	300	75%	$180
V5204A	TABS	34,488	$25	$50	$25	862,200	75%	$517,320
V21113A	SCHOOL/PUB GROUND	10,133	$35	$50	$15	151,995	85%	$103,357
V21211A	Bicycle Paths/Lanes	2	$23	$50	$27	54	75%	$32
V22500A	PARKING INTERSECTION	2,843	$50	$50	$0	-	100%	$0
V22500B	PARKING/CROSSWALK	22,508	$50	$50	$0	-	100%	$0
V22500C	SAFETY ZONE	18	$23	$50	$27	486	75%	$292
V22500D	15 FT FIRE STATION	73	$23	$50	$27	1,971	75%	$1,183
V22500E	DRIVEWAY	36,337	$50	$75	$25	908,425	75%	$545,055
V22500F	ON SIDEWALK	107,844	$50	$75		-	100%	$0
V22500G	EXCAVATION	115	$23	$50	$27	3,105	75%	$1,863
V22500H	DOUBLE PARKING	31,095	$50	$55	$5	155,475	95%	$118,161
V22500I	BUS ZONE	9,532	$250	$250	$0	-	100%	$0
V22500J	TUBE OR TUNNEL	1	$23	$50	$27	27	75%	$16
V22500K	BRIDGE	7	$23	$50	$27	189	75%	$113
V22500L	WHEELCHAIR ACCESS	2,507	$250	$250	$0	-	100%	$0
V22500.1	PARKING IN FIRE LANE	129	$23	$50	$27	3,483	75%	$2,090
V22502A	OVER 18 IN. FRM CURB	6,905	$23	$50	$27	186,435	75%	$111,861
V22502B	WRONG WAY PARKING	2	$23	$50	$27	54	75%	$32
V22502E	W/18" CURB	444	$23	$50	$27	11,988	75%	$7,193
V22504A	Uninc Area Parking	4	$23	$50	$27		75%	$0
V22505B	SIGNS	1	$23	$50	$27	27	75%	$16
V22507.8A	DISABLED PARKING	1,519	$250	$250	$0	-	100%	$0
V22507.8B	DISABLED PARKING	107	$250	$250	$0	-	100%	$0
V22507.8C	DISABLED PARKING	153	$250	$250	$0	-	100%	$0
V22511.56B	MISUSE PLC/CNFSCTE	498	$500	$500	$0	-	100%	$0
V22511.56C	Misuse of placard	6	$500	$500	$0		100%	$0
V22511.57	PLC/LOST/STLN/DCS	182	$500	$500	$0	-	100%	$0

Code	Description	FY02 Issuance	Current Penalty	Proposed Penalty	Var	Subtotal	Compliance	80% Collection
V22514	FIRE HYDRANT	28,871	$50	$50	$0	-	100%	$0
V22515	Unattended vehicle	7	$50	$50	$0		100%	$0
V22515A	Unattended vehicle	8	$50	$50	$0		100%	$0
V22516	locked vehicle	2	$35	$50	$15		85%	$0
V22520	stop on freeway	1	$23	$50	$27		75%	$0
V22521	RR TRACKS	75	$53	$53	$0	-	100%	$0
V22522	W/3 FT HAND RAMP	3,528	$275	$275	$0	-	100%	$0
V22523A	Abandoned vehicle	5	$203	$203	$0		100%	$0
V22523B	Abandoned vehicle	874	$203	$203	$0		100%	$0
V22526A	BLOCK/INTERSECTION	0	$50	$50	$0	-	100%	$0
V22526B	BLOCK/INTESECTION	1,045	$103	$103	$0	-	100%	$0
V23333	Park vehicle crossing	1	$23	$50	$27		75%	$0
		2,366,351						**$25,222,215**

Department of Parking and Traffic
Late Fee Increase Proposal
3/11/2003

Late Fees	Number	Current Amount	Proposed Amount	Difference	% Increase	Compliance Effect	Estimated Revenue
First Fee	474,693	12.00	50.00	38.00	317%	30%	5,411,500
Second Fee	307,010	15.00	50.00	35.00	233%	30%	3,223,605
Subtotal							**8,635,105**
						Total	$33,857,320

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Attachment
Page 6 of 6

Item 10 - File 03-0352

Department: Parking and Traffic

Item: Ordinance approving parking meter rates.

Description: The proposed ordinance would increase the parking meter rates in all four parking meter areas in the City by $.50 per hour. In accordance with Article 12, Section 202.1 of the City's Traffic Code, the four parking meter areas include Area 1- Downtown Core, Area 2 – Ring around Downtown, Area 3 – Outlying Commercial Areas and Area 4 – Fisherman's Wharf. The number of parking meters, the current hourly rates, the proposed hourly rates, the amount and percentage increase of each of the proposed new rates (which is a $.50 per hour increase in each instance) and the year such rates were last changed are shown in Attachment I, provided by Ms. Julia Dawson of the Department of Parking and Traffic (DPT).

Comments:

1. The Budget Analyst notes that although the proposed legislation would result in a $.50 increase per hour for parking throughout the City, the subject ordinance actually does not increase the amount paid for parking at each parking meter, but rather decreases the amount of time that a vehicle is permitted to park at each meter. For example, currently, one quarter provides ten minutes of parking in the Downtown Core, Area 1, such that six quarters ($1.50) provides 60 minutes (one hour) of parking. Under the proposed ordinance, one quarter would provide seven and one-half minutes of parking in the Downtown Core, Area 1, such that it would require eight quarters ($2.00) to provide 60 minutes (1 hour) of parking. This translates into a $.50 per hour increase in the rate.

2. As shown in Attachment I, in Area 1, the Downtown Core, parking meter rates have not been increased for approximately 15 years, or since 1988. In the other three parking meter areas, the rates have not increased for approximately 11 years, or since 1992. The existing parking meter

rates vary from $.50 per hour in the Outlying Commercial Areas to $1.50 per hour in the Downtown Core. Since the starting rates vary and the proposed ordinance would increase each parking meter rate by a flat $.50 per hour, the proposed rate increases reflect varying percentage changes of between 33 percent in Area 1, the Downtown Core to 100 percent increases in Area 3, the Outlying Commercial Areas.

3. Ms. Dawson advises that during the seven-month period between September of 2002 and March of 2003, the DPT completed the conversion of all 21,827 on-street and 637 off-street parking meters from the old mechanical, quarters only meters to the new electronic, anti-theft, tamper resistant meters that accept nickels, dimes, quarters and dollar coins. Ms. Dawson advises that in FY 2001-2002, the DPT collected $12,446,169 in revenues from the City's parking meters.

4. Ms. Dawson advises that $17,091,000, an increase of $4,644,831 of parking meter revenue or 37.3 percent was included in the current FY 2002-2003 budget, assuming installation of the new electronic lock meters would significantly reduce the loss of parking meter revenue. However, due to the economic downturn, which has resulted in less use of on-street parking spaces especially in the South of Market area, Ms. Dawson advises that the City's parking meters are currently estimated to generate approximately $16,157,804 of annual revenue in FY 2002-2003, or $933,196 less than the amount currently budgeted, but, $3,711,635 more than the actual revenues of $12,446,169 collected in FY 2001-2002. Ms. Dawson advises that, based on an analysis of DPT's 90 parking meter collection routes with the new electronic parking meters and the proposed new rates, DPT estimates that a total of $28,568,443 of revenues would be generated in FY 2003-2004. This estimate of $28,568,443 is $12,410,639, or 76.8 percent more than the $16,157,804 in revenues currently estimated to be collected in FY 2002-2003.

5. In accordance with the City's Traffic Code Section 213C, as previously amended by the Board of Supervisors, the Municipal Railway (Muni) receives $7,600,000 annually from the City's Offstreet Parking Revenues. Therefore, of the currently estimated $16,157,804 of Offstreet Parking revenues estimated to be collected in FY 2002-2003, the Municipal Railway will receive $7,600,000, and the Department of Parking and Traffic will receive the balance of $8,557,804.

6. Ms. Dawson advises that also DPT is proposing that one-half of the increased revenues generated from the proposed higher parking meter rates be used to reduce the Department of Parking and Traffic's reliance on the City's General Fund. Therefore, based on DPT's estimated $28,568,443 of revenues for FY 2003-2004 from the proposed increased parking meter rates, which will result in an estimated $12,410,639 of increased revenues, the Department of Parking and Traffic would receive $6,205,319 and the City's General Fund would receive a similar $6,205,320. In FY 2003-2004, in accordance with the City's Traffic Code Section 213C, the Municipal Railway would continue to receive $7,600,000 of parking meter revenues.

7. As shown in Attachment II provided by Ms. Dawson, in FY 2002-2003, DPT will expend an estimated $11,308,483 to enforce parking meter collection in the City. Ms. Dawson advises that DPT's costs for enforcement will not increase as a result of the proposed increases in parking meter rates. However, Ms. Dawson reports that DPT's costs for coin collection and counting will increase as a result of the increased volume of coins being collected due to the higher meter rates. As discussed above, revenue collection is projected to increase from $16,157,804 to $28,568,443, an increase of $12,410,639, or 76.8 percent. Ms. Dawson estimates that coin collection and counting costs will increase from approximately $1,537,341 to $2,453,957, an increase of approximately $916,616, or 59.6 percent. Ms. Dawson also advises

that the DPT's current FY 2002-2003 budget does not provide for funds to repair and maintain the new parking meters. Ms. Dawson estimates the costs for such repairs, primarily caused by vandalism, are estimated at $1.0 million annually. In addition, Ms. Dawson advises that the additional revenues that DPT would receive from the increased parking meter rates would be used to offset projected FY 2003-2004 increases in labor, benefits, workers compensation, enforcement and City Attorney expenses.

8. As shown in Attachment I, although Area 1, the Downtown Core would continue to have the highest parking rates in the City at $2.00 per hour, the Budget Analyst notes that the smallest proposed increase of 33 percent would occur in Area 1, the Downtown Core, which has not had a parking rate increase in 15 years. However, Ms. Dawson advises that most of the metered parking spaces in the Downtown Core area are limited to 30 minutes and are restricted for vehicle loading purposes. In contrast, the parking meters in Areas 2, 3 and 4 are restricted to 30, 60 and 120 minutes, depending on their location.

Furthermore, Ms. Dawson advises that the proposed increased parking meter rates are broadly based on offstreet parking rates in City-owned parking garages located in each of the parking areas. Attachment III provided by Ms. Dawson, identifies the parking rates in City-owned parking garages located in three of the four parking areas. Ms. Dawson advises that the City does not own any parking garages in Area 4, Fisherman's Wharf. The Budget Analyst notes that the current City-owned parking garage rates in Area 2, the Ring Around Downtown, are comparable to the Area 1, Downtown Core, although the proposed Downtown Core parking meter rates would be $.50 higher per hour than the Ring Around the Downtown parking meter rates. In general, as shown in Attachment III, the proposed parking meter rates in the subject ordinance would be comparable to or less than the

amounts charged in nearby City-owned parking garages.

Recommendation: Approval of the proposed parking meter rates are a policy matter.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

Department of Parking and Traffic
Proposed Parking Meter Rates
3/18/2003

Rate Area	Description	# of Meters	Current Rate	Proposed Rate	Difference	% Change	Year Last Changed
1	Downtown Core	2,897	$ 1.50	$ 2.00	$ 0.50	33%	1988
2	Ring Around Downtown	4,178	$ 1.00	$ 1.50	$ 0.50	50%	1992
3	Outlying Commercial Areas	14,308	$ 0.50	$ 1.00	$ 0.50	100%	1992
4	Fisherman's Wharf	444	$ 1.00	$ 1.50	$ 0.50	50%	1992
	Total	21,827					

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Attachment I

Attachment II

Department of Parking and Traffic
Parking Enforcement Services Costs
General Enforcement Deployment, Parking Meters
3/18/2003

Class		FTE	Annual Cost
8214	Parking Control Officer	112	4,994,349
8216	Senior Parking Control Officer	11	585,911
1704	Dispatcher I	0.75	34,761
75	Dispatcher II	0.75	38,514
		124.50	5,653,534
Overhead (37.54%)			2,122,337
Fringe Benefits			
Retirement	7.50%		424,015
Social Security	7.65%		432,495
Unemployment	0.17%		9,611
Health Benefit	$2,567.16/FTE/Yr		319,611
Dental Insurance	$1,113/FTE/Yr		138,569
Dependent Care			275,167
Subtotal			1,599,468
Total Labor			**9,375,339**
Direct Non-labor			
Uniforms, replacement cost	$930/yr/officer		114,390
Vehicles	$27,502 per vehicle, replaced in 7 yrs		483,249
Vehicle Maintenance	$500/yr/vehicle		61,500
Fuel	$470/yr/vehicle		57,810
Radio, supervisors	$2,539/ea, replaced in 5 yrs		5,586
Radio, officers	$1,789/ea, replaced in 5 yrs		40,074
Signs, depreciated			2,000
Labor for sign replacement, depreciated			6,845
Ticket processing costs			1,161,690
Total Non-labor			**1,933,144**
Total Program Cost			**$11,308,483**

Attachment III

Department of Parking and Traffic
Garage Rates

Garages in Area 1	0-1 hour	1-2 hours
Ellis O'Farrell	2.00	4.00
Fifth & Mission	2.00	4.00
Golden Gateway	4.00	8.00
Moscone Center	2.00	4.00
Sutter Stockton	2.00	4.00
Union Square	2.00	4.00
Average	**2.33**	**4.67**

Garages In Area 2	0-1 hour	1-2 hours
Civic Center	2.00	4.00
Portsmouth Square	2.00	4.00
St Mary's Square	4.50	9.00
Vallejo Street	2.00	4.00
Average	**2.63**	**5.25**

Garages in Area 3	0-1 hour	1-2 hours
Japan Center	1.50	3.00
Lombard Street	1.50	3.00
Mission Bartlett	1.00	2.00
North Beach	2.00	4.00
Performing Arts	2.00	4.00
Polk Bush	1.25	2.50
SF General	1.00	2.00
Average	**1.46**	**2.93**

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3/03

City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Thursday, April 03, 2003 | **1:00 PM** | **City Hall, Room 263**

Regular Meeting

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 1:09 p.m.

REGULAR AGENDA

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson. Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.

Continued to 4/3/03 meeting.

Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

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Continued to April 10, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030482 **[Administrative Penalties for Littering and Specified Nuisance Violations]**

Supervisors McGoldrick, Peskin, Maxwell

Ordinance amending Sections 37, 38, and 63 of the Police Code, Sections 41.13, 283.1, 287 and 581 of the Health Code and Sections 170, 173, 174, 174.2, 184.63, and 724.4 of the Public Works Code to authorize the assessment of administrative penalties as an alternative to infractions for littering and specified nuisance violations; amending the Police Code by adding a new Section 39-1 to establish procedures for the imposition, review and collection of administrative penalties.

3/26/03, RECEIVED AND ASSIGNED to Budget Committee.

04/03/03 - Amendment of the whole bearing a new title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

Ordinance amending Sections 37, 38, and 63 of the Police Code, Sections 41.13, 283.1, 287 and 600 of the Health Code and Sections 170, 173, 174, 174.2, 184.63, and 724.5 of the Public Works Code to authorize the assessment of administrative penalties as an alternative to infractions for littering and specified nuisance violations; amending the Police Code by adding a new Section 39-1 to establish procedures for the imposition, review and collection of administrative penalties.

Heard in Committee. Speakers: Supervisor Jack McGoldrick; Ed Lee, Director, Dept. of Public Works; Mohammed Nuru, Dept. of Public Works; Ted Lakey, Deputy City Attorney; Debra Newman, Budget Analyst's Office.

To the Board April 22, 2003.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma
Absent: 1 - Gonzalez

030420 **[Specifying that revenues from littering citations issued by DPW environmental control officers go to DPW]**

Supervisors McGoldrick, Dufty, Maxwell, Ma, Peskin

Ordinance amending Section 38 of the Police Code Article to specify that revenues from citations issued by DPW environmental control officers for littering shall be allocated to DPW and used to fund litter enforcement and abatement.

3/18/03, RECEIVED AND ASSIGNED to Budget Committee.

04/03/03 Amendment of the whole bearing the same title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

Heard in Committee. Speakers: Supervisor Jack McGoldrick; Ed Lee, Director, Dept. of Public Works; Mohammed Nuru, Dept. of Public Works; Ted Lakey, Deputy City Attorney; Debra Newman, Budget Analyst's Office.

To the Board April 22, 2003.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma
Absent: 1 - Gonzalez

030418 **[Supervisors/Clerk of the Board's FY 2003-04 Budget.]**

Hearing to consider the Board of Supervisors/Clerk of the Board's fiscal year 2003-04 Budget. (Clerk of the Board)

3/18/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Gloria L. Young, Clerk of the Board of Supervisors; Adele Destro, Assistant to the Board; Jenifer Stanley, Office of Legislative Analyst; Dawn Duran, Administrator, Assessment Appeals Board; Donna Hall, Administrator, Sunshine Ordinance Task Force; Colene Montoya, Director, Youth Commission; Ken Bruce, Budget Analyst's Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney; Eric Coleman; Silvia Johnson.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030416 **[Funding for lease financing of two asphalt storage silos]**

Ordinance appropriating $2,155,617 of lease financing revenues to construct two asphalt storage silos for the Department of Public Works for fiscal year 2002-03; and declaring the City's intent to reimburse itself for such appropriations from the proceeds of a lease-purchase financing. (Mayor)

3/18/03, RECEIVED AND ASSIGNED to Finance and Audits Committee.

3/24/03, TRANSFERRED to Budget Committee. Transferred at the request of sponsor; approved by President of the Board 3/24/03.

Heard in Committee. Speakers: Ed Lee, Director, Dept. of Public Works; Tina Olson, Finance Manager, Dept. of Public Works; Mohammed Nuro, Dept. of Public Works; Debra Newman, Budget Analyst's Office; Nadia Sesani, Mayor's Office of Public Finance.

04/03/03 Amended on page 2, line 22 to add "Section 3. The Department of Public Works shall report back to the Board of Supervisors by April 2004 with a detailed account of projected revenues and expenditures of the Asphalt Plant for FY 2003-04."

AMENDED.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

ADJOURNMENT

The meeting adjourned at 5:10 p.m.

[Budget Analyst Report]
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CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

March 27, 2003

TO: Budget Committee

FROM: Budget Analyst

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SUBJECT: April 3, 2003 Budget Committee Meeting

Item 6 – 03-0416

Department: Department of Public Works (DPW)

Item: Ordinance appropriating $2,155,617 of lease financing revenues to construct two asphalt storage silos for the Department of Public Works; and declaring the City's intent to repay the debt from revenues generated at the DPW Asphalt Plant.

Amount: $2,155,617

Source of Funds: 10-year loan from a private lender to be selected through a competitive process coordinated in consultation with the City by a third party lease financing State of California program, GS$Mart, which facilitates State and local agency lease purchases.

Description: The proposed ordinance would authorize the appropriation of $2,155,617, including $1,919,687 for estimated construction costs, to finance the estimated cost to construct two 150-ton asphalt storage silos. An asphalt storage silo is a sealed container where asphalt can be stored for up to 72 hours without cooling or drying out and becoming unusable. Subsequent to the approval of the proposed appropriation, the DPW would enter into a

lease financing loan agreement with a yet to be selected private lender for a total cost over a ten year term of approximately $2,790,360, including estimated interest costs of $634,360.[1] This lease financing agreement would not be subject to Board of Supervisor approval (see Comment No. 5).

According to Ms. Tina Olson of the DPW, the DPW has owned and operated an Asphalt Plant at 1801 Jerrold Street since the early 1900s. The Asphalt Plant currently does not have any storage silos and consequently can only produce asphalt on an as-needed basis when a paving or pothole crew is ready to pick-up the asphalt, according to Ms. Olson. Ms. Olson states that this Asphalt Plant produces approximately 27,500 tons of asphalt annually for DPW street repair and paving crews. As stated in Attachment I, provided by Ms. Olson, "the proposed silos will allow for more cost-effective and energy efficient asphalt production, will allow the plant to serve larger projects than currently possible, and extend the life of other plant equipment by limiting the start-stop cycling of the plant." According to Ms. Olson, the proposed two asphalt storage silos would enable the Asphalt Plant to increase capacity from approximately 27,500 tons annually to 85,000 tons annually which would also lower the cost per ton of producing asphalt, reducing such production costs from $72.80 per ton to approximately $46.50 per ton (see Comment No. 2), a reduction of $26.30 per ton or a 36.1 percent reduction.

Ms. Olson reports that the industry standard for the useful life of an asphalt storage silo is 30 years. Attachment II, provided by Ms. Sesay, is an estimated debt service schedule based on a principle amount of $2,160,000 with a fixed interest rate of 5.15 percent annually.

As shown in Attachment II provided by Ms. Sesay, the DPW would be required to make a total of 20 debt service payments, including two payments annually over ten years. The total of each annual payment would range

[1] Although the asphalt storage silos are estimated to cost $2,155,617, Ms. Sesay has based her financing analysis on a lease financing principal amount of $2,160,000, which results in an estimated interest payment which is slightly higher than will be the actual interest payment.

from between $275,984 to $280,769, for a total debt service payment of $2,790,360, including $2,160,000 in principal and $630,360 in interest.

Budget:

As shown in Attachment III, provided by Ms. Olson, the total estimated project costs for constructing the two asphalt storage silos is $2,155,617, of which $1,919,687 would be for construction work performed by an outside contractor who would be selected through a competitive bid process in May of 2003, and $235,930 would be for engineering and construction management services to be performed by DPW. Attachment III to this report, also provided by Ms. Olson, is the estimated hours and hourly rates to support the estimated DPW engineering and construction management services of $235,930. According to Ms. Olson, construction is estimated to begin in July of 2003 and is estimated to be completed in December of 2003, with the Asphalt Plant becoming fully operational in April of 2004. Ms. Olson notes that the approximately three-month delay from construction completion until full operation is because the "asphalt paving season" is from April to September when the climate is dry and warm.

Comments:

1. As shown in Attachment V, provided by Ms. Olson, the Asphalt Plant had an FY 2001-2002 deficit of $420,268, because the DPW purchased asphalt from its plant for $57.51 per ton, which is $15.29 per ton less than the DPW production costs of $72.80 per ton. According to Ms. Olson, while the final amounts have not yet been tabulated, the Asphalt Plant will have an estimated deficit of $420,268 FY 2002-2003. Ms. Olson states that the funding sources of the Asphalt Plant deficits in 2001-2002 were the Road Fund for $302,593 and by the City's General Fund for $117,675 or 28 percent of the deficit total.

2. In Attachment I, Ms. Olson explains (1) the additional efficiency that will result from the construction of the two asphalt silos, (2) the additional tonnage to be sold to the private sector and (3) how the DPW will have sufficient asphalt sales to repay the subject lease financing debt. Ms. Olson reports that:

"Currently, DPW produces asphalt on demand and loads it directly into trucks for transport to paving projects in the field. With the addition of the silos, the plant will be able to operate continuously to produce all of the asphalt required for the day's paving operations and store the material until required. The asphalt will be loaded from the silos into the trucks as they arrive at the plant. It will take approximately 10 minutes less to load asphalt on a truck, from 12 minutes to less than two minutes, after we install the silos.

The proposed silos will allow for more cost-effective and energy efficient asphalt production, will allow the plant to serve larger projects than currently possible, and extend the life of other plant equipment by limiting the start-stop cycling of the plant. In addition, material can be produced and stored in the silos for use on night and weekend paving projects without having to activate the entire asphalt plant.

DPW may also be able to negotiate better wholesale prices for raw materials as the raw material amounts purchased increase to produce more asphalt. However, we have not yet negotiated such discounts." Ms. Olson also reports that, "the increase in production will not result in an increase in direct labor costs which will also lower the per ton cost of production, as DPW will not need to hire additional positions to produce and store the larger quantities of asphalt."

Ms. Olson further reports "DPW will be able to repay the Plant's operating costs plus repay the debt by selling 43,520 tons of asphalt annually to itself."

3. As shown in Attachment V, the DPW estimates that the Asphalt Plant will break even, including the debt service payments, in FY 2003-2004 and Ms. Olson estimates that $414,262 in net revenues will be realized in FY 2004-2005. In Attachment VI to this report, Ms. Olson has provided the tonnage assumptions used to develop these projections and further explanation of these assumptions is in Attachment I. Ms. Olson advises that the DPW requires at least 63,500 tons of asphalt annually

for its own use, including 27,500 tons of asphalt annually for its own street and repair and paving crews and 36,000 tons of asphalt annually to provide to the DPW's paving contractors who provide street resurfacing to the City.

4. Ms. Olson further states that:

> "DPW's ultimate goal is to sell asphalt to the private sector so we can generate surplus revenues to support DPW's General Fund programs. After the silos and the Plant are fully operational, the DPW will seek additional private sector sales in FY 2005-06 though if everything goes well, we may seek such sales in FY 2004-05. Potential customers would include the City's PUC, Pacific Bell and PG&E's patching and paving contractors. Because we plan to initiate these sales two years from now, we have not yet negotiated contracts. The price per ton at DPW's Asphalt Plant after the storage silos are constructed will still be approximately $9.53 higher than is the market rate ($56.53 sales price compared to the $47.00 local market price for asphalt). However, based on conversations DPW staff have had with small paving contractors, they would be willing to pay the higher price because DPW's asphalt plant is in the City and therefore closer to project sites and more convenient which reduces labor costs associated with traveling to the next closest asphalt plant in Brisbane. In addition, patching and paving repair work requires small quantities of asphalt. For small quantities of asphalt, it is difficult to retain the heat in the material and, as a result, travel time becomes critical. Asphalt material that loses too much heat must be discarded. Finally, if DPW is successful in securing lower cost materials contracts, the price will be lowered."

The Budget Analyst notes that any projected revenues from the sale of asphalt to the private sector cannot be relied upon at this time because (1) such agreements have not yet been negotiated and (2) the estimated price for asphalt from the DPW's Asphalt Plant will be $9.53 per ton higher than the current market price, which may put the City at a competitive disadvantage for the sale of

asphalt to private customers despite the mitigating proximity factor described above by Ms. Olson.

5. The Budget Analyst has reviewed DPW's assumptions and finds that, according to DPW's projections of direct labor and raw material costs, the DPW would be able to repay the $2,790,360 in lease financing principal and interest payments for a ten year term exclusively from revenues generated selling asphalt to itself. However, the Budget Analyst notes that should the DPW's labor and raw materials cost assumptions prove to be too low and the Asphalt Plant is unable to break even, the subject lease financing debt could require a General Fund subsidy in order to meet debt service payments. Ms. Olson advises that should this occur the DPW would explore the financial viability of contracting out the management and operations of the Asphalt Plant.

6. As noted above, should the DPW's labor and raw materials cost assumptions be too low and the Asphalt Plant is unable to break even, the subject lease financing debt could require a General Fund subsidy in order to meet debt service payments. The Budget Analyst therefore recommends that the Budget Committee request the DPW to report back in April of 2004 with a detailed account of projected revenues and expenditures of the Asphalt Plant for FY 2003-2004. Also, because the lease financing agreement which the DPW would enter into, with a yet to be selected private lender, would not be subject to Board of Supervisors approval, the Budget Analyst recommends that the Budget Committee reserve the estimated construction costs of $1,919,687, of this total request of $2,155,617, releasing the balance of $235,930 at this time, as requested by Ms. Olson for expenditures to prepare the bid and contract documents for the lease finance agreement and for other needed expenditures. To obtain a release of the $1,919,687 reserve DPW should submit (1) the lease finance agreement, (2) a final projected budget for the two new asphalt storage silos to be constructed, and (3) the updated final projections to pay for the operations and debt service costs of the Asphalt Plant, considering the two new asphalt storage silos to be constructed to the Budget Committee.

Recommendations:

1. In accordance with Comment No. 6, request the DPW to report back in April of 2004 with a detailed account of projected revenues and expenditures of the Asphalt Plant for FY 2003-2004.

2. Also in accordance with Comment No. 6, reserve $1,919,687 of the requested appropriation of $2,155,617, pending submission to the Budget Committee of (1) the lease finance agreement, (2) a final projected budget for the two new asphalt storage silos to be constructed, and (3) the updated final projections to pay for the operations and debt service costs of the Asphalt Plant considering the two new asphalt storage silos to be constructed.

3. Approval of the proposed ordinance, as amended, is a policy matter for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

City and County of San Francisco

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Willie Lewis Brown, Jr., Mayor
Edwin M. Lee, Director

Department of Public Works
Finance and Budget Division
City Hall, Room 340
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4645
Tina Olson, Division Manager

MEMORANDUM

Date: March 26, 2003

To: Harvey Rose, Budget Analyst's Office

From: Tina Olson, DPW

Subject: Asphalt Plant Silo Project

The following is the information you requested on DPW's proposed asphalt silo project financing and appropriation request.

1. Explanation of the Additional Efficiency that will Result from the Silos

Currently, DPW produces asphalt on demand and loads it directly into trucks for transport to paving projects in the field. With the addition of the silos, the plant will be able to operate continuously to produce all of the asphalt required for the day's paving operations and store the material until required. The asphalt will be loaded from the silos into the trucks as they arrive at the plant. It will take approximately 10 minutes less to load asphalt on a truck, from 12 minutes to less than two minutes, after we install the silos.

The proposed silos will allow for more cost-effective and energy efficient asphalt production, will allow the plant to serve larger projects than currently possible, and extend the life of other plant equipment by limiting the start-stop cycling of the plant. In addition, material can be produced and stored in the silos for use on night and week-end paving projects without having to activate the entire asphalt plant.

The storage silos will allow the Asphalt Plant to produce up to 300 tons of asphalt during one production run of the plant, instead of powering up the plant to produce asphalt on an as needed basis as is the current practice, because as previously noted, the Asphalt Plant does not have storage containers. On an annual basis, the plant currently runs the asphalt production unit for 305 hours and 153 hours are required to load the raw materials annually, for a total of 458 hours. The Asphalt Plant is open from 7:00 a.m. to 3:00 p.m., Monday through Friday

excluding holidays, for a total of approximately 1,992 hours with a staff of three FTEs. Therefore, current production hours account for approximately 23 percent of the capacity of the asphalt plant.[1]

The Asphalt Plant will run the asphalt production unit and load raw materials for approximately the same 458 hours, but that these hours will produce the maximum 300 tons for storage rather than current production of asphalt on an as needed basis, increasing asphalt production by 209 percent or 57,500 tons from 27,500 tons to 85,000 tons annually. DPW's engineers have advised that this new one run production practice will lower energy costs on a per ton basis. However, the amount of the energy savings cannot be provided at this time.

DPW may also be able to negotiate better wholesale prices for raw materials as the raw material amounts purchased increase to produce more asphalt. However, we have not yet negotiated such discounts.

Finally, the increase in asphalt production will not result in an increase in direct labor costs which will also lower the per ton cost of production because DPW will not need to hire additional positions to produce and store the larger quantities of asphalt.

2. Additional Tonnage Sold to the Private Sector

DPW's ultimate goal is to sell asphalt to the private sector so we can generate surplus revenues to support DPW's General Fund programs. After the silos and the Plant are fully operational, the DPW will seek additional private sector sales in FY 2005-06 though if everything goes well, we may seek such sales in FY 2004-05. Potential customers would include the City's PUC, Pacific Bell and PG&E's patching and paving contractors. Because we plan to initiate these sales two years from now, we have not yet negotiated contracts. The price per ton at DPW's Asphalt Plant after the storage silos are constructed will still be approximately $9.53 higher than is the market rate ($56.53 compared to $47.00). However, based on conversations DPW staff have had with small paving contractors, they would be willing to pay the higher price because DPW's asphalt plant is in the City and therefore closer to project sites and more convenient which reduces labor costs associated with traveling to the next closest asphalt plant in Brisbane. In addition, patching and paving repair work requires small quantities of asphalt. For small quantities of asphalt, it is difficult to retain the heat in the material and, as a result, travel time becomes critical. Asphalt material that loses

[1] The other 1,534 hours, or 77 percent of the time the Asphalt Plant is open, is spent on maintenance of the machinery, coordinating orders and loading.

too much heat must be discarded. Finally, if DPW is successful in securing lower cost materials contracts, the price will be lowered.

3. How DPW will Have Sufficient Asphalt Sales to Repay the Debt

DPW will be able to repay the Plant's operating costs plus repay the debt by selling 43,500 tons of asphalt annually to itself. As described in Attachment 5 of our submittal, this 43,500 tons represents a whole year of asphalt sales for DPW's paving and patching crews and ***one half*** of a fiscal years' paving construction contracts that DPW issues. Rather than issue paving contracts where the contractor bids on asphalt that s/he must purchase from an outside vendor and haul into the City for the paving project, DPW will provide the asphalt to the contractor and charge the paving project account directly for the asphalt. In other words, DPW's asphalt plant will receive the revenue instead of a private asphalt plant.[2] Thus, to repay the debt, DPW only needs to issue half of its annual paving contracts. We estimate that a full year's paving contracts will generate approximately ***$414,262 in surplus revenues***. We intend to sell approximately 21,500 tons annually to the private sector by FY 2005-06 that we project will generate ***an additional $541,746 in surplus revenues for a total of $956,008 in surplus revenues***. As a result, we are very confident that we will be able to repay the debt through asphalt sales. Again, our goal is to generate surplus revenues to help fund DPW's General Fund programs.

[2] Three recent paving contract bids included $70.50, $65.00 and $79.95 per ton for asphalt. These amounts include contractor mark-up and labor. In addition, the contracts include a 5% mobilization mark-up that applies to bid items including asphalt.

BOND DEBT SERVICE

Attachment II

DPW-Asphalt Lease Financing - Beta Plan
Lease Financing

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2003					
12/01/2003	80,000	5.150%	55,620.00	135,620.00	
06/01/2004	90,000	5.150%	53,560.00	143,560.00	
06/30/2004					279,180.00
12/01/2004	90,000	5.150%	51,242.50	141,242.50	
06/01/2005	90,000	5.150%	48,925.00	138,925.00	
06/30/2005					280,167.50
12/01/2005	95,000	5.150%	46,607.50	141,607.50	
06/01/2006	95,000	5.150%	44,161.25	139,161.25	
06/30/2006					280,768.75
12/01/2006	95,000	5.150%	41,715.00	136,715.00	
06/01/2007	100,000	5.150%	39,268.75	139,268.75	
06/30/2007					275,983.75
12/01/2007	105,000	5.150%	36,693.75	141,693.75	
06/01/2008	105,000	5.150%	33,990.00	138,990.00	
06/30/2008					280,683.75
12/01/2008	110,000	5.150%	31,286.25	141,286.25	
06/01/2009	110,000	5.150%	28,453.75	138,453.75	
06/30/2009					279,740.00
12/01/2009	115,000	5.150%	25,621.25	140,621.25	
06/01/2010	115,000	5.150%	22,660.00	137,660.00	
06/30/2010					278,281.25
12/01/2010	120,000	5.150%	19,698.75	139,698.75	
06/01/2011	120,000	5.150%	16,608.75	136,608.75	
06/30/2011					276,307.50
12/01/2011	125,000	5.150%	13,518.75	138,518.75	
06/01/2012	130,000	5.150%	10,300.00	140,300.00	
06/30/2012					278,818.75
12/01/2012	135,000	5.150%	6,952.50	141,952.50	
06/01/2013	135,000	5.150%	3,476.25	138,476.25	
06/30/2013					280,428.75
	2,160,000		630,360.00	2,790,360.00	2,790,360.00

ATTACHMENT - ASPHALT PLANT SILO PROJECT
95% ENGINEER'S ESTIMATE
DATE: 2/10/03

Bid Item No.	Description	Est.
1	Mobilization/Demobilzation (3%)	$50,000
2	Allowance-Haz Mat Abatement & Disposal	50,000
3	Site & Foundation Work	297,630
4	F/I Silo System	863,400
5	F/I Truck Scale	56,360
6	F/I Burner	197,250
7	F/I Plant Control System	157,950
8	Electrical Work	72,580
		$1,745,170
	10% Contingency	$174,517
	Total Construction Cost Estimate	$1,919,687
	Construction Management/Design Support	$235,930
	Total Project Cost	**$2,155,617**

Attachment . - Asphalt Plant Silo Project - DPW Positions, Hours and Hourly Rates

Bureau	Position	Hours	Hourly Rates	Total
Engineering	5211 - Sr. Elec Engr	20	$137.80	$2,756.00
Engineering	5241 - Full Elec Engr	180	119	21,424
Engineering	5207 - Assoc. Elec Engr	192	103	19,743
Engineering	5354 - Eng Assoc I	80	67	5,362
Engineering	1426 - Sr. Clerk Typist	24	58	1,398
Engineering	5211 - Sr. Mec. Engr	20	138	2,756
Engineering	5241 - Full Mec Engr	320	119	38,086
Engineering	5346 - Eng Assoc I	80	67	5,362
Engineering	1446 - Secretary II	24	60	1,446
Engineering	5218 - Structural Engr	12	121	1,455
Engineering	5207 - Assoc. Civ Engr	192	103	19,743
Engineering	5364 - Eng Assoc I	80	67	5,362
Engineering	1424 Clerk Typist	24	56	1,347
Construction Management	6331 - Bldg Inspector	260	117	30,485
Construction Management	6318 - Construction Inspector	780	98	76,635
Construction Management	5305 - Testing Lab Technician	40	64	2,570
		2,328		$235,930

BOE - Bureau of Engineering
BCM - Bureau of Construction Management

Attachment IV

Attachment

Asphalt Plant Projections

		FY 01/02		FY 03/04		FY 04/05		FY 05/06		FY 06/07		FY 07/08
	$/Ton	27483	$/Ton	43,500	$/Ton	63,500	$/Ton	85,000	$/Ton	85,000	$/Ton	85,000
Revenue by Asphalt Type												
School		447,647		633,750		633,750		847,925		847,925		847,925
Topeka		1,132,786		1,856,250		2,956,250		3,957,525		3,957,525		3,957,525
Total Revenue	***57.51***	***1,580,433***	***57.24***	***2,490,000***	***56.54***	***3,590,000***	***56.53***	***4,805,450***	***56.53***	***4,805,450***	***56.53***	***4,805,450***
Direct Labor												
Salary		209,540		275,697		282,589		289,654		296,896		304,318
Fringe Benefits		93,015		70,110		71,863		73,659		75,501		77,388
Overhead		219,340		208,206		213,411		218,746		224,215		229,820
Total Direct Labor (1)	18.99	521,895	12.74	554,013	8.94	567,863	6.85	582,060	7.02	596,611	7.19	611,527
Raw Materials												
Sand		176,247		389,438		554,792		753,744		753,744		753,744
Gravel		285,860		360,588		542,933		737,674		737,674		737,674
AR4000		258,878		556,034		805,817		1,094,808		1,094,808		1,094,808
Surcharge		346,952				0						
Total Raw Materials	38.86	1,067,937	30.02	1,306,060	29.98	1,903,542	30.43	2,586,226	30.43	2,586,226	30.43	2,586,226
Margin	(0.34)	-9,399	14.48	629,927	17.62	1,118,595	19.26	1,637,164	19.09	1,622,613	18.91	1,607,697
Miscellaneous												
Light Heat & Power		135,135		187,262		225,119		301,341		301,341		301,341
Building Repair		256,650		139,439		175,000		175,000		175,000		175,000
Repair & Maintenance		19,084		24,046		24,046		24,046		24,046		24,046
Interest & Principle (Silo)		0		279,180		280,168		280,769		275,984		280,684
Total Misc	14.95	410,869	14.48	629,927	11.09	704,333	9.19	781,156	9.13	776,371	9.19	781,071
Total Costs	***72.80***	***2,000,701***	***57.24***	***2,490,000***	***50.01***	***3,175,738***	***46.46***	***3,949,442***	***46.58***	***3,959,208***	***46.81***	***3,978,824***
Profit (Loss)	***(15.29)***	***(420,268)***	***0.00***	***0***	***6.52***	***414,262***	***10.07***	***856,008***	***9.96***	***846,242***	***9.73***	***826,626***

(1) In FY 2001-02 Paid Time Off (PTO) is included with MFBs
Labor and Overhead is escalated by 2.5% in FY 2004-05 thru FY 2012-13. Remaining costs and revenues remain constant. Increases unknown at this time.

(2) Per Ton revenues vary between fiscal years because they are a blended average of the two asphalt types - Topeka and School
The total projected tonnage for each asphalt type vary between years.

Asphalt Plant Projections

		FY 08/09		FY 09/10		FY 10/11		FY 11/12		FY 12/13
	$/Ton	85,000	$/Ton	85,000	$/Ton	85,000	$/Ton	85,000	$/Ton	85,000
Revenue by Asphalt Type										
School		847,925		847,925		847,925		847,925		847,925
Topeka		3,957,525		3,957,525		3,957,525		3,957,525		3,957,525
Total Revenue	***56.53***	***4,805,450***	***56.53***	***4,805,450***	***56.53***	***4,805,450***	***56.53***	***4,805,450***	***56.53***	***4,805,450***
Direct Labor										
Salary		311,926		319,724		327,717		335,910		344,308
Fringe Benefits		79,323		81,306		83,339		85,422		87,558
Overhead		235,566		241,455		247,492		253,679		260,021
Total Direct Labor (1)	7.37	626,815	7.56	642,485	7.75	658,547	7.94	675,011	8.14	691,886
Raw Materials										
Sand		753,744		753,744		753,744		753,744		753,744
Gravel		737,674		737,674		737,674		737,674		737,674
AR4000		1,094,808		1,094,808		1,094,808		1,094,808		1,094,808
Surcharge										
Total Raw Materials	30.43	2,586,226	30.43	2,586,226	30.43	2,586,226	30.43	2,586,226	30.43	2,586,226
Margin	18.73	1,592,409	18.55	1,576,739	18.36	1,560,677	18.17	1,544,213	17.97	1,527,338
Miscellaneous										
Light Heat & Power		301,341		301,341		301,341		301,341		301,341
Building Repair		175,000		175,000		175,000		175,000		175,000
Repair & Maintenance		24,046		24,046		24,046		24,046		24,046
Interest & Principle (Silo)		279,740		278,281		276,308		278,819		280,429
Total Misc	9.18	780,127	9.16	778,668	9.14	776,695	9.17	779,206	9.19	780,816
Total Costs	***46.98***	***3,993,168***	***47.15***	***4,007,379***	***47.31***	***4,021,468***	***47.53***	***4,040,443***	***47.75***	***4,058,928***
Profit (Loss)	***9.56***	***812,282***	***9.39***	***798,071***	***9.22***	***783,982***	***9.00***	***765,007***	***8.78***	***746,522***

(1) In FY 2001-02 Paid Time Off (PTO) is
Labor and Overhead is escalated by 2

(2) Per Ton revenues vary between fiscal
The total projected tonnage for each a

Attachment VI

Tonnage Assumptions Used to Develop Asphalt Plant Revenue Projections

The following is an analysis of DPW's FY 2003-04 through FY 2005-06 asphalt sales tonnage projections used to develop revenue projections related to its asphalt plant.

Fiscal Year	Asphalt Tonnage Estimates
FY 2003-04	Total projected tonnage = 43,500 which represents an increase of 16,017 from the actual FY 2001-02 tonnage of 27,483 produced by DPW's asphalt plant. DPW's annual street resurfacing contracts use approximately 36,000 tons. Because the proposed new silo will not be operational until the 2004 spring and summer paving season, we are assuming that approximately half of the FY 2003-04 annual street resurfacing contract tonnage or at least 16,017 tons will be purchased at DPW's asphalt plant.
FY 2004-05	Total projected tonnage = 63,500 which represents an increase of another 20,000 tons from FY 2003-04 or the balance of the annual street resurfacing contract tonnage. To be conservative, we aren't assuming to sell much to the private sector until FY 2005-06. Depending on the success of the Plant's new silo and sales, DPW may seek private sector sales in FY 2004-05. Such sales would include PUC, Pacific Bell and PG&E patching/paving contractors.
FY 2005-06	Total Projected Tonnage = 85,000 which represents an increase of 21,500 tons from FY 2004-05. All of this additional projected tonnage would come from sales to PUC, Pacific Bell and PG&E patching/paving contractors. Based on conversations DPW staff has had with these contractors, they would prefer to purchase asphalt from DPW's plant since it's closer to their San Francisco project sites and therefore more convenient.

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City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Thursday, April 10, 2003 **1:00 PM** **City Hall, Room 263**

Regular Meeting

Members Present: Chris Daly, Sophie Maxwell, Fiona Ma, Matt Gonzalez, Tony Hall.

Members Excused: Aaron Peskin.

Meeting Convened

The meeting convented at 1:10 p.m.

Board President Gonzalez appointed Supervisor Hall to serve on the Budget Committee for today's meeting only.

REGULAR AGENDA

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.

Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 1 - Hall
Excused: 1 - Peskin

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030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 1 - Hall
Excused: 1 - Peskin

030488 **[Fiscal impacts of Police response during S.F. demonstrations]**

Supervisor Gonzalez

Hearing to discuss the fiscal impacts of Police response during the recent San Francisco peace demonstrations.

3/25/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ed Harrington, Controller; Alex Fagan, Assistant Chief; Rick Bruce, Deputy Chief; Supervisor Hall; Terence Hallinan, District Attorney; Mike Hennesy, District Attorney's Office; Mr. Canton, Office of Emergency Services; Raymond Balzarini, Deputy Chief of Operations, Fire Department; Mr. Shelby, Emergency Communications Department; William Lee, Emergency Communications Department; Gene Rayes, Sheriff Office; female speaker; Diane Hammonds, Department of Parking and Traffic; Riva Entin, National Lawyer's Guild; David Blumberg; Andy Leandro; female speaker; Emily Drenen; Debra Newman, Budget Analyst's Office; Abdon Langehey; Mr. Sintow; Bill Hinslin; Lulu Blush; Chris Keefer; Frank Martinez, Local 790; Kurt Prine; Rafael Stery; Wendy Phelps; Joe Collins.

FILED by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 1 - Hall
Excused: 1 - Peskin

030314 **[Financial impact of the War on Iraq to the City's Budget]**

Supervisor Sandoval

Hearing to discuss the financial impact of the War on Iraq to the City's Budget, specifically the Police Department, Fire Department and the Office of Emergency Services.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Ed Harrington, Controller; Alex Fagan, Assistant Chief; Rick Bruce, Deputy Chief; Supervisor Hall; Terence Hallinan, District Attorney; Mike Hennesy, District Attorney's Office; Mr. Canton, Office of Emergency Services; Raymond Balzarini, Deputy Chief of Operations, Fire Department; Mr. Shelby, Emergency Communications Department; William Lee, Emergency Communications Department; Gene Rayes, Sheriff Office; female speaker; Diane Hammonds, Department of Parking and Traffic; Riva Entin, National Lawyer's Guild; David Blumberg; Andy Leandro; female speaker; Emily Drenen; Debra Newman, Budget Analyst's Office; Abdon Langehey; Mr. Sintow; Bill Hinslin; Lulu Blush; Chris Keefer; Frank Martinez, Local 790; Kurt Prine; Rafael Stery; Wendy Phelps; Joe Collins.

FILED by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 1 - Hall
Excused: 1 - Peskin

CLOSED SESSION

Conference with the City's Labor Negotiators: Collective Bargaining

030223 **[Labor Negotiations]**

Supervisor Daly

Closed session hearing to consider the positions of all the City's labor negotiating teams and the timeline for memoranda of agreement to be developed and approved at the Board of Supervisors.

2/11/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the February 20, 2003 meeting.

2/20/03, CONTINUED. Portion Heard in Open Session. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

Heard in Closed Session.

Continued to March 6, 2003.

3/6/03, CONTINUED. Heard in open session. Speakers: none.
Closed session portion of hearing cancelled.

Continued to March 27, 2003.

3/27/03, CONTINUED TO CALL OF THE CHAIR.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 1 - Hall
Excused: 1 - Peskin

[Elect Not to Disclose]
Motion that the Board finds that it is in the best interest of the public that the Board elect at this time not to disclose its closed session deliberations listed above.

ADJOURNMENT

The meeting adjourned at 4:01 p.m.

City and County of San Francisco

Meeting Agenda

"Cancelled"

Budget Committee

City Hall
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Thursday, April 17, 2003 | **1:00 PM** | **City Hall, Room 263**

Regular Meeting

Meeting Convened

If a quorum of the Board of Supervisors members is present, Supervisor Daly will hold a Special Board of Supervisors meeting in order to hear the Fiscal Year 2003-04 budgets of the San Francisco City and County Departments.

Note: Each item on the Consent or Regular agenda may include the following documents:

1) Legislation
2) Budget Analyst report
3) Legislative Analyst report
4) Department or Agency cover letter and/or report
5) Public correspondence

These items will be available for review at City Hall, Room 244, Reception Desk.

Each member of the public will be allotted the same maximum number of minutes to speak as set by the Chair at the beginning of each item, excluding City representatives, except that public speakers using translation assistance will be allowed to testify for twice the amount of the public testimony time limit. If simultaneous translation services are used, speakers will be governed by the public testimony time limit applied to speakers not requesting translation assistance.

AGENDA CHANGES

REGULAR AGENDA

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1. **030302** **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

2. **030112** **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

3. 030184 **[Layoffs]**

Supervisor McGoldrick

Resolution urging all San Francisco city departments in their budget plans to consider layoffs of temporary employees prior to those of permanent employees.

2/4/03, RECEIVED AND ASSIGNED to Budget Committee.
3/27/03, CONTINUED TO CALL OF THE CHAIR. Speakers: None.

CLOSED SESSION

Conference with the City's Labor Negotiators: Collective Bargaining

This closed session is permitted by Government Code Section 54957.6(a), and San Francisco Administrative Code Section 67.8.

4. 030223 **[Labor Negotiations]**

Supervisor Daly

Closed session hearing to consider the positions of all the City's labor negotiating teams and the timeline for memoranda of agreement to be developed and approved at the Board of Supervisors.

2/11/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the February 20, 2003 meeting.
2/20/03, CONTINUED Portion Heard in Open Session. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

Heard in Closed Session.

Continued to March 6, 2003.
3/6/03, CONTINUED. Heard in open session. Speakers: none.
Closed session portion of hearing cancelled.

Continued to March 27, 2003.
3/27/03, CONTINUED TO CALL OF THE CHAIR.

After a closed session, if one occurs, the Committee shall adopt a motion either to disclose or not to disclose.

[Elect To Disclose]
Motion that the Committee finds it is in the public interest to disclose information discussed in closed session, and directs the Chair immediately to disclose that information.

[Elect Not to Disclose]
Motion that the Board finds that it is in the best interest of the public that the Board elect at this time not to disclose its closed session deliberations listed above.

ADJOURNMENT

IMPORTANT INFORMATION

NOTE: Persons unable to attend the meeting may submit to the City, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Board of Supervisors. Any written comments should be sent to: Committee Clerk of the Budget Committee, San Francisco Board of Supervisors, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments which cannot be delivered to the committee clerk by that time may be taken directly to the hearing at the location above

LEGISLATION UNDER THE 30-DAY RULE

(Not to be considered at this meeting)

Rule 5.40 provides that when an ordinance or resolution is introduced which would CREATE OR REVISE MAJOR CITY POLICY, the committee to which the legislation is assigned shall not consider the legislation until at least thirty days after the date of introduction. The provisions of this rule shall not apply to the routine operations of the departments of the City or when a legal time limit controls the hearing timing. In general, the rule shall not apply to hearings to consider subject matter when no legislation has been presented, nor shall the rule apply to resolutions which simply URGE action to be taken.

There are no items now pending under the 30 day rule.

Meeting Procedures

The Board of Supervisors is the Legislative Body of the City and County of San Francisco. The Board has several standing Committees where ordinances and resolutions are the subject of hearings at which members of the public are urged to testify. The full Board does not hold a second public hearing on measures which have been heard in committee.

Board procedures do not permit: 1) persons in the audience at a Committee meeting to vocally express support or opposition to statements by Supervisors or by other persons testifying; 2) ringing and use of cell phones, pagers, and similar sound-producing electronic devices; 3) signs to be brought into the meeting or displayed in the room; 4) standing in the meeting room.

Citizens are encouraged to testify at Committee meetings and to write letters to the Clerk of a Committee or to its members, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102.

Agenda are available on the internet at www.sfgov.org/bdsupvrs.bos.htm.

THE AGENDA PACKET IS AVAILABLE FOR REVIEW AT CITY HALL, ROOM 244, RECEPTION DESK.

Board meetings are cablecast on SF Cable 26. For video tape copies and scheduling call (415) 557-4293.

Requests for language translation at a meeting must be received no later than noon the Friday before the meeting. Contact Ohn Myint at (415) 554-7704.

AVISO EN ESPAÑOL: La solicitud para un traductor en una reunion debe recibirse antes de mediodia de el viernes anterior a la reunion. Llame a Erasmo Vazquez (415) 554-4909.

翻譯 *必須在會議前最少四十八小時提出要求*
請電 (415) 554-7701

Disability Access

Both the Committee Room (Room 263) and the Legislative Chamber are wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142.

There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex.

All meetings are real-time captioned and are cablecast open-captioned on SF Cable 26.

The following services are available when requested 48 hours before the Committee meeting. This advance notice will help ensure availability.

· For American Sign Language interpreters or use of a reader during a meeting, contact Ohn Myint at (415) 554-7704.

· For a large print copy of agenda or minutes in alternative formats, contact Annette Lonich at (415) 554-7706.

· Assistive listening devices are available from the receptionist in the Clerk of the Board's Office, Room 244, prior to the meeting.

· The Clerk of the Board's Office TTY number is (415) 554-5227.

In order to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. The Sunshine Ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact Donna Hall; by mail to Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102 by phone at (415) 554-7724, by fax at (415) 554-7854 or by email at Donna.Hall@sfgov.org
Citizens may obtain a free copy of the Sunshine Ordinance by contacting Ms. Hall or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, at http://www.sfgov.org/sunshine.htm

Lobbyist Registration and Reporting Requirements

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102; telephone (415) 581-2300; fax (415) 581-2317; web site www.sfgov.org/ethics

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BOARD of SUPERVISORS

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4/17/03

NOTICE OF CANCELLED MEETING

BUDGET COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the regularly scheduled meeting of the Budget Committee scheduled for April 17, 2003, at 1:00 p.m., in Room 263 at City Hall, at 1 Dr. Goodlett Place, Room 263, City Hall, San Francisco, California has been cancelled.

Gloria L. Young, Clerk of the Board

Posted: April 10, 2003

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BOARD of SUPERVISORS

City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
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NOTICE OF RESCHEDULED AND SPECIAL MEETINGS

BUDGET COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the Budget Committee is intending to conduct rescheduled and special meetings for the purpose of conducting regular business and receiving community input on the City and County of San Francisco's 2003-2004 Budget on the follow dates and locations between the hours of 4:00 p.m. through 7:00 p.m.:

April 21, 2003, Randall Museum, 199 Museum Street

April 24, 2003, Joseph Lee Recreation Center, 1395 Mendell Street

April 28, 2003, Jean Parker Elementary School, 840 Broadway Street

May 1, 2003, Golden Gate Park Senior Center, 6101 Fulton Street

May 8, 2003, Sunset Recreation Center, 2201 Lawton Street

May 12, 2003, Mission YMCA, 4080 Mission Street

An agenda will be available 72 hours prior to the meeting on the Internet and in hard copy at the Clerk of the Board's Office. In addition, the agenda will be published in the San Francisco Independent. For more information telephone (415) 554-5184 or write to Clerk's Office, Board of Supervisors, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA. 94102

Gloria L. Young, Clerk of the Board

POSTED: April 3, 2003

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City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Monday, April 21, 2003 **4:00 PM** **Randall Museum Theater, 199 Museum Way**

Special Meeting

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pecial

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

If a quorum of the Board of Supervisors members is present at the Budget Committee Meetings, Supervisor Daly will hold a Special Board of Supervisors meeting in order to hear the Fiscal Year 2003-04 budgets of the San Francisco City and County Departments.

Meeting Convened

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The meeting convened at 4:14 p.m.

Supervisor Dufty was present at the meeting.

The following supervisors were noted absent:

Supervisor Maxwell - 1

Supervisor Maxwell was noted present at 5:16 p.m.

At the hour of 5:16 a quorum of the Board of Supervisors was note present. The Budget Committee meeting is now a Special Board of Supervisors meeting.

REGULAR AGENDA

030611 **[Budget Hearings-Public Works, Transportation and Commerce]**

Supervisor Daly

Hearing to consider budget proposals for the Airport, Board of Appeals, Business and Economic Development Department, Department of Building Inspection, Department of Public Works, Emergency Communications Department, Municipal Transportation Agency, Port, Public Utilities Commission, Telecommunications and Information Services.

4/15/03, RECEIVED AND ASSIGNED to Budget Committee. The sponsor requests this item be placed on the calendar for April 21, 2003.

Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.

Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Thursday, April 24, 2003 **4:00 PM** **Joseph Lee Recreation Center Auditorium, 1395 Mendell Street**

Rescheduled Meeting

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Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 4:17 p.m.

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REGULAR AGENDA

030613 **[Budget Hearings-Community Health]**

Supervisor Daly

Hearing to consider budget proposals for the Department of Public Health.

4/15/03, RECEIVED AND ASSIGNED to Budget Committee. The sponsor requests this item be placed on the calendar for April 24, 2003.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson; female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez; Mara Wallace; Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan; Michael Lyon; Piers Mackenzie; Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman; James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin; Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller, Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kin; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson; female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez; Mara Wallace; Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan; Michael Lyon; Piers Mackenzie; Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman; James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin; Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

ADJOURNMENT

The meeting adjourned at 7:15 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Monday, April 28, 2003 **4:00 PM** **Jean Parker Elementary School, 840 Broadway, San Francisco CA**

Special Meeting

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

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Meeting Convened

The meeting convened at 4:12 p.m.

REGULAR AGENDA

030615 **[Budget Hearings-Public Protection]**

Supervisor Daly

Hearing to consider budget proposals for Adult Probation, District Attorney, Fire Department, Juvenile Probation, Medical Examiner, Police, Public Defender, Sheriff and Trial Courts.

4/15/03, RECEIVED AND ASSIGNED to Budget Committee. The sponsor requests this item be placed on the calendar for April 28, 2003.

Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Office; female speaker; Aurthur Chang; Gloria Pettersson; Carol Cheung; Henry Sikorski; NTanya Lee, Coleman Advocates; Raymond Lee; Henry Lee; Linda Asato; Thomas McDonald; Joanna Gin; Captain John Goldbert, Police Dept.; Vicki Rega, Log Cabin Ranch; male speaker; John Hanley; Joe Berkowitz; Joe Wilson, Coleman Advocate; John Bardis; Gwendolyn Tucker, Juvenile Probation; Mark Louie, Finance Officer, Juvenile Probation; Terence Hallinan, District Attorney; Jeff Adachi, Public Defender; Herb Hawley, Medical Examiner; Michael Hennessey, Sheriff; male speaker; Alex Fagon, Police Chief; Chief Trevino, Fire Chief.

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler, Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum

4/24/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson, female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez; Mara Wallace; Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan, Michael Lyon; Piers Mackenzie; Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman; James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin; Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Office; female speaker; Aurthur Chang; Gloria Pettersson, Carol Cheung; Henry Sikorski; NTanya Lee, Coleman Advocates; Raymond Lee; Henry Lee; Linda Asato; Thomas McDonald; Joanna Gin; Captain John Goldbert, Police Dept.; Vicki Rega, Log Cabin Ranch; male speaker; John Hanley; Joe Berkowitz; Joe Wilson, Coleman Advocate; John Bardis; Gwendolyn Tucker, Juvenile Probation; Mark Louie, Finance Officer, Juvenile Probation; Terence Hallinan, District Attorney; Jeff Adachi, Public Defender; Herb Hawley, Medical Examiner; Michael Hennessey, Sheriff; male speaker; Alex Fagon, Police Chief; Chief Trevino, Fire Chief.

ADJOURNMENT

The meeting adjourned at 7:01 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Thursday, May 01, 2003 **4:00 PM** **Golden Gate Park Senior Center, 6101 Fulton St., San Francisco CA**

Rescheduled Meeting

10.07
2
1/03

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

If a quorum of the Board of Supervisors members is present at the Budget Committee Meetings, Supervisor Daly will hold a Special Board of Supervisors meeting in order to hear the Fiscal Year 2003-04 budgets of the San Francisco City and County Departments.

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Meeting Convened

The meeting convened at 4:21 p.m.

Supervisor McGoldrick was present at the meeting.

The following supervisors were noted absent:

Supervisor Maxwell - 1

Supervisor Maxwell was noted present at 4:30 p.m.

At the hour of 4:30 p.m. quorum of the Board of Supervisors was noted present. A Special Board of Supervisors meeting is now in session.present.

Supervisor Maxwell was noted absent at 6:10 p.m.

At the hour of 6:10 p.m. the Special Board of Supervisors meeting adjourned due to lack of quorum.

REGULAR AGENDA

030184 **[Layoffs]**

Supervisor McGoldrick

Resolution urging all San Francisco city departments in their budget plans to consider layoffs of temporary employees prior to those of permanent employees.

2/4/03, RECEIVED AND ASSIGNED to Budget Committee.

3/27/03, CONTINUED TO CALL OF THE CHAIR. Speakers: None.

Heard in Committee. Speakers: Supervisor Jake McGoldrick.

TABLED by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent: 1 - Maxwell

030302 [Budget Updates]

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.

Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

4/24/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson; female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez, Mara Wallace; Alfredta Nesbitt; Barbara Farrell, Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan, Michael Lyon, Piers Mackenzie, Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman, James Kaner; Mr Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin; Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller; Ms. Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services; Jennifer Stanley, Senior Legislative Analyst; male speaker; Gabrielle Selder; Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling; Philip Carleta; Michael Denny; Richard Robinson; Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker; Sofia Sepecoa; Justin Fichelson, Youth Commission; Roy Recio; Erika Horn, female speaker; Phil Arnold, Human Services.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Daly, Peskin, Ma
Absent: 2 - Maxwell, Gonzalez

030614 **[Budget Hearings-Human Welfare and Neighborhood Development]**

Supervisor Daly

Hearing to consider budget proposals for Adult and Aging Services, Department of the Status of Women, Environment, Human Rights Commission, Human Services and Rent Arbitration Board.

4/15/03, RECEIVED AND ASSIGNED to Budget Committee. The sponsor requests this item be placed on the calendar for May 1, 2003.

Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller; Ms. Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services; Jennifer Stanley, Senior Legislative Analyst; male speaker; Gabrielle Selder; Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling; Philip Carleta; Michael Denny; Richard Robinson; Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker; Sofia Sepecoa; Justin Fichelson, Youth Commission; Roy Recio; Erika Horn; female speaker; Phil Arnold, Human Services.

FILED by the following vote:

Ayes: 3 - Daly, Peskin, Ma
Absent: 2 - Maxwell, Gonzalez

ADJOURNMENT

The meeting adjourned at 6:35 p.m.

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Monday, May 05, 2003 | **1:00 PM** | **City Hall, Legislative Chambers**

Special Meeting

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ecial

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

If a quorum of the Board of Supervisors members is present at the Budget Committee Meetings, Supervisor Daly will hold a Special Board of Supervisors meeting in order to hear the Fiscal Year 2003-04 budgets of the San Francisco City and County Departments.

Meeting Convened

DOCUMENTS DEPT.

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The meeting convened at 1:09 p.m.

Supervisor Ammiano was present at the meeting.

The following supervisors were noted absent:

Supervisor Maxwell - 1

Supervisor Maxwell was noted present at 2:04 p.m.

At the hour of 5:21 p.m. a quorum of the Board of Supervisors was noted present. A Special Board of Supervisors meeting is now in session.

At the hour of 5:40 p.m. the Special Board of Supervisors meeting adjourned due to lack of quorum.

REGULAR AGENDA

030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays: male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

Heard in Committee. Speakers: male speakers; Francis Kent; Sister Bernie Calvin; Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson; Dr. Joanne Keenie; James Matter; James Beck; Ms. Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop; Ted Trehan; Carol Cansano; Jennifer O'San; Terra Sanker; Mr. Vocher; male speaker; Dave Richmond; Dr. Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman; John Bardis; Ms. McNeil; Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent: 1 - Maxwell

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans. Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.

Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

4/24/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson, female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez; Mara Wallace; Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan; Michael Lyon; Piers Mackenzie; Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman; James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin; Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

5/1/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller; Ms. Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services; Jennifer Stanley, Senior Legislative Analyst; male speaker; Gabrielle Selder; Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling; Philip Carleta; Michael Denny; Richard Robinson; Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker; Sofia Sepecoa; Justin Fichelson, Youth Commission; Roy Recio; Erika Horn; female speaker; Phil Arnold, Human Services.

Heard in Committee. Speakers: male speakers; Francis Kent; Sister Bernie Calvin; Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson; Dr. Joanne Keenie; James Matter; James Beck; Ms. Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop; Ted Trehan; Carol Cansano; Jennifer O'San; Terra Sanker; Mr. Vocher; male speaker; Dave Richmond; Dr. Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman; John Bardis; Ms. McNeil; Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent. 1 - Maxwell

030627 **[Treasurer's charge for returned checks]**

Mayor, Supervisor Daly

Ordinance amending Administrative Code Section 10.13-1, to provide that the Treasurer may charge $35.00 for each check returned to the City without payment. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

Heard in Committee. Speakers: Steve Kawa, Mayor's Office; Mr. Bandfield, Treasurer's Office; Ed Harrington, Controller; Debra Newman, Budget Analyst's Office.

05/05/03 Amendment of the whole bearing a new title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma
Noes: 1 - Gonzalez

Ordinance amending Administrative Code Section 10.13-1, to provide that the Treasurer may charge up to $35.00 for each check returned to the City without payment, based upon the actual costs as determined by the Controller. (Mayor)

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030622 **[Approving Discovery Fees]**

Mayor, Supervisor Daly

Ordinance approving a fee schedule for discovery costs charged by the San Francisco District Attorney's office. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

Heard in Committee. Speakers: Teresa Serata, District Attorney's Office; Debra Newman, Budget Analyst's Office; Ted Lakey, Deputy City Attorney.

05/05/03 Amendment of the whole bearing a new title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

Ordinance making environmental findings and approving a fee schedule for discovery costs charged by the San Francisco District Attorney's office. (Mayor)

CONTINUED TO CALL OF THE CHAIR AS AMENDED by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent: 1 - Maxwell

030626 **[Recreation and Parks - Fees]**

Mayor, Supervisor Daly

Ordinance making environmental findings and amending the San Francisco Park Code by amending Section 12.08 to increase parking charges on Recreation and Park property; amending Section 12.09 to increase the fees for the carrousel; amending Section 12.15 to increase the fees for day camps; adding Section 12.29 to increase the fees for use of the photography center, adding Section 12.30 to increase the fees for participation in the latch key program, adding Section 12.31 requiring field trip reimbursements, adding Section 12.32 to increase the fee for resident golf cards, and adding Section 12.33 to increase fees for golf cart rental and driving range balls. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

Heard in Committee. Speakers: Elizabeth Goldstein, Recreation and Parks Dept.

05/05/03 Amendment of the whole bearing the same title as further amended.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030628 **[Making Environmental Findings and Increasing Fees Charged for Inspection and Certification of Agriculture Products]**

Mayor, Supervisor Daly

Ordinance making environmental findings and amending the San Francisco Administrative Code to increase the fees charged by the Department of Consumer Assurance for inspection and certification of agriculture products prior to shipment. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

Heard in Committee. Speakers: Dave Frieders, Department of Consumer Assurance; Steve Kawa, Mayor's Office; Debra Newman, Budget Analyst's Office.

05/05/03 Amendment of the whole bearing the same title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE.

CONTINUED TO CALL OF THE CHAIR AS AMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030625 **[Increasing the Alemany Flea Market Daily Stall Fee]**

Mayor, Supervisor Daly

Ordinance amending Section 9B.5 of the San Francisco Administrative Code by increasing the daily fee for a stall at the Alemany Flea Market from $30 per stall to $45 per stall. (Mayor)

(No Public Benefit Recipient.)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

Heard in Committee. Speakers: Dave Frieders, Department of Consumer Assurance; male speaker; Debra Newman, Budget Analyst's Office;

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030623 **[Amending Section 106 of the San Francisco Fire Code to Increase Fees For Services]**

Mayor, Supervisor Daly

Ordinance amending Section 106 of the San Francisco Fire Code to increase fees for Fire Department services, to become operative on its effective date or on July 1, 2003 whichever is later. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing same title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Christine Regan, Fire Dept.; Debra Newman, Budget Analyst's Office.

RECOMMENDED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Gonzalez

Absent: 1 - Ma

030624 **[Setting fees for emergency medical services provided by the Fire Department, granting authority to Fire Department to bill for such costs, and setting forth procedures]**

Mayor, Supervisor Daly

Ordinance amending San Francisco Health Code by repealing Section 117 as obsolete; amending San Francisco Health Code Sections 119, 120, 123, 124.1 and 124.5 to: (1) delete reference to Section 117 and add reference to Sections 128 and 128.1, (2) authorize the San Francisco Fire Department to bill for fees for emergency medical services, (3) authorize the San Francisco Fire Department to investigate the ability of patients to pay for the costs of emergency medical services, (4) include the San Francisco Fire Department as a Department for which it is a crime to conceal the ability to pay, (5) include reference to the San Francisco Fire Department in section regarding prima facie evidence of reasonableness of the fees, and (6) provide for a lien on third-party proceeds for costs of San Francisco Fire Department emergency medical services; and amend San Francisco Health Code by adding Section 128.1 to set fees for emergency medical services and supplies provided by the San Francisco Fire Department and to provide for annual increase in fees based on Medical Consumer Price Index. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing same title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Christine Regan, Fire Dept.; Debra Newman, Budget Analyst's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030621 **[Board of Appeals - Fees]**

Mayor, Supervisor Daly

Ordinance amending the San Francisco Business and Tax Regulations Code by amending Section 8 to increase the fees charged by the Board of Appeals and making environmental findings. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

Heard in Committee. Speakers: Arnold Chin, member, Board of Appeals; Ted Lakey, Deputy City Attorney.

TABLED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030620 **[Waiver of storage fees for stolen vehicles owned by residents]**

Mayor

Ordinance repealing San Francisco Municipal Administrative Code Section 10C.8-1, providing for waiver of vehicle storage fees for vehicles reported stolen, which are owned by residents of the City and County of San Francisco. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review.

Heard in Committee. Speakers: male speaker, SF Police Dept.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent: 1 - Maxwell

030565 **[MOU - Supervising Probation Officers, Local 3]**

Mayor, Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local 3 (for Supervising Probation Officers) to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030566 **[MOU - Operating Engineers, Local 3]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local 3, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030567 **[MOU - Plasterers and Shophands, Local 66]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Plasterers and Shophands, Local 66, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030568 **[MOU - Bricklayers, Stone Masons, Terrazzo Mechanics, Marble Masons, Pointers, Caulkers and Cleaners, Local 3, and Hod Carriers, Local 36]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Bricklayers, Stone Masons, Terrazzo Mechanics, Marble Masons, Pointers, Caulkers and Cleaners, Local 3, and Hod Carriers, Local 36, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030569 **[MOU - Federation of Professional and Technical Engineers, Local 21]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030570 **[MOU - Deputy Sheriffs' Association]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Deputy Sheriffs' Association to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030571 **[Unrepresented Employees]**

Mayor, Supervisors Daly, Maxwell, Dufty

Ordinance fixing compensation for persons employed by the City and County of San Francisco whose compensations are subject to the provisions of Section A8.409 of the Charter, in jobcodes not represented by an employee organization, and establishing working schedules and conditions of employment and, methods of payment, effective July 1, 2003. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030572 **[MOU - MEA]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Municipal Executives' Association to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/8/03, RECEIVED AND ASSIGNED to Budget Committee.

4/29/03, SUBSTITUTED. The Mayor submitted a substitute ordinance bearing new title.

4/29/03, ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030709 **[MOU - Transport Workers Union, Local 250-A (7410)]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, Local 250-A (7410), to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030710 **[MOU - Building Inspectors' Association (for Class 6334, Chief Building Inspector)]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Building Inspectors' Association (for Class 6334, Chief Building Inspector) to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030711 **[MOU - Sheet Metal Workers International Union, Local 104]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Sheet Metal Workers International Union, Local 104, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker. Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030712 **[MOU - (I.A.T.S.E.), Local 16]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the International Alliance of Theatrical Stage Employees (I.A.T.S.E.), Local 16, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030713 **[MOU - Carpenters, Local 22]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Carpenters, Local 22, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030714 **[MOU - Laborers International Union, Local 261]**

Supervisors Daly, Maxwell

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030715 **[MOU - Pile Drivers, Divers, Wharf and Dock Builders, Local 34]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Pile Drivers, Divers, Wharf and Dock Builders, Local 34, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030717 **[MOU - Ironworkers, Local 377]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Ironworkers, Local 377, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030718 **[MOU - United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030719 **[MOU - Stationary Engineers, Local 39]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Stationary Engineers, Local 39, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030720 **[MOU - Roofers, Local 40]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Roofers, Local 40, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030721 **[MOU - Painter's Local Union No. 4]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Painter's Local Union No. 4, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030722 **[MOU - Cement Masons, Local 580]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Cement Masons, Local 580, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030724 **[MOU - International Brotherhood of Electrical Workers, Local 6]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the International Brotherhood of Electrical Workers, Local 6, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030725 **[MOU - Glaziers, Architectural Metal and Glass Workers Union, Local 718]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Glaziers, Architectural Metal and Glass Workers Union, Local 718, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030726 **[MOU - Teamsters, Local 853]**

Supervisors Daly, Maxwell

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 853, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030727 **[MOU - Teamsters, Local 856]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030731 **[MOU - Teamsters, Local 350]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 350, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030732 **[MOU - Transport Workers Union, Local 250-A Multi-Unit]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, Local 250-A Multi-Unit, to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030733 **[MOU - Transport Workers Union, Local 200 (SEAM)]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, Local 200 (SEAM), to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030734 **[MOU - Building Inspectors' Association (for Class 6331, Building Inspector and Class 6333, Senior Building Inspector)]**

Supervisors Daly, Maxwell, Dufty

Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Building Inspectors' Association (for Class 6331, Building Inspector and Class 6333, Senior Building Inspector) to be effective July 1, 2003 through June 30, 2005. (Mayor)

4/29/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Steve Kawa, Mayor's Office.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

SPECIAL ORDER - 4:00 PM

030676 **[Health Department Budget Cuts]**

Supervisor Daly

Hearing to consider the budget of the Health Department, and proposed cuts. Also, to consider recent findings of the Budget Analyst in its audit of San Francisco General Hospital.

4/22/03, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the May 5, 2003 meeting.

Heard in Committee. Speakers: Supervisor Ammiano; Anne Kronenberg, Deputy Director, Department of Health; Katie Petrucione, Mayor's Office; Dr. Robert Cabaj; Ann Hayward; Maritsa Rodriguez; male speaker; Kelly Keith; Ms. Galante; Pamela Fisher; Bert Bloom; Dr. Sue Carliel; Dr. Grumback; Talmack King; Mr. Manigrove; Johnathan Bernan; Gloria Peterson; Steve Fields; Susana McKie; Charles Anderson; Dr. Carimin; Ms. Louper; Kathy Coupie; Jamie Gangs; Pierce McKenzie; Matt Propen; female speaker; female speaker; Mary Will; Susan Hibloom; Brian Green; Larry Pennet; female speaker; Mary Senchina; Jenna Wa; male speaker; female speaker via videotape; Katherine Murphy; Dr. Peggy Wilson; Janet Conley; Melony Myers; Walter Johnson; Howard Wallce; Michael Cosar; Dr. Janice Cohen; Holly Fear; male speakers; Ed Bowel; Jenifer Balley Carlin; Dominic Chan; Carol Chung; female speaker; Gin Wan Con; Martha Harthorne; Ms. Hetti; Henry Surcorski; Sunny Kinne; Stephanie Cone; Paula Centre; John Poe; Gloria Lawrence; David Riley; Raymond Pizano; Martha Harthorne; Marcie Henderson; Charles McCrane; Denna Wilson; Gay Kaplan; Skip Cohen; Jim Dilly, AIDS Help Project; Frank Low; Rosello Wallace; Danny VanGolden; Ms. Vocare; Evagilist McIntosh; Cathleen Dopson; Dr. Joseph Pache; Ms. Baudwin; Iris Goodrow; Mary McGee; Ed Gutierez; Mathew Stiffer; Sasha Grapner; Dorle Chavez; Susan Obada; Cythia Johnston; Tom Barton; Ed Kinchley; John Bardis.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030675 **[State Budget Priorities]**

Supervisor Daly

Resolution establishing the official position of the City and County of San Francisco on the state budget and endorsing principles for a balanced solution to the state budget crisis.

4/22/03, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the May 5, 2003 meeting.

Heard in Committee. Speakers: John Bardis.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030751 **[SF Mental Health Rehabilitation Facility]**

Supervisor Ammiano

Hearing to consider the proposed plan to relicense the San Francisco Mental Health Rehabilitation Facility as a residential board and care facility and potential alternatives to this plan.

4/29/03, RECEIVED AND ASSIGNED to Budget Committee Sponsor requests this item be scheduled for consideration at the May 5, 2003 meeting.

Heard in Committee. Speakers: Supervisor Ammiano; Anne Kronenberg, Deputy Director, Department of Health; Katie Petrucione, Mayor's Office; Dr. Robert Cabaj; Ann Hayward; Maritsa Rodriguez; male speaker; Kelly Keith; Ms. Galante; Pamela Fisher; Bert Bloom; Dr. Sue Carliel; Dr. Grumback; Talmack King; Mr. Manigrove; Johnathan Bernan; Gloria Peterson; Steve Fields; Susana McKie; Charles Anderson; Dr. Carimin; Ms. Louper; Kathy Coupie; Jamie Gangs; Pierce McKenzie; Matt Propen; female speaker; female speaker; Mary Will; Susan Hibloom; Brian Green; Larry Pennet; female speaker; Mary Senchina; Jenna Wa; male speaker; female speaker via videotape; Katherine Murphy; Dr. Peggy Wilson; Janet Conley; Melony Myers; Walter Johnson; Howard Wallce; Michael Cosar; Dr. Janice Cohen; Holly Fear; male speakers; Ed Bowel; Jenifer Balley Carlin; Dominic Chan; Carol Chung; female speaker; Gin Wan Con; Martha Harthorne; Ms. Hetti; Henry Surcorski; Sunny Kinne; Stephanie Cone; Paula Centre; John Poe; Gloria Lawrence; David Riley; Raymond Pizano; Martha Harthorne; Marcie Henderson; Charles McCrane; Denna Wilson; Gay Kaplan; Skip Cohen; Jim Dilly, AIDS Help Project; Frank Low; Rosello Wallace; Danny VanGolden; Ms. Vocare; Evagilist McIntosh; Cathleen Dopson; Dr. Joseph Pache; Ms. Baudwin; Iris Goodrow; Mary McGee; Ed Gutierez; Mathew Stiffer; Sasha Grapner; Dorle Chavez; Susan Obada; Cythia Johnston; Tom Barton; Ed Kinchley; John Bardis.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

CLOSED SESSION

Conference with the City's Labor Negotiators: Collective Bargaining

030223 **[Labor Negotiations]**

Supervisor Daly

Closed session hearing to consider the positions of all the City's labor negotiating teams and the timeline for memoranda of agreement to be developed and approved at the Board of Supervisors.

2/11/02, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the February 20, 2003 meeting.

2/20/03, CONTINUED. Portion Heard in Open Session. Speakers: Supervisor Gavin Newsom; Alice Villagomez, Human Resources; Ed Gazzano, Human Resources of Health Department; Ed Harrington, Controller; Monic Contro, Controllers Office; Ken Bruce, Budget Analysts Office; Female Speaker.

Heard in Closed Session.

Continued to March 6, 2003.

3/6/03, CONTINUED. Heard in open session. Speakers: none.
Closed session portion of hearing cancelled.

Continued to March 27, 2003.

3/27/03, CONTINUED TO CALL OF THE CHAIR.

4/10/03, CONTINUED TO CALL OF THE CHAIR.

Heard in Committee. Speakers: none.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

ADJOURNMENT

The meeting adjourned at 8:43 p.m.

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#3
5/5/03

CITY AND COUNTY OF SAN FRANCISCO

[Budget Analyst Report]
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BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642

FAX (415) 252-0461

May 1, 2003

TO: Budget Committee

FROM: Budget Analyst

SUBJECT: May 5, 2003 Budget Committee Meeting

DOCUMENTS DEPT.

MAY - 5 2003

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Item 3 - File 03-0627

Department: Treasurer

Item: Ordinance amending Administrative Code Section 10.13-1 to provide that the Treasurer may charge up to $35.00 for each check returned to the City due to Not Sufficient Funds (NSF).

Description: The proposed ordinance would increase the charge permitted by the City's Administrative Code from not to exceed $25 for the first check and $35 for each subsequent check to one not to exceed $35 charge for any returned personal check offered in payment for any license, permit, fee, or fine which is in payment for any obligation to the City and County of San Francisco. The revenues from all of the Treasurer's returned check charges accrue to the City's General Fund.

Comments: 1. Although the City's current Administrative Code provides for a Not Sufficient Fund (NSF) fee of not to exceed $25 for the first check and $35 for each subsequent check, Mr. Jay Banfield of the Treasurer's Office advises that it was too difficult and cumbersome

to track NSF checks to determine whether each NSF check was the first or subsequent checks from the same party and it does not cost the City any additional money to process a second or third returned check. As a result, Mr. Banfield advises that the Treasurer has been charging a flat $25 for each NSF check, whether it is the first or subsequent NSF checks. Therefore, the proposed ordinance would increase the current flat $25 fee to $35 for each check, an increase of $10 or 40 percent.

2. Mr. Banfield further advises that although the Administrative Code provides for charging up to $25 for the first and $35 for each subsequent NSF checks, historically, the Treasurer has only charged $10 for each NSF check. According to Mr. Banfield, in July of 2002 the Treasurer decided to increase this previously authorized increase, from $10 to $25, to more accurately reflect the costs to the City. However, Mr. Banfield advises that the Treasurer did not begin charging the $25 NSF fee, an increase of $15, or 150 percent for each check from the $10 fee which the Treasurer was charging, until February of 2003, just three months ago. Mr. Banfield advises that the NSF fee was delayed by eight months, from July of 2002 to February of 2003, due to implementation issues.

Therefore, Mr. Banfield advises that although the Treasurer's Office had budgeted $150,000 of revenues to be realized from the higher $25 NSF check charge, assuming approximately 6,000 NSF checks are received in FY 2002-2003, the Department is currently estimating that $93,810 will be generated this fiscal year, or $56,190 less than budgeted, due to the delay in implementing the $25 NSF fee. However, Mr. Banfield advises that the Treasurer's Office will more than meet their overall revenue projections for FY 2002-2003, due to significant increases in passport, business citation and resident card revenues. The proposed additional NSF fee increase of $10, or from $25 to $35, beginning July 1, 2003 would result in a total annual increase of from $10 to $35, an overall increase of $25, or 250 percent. As shown in the Attachment, the annual revenues are projected to increase by $116,190, to $210,000 in FY 2003-2004, a

124 percent increase over the current FY 2002-2003 projected revenues of $93,810.

3. According to Mr. Banfield, the Treasurer's Office currently recovers approximately 100 percent of the costs to provide this service at the $25 NSF charge, although the current fees do not recover the costs incurred by other City departments for reconciliation and processing of such returned checks. Mr. Banfield advises that the proposed ordinance, if approved, would allow the Department to recover up to $35 for each NSF check. Therefore, Mr. Banfield advises that, if the proposed ordinance is approved, the Treasurer's Office would work with individual City departments together with the Controller's Office to identify other departments costs related to reconciling and processing NSF checks. Based on this cost analysis, Mr. Banfield reports that the NSF fee would then be set by the Treasurer's Office, not to exceed $35 per check.

4. Mr. Banfield advises that the Treasurer's Office is currently negotiating with the Mayor's Budget Office to determine the combination of cost reductions and revenue enhancements for FY 2003-2004. Mr. Banfield advises that the increased revenues from the proposed NSF fee for returned checks will partially alleviate the need for greater expenditure reductions that would otherwise be necessary in the Treasurer's Office. Given that, as discussed in Comment No. 3, the Department cannot identify the costs related to reconciling and processing NSF checks incurred by other City departments, and therefore cannot identify the final amount of the proposed NSF fee that would be charged, approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Department: Treasurer's Office

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
NSF fee	$25 (until February 2003, fee was $10)	**$35**	40%	Projected: $93,810	$210,000	$116,190	124%	NA	NA
Totals	[redacted]			Projected: $93,810	$210,000	$116,190	124%	NA	NA

Name of preparer: Jay Banfield

4

Attachment

Memo to Budget Committee
May 5, 2003 Budget Committee Meeting

Item 4 - File 03-0622

Department: District Attorney

Item: Ordinance approving increased fees for discovery costs charged by the San Francisco District Attorney's Office, and making environmental findings.

Description: According to Mr. Daley Dunham of the District Attorney's Office, parties to a legal proceeding, whether criminal or civil, are entitled to obtain copies of relevant legal evidence that is held by another party to that same proceeding. Mr. Dunham advises that the process of obtaining these documents from another party, as well as the documents themselves, is generally referred to as "discovery". The proposed ordinance would increase five of the Department's six fees that the District Attorney's Office charges private attorneys for production of these various discovery documents by 50 to 150 percent.

The proposed ordinance would also make a finding that the Planning Department has determined that the subject fee increase is in compliance with the California Environmental Quality Act (CEQA).

Comments:

1. Although the Department could not provide a specific date for the last time these fees were increased, Mr. Dunham advises that these discovery fees have not been increased for at least seven years. All of the revenues generated from these discovery fees accrue to the City's General Fund.

2. According to Mr. Dunham, the proposed fee increases were based on a survey conducted by Mr. Dunham of surrounding counties, with adjustments proposed that match those counties that currently charge higher discovery fees. Mr. Dunham advises that, as shown in the Attachment, the fee for supplying a video tape, audio tape or CD for duplication of evidence, if not supplied by the requesting party, would not be increased and would remain at $5 because none of the neighboring counties charge more than that amount.

3. As shown in the Attachment, the Department currently receives $19,620 in annual revenues from these discovery

fees. Mr. Dunham advises that, based on a total estimated annual cost of $91,045, including the District Attorney's estimate for overhead expenses, the District Attorney's Office currently recovers approximately 21.5 percent of the $91,045 cost of responding to these requests for discovery. If the proposed ordinance is approved, the Department estimates that an additional $18,060 would be generated for total annual revenues of $37,680 from these fees, which is a 92 percent increase in revenues. As shown in the Attachment, assuming a continued annual cost of $91,045, if the proposed fee increases are approved, the cost recovery would increase to 41.39 percent.

4. Mr. Dunham advises that the District Attorney is not attempting to capture 100 percent cost recovery because this would place the District Attorney at significant variance with other California jurisdictions, which would likely result in legal challenges as to the District Attorney's fees.

5. Mr. Dunham advises that the total FY 2003-2004 budget reduction for the District Attorney's Office required by the Mayor's Budget Office is $2,122,246, which is approximately 9.2 percent of the Department's $23,192,319 FY 2002-2003 General Fund budget. Mr. Dunham advises that the proposed discovery fee increases will generate an estimated $18,060 of additional revenues to offset less than one percent of the District Attorney's Office required budget reduction of $2,122,246.

6. The Budget Analyst notes that the subject fees are proposed to increase by 50 to 150 percent, resulting in $18,060 of additional annual revenues for the City's General Fund. These increased annual revenues of $18,060 will partially alleviate the need for greater expenditure reductions that would otherwise be necessary in the District Attorney's Office. Nevertheless, the proposed fee increases would not recover 100 percent of the costs, but instead would only recover approximately 41.39 percent of the costs to provide this service, such that the General Fund will be required to continue to subsidize approximately 58.61 percent of the costs to provide this service in the District Attorney's Office. Therefore, approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Recommendation: As described in Comment No.6, approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Department: District Attorney

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
Discovery - video evidence duplication	$10.00	$25.00	150	$3,000	$7,500	$4,500	150	*	
Discovery - audio evidence duplication	$5.00	$7.50	50	$5,000	$7,500	$2,500	50	*	
Discovery - electronic data duplication	$10.00	$15.00	50	$120	$180	$60	50	*	
Discovery - supply video tape, audio tape, or CD for duplication of evidence (if not supplied by requesting party)	$5.00	$5.00	0	$2,500	$2,500	$0	0	*	
Discovery - photocopy of printed documents, first page	$1.00	$2.50	150	$4,000	$10,000	$6,000	150	*	
Discovery - photocopy of printed documents, each page after first	$0.25	$0.50	100	$5,000	$10,000	$5,000	100	*	
Totals	[redacted]			$19,620	$37,680	$18,060	92.05%	$91,045	41.39%

Name of preparer: Daley Dunham

Attachment

Item 5 – File 03-0626

Department: Recreation and Park Department (RPD)

Item: Ordinance making environmental findings and amending the San Francisco Park Code by amending Section 12.08 to increase parking charges on Recreation and Park property; amending Section 12.09 to increase the fees for the carrousel; amending Section 12.15 to increase the fees for day camps; adding Section 12.29 to increase the fees for use of the photography center, adding Section 12.30 to increase the fees for participation in the latch key program, adding Section 12.31 requiring field trip reimbursements, adding 12.32 to increase the fee for resident golf cards, and adding 12.33 to increase fees for golf cart rental and driving range balls.

Description: The Attachment to this report, provided by Mr. Michael Frank of the Recreation and Park Department (RPD), is a list of the Department's (a) existing and proposed fees; (b) the percentage increase of each fee charge; (c) current revenues; (d) projected revenues with the proposed increased fees; (e) the cost of providing these services; and, (f) the percentage of cost recovery with the proposed fee increases. As shown in the Attachment, the existing fees vary based on the number of users and the applicable RPD facilities.

Specifically, the proposed ordinance would increase fees for (a) parking on Recreation and Park property; (b) the carrousel; (c) fees for day camps; (d) the photography center; (e) the latch key program; (f) resident golf cards; and, (g) golf cart rental and driving range balls. In addition, the proposed ordinance would add a new section to require field trip reimbursements. The proposed ordinance requires the Recreation and Park Commission to adopt policies and procedures to offer reduced field trip reimbursement rates to low-income families.

The subject ordinance would also add a finding that the proposed legislation is in compliance with the California Environmental Quality Act (CEQA).

Comments:

1. According to Mr. Frank, the proposed ordinance does not increase all of the fees that the RPD charges but only those fees listed in the Attachment. Mr. Frank advises the Recreation and Park Department has previously introduced legislation (File No. 03-0095) that would increase other RPD selected fees.

Mr. Frank advises that the fees listed in the proposed ordinance were last increased at various times. The fees in the proposed ordinance were last changed as follows: (a) Parking fees for the Kezar Parking in 1998; (b) Candlestick Parking Rates range from approximately 3 or 4 years ago for automobile and tire manufacture and/or dealer shows to approximately 15 or 20 years ago for TV compound, Photo Shoots, and Commercial shoots; (c) Carrousel Fees in 2000; (d) Randall Museum Day Camp Fees in 2002; (e) Photography Center Fees in 1996; (f) Latchkey Program Fees in 1990; (g) resident golf cards in 1995; and, (h) Golf Carts and Driving Range Balls in 1990. The Field Trip Reimbursement fees are new. These fees are to reimburse the RPD for personnel costs and other costs related to field trip services.

2. The Attachment to this report shows the estimate of revenues for FY 2002-2003 based on the existing fees. In addition, the Attachment shows the projected revenues for FY 2003-2004 based on the proposed fee increases. As shown in the Attachment, the FY 2003-2004 projected revenues of approximately $2,723,600, reflects increased revenues of $1,953,255 over the $770,345 revenues realized in FY 2002-2003. Mr. Frank advises the revenue projections shown in the Attachment for Kezar Parking include an anticipated 10 percent reduction in demand. However, the Budget Analyst notes that the FY 2003-2004 revenue estimates for the remaining proposed fee increases do not assume potential reductions in the usage rates and thus potential corresponding reductions in revenues to adjust for a decline in demand, that may potentially result from the proposed fee increases. Mr. Joe Matranga of the Controller's Office has reviewed the revenue projections based on the proposed fee increases and determined that the projected revenues are reasonable.

3. According to Ms. Katie Petrucione of the Mayor's Budget staff, the Mayor's recommended FY 2003-2004 budget will include Recreation and Park Department revenues based on the revenue projections as shown in the Attachment. The FY 2003-2004 fee increases shown in the Attachment are included in the proposed ordinance. Further, Ms. Petrucione advises that the FY 2003-2004 budget, as originally submitted to the Mayor's Office, includes total reductions to the Recreation and Park Department of an estimated $3,500,000, or 10 percent, of the Department's FY 2002-2003 total General Fund allocation of approximately $35,000,000. According to Mr. Frank, the Recreation and Park Department will incur approximately $2.9 million in additional budget reductions due to revenue weaknesses and one-time funding sources in the FY 2002-2003 budget. However, such budget reductions could be partially offset by approval of the proposed fee increases. According to Ms. Petrucione, as of the writing of the report, the additional reductions for the Recreation and Park Department's FY 2003-2004 budget have not been finalized by the Mayor's Budget Office. However, as shown in the Attachment, provided by Mr. Frank, the proposed fee increases and new fees in the proposed ordinance would generate a total of $1,953,255 in additional revenue that will assist in funding the FY 2003-2004 Recreation and Park Department budget based on the ten percent reduction. The proposed ordinance would generate an additional (a) $834,255 of revenue for the Golf Fund; and (b) $1,119,000 for the General Fund for a total of the $1,953,255 in increased revenue in FY 2003-04 should the proposed ordinance be adopted.

4. According to Mr. Frank, the proposed ordinance increases fees based on market rates for providing services. According to Ms. Virginia Elizondo of the City Attorney's Office, none of the fees in the proposed ordinance are regulatory fees. Therefore, the fees in the proposed ordinance can exceed the Department's costs. According to Ms. Elizondo, the fees charged by the Recreation and Park Department are concession fees rather than regulatory fees. Ms. Elizondo advises that because none of the fees in the proposed ordinance are regulatory fees, such fees are not limited to the recovery

of costs in setting fees and such fees may be set on the basis of charging market rates for the services provided.

For example, as shown in the Attachment, with the proposed fee increase the annual cost to the Recreation and Park Department for providing Carrousel rides is $6,200, resulting in a cost recovery from the Carrousel fees of approximately 338.71 percent, assuming total annual revenue of $21,000. In addition, as shown in the Attachment, the rates for (a) Kezar Parking; (b) metered parking in Golden Gate Park; (c) Candlestick Stadium Parking; (d) field trip reimbursements; and (e) golf cart rental and driving range balls are all based on market rates. According to Mr. Frank, since these rates are established on market rates, the Department was unable to provide a detailed cost recovery analysis.

As shown in the Attachment, the annual cost to the Recreation and Park Department for providing Randall Museum Day Camp services is $18,000, resulting in 100 percent cost recovery.

As shown in the Attachment, provided by Mr. Frank, the cost recovery with the proposed fee increase for the photography fee is projected to recover 75 percent of costs. The cost recovery with the proposed fee increase for the latch key program is projected to be 12.24 percent. However, the Budget Analyst notes the fees for the latch key program are increasing for (a) the school year from $10 per month to $30 per month, or 200 percent; and, (b) the summer from $10 per month to $80 per month, or 700 percent. According to Mr. Frank, some fees are not increased to realize full recovery of costs because the Department plans to evaluate which fees should be fully cost recoverable and which should be subsidized by the General Fund or other revenue sources, over a five year period.

5. Because the proposed fees are not 100 percent cost recovering, the General Fund or other revenue sources will continue to subsidize the provision of the service to be partially covered by the proposed fees. Therefore, approval of the proposed ordinance is a policy matter for the Board of Supervisors. The Budget Analyst notes that

the Board of Supervisors may of course identify other policy issues related to the proposed fee increases in its consideration of the proposed ordinance.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors, in accordance with Comment No. 5.

Recreation and Parks -- Fee Legislation

Department: Recreation and Park

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
PARKING FEES ON RECREATION AND PARK PROPERTY									
(A) Kezar Parking				$295,000	$443,000	$148,000	50.17%	(1)	NA
(1) Hourly Parking Rates									
0-1 hour	$1.00	$1.25	25.00%						
1-2 hours	$2.00	$2.50	25.00%						
2-3 hours	$3.00	$4.00	33.33%						
3-4 hours	$4.50	$5.50	22.22%						
4-5 hours	$6.00	$7.00	16.67%						
5-6 hours	$8.00	$9.00	12.50%						
6-7 hours	$8.00	$11.00	37.50%						
7+ hours	$8.00	$13.00	62.50%						
Overnight	$12.00	N/A							
Speeial Event Parking	$5.00	$7.00	40.00%						
(2) Monthly Parking Rates									
Resident	$85.00	$100.00	17.65%						
Senior		$40.00							
Commereial (Mon - Fri)	$125.00	$135.00	8.00%						
(3) Other Rates									
Lost Ticket Fee	$3.00	$18.00	500.00%						
Validated Ticket Books (100 stiekers)	$75.00	$100.00	33.33%						
(B) Parking Meter Fees in Golden Gate Park,				$0	$700,000	$700,000		(2)	NA
Per hour, seven days per week	$0.00	$1.00	100.00%						

Name of preparer: Sonda Htay

4/29/03

Department: Recreation and Park

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
(C) Candlestick Parking Lots				$150,000	$200,000	$50,000	33.33%	(1)	NA
(1) Daily fee for vehicles and trailer parking in the levision compound during football season and for levised soccer events	$500.00	$1,000.00	100.00%						
how									
Set-up and breakdown fee	$1,000.00	$2,500.00	150.00%						
Fee for the show per day	$4,000.00	$5,000.00	25.00%						
(3) Car Clubs									
Fee per day	$2,000.00	$2,500.00	25.00%						
Fee for use of the entire lot including the RV sec	$1,000.00	$1,250.00	25.00%						
(4) Photography Shootings									
Fee for use of the parking lot per day	$1,500.00	$2,500.00	66.67%						
Fee for the use of the stadium per day	$2,500.00	$4,000.00	60.00%						
(D) Other Recreation & Park Property				$0	$0	$0	NA	(2)	NA
Fee for parking on other Rec & Park Property- er hour, except for garages and specifically designated parking ots subject to seperate fee-setting procedures	$0.00	$1.00							
CARROUSEL FEES				$18,000	$21,000	$3,000	16.67%	$6,200	338.71%
Children 12 and under	$0.25	$0.50	100.00%						
Adults	$1.25	$1.50	20.00%						

Name of preparer-Sanda Htay

4/29/03

Department: Recreation and Park

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
DAY CAMP FEES									
Randall Museum Camps				$6,000	$18,000	$12,000	200.00%	$18,000	100.00%
Day Camps - SF Resident (8days)	$100.00	$200.00	100.00%						
Day Camps - Non-SF Resident (8days)	$100.00	$290.00	190.00%						
ights)	$150.00	$300.00	100.00%						
ights)	$150.00	$345.00	130.00%						
PHOTOGRAPHY CENTER				$65,000	$105,000	$40,000	61.54%	$140,000	75.00%
Adult Annual Membership, unlimited use per year	$200.00	$250.00	25.00%						
Youtht Annual Membership, unlimited use per year	$100.00	$125.00	25.00%						
Adult	$50.00 per year and $5.00 per visit	$50.00 per six months and $5.00 per visit	100.00%						
Youth	$25.00 per year and $5.00 per visit	$25.00 per six months and $5.00 per visit	100.00%						
Senior	$25.00 per year and $5.00 per visit	$25.00 per six months and $5.00 per visit	100.00%						
LATCHKEY PROGRAM				$100,000	$260,000	$160,000	160.00%	$2,125,000	12.24%
School Year (Mon - Fri) per month	$10.00	$30.00	200.00%						
Summer (Mon - Fri) per month	$10.00	$80.00	700.00%						

Name of preparer Sonda Htay

4/29/03

Department: Recreation and Park

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
FIELD TRIP REIMBURSEMENT				$30,000	$36,000	$6,000	20.00%	(3)	NA
If the full reimbursement required is $10.00 or less per person	$0.00	$10.00							
If the full reimbursement required is more than $10.00 per person	$0.00	$10.00 and at least 50% of the additional expenses							
GOLF CARTS AND DRIVING RANGE BALLS				$106,345	$940,600	$834,255		(4)	NA
(A) Golf Carts Rental Charge		$26.00							
Regular rate/2 people - $22.00	$22.00								
Senior rate/2 people - $20.00	$20.00								
Regular rate/1 person - $11.00	$11.00								
Senior rate/1 person - $10.00	$10.00								
(B) Charges for Buckets of Balls at Harding Park									
Small bucket (25-30 balls)	$2.50	$4.50							
Medium bucket (45-50 balls)	$4.00	$6.50							
Large bucket (70-75 balls)	$5.00	$9.50							
Totals				$770,345	$2,723,600	$1,953,255			

NOTES:

1) Parking Lot Fees are market based as are comparable with other similar facilities

2) Parking Meter Fees are based on citywide rates and cover traffic related control and regulation

3) This is a reimbursement for costs associated for various outings and would include bus transportation and entrance fees

4) Golf Carts and Driving Range Balls are market based fees and are similar to other golf courses

Name of preparer-Sanda Htay

4/29/03

Memo to Budget Committee
May 5, 2003 Budget Committee Meeting

Item 6 - File 03-0628

Department: Department of Consumer Assurance

Item: Ordinance making environmental findings and amending the San Francisco Administrative Code to increase the fees charged by the Department of Consumer Assurance for inspection and certification of agriculture products sent to other states and foreign countries prior to shipment.

Description: The proposed ordinance would increase all fees related to the inspection and certification of agricultural products in the Department of Consumer Assurance by $5. According to Ms. Martinez, the City's Administrative Code requires that the Department of Consumer Assurance make inspections in San Francisco of agricultural products that are being sent to other states and foreign countries, for which a fee is charged. The inspector would then issue a certification if the packages meet the requirements as defined by the Department of Consumer Assurance. The inspection fee is charged whether the products are certified or not. Ms. Martinez states that the inspections of these agricultural products for export are usually made where the merchandise is prepared for shipping, and then the exporters are charged by the number of packages inspected.

Ms. Martinez advises that inspection certificates are issued by the Department of Consumer Assurance on each shipment, and the exporter is billed by the Department of Consumer Assurance for the Department's costs to complete these inspections. Additionally, Ms. Martinez reports that a Certificate of Fumigation fee is charged when a City inspector is required to observe and inspect a pesticide fumigation. The minimum charge for a single certificate is the minimum fee the Department charges for any agricultural inspection form completed by Department inspectors, whether it be for a Certification of Fumigation, Quarantine Inspection, or for inspection fees for agricultural products being exported to other states or countries, etc. All subject fees were last increased in 1995, according to Ms. Martinez.

Comments:

1. As shown in the Attachment, provided by Ms. Martinez, the Department currently receives $18,000 annually from all agricultural fees. The Department is currently projecting that revenues would increase to $21,000 if the proposed fee increases are approved, an increase of $3,000 annually, or 16.7 percent.

2. Ms. Martinez reports that although the existing revenues generated from inspection fees for Up to 500 packages can be separately identified, the revenues generated from fees for Over 500 packages, Quarantine Inspections, and Fumigation Certifications cannot be separately identified.

3. Ms. Martinez reports that the current level of cost recovery from these fees is approximately 73.8 percent. As shown in the Attachment, the cost recovery with the proposed fee increase is projected to be approximately 86.1 percent. According to Ms. Martinez, because the number of packages inspected per certificate and the number of certificates requested varies according to market demands and specific requirements, fees are not raised to 100 percent recovery. Additionally, appropriate projection reports are not reliable for these fees because variables depend on the market participants and the shipments ordered, according to Ms. Martinez.

4. Ms. Martinez advises that the total FY 2003-2004 budget reduction for the Department of Consumer Assurance initially required by the Mayor's Budget Office was $40,000, or 9.95 percent of General Fund support of $402,078 for the Department of Consumer Assurance's FY 2003-2004 total budget of $1,642,689. According to Ms. Martinez, the Mayor's Budget Office has since requested an additional $40,000 from the Department of Consumer Assurance, for a total $80,000, or 19.9 percent of General Fund costs in FY 2003-2004. As shown in the Attachment, the proposed Agricultural Inspection and Certification Fee increases will offset budget cuts related to such inspections by an estimated $3,000. The revenues generated from these Consumer Assurance fees accrue to the City's General Fund.

5. Because the proposed fee is not 100 percent cost recovering, the General Fund or other revenue sources

will continue to subsidize the provision of the service to be partially covered by the fee. Therefore, approval of the proposed ordinance is a policy matter for the Board of Supervisors. The Budget Analyst notes that the Board of Supervisors may of course identify other policy issues related to the proposed fee increases in its consideration of the proposed ordinance.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors, in accordance with Comment No. 5.

Department: Agriculture
Consumer Assurance **Item: 03-0628** Inspection Fees

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
Inspection Fees:									
1-100 pkgs	20	25	25%	$2,780	3475	N/A	N/A	4000	N/A
101-200 pkgs	25	30	20%	$2,875	3450	N/A	N/A	5000	N/A
201-500 pkgs	30	35	16.7%	$3,900	4551	N/A	N/A	3800	N/A
*501-1000 pkgs	see below	see below	16.7% increase in base rate	N/A	N/A	N/A	N/A	N/A	N/A
**over 1000 pkgs	see below	see below	14.3% increase in base rate	N/A	N/A	N/A	N/A	N/A	N/A
Quarantine Insp Fee	20	25	25%	N/A	N/A	N/A	N/A	N/A	N/A
Certification of Fumigation	20	25	25%	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL:				**$18,000**	**$21,000**	**$3,000**	**16.67%**	**$24,386**	**86.12%**

NOTE:
*501-1000 pkgs - 2002/2003 fee: $30 plus one cent per package over 500 packages;
proposed 2003/2004 fee: $35 plus one cent per package over 500 packages

**over 1000 pkgs - 2002/2003 fee: $35 plus 1/2 cent per package over 1000 packages;
proposed 2003/2004 fee: $40 plus 1/2 cent per package over 1000 packages

Name of preparer: Marilyn Martinez

Item 7 - File 03-0625

Department: Department of Consumer Assurance

Item: Ordinance amending Section 9B.5 of the San Francisco Administrative Code by increasing the daily fee for a stall at the Alemany Flea Market from $30 per stall to $45 per stall.

Description: The Department of Consumer Assurance operates the Alemany Flea Market at 100 Alemany Boulevard one day per week (Sundays) from approximately 5:00 a.m. to 5:00 p.m. for the sale of collectibles, crafts, antiques and other non-produce goods since 1996. Currently, the Department of Consumer Assurance charges vendors at the Flea Market either a daily fee of $30 per stall or a 10 percent discount on the total charge for that month if a vendor pays for the entire month in advance.

The proposed ordinance would increase the daily fees from $30 per stall to $45 per stall, continue the 10 percent monthly discount on vendors that pay in advance for the entire month. Ms. Marilyn Martinez of the Department of Consumer Assurance reports that the Department is requesting to increase the daily fees from $30 per stall to $45 per stall, a $15 per stall increase, or an increase of 50 percent, to offset the Department's budget shortfall. According to Ms. Martinez, the fees were last increased from $20 per stall to $30 per stall in 1999.

The Attachment, provided by the Department of Consumer Assurance, shows the current revenues at the current fee levels for FY 2002-2003 and the projected revenues at the proposed fee level for FY 2003-2004 for the Alemany Flea Market.

Comments:

1. As shown in the Attachment, the Department currently receives $337,101 annually from the Alemany Flea Market fee. The Department is currently projecting that revenues would increase to $493,101 if the proposed fee increases are approved, an increase of $156,000 annually, or 46.28 percent.

2. As shown in the Attachment, the annual cost to the Department of Consumer Assurance of providing the Alemany Flea Market is $200,000, resulting in a cost

recovery from the Alemany Flea Market fee of approximately 168.55 percent. As shown in the Attachment, the cost recovery with the proposed fee increase is projected to be approximately 246.55 percent. According to Mr. Tom Lakritz of the City Attorney's Office, the fee charged to flea market vendors under Administrative Code Section 9B.5 is a concession rent rather than a service or regulatory fee. Mr. Lakritz advises that because the City is renting stall spaces as the operator of the Alemany Flea Market, such fees are not limited to the recovery of costs in setting fees and such fees may be set on the basis of charging market rates for the rental of Alemany Flea Market stalls.

3. Ms. Martinez advises that the total FY 2003-2004 budget reduction for the Department of Consumer Assurance initially required by the Mayor's Budget Office was $40,000, or 9.95 percent of General Fund support of $402,078 for the Department of Consumer Assurance's FY 2003-2004 total budget of $1,642,689. According to Ms. Martinez, the Mayor's Budget Office has since requested an additional reduction of $40,000 from the Department of Consumer Assurance, for a total reduction of $80,000, or 19.9 percent of General Fund costs for FY 2003-2004. Ms. Martinez states that the proposed Alemany Flea Market fee increases will offset budget cuts throughout the Department. The revenues generated from these Department of Consumer Assurance fees accrue to the City's General Fund.

4. Based on the fact that the proposed fee levels are set at market rates, based on the fact that it is anticipated that the Department's FY 2003-2004 budget will be balanced partially on the basis of the proposed fee levels, and based on the fact that the City is facing a projected $347.2 million shortfall in FY 2003-2004, the Budget Analyst recommends approval of the proposed ordinance. However, the Budget Analyst notes that the Board of Supervisors may of course identify other policy issues related to the proposed fee increases in its consideration of the proposed ordinance.

Recommendation: In accordance with Comment No. 4, approve the proposed ordinance, unless the Board of Supervisors identifies other policy issues related to the proposed fee increases.

Department: Consumer Assurance - AGW

Fee Title	Current Fee Level - established 1996	Proposed Fee Level - 2003/2004	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Current Fee Level	Percentage of Cost Recovery with Proposed Fee Increase
Alemany Flea Market	$30	$45	50%	$337,101	$493,101	$156,000	46.28%	$200,000	168.55%	246.55%

Name of preparer: Marilyn Martinez and Sid Baker

Attachment

Memo to Budget Committee
May 5, 2003 Budget Committee Meeting

Item 8 - File 03-0623

Department: Fire Department

Item: Ordinance amending Section 106 of the San Francisco Fire Code to increase fees for Fire Department services, to become operative on its effective date or on July 1, 2003, whichever is later, and make environmental findings.

Description: The Fire Department's Bureau of Fire Prevention enforces all applicable City codes and ordinances for the preservation of life and protection of property. This is accomplished through annual building inspections, construction inspections, plan reviews, public education programs and the revision of Fire Codes, according to Ms. Christine Ragan of the Fire Department. The proposed ordinance will increase all 86 fees in the Bureau of Fire Prevention.

All Bureau of Fire Prevention fees are based on the cost to provide the service and are equal to, but not greater than, the rates necessary to support the costs of providing each service for which each fee is assessed, according to Ms. Ragan. Details and projected revenues of all 86 fees are shown in the Attachment provided by the Fire Department.

Ms. Ragan advises that all revenues collected from the Bureau of Fire Prevention fees accrue to the City's General Fund, and that all of the subject fees were last increased in 2002.

The subject ordinance would also add a finding that the proposed legislation is in compliance with the California Environmental Quality Act (CEQA).

Comments: 1. As shown in the Attachment, the proposed fee changes will increase revenue from $3,201,000 to $3,605,205, an increase of $404,205, or 12.6 percent, in FY 2003-2004, according to Ms. Ragan. The increase in the fee schedule is to reflect the increased cost of services. Ms. Ragan advises that fee revenues currently recover 63 percent of the cost to provide these services and the cost recovery for the Bureau of Fire Prevention services, after the proposed fee increases, is projected to be 95 percent, according to

Ms. Ragan. According to Ms. Ragan, cost recovery is not 100 percent because some fees can only be charged for the cost to provide specific services governed by the California State Government Code. Services subsidized by the General Fund include, but are not limited to school inspections, daycare inspections, SRO Taskforce, pilot juvenile firesetter program, R-1 inspections and services to Treasure Island and Hunter's Point.

2. According to Ms. Ragan, the Fire Department's current budget reduction target, required by the Mayor's Budget Office, is $19.6 million, or 3.37 percent, for FY 2003-2004, based on a total annual budget of $581,315,225 in FY 2002-2003. Ms. Ragan advises that without the proposed increase in the fees for fire prevention services in FY 2003-2004, the General Fund budget reduction target would increase by $404,205. Mr. Joe Matranga of the Controller's Office has reviewed the revenue projections based on the proposed fee increases and determined that the projected revenues are reasonable.

3. Because the proposed Bureau of Fire Prevention fees are not 100 percent cost recovering, the General Fund or other revenue sources will have to continue to subsidize the provision of fire prevention services in FY 2003-2004. Therefore, the Budget Analyst considers approval of the proposed ordinance to be policy matter for the Board of Supervisors.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors, in accordance with Comment No. 3.

Department: Fire Department			Item: 03-0623						
Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
List of Revenues by Categories									
Fire Prevention plan review fee				$ 1,087,000	$ 1,375,000	$ 288,000	26%	$ 1,541,356	89%
Construction Inspection fees				$ 642,000	$ 576,000	$ (66,000)	-10%	$ 601,819	98%
High Rise Inspection Fee				$ 722,000	$ 818,205	$ 96,205	13%	$ 838,251	98%
License renewal fee				$ 450,000	$ 468,000	$ 18,000	4%	$ 486,224	96%
Original Fire Permit (New)				$ 186,000	$ 220,000	$ 34,000	18%	$ 228,812	96%
Fire code violation reinspection fees				$ 32,000	$ 28,000	$ (4,000)	-13%	$ 28,658	98%
Referral inspection fees				$ 50,000	$ 80,000	$ 30,000	60%	$ 85,975	93%
Pre-application plan review meeting fee/Water flow information fee				$ 32,000	$ 40,000	$ 8,000	25%		
Grant Total:				**$ 3,201,000**	**$ 3,605,205**	**$ 404,205**	**13%**	$ 3,809,095	**95%**
List of Each Proposed Change of Individual Fee In Ordinance									
Permit Filing Fees	75	80	6.67%						
Reinspection of Violation Fees	73	80	9.59%						
Reinspection of Violation Fees-More Than One Hour Additional Fee	18.25	20	9.59%						
False Alarm Fees-First Five (5)		250							
False Alarm Fees-First Ten (10)		500							
Referral Fees	73	80	9.59%						
High-Rise Inspection Fees	6.66	7.06	6.01%						
Plan Review Back Checking Review Fee		75							
Field Inspection Fees	73	80	9.59%						
Pre-application plan review		150							
Unit Inspection Fee-Each Additional Unit		10							
Overtime Fee	86	90	4.65%						
Water Flow Request Fee		37.5							
On-Site Water Flow Test		150							
TABLE 106-A—PERMIT FEES									
Aircraft repair hanger	150	160	6.67%						
Aircraft refueling vehicles	150	160	6.67%						
Automobile parking station	150	160	6.67%						
Burning, removal of paint	150	160	6.67%						
Cellulose nitrate film	150	160	6.67%						
Cellulose nitrate storage	150	160	6.67%						
Combustible fiber storage	150	160	6.67%						
Combustible material storage	150	160	6.67%						

Combustible metal processing	150	160	6.67%							
Nonflammable	150	160	6.67%							
Flammable	150	160	6.67%							
Installation of nonflammable medical gas system	150	160	6.67%							
Installation of flammable gas system	150	160	6.67%							
Conditional use	37.5	40	6.67%							
Store, sell or handle	150	160	6.67%							
Transport	150	160	6.67%							
Dry-cleaning plant	150	160	6.67%							
Dust-producing machinery	150	160	6.67%							
Receive	150	160	6.67%							
Store	150	160	6.67%							
Display or special effects	150	160	6.67%							
Storage	150	160	6.67%							
Transportation	150	160	6.67%							
High-piled combustible storage	150	160	6.67%							
Hot work on piers (daily)	37.5	40	6.67%							
Hot work on piers (annual)	150	160	6.67%							
Industrial ovens	150	160	6.67%							
Handling	150	160	6.67%							
Receiving	150	160	6.67%							
Storing	150	160	6.67%							
Transporting	150	160	6.67%							
Using	150	160	6.67%							
Unit Inspection Fee		10								
Installation	150	160	6.67%							
Lumber storage	150	160	6.67%							
Manufacture of any organic coating	150	160	6.67%							
Matches, storage of	150	160	6.67%							
Mechanical refrigeration	150	160	6.67%							
Oil wells	150	160	6.67%							
Open burning	150	160	6.67%							
On a marina	150	160	6.67%							
In public assembly	150	160	6.67%							
Commercial mobile barbecue unit	150	160	6.67%							
Operate or maintain any heliport or helistop	150	160	6.67%							
Parade floats	150	160	6.67%							
Public assembly	150	160	6.67%							
Vehicle garage, storage/repair garage	150	160	6.67%							
Radioactive material, storage of	150	160	6.67%							
Readily combustible material, storage of	150	160	6.67%							
Roofing, application with open flame	150	160	6.67%							
Tent or temporary membrane structure	150	160	6.67%							
Tire rebuilding operation	150	160	6.67%							
handling plants	150	160	6.67%							

Vending and standing space	150	160	6.67%						
Welding and cutting	150	160	6.67%						
TABLE 106-B—PLAN REVIEW FEES									
VALUATION FEE									
Over But Not More Than $1,000	41.58	45.32	8.99%						
Over But Not More Than $5,000	54.28	59.16	8.99%						
Over But Not More Than $10,000	100.94	110.75	9.72%						
Over But Not More Than $50,000	139.36	151.9	9.00%						
Over But Not More Than $100,000	306.59	334.18	9.00%						
Over But Not More Than $500,000	445.84	485.96	9.00%						
Over But Not More Than $2,500,000	907.33	998.99	10.10%						
Over But Not More Than $5,000,000	2205.3	2403.78	9.00%						
Over But Not More Than $15,000,000	3201.91	3490.08	9.00%						
Over But Not More Than $30,000,000	5742.81	6259 66	9.00%						
Over But Not More Than $50,000,000	7952 67	8668.41	9.00%						
Over But Not More Than $100,000,000	10317.64	11247.06	9.01%						
Over $100,000,000	14509.16	15814.99	9.00%						
TABLE 106-C—FIELD INSPECTION FEES									
VALUATION FEE									
Over But Not More Than $10,000	73	80	9 59%						
Over But Not More Than $50,000	146	160	9.59%						
Over But Not More Than $500,000	219	240	9.59%						
Over $500,000	365	400	9.59%						
Note:									
Accurate breakdowns of each level with the various associated fees are not available for this analysis.									
Cost Recovery is calculated as a whole for each revenue generated category									
Individual fees are listed, but overall service cost and returns are presented as an aggregate by each revenue generated categories.									

Item 9 - File 03-0624

Department: Fire Department

Item: Ordinance amending the San Francisco Health Code by repealing Section 117; amending Health Code Sections 119, 120, 123, 124.1, and 124.5 to: (1) delete reference to Section 117 and add reference to Sections 128 and 128.1, (2) authorize the Fire Department to bill for fees for emergency medical services, (3) authorize the Fire Department to investigate the ability of patients to pay for the costs of emergency medical services, (4) include the Fire Department as a Department for which it is a crime to conceal one's ability to pay, (5) include reference to the Fire Department in Section 124.1 regarding prima facie evidence of reasonableness of the fees and (6) provide for a lien on third-party proceeds for costs of Fire Department emergency medical services; and amend the Health Code by adding Section 128.1 to set fees for emergency medical services and supplies provided by the Fire Department and to provide for annual increases in fees based on Medical Consumer Price Index, and (7) make environmental findings.

Description: The Fire Department provides pre-hospital Emergency Medical Services (EMS), first responder, mobile intensive care, basic and advanced medical care, and trauma life support services for the City, according to Ms. Christine Ragan of the Fire Department.

The proposed ordinance would increase all 56 fees for services and supplies charged by the EMS within the Fire Department by 9.62 percent. All of these fees are based on pharmaceutical, insurance and EMS industry standards and under the proposed ordinance, all of these fees would be linked to the Medical Consumer Price Index (MCPI) for future increases, without further approval of the Board of Supervisors, according to Ms. Ragan. Details of the proposed fees are shown in the Attachment provided by the Fire Department.

Ms. Jane Mason of the Fire Department advises that all of the subject fees were last increased in July of 2002, and that the revenues generated from the subject fees accrue to the City's General Fund.

The subject ordinance would also add a finding that the proposed legislation is in compliance with the California Environmental Quality Act (CEQA).

Comments:

1. Ms. Ragan reports that in FY 2002-2003, the costs to provide these EMS services was $34,208,155. As shown in the Attachment, the Department currently receives $13,785,000 of annual revenues, such that the Department recovers an estimated 40 percent of its cost to provide these services. The projected FY 2003-2004 costs to provide these services is $41,736,023 and the projected revenues to be realized are $14,889,239, such that the projected cost recovery, if the proposed fee increase is approved, is 35.67 percent, or 4.63 percent less than the current 40.3 percent rate recovered. As shown in the Attachment, the proposed fee increases will generate $1,104,239 of additional revenue in FY 2003-2004.

2. According to Ms. Ragan, there are two primary causes for the reduction of 4.63 percent in the cost recovery difference and why cost recovery is not 100 percent:

- The FY 2003-2004 cost for the provision of EMS services is projected to be $7,527,868 greater than in the current FY 2002-2003 due to the purchase of additional equipment, improved service to the community by the addition of emergency response resources, and the general rise in cost of supply and pharmaceutical procurements.

- The reduction in MediCare reimbursement allowances are a second cause for a decrease in cost recovery with the proposed fee increases. According to Ms. Ragan, MediCare imposes a 'cap' on the monies that will be reimbursed to a service provider (any provider, physician, hospital and EMS) and in FY 2003-2004, MediCare will begin a phased reduction in allowable reimbursement. The policy of the City is to accept Medi-Care reimbursements as payment-in-full. According to Ms. Ragan, since MediCare is implementing a phased reduction in its capped reimbursement, and since MediCare is the primary insurance provider for an estimated 14,000 persons served every year by Fire Department personnel, a growing gap is being created

between the cost of providing service and the revenues received resulting in lower recovery of the cost of services.

3. According to Ms. Ragan, the Fire Department's current budget reduction target, required by the Mayor's Budget Office, is $19.6 million, or 3.37 percent, for FY 2003-2004, based on a total annual budget of $581,315,225. Without the proposed increase in the fees for EMS in FY 2003-2004, the General Fund expenditure reduction target would increase $1,104,239. Mr. Joe Matranga of the Controller's Office has reviewed the revenue projections based on the proposed fee increases and determined that the projected revenues are reasonable.

4. According to Ms. Ragan, an accurate breakdown of each fee compared to the costs and revenues cannot be provided within the time parameters currently available for this analysis.

5. The proposed fee is not 100 percent cost recovering, and in fact, the projected cost recovery will decrease from 40.3 percent in FY 2002-2003 to 35.67 percent in FY 2003-2004, even if the proposed fees are approved. As a result, the General Fund or other revenue sources will continue to subsidize 64.33 percent of the services to be provided. Therefore, approval of the proposed ordinance is a policy matter for the Board of Supervisors.

6. As noted above, future medical CPI increases of these fees will be made without further approval of the Board of Supervisors.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors, in accordance with Comment Nos. 5 and 6.

Department: Fire Department			Item: 03-0624						
Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Proj. Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
EMS Services***				$13,785,000	$ 14,889,239	$1,104,239	8.01%	$ 41,738,023	35.67%
Non Transport	$ 74.00	81.00	9.62%						
Non Transport	$ 126.00	138.00	9.62%						
Non Transport - BLS	$ 414.00	453.63	9.62%						
Non Transport - ALS	$ 605.00	663.20	9.62%						
Base Rate - BLS	$ 414.00	453.63	9.62%						
Base Rate - ALS	$ 605.00	663.20	9.62%						
Mileage (per mile)	$ 12.00	13.15	9.62%						
Oxygen	$ 57.00	62.48	9.62%						
Night Charge (1900-0700)	$ 68.00	74.57	9.62%						
EKG	$ 67.00	73.45	9.62%						
Roller Bandage	$ 13.00	14.25	9.62%						
OB Kit	$ 25.00	27.40	9.62%						
Splint	$ 13.00	14.25	9.62%						
Endotracheal Tube	$ 13.00	14.25	9.62%						
Oxygen Cannula	$ 13.00	14.25	9.62%						
Oxygen Mask	$ 13.00	14.25	9.62%						
Oral Airway	$ 13.00	14.25	9.62%						
Nasal Airway	$ 19.00	20.82	9.62%						
Cervical Collar	$ 27.00	29.60	9.62%						
Blood Administration	$ 13.00	14.25	9.62%						
Hot Pack	$ 13.00	14.25	9.62%						
Cold Pack	$ 13.00	14.25	9.62%						
Suction Catheter	$ 13.00	14.25	9.62%						
Supplies	$ 40.00	43.84	9.62%						
Defibrillation & Supplies	$ 50.00	54.81	9.62%						
Nasotracheal Intubation & Supplies	$ 50.00	54.81	9.62%						
Cardioversion	$ 50.00	54.81	9.62%						
Cardiac Pacing	$ 50.00	54.81	9.62%						
Activated Charcoal	$ 13.00	14.25	9.62%						
Injection, Adenosine	$ 13.00	14.25	9.62%						
Injection, Adrenaline (ampule)	$ 13.00	14.25	9.62%						
Albuterol	$ 13.00	14.25	9.62%						
Aspirin	$ 2.00	2.19	9.62%						
Injection, Atropine (pre-load)	$ 13.00	14.25	9.62%						
Injection, Benadryl	$ 13.00	14.25	9.62%						
Injection, Bretylium (ampule)	$ 50.00	54.81	9.62%						
Injection, 10% Calcium Chloride	$ 13.00	14.25	9.62%						
Injection, Calcium Gluconate (ampule)	$ 13.00	14.25	9.62%						
Infusion, Dextrose 5% IV solution	$ 13.00	14.25	9.62%						
Injection, 50% Dextrose (pre-load)	$ 13.00	14.25	9.62%						
Injection, Dopamine, IV	$ 25.00	27.40	9.62%						
Injection, Epinephrine (1:1000)	$ 13.00	14.25	9.62%						
Injection, Epinephrine (1:10,000)	$ 13.00	14.25	9.62%						
Injection, Glucagon	$ 38.00	41.65	9.62%						
Oral Glucose (paste)	$ 13.00	14.25	9.62%						
Syrup of Ipecac	$ 13.00	14.25	9.62%						
Injection, Furosemide	$ 13.00	14.25	9.62%						
Injection, Lidocaine	$ 13.00	14.25	9.62%						
Injection, Magnesium Sulfate	$ 13.00	14.25	9.62%						
Injection, Morphine Sulfate	$ 13.00	14.25	9.62%						
Injection, Naloxone	$ 13.00	14.25	9.62%						
Injection, Oxytocin	$ 13.00	14.25	9.62%						
Nitroglycerine	$ 13.00	14.25	9.62%						
Sterile Water/Saline (ampule)	$ 13.00	14.25	9.62%						
Injection, Sodium Bicarbonate	$ 13.00	14.25	9.62%						
Injection, Diazepam (ampule)	$ 13.00	14.25	9.62%						

Notes:

1. EMS Services are billed as a combination of services and supplies. Some cases are BLS level, others are ALS level.
2. Accurate breakdowns of each level with the various associated supplies and incidentals cannot be provided within the time parameters currently available for this ana
3. Cost Recovery is calculated for the system as a whole (ALL services)
4. Individual EMS fees are listed, but overall service cost and returns are presented as an aggregate.

Name of preparer: **Andy Zanoff, EMS Division, Fire Department**

Item 10 – File 03-0621

Department: Board of Appeals

Item: Ordinance amending Section 8 of the San Francisco Business and Tax Regulations Code to increase the fees charged by the Board of Appeals and making environmental findings.

Description: The proposed ordinance would increase all existing Board of Appeals fees by 114 percent, except for one fee for Rehearing Requests which would increase by 182 percent. The Board of Appeals last increased these fees in 1992. The proposed ordinance would also add one new fee of $141 for requests for rescheduling hearings for the convenience of a party, other than the Board of Appeals, after a matter has been placed on the Board of Appeals calendar.

The subject ordinance would also add a finding that the proposed legislation is in compliance with the California Environmental Quality Act (CEQA).

Comments: 1. According to Mr. Robert Feldman of the Board of Appeals, the proposed ordinance reflects the increased costs for the Board of Appeals to provide services to individuals who appeal the granting or denial of specified permits. In addition, Mr. Feldman advises that the Board of Appeals frequently grants requests to reschedule hearings for the convenience of a party on matters that the staff has already prepared and been calendared for the Board of Appeals consideration. Currently, there is no provision or fee to recover the costs associated with such requests. The proposed ordinance would impose a new $141 fee for such requests made by parties for their convenience.

2. The revenues generated by these Board of Appeals fees accrue to City's General Fund. Mr. Feldman advises that the Board of Appeals budgeted $52,000 of revenues to be generated from existing fees in FY 2002-2003. Based on the Board of Appeals total FY 2002-2003 costs of $433,534, the Board of Appeals currently recovers approximately 12 percent of the Department's cost to provide their services through these fees. As shown in the

Attachment, the Board of Appeals is projecting to recover total revenues of $127,580, an increase of $75,580 or 145 percent more than currently budgeted. Based on comparable Board of Appeals costs of $433,534 in FY 2003-2004, if the proposed new fees are approved, the Department estimates that it would recover approximately 29.4 percent of these costs.

Mr. Feldman advises that, although these fees are the Department's only source of revenue, the Board of Appeals is not proposing to increase their fees to be 100 percent cost recovery because such fees would otherwise have to be prohibitively high. According to Mr. Feldman, significantly higher Board of Appeals fees would discourage ordinary residents, neighborhood associations, business operators and other individuals, other than the most wealthy, from having access to the administrative review process that the Board of Appeals offers for appealing City permits and other department actions.

3. According to Mr. Feldman, the total FY 2003-2004 budget reduction for the Board of Appeals initially required by the Mayor's Budget Office was $37,000, or approximately 8.5 percent of the $433,534 General Fund support for the Board of Appeals in FY 2002-2003. As reflected above, the proposed fee increases are projected to generate approximately $75,580 of new revenue, which will more than offset the requested $37,000 General Fund budget reductions requested by the Mayor's Office.

4. As shown in the Attachment, each of the existing fees is rounded to the nearest $50 or $100. However, the Budget Analyst notes that the proposed new fees, as detailed in the Attachment, are not even rounded to the nearest dollar. If the Board of Supervisors wishes to increase the proposed fees to the requested levels, the Budget Analyst recommends that each fee be rounded to the nearest $10 increment, to minimize administrative collection difficulties. Both the Mayor's Budget Office and the Controller's Office concur with this recommendation. Depending on whether each fee is increased or reduced with this rounding correction, the total revenue projections would need to be adjusted accordingly.

5. Although the proposed fee increase is projected to generate an increase of $75,580 of General Fund revenue in FY 2003-2004, or 145 percent more than the $52,000 of revenues budgeted in FY 2002-2003, because the proposed Board of Appeals fees would only recover 29.4 percent of the costs to provide the services rather than 100 percent cost recovery, the General Fund will have to continue to subsidize the provision of Board of Appeals services in FY 2003-2004. Therefore, the Budget Analyst considers approval of the proposed Board of Appeals fee increases to be a policy matter for the Board of Supervisors.

Recommendations:

1. Amend the proposed ordinance to round each fee to the nearest $10 increment.

2. Approval of the proposed ordinance, as amended, is a policy matter for the Board of Supervisors.

Department: Board of Appeals

Board of Appeals (PAB)	Current Fee	Proposed New Fee	Difference	Percent Difference	Current Revenue	Proposed Revenue with Increased Fees	Increased Revenue	Percent Increase	Cost of Providing Service	Percent Cost Recovery with Fee Increase
ZA Variance Denial	$400.00	$857.28	$457.28	114.32%	$2,950	$6,323	$3,373	114%		
ZA Granted Variance Protest	$400.00	$857.28	$457.28	114.32%	$1,311	$2,810	$1,499	114%		
ZA notices of Violation/Cease & Desist	$400.00	$857.28	$457.28	114.32%	$5,245	$11,241	$5,996	114%		
PC denial/modifications	$400.00	$857.28	$457.28	114.32%	$10,818	$23,185	$12,367	114%		
Protest ZA determinations	$400.00	$857.28	$457.28	114.32%	$2,295	$4,918	$2,623	114%		
ZA determination protest by one who requested determination	$400.00	$857.28	$457.28	114.32%	$6,884	$14,754	$7,870	114%		
PC denial for downtown highrise	$400.00	$857.28	$457.28	114.32%	$656	$1,405	$749	114%		
Appeal ZA revocation of permit	$400.00	$857.28	$457.28	114.32%	$328	$703	$375	114%		
Appeal DBI revocation of permit	$100.00	$214.32	$114.32	114.32%	$82	$176	$94	115%		
Appeal ZA permit suspension	$400.00	$857.28	$457.28	114.32%	$1,967	$4,215	$2,248	114%		
Appeal DBI permit suspension	$100.00	$214.32	$114.32	114.32%	-	-	-	-		
Appeal res. Hotel or apt. conversion	$350.00	$750.12	$400.12	114.32%	-	-	-	-		
Unlarful demo det. By DBI	$100.00	$214.32	$114.32	114.32%	$164	$351	$187	114%		
Protest building permits	$100.00	$214.32	$114.32	114.32%	$7,950	$17,038	$9,088	114%		
Appeal DBI penalty	$200.00	$428.64	$228.64	114.32%	$4,589	$9,836	$5,247	114%		
Taxi Medallion suspension/revocation	$250.00	$535.80	$285.80	114.32%	$820	$1,756	$936	114%		
Taxi permit suspension/revocation	$250.00	$535.80	$285.80	114.32%	$1,639	$3,513	$1,874	114%		
Police Bus. Permit Denial	$250.00	$535.80	$285.80	114.32%	$410	$878	$468	114%		
Police Permit denial, individual	$100.00	$214.32	$114.32	114.32%	$164	$351	$187	114%		
Police Permit Protest	$250.00	$535.80	$285.80	114.32%	$205	$439	$234	114%		
Police Permit Revocation	$250.00	$535.80	$285.80	114.32%	-	-	-	-		
Protest Tree Permits	$200.00	$428.64	$228.64	114.32%	$328	$703	$375	114%		
Appeal Tree Permit denial	$200.00	$428.64	$228.64	114.32%	$492	$1,054	$562	114%		
Rehearing Request	$100.00	$282.00	$182.00	182.00%	$2,704	$7,267	$4,563	169%		
Misc. Appeals from other Depts.	$200.00	$428.64	$228.64	114.32%	-	-	-	-		
Rescheduling Fee	-	$141.00	New Fee	New Fee	-	$14,664	$14,664	-		
Totals					$52,000	$127,580	$75,580		$433,534	29.4%

Memo to Budget Committee
May 5, 2003 Budget Committee Meeting

Item 11 - File 03-0620

Department: Police Department

Item: Ordinance repealing San Francisco Municipal Administrative Code Section 10C.8-1, providing for waiver of vehicle towing and storage fees for vehicles reported stolen, which are owned by residents of the City and County of San Francisco.

Description: Currently, Section 10C.8-1 of the City's Administrative Code provides that the owner of a vehicle that has been stolen and recovered within San Francisco is exempt from paying fees, charges or costs imposed by the City's towing company for the towing and storage of the stolen vehicle provided that (1) the owner of the vehicle can show proof of residency in the City and County of San Francisco and (2) the owner has reported that the vehicle was stolen to the San Francisco Police Department prior to applying for the subject waiver. Under the existing Administrative Code provisions, the Police Department is responsible for issuing a voucher to the vehicle owner for the total amount of the fees, charges and costs for the towing and storage of the stolen vehicle. The vehicle owner, in turn, presents the voucher to the towing company to obtain release of the stolen vehicle. The towing company then presents the voucher to the Police Department to obtain payment of the fees as reflected on the voucher. The proposed ordinance would repeal this entire Section of the Administrative Code, which now waives the vehicle towing and storage fees for San Francisco owners of stolen vehicles. Instead of the City through its Police Department paying such costs, the owners of the stolen vehicles would be required to pay for all towing and storage fees.

Comments:

1. Captain John Goldberg of the Police Department advises that the existing Administrative Code provisions which waive such fees for vehicle owners, were approved by the Board of Supervisors in 1984. As discussed in the Attachment, according to Sergeant John Nestor of the Traffic Division of the Police Department, based on a survey of 15 other California jurisdictions, none of these 15 California jurisdictions waive such towing and storage fees for the owners of stolen vehicles.

2. Captain Goldberg advises that in calendar year 2002, the Police Department approved 1,213 vouchers to San Francisco residents to waive the stolen vehicle towing and storage fees incurred, for an estimated total cost to the City of $226,121, or an average of $186.41 per voucher. In calendar year 2001, the Police Department approved 1,161 vouchers to San Francisco residents, for a total estimated cost of $232,765, or an average of $200.49 per voucher. All of these expenditures were paid by the Police Department from the City's General Fund. If the proposed ordinance is approved to repeal Section 10C.8-1 of the City's Administrative Code, such expenditures from General Fund revenues would no longer be required to be made by the Police Department, resulting in an estimated average annual cost savings to the City of $229,443 based on the past two calendar years.

3. If the proposed ordinance is approved, Captain Goldberg advises that it would not result in any significant reduction in workload or therefore, budgeted labor costs to the Police Department.

4. Captain Goldberg reports that the FY 2002-2003 Police Department budget is approximately $307,000,000, of which approximately $220,000,000 is paid from the General Fund. According to Captain Goldberg, given the existing Charter mandates for the Police Department, the FY 2003-2004 budget for the Police Department is anticipated to be the same level as FY 2002-2003, with no significant reductions although there may be some reduced staffing due to attrition.

5. Based on the Police Department's survey of 15 California jurisdictions, none of which waive towing and storage fees for the owners of stolen vehicles, and based on the fact that such waivers in San Francisco results in an estimated annual General Fund cost to the City of $229,443, and based on the fact that the City is facing a projected $347.2 million shortfall in FY 2003-2004, the Budget Analyst recommends approval of the proposed ordinance, unless the Board of Supervisors finds compelling policy considerations that would support the City to continue paying General Fund revenues for towing and storage fees on behalf of the owners of stolen vehicles who reside in San Francisco.

Recommendation: In accordance with Comment No. 5, approve the proposed ordinance, unless the Board of Supervisors finds compelling policy considerations that would support the City to continue paying General Fund revenues for the towing and storage fees on behalf of owners of stolen vehicles who reside in San Francisco.

Post-it® Fax Note 7671 Attachment Page 1 of 2

To DEBBIE NEWMAN	From
Co./Dept.	Co.
Phone #	Phone #
Fax #	Fax #

San Francisco Police Department

To: Captain Michael Yalon
Commanding
Traffic Company

From: Sgt. John Nestor 183
Traffic Company, STOP

Date: Thursday, February 13, 2003

APPROVED	YES	NO
	☒	☐
	☐	☐
	☑	☐

Cmdr. Richard A. Hom
FOB Golden Gate Division
Deputy Chief Greg Suhr
Field Operations Bureau

Subject: San Francisco Resident's exemption for tow and storage fees on recovered stolen vehicles.

Issue:

Should the City and County of San Francisco continue to reimburse residents of San Francisco for tow and storage fees resulting from the recovery of their stolen vehicles as required under section 10C.8-1 of the S.F. Administrative code?

Discussion:

S.F. Administrative Code 10C.8-1 mandates the return by the Department of all tow and storage fees when requested by a S.F. City resident for a vehicle stolen, recovered, towed and stored within the City and County of San Francisco. I requested from City Tow specific information regarding tow waiver fees billed to SFPD for these waivers. City Tow VP/GM William Harrison advised that the Department paid $226,120.50 in waiver fees during calendar 2002. This amount also includes refunds for unauthorized tows, but the considerable majority relates to resident recovered auto reimbursements.

Additionally, SFPD paid $50,000.00 in claims (Index code 975025) during the period of July 1, 2002 to January 21, 2003 to residents. Again much of these involve reimbursements to residents after having paid the fees themselves.

STOP officers advised me that no other California jurisdictions reimburse citizens in this manner. I personally checked with Sacramento PD, San Jose PD, Oakland PD, Santa Rosa PD, San Raphel PD, San Mateo PD, Redwood City PD, Contra Costa SO, Vallejo PD, Nappa PD, Marin SO, and Alameda SO and they all told me that they do not reimburse residents for this purpose. I also contacted Los Angeles PD, Long Beach PD and San Diego PD and they also stated that their residents pay these fees.

Conclusion:

Reimbursement to city resident's for the cost of towing and storage fees of their recoverd vehicles appears to be a unique and expensive benefit provided by the City and County of San Francisco. If San Francisco were to mirror the practice of

Katie –
The 226K comes from claims & judgments

other municipalities a potential savings of over a quarter million dollars is possible.

Recommendation:

I recommend that during this time of finical crisis in the city the Police Dept. approach the Board of Supervisors with the repeal or suspension of San Francisco Administrative Code **10C.8-1.**

Attachments:

Copy of 10C.8-1
SFPD Waiver Report. provided by City Tow
FAMIS printouts for index code 975025

Items 12 through 40 – Files 03-0565, 03-0566, 03-0567, 03-0568, 03-0569, 03-0570, 03-0571, 03-0572, 03-0709, 03-0710, 03-0711, 03-0712, 03-0713, 03-0714, 03-0715, 03-0717, 03-0718, 03-0719, 03-0720, 03-0721, 03-0722, 03-0724, 03-0725, 03-0726, 03-0727, 03-0731, 03-0732, 03-0733, and 03-0734

File 03-0565: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local 3, to be effective July 1, 2003 through June 30, 2005.

File 03-0566: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Operating Engineers, Local 3 (for Supervising Probation Officers) to be effective July 1, 2003 through June 30, 2005.

File 03-0567: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Plasterers and Shophands, Local 66, to be effective July 1, 2003 through June 30, 2005.

File 03-0568: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Bricklayers, Stone Masons, Terrazo Mechanics, Marble Masons, Pointers, Caulkers and Cleaners, Local 3, and Hod Carriers, Local 36, to be effective July 1, 2003 through June 30, 2005.

File 03-0569: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, to be effective July 1, 2003 through June 30, 2005.

File 03-0570: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Deputy Sheriffs' Association, to be effective July 1, 2003 through June 30, 2005.

File 03-0571: Ordinance Fixing Compensation for persons employed by the City and County of San Francisco whose compensations are subject to the provisions of Section A8.409 of the Charter, in jobcodes not represented by an employee organization, and establishing working schedules and conditions of employment and, methods of payment, effective July 1, 2003, through June 30, 2004.

File 03-0572: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of

San Francisco and the Municipal Executives' Association to be effective July 1, 2003 through June 30, 2005.

File 03-0709: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, Local 250-A (7410), to be effective July 1, 2003 through June 30, 2005.

File 03-0710: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Building Inspectors' Association (for Class 6334, Chief Building Inspector) to be effective July 1, 2003 through June 30, 2005.

File 03-0711: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Sheet Metal Workers International Union, Local 104, to be effective July 1, 2003 through June 30, 2005.

File 03-0712: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the International Alliance of Theatrical Stage Employees (I.A.T.S.E.), Local 16, to be effective July 1, 2003 through June 30, 2005.

File 03-0713: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Carpenters, Local 22, to be effective July 1, 2003 through June 30, 2005.

File 03-0714: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Laborers International Union, Local 261, to be effective July 1, 2003 through June 30, 2005.

File 03-0715: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Pile Drivers, Divers, Wharf and Dock Builders, Local 34, to be effective July 1, 2003 through June 30, 2005.

File 03-0717: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Ironworkers, Local 377, to be effective July 1, 2003 through June 30, 2005.

File 03-0718: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of

San Francisco and the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38, to be effective July 1, 2003 through June 30, 2005.

File 03-0719: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Stationary Engineers, Local 39, to be effective July 1, 2003 through June 30, 2005.

File 03-0720: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Roofers, Local 40, to be effective July 1, 2003 through June 30, 2005.

File 03-0721: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Painter's Local Union No. 4, to be effective July 1, 2003 through June 30, 2005.

File 03-0722: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Cement Masons, Local 580, to be effective July 1, 2003 through June 30, 2005.

File 03-0724: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the International Brotherhood of Electrical Workers, Local 6, to be effective July 1, 2003 through June 30, 2005.

File 03-0725: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the United Association of Journeymen and Apprentices of the Glaziers, Architectural Metal and Glass Workers Union, Local 718, to be effective July 1, 2003 through June 30, 2005.

File 03-0726: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 853, to be effective July 1, 2003 through June 30, 2005.

File 03-0727: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 856, to be effective July 1, 2003 through June 30, 2005.

File 03-0731: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Teamsters, Local 350, to be effective July 1, 2003 through June 30, 2005.

File 03-0732: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, Local 250-A Multi-Unit, to be effective July 1, 2003 through June 30, 2005.

File 03-0733: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Transport Workers Union, Local 200 (SEAM), to be effective July 1, 2003 through June 30, 2005.

File 03-0734: Ordinance adopting and implementing the mediated agreement establishing the Memorandum of Understanding between the City and County of San Francisco and the Building Inspectors' Association (for Class 6331 Building Inspector and Class 6333 Senior Building Inspector) to be effective July 1, 2003 through June 30, 2005.

Description

The 29 proposed ordinances include 28 Memoranda of Understanding (MOUs) extending for two years, from July 1, 2003 through June 30, 2005, and one ordinance for unrepresented employees, extending for one year, from July 1, 2003 through June 30, 2004, between the City and County of San Francisco and the following memberships: (1) the Operating Engineers, Local 3, (2) the Operating Engineers, Local 3 (for Supervising Probation Officers), (3) the Plasterers and Shophands, Local 66, (4) the Bricklayers, Stone Masons, Terrazo Mechanics, Marble Masons, Pointers, Caulkers and Cleaners, Local 3, and Hod Carriers, Local 36, (5) the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, (6) the Deputy Sheriffs' Association, (7) the Municipal Executives' Association, (8) the Transport Workers Union, Local 250-A (7410), (9) the Building Inspectors' Association (for Class 6334, Chief Building Inspector), (10) the Sheet Metal Workers International Union, Local 104, (11) the International Alliance of Theatrical Stage Employees (I.A.T.S.E.), Local 16, (12) the Carpenters, Local 22, (13) the Laborers International Union, Local 261, (14) the Pile Drivers, Divers, Wharf and Dock Builders, Local 34, (15) the Ironworkers, Local 377, (16) the United Association of Journeymen and Apprentices of the Plumbing and Pipe Fitting Industry, Local 38, (17) the Stationary Engineers, Local 39, (18) the Roofers, Local 40, (19) the Painter's Local Union No. 4, (20) the Cement Masons, Local 580, (21) the International Brotherhood of Electrical Workers, Local 6, (22) the United Association of Journeymen and Apprentices of the Glaziers, Architectural Metal and Glass Workers Union, Local 718, (23) the Teamsters, Local 853, (24) the

Teamsters, Local 856, (25) the Teamsters, Local 350, (26) the Transport Workers Union, Local 250-A Multi-Unit, (27) the Transport Workers Union, Local 200 (SEAM), (28) the Building Inspectors' Association (for Class 6331 Building Inspector and Class 6333 Senior Building Inspector) and (29) Unrepresented Employees. The aforementioned 28 MOUs are the successor agreements to the two-year existing MOUs, which extended from July 1, 2001 through June 30, 2003. The proposed two-year MOUs, which are effective from July 1, 2003 through June 30, 2005, cover a total of 11,699.97 full-time equivalent positions. The proposed ordinance fixing compensation, and establishing working schedules, conditions of employment and methods of payment for unrepresented employees, is effective for one year, from July 1, 2003 to June 30, 2004, covers 198.37 full-time equivalent positions and contains similar economic provisions as the aforementioned MOUs.

Major Provisions

The major provisions of the proposed new MOUs include the following:

Wage Increases

The MOUs provide that there are no increases to base wages that would result in increased costs to the City, subject to any reopening of the agreements. However, the Budget Analyst notes that several of the MOUs do provide for various wage corrections and premiums. Ms. Alice Villagomez of the Department of Human Resources advises that some of the various wage corrections and premiums are to be funded through available funds or savings from the current year, which would not result in significant increased costs to the City. However, the Budget Analyst notes that some of the wage corrections and premiums will result in increased costs to the City (see Comment No. 1).

Retirement Pick-Up

All of the subject MOUs and the compensation ordinance for unrepresented employees provide that members/employees are to resume the payment of the mandatory retirement contribution of 7.5 percent of gross salary instead of having the City continue to 'pick-up' such costs.

The two proposed MOUs with the Deputy Sheriffs' Association, and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, include provisions that members would continue payment of the mandatory retirement contribution of 7.5 percent of gross salary through the duration of the two-year agreements, through June 30, 2005, except as may be adjusted if the agreement is re-opened after the first year.

The other 26 MOUs include a provision that at the close of business on June 30, 2004, the City will once again 'pick-up' the costs of the mandatory retirement contribution of 7.5 percent of gross salary for the second year of the two-year MOUs, except as may be adjusted if the agreement is re-opened after the first year.

Because the duration of the compensation ordinance for unrepresented employees is from July 1, 2003 through June 30, 2004, the term that unrepresented employees will pay for the cost of the mandatory retirement contribution of 7.5 percent of gross salary is set for one year.

Under the proposed MOUs and the compensation ordinance for unrepresented employees, the City is to contribute 1.5 percent of gross salary towards retirement.

Floating Holidays

All of the MOUs and the compensation ordinance for unrepresented employees include a provision that members/employees are to receive five additional paid floating holidays in recognition of their agreement to resume payment of the mandatory 7.5 percent retirement contribution. Therefore combined with the existing 14 to 16 holidays per year for City employees, including 3 to 5 floating holidays[1], the proposed additional five floating holidays would result in a total of 19 to 21 holidays per year for City employees. The MOUs with the Deputy Sheriffs' Association, and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, provide that the members will receive the five additional paid floating holidays for the two-year duration of the MOUs.

The other 26 MOUs include a provision that members are to receive the five additional paid floating holidays for FY 2003-2004 only. Because the duration of the compensation ordinance for unrepresented employees, is from July 1, 2003 through June 30, 2004, the term that unrepresented employees will receive the five additional paid floating holidays is set for one year.

The Budget Analyst notes that there could be a loss of productivity associated with the provision of five additional paid floating holidays and additional costs could result from the need to backfill various positions, which would need to be covered on the floating holidays. In addition, the City could incur future costs associated with the provision of five additional floating holidays if employees choose to use the five additional floating holidays instead of vacation days. If employees left the City, they could cash out vacation days saved by using the five additional floating holidays. Further, the proposed MOU with the Municipal Executives Association provides that, with the approval of the appointing officer, members can carry over floating holidays from FY 2003-2004 to the next fiscal year (FY 2004-2005). None of the other MOUs contains this provision, such that if not taken in FY 2003-2004, the five floating holidays would not carry forward to FY 2004-2005.

[1] The last time the Budget Analyst's Office reported on the number of paid holidays City employees' received, it was found that, depending on the MOU, employees received 14 to 16 holidays, including 3 to 5 floating holidays (file 01-0529).

Re-opener After First Year
All of the MOUs may be reopened to discuss adjustments to wages and/or the retirement pick-up for the second year of the agreements.

Retirement Changes
The MOUs with the Teamsters, Local 856 (Multi-Unit), and the Transport Workers Union, Local 200 (SEAM) provide that the City meet and confer with Teamsters, Local 856 (Multi-Unit), and the Transport Workers Union, Local 200 (SEAM) over a possible Charter Amendment to enhance the retirement benefits for miscellaneous employees.

Charter Section A8.506 authorizes the Board of Supervisors to enter into a contract with the State's Public Employees Retirement System (PERS) to provide retirement benefits for the Deputy Sheriffs. The proposed MOU with the Deputy Sheriffs' Association provides that, in accordance with the current MOU, the City will recommend to the Board of Supervisors that the Board of Supervisors enter into a contract with PERS on or before June 30, 2003 to provide the Deputy Sheriffs with the benefit known as 3% @ 55 years of age. In the Deputy Sheriffs' Association's current MOU for FYs 2001-2002 and 2002-2003, the City agreed that, in the event the voters approved an improvement to the retirement benefits for safety members (Police Officers and Firefighters) of the City's Employees Retirement System, the City would recommend to the Board of Supervisors that the City's contract with PERS be amended to provide comparable benefits for members of the Deputy Sheriffs' Association. Deputy Sheriffs are included in PERS and not in the City's Employees Retirement System. In November of 2002, the voters approved a retirement benefit known as "3% @ 55" for safety members of the City's Employees Retirement System for Police Officers and Firefighters but not for the members of the Deputy Sheriffs' Association.

The proposed MOU with the Deputy Sheriffs' Association further provides that if the Board of Supervisors approves an amendment to the contract with PERS, the Deputy Sheriffs' Association will enter into a cost sharing agreement, which shall be filed with the subject ordinance approving the MOU amendment. If the Board of Supervisors does not approve an amendment to the contract with PERS for the Deputy Sheriffs' Association, the City and the Deputy Sheriffs' Association agree to reopen this subject MOU regarding wages and benefits, including, but not limited to the payment of the employee retirement contribution. The proposed MOU with the Deputy Sheriffs' Association also provides that any changes in wages and benefits reached through a reopener would take effect at the first date legally permissible under the Charter.

In addition, the MOUs with the Supervising Probation Officers and the International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, provide that the City agrees to meet and confer with the Supervising

Probation Officers over a mutually satisfactory contract amendment with PERS to effect safety retirement improvements if the voters amend Charter Section A8.506-2 to delete the "no net increase in cost" requirement in that section, as provided for in a Charter Amendment that was heard by the Rules Committee on April 16, 2003 (File 02-0938).

Comments:

1. As of the writing of this report, the Controller's Office has not completed the estimated cost analysis on the 28 MOUs and the one compensation ordinance for unrepresented employees. Ms. Peg Stevenson of the Controller's Office states that the Controller's Office will report directly to the Budget Committee with the estimated savings, which would result from the major fiscal provisions of this legislation and with the estimated costs to the City for any wage corrections, premiums and other adjustments.

2. As of the writing of this report, the following 12 MOUs have been ratified by the members of the unions: (a) Deputy Sheriff's Association, (b) International Brotherhood of Electrical Workers, Local 6 (except Municipal Transit Authority members), (c) International Federation of Professional and Technical Engineers, Local 21, AFL-CIO, (d) Ironworkers, Local 377, (e) Municipal Executives Association, (f) Operating Engineers, Local 3, (g) Operating Engineers, Local 3 (for Supervising Probation Officers), (h) Pile Drivers, Divers, Wharf and Dock Builders, Local 34, (i) Roofers, Local 40, (j) Stationary Engineers, Local 39, (k) Teamsters, Local 350, and (l) United Association of Journeymen and Apprentices of the Glaziers, Architectural Metal and Glass Workers Union, Local 718. The remaining 16 MOUs are still pending ratification by the members. The proposed ordinance fixing compensation, and establishing working schedules, conditions of employment and methods of payment for unrepresented employees is not subject to ratification by such employees.

Recommendation:

Approval of the proposed ordinances is a policy matter for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Thursday, May 08, 2003 **4:00 PM** **Sunset Recreation Center, 28th Ave. & Lawton St.**

Rescheduled Meeting

F
90.07
2
5/8/03

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma.

Members Absent: Matt Gonzalez.

Meeting Convened

The meeting convened at 4:14 p.m.

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AGENDA CHANGES

REGULAR AGENDA

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum

4/24/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker, Troy Newman; Wattie Sanders; Jaye Richardson; female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez, Mara Wallace; Alfredta Nesbitt. Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan; Michael Lyon; Piers Mackenzie; Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman; James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin, Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

5/1/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller; Ms. Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services; Jennifer Stanley, Senior Legislative Analyst; male speaker; Gabrielle Selder; Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling; Philip Carleta; Michael Denny; Richard Robinson; Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker, Sofia Sepecoa; Justin Fichelson, Youth Commission; Roy Recio; Erika Horn; female speaker; Phil Arnold, Human Services.

5/5/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: male speakers; Francis Kent; Sister Bernie Calvin, Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson; Dr. Joanne Keenie; James Matter; James Beck, Ms. Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop, Ted Trehan; Carol Cansano; Jennifer O'San, Terra Sanker; Mr. Vocher; male speaker; Dave Richmond; Dr. Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman, John Bardis; Ms. McNeil; Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office.

Heard in Committee. Speakers: Monique Zmuda, Controller's Office; Katie Petrucione, Mayor's Office; Elizabeth Goldstein, Executive Director, Recreation and Parks; Katie Cluster; Mary Mcallister,; Jim Krotzer; Victoria Lansdown;Harriet Ziskin; female speaker (translated from Russian); Denise Couther; Randy Wilkinson; Philip Carleton; Margaret Brodkin; Nancy Wuerfel; Sashe Mosalov; Linda Hunter; Susan Bogan; Peter Warfield; Laurel Burkhalter; Ms. Cameran; Christopher Dudenstaut; Nels Erikson; Brian Green; Snia Ng; Dr. Janice Cohen; Kathleen White; Debbie Montarano; Ron Dudum; Ms. Whitten; Eddy Wedertz; Lorry Cole; CJ Mourning; David Van Dormeden; Tracy Massingale; Bettery Traynor; female speaker; Megan Bierman; Mr. Mckinna, Recreation and Park.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma
Absent: 1 - Gonzalez

030612 **[Budget Hearings-Culture and Recreation]**

Supervisor Daly

Hearing to consider budget proposals for Academy of Sciences, Art Commission, Asian Art Museum, Convention Facilities Management, Fine Arts Museum, Law Library, Public Library, Recreation and Park Commission and War Memorial.

4/15/03, RECEIVED AND ASSIGNED to Budget Committee. The sponsor requests this item be placed on the calendar for May 8, 2003.

Heard in Committee. Speakers: Monique Zmuda, Controller's Office; Katie Petrucione, Mayor's Office; Elizabeth Goldstein, Executive Director, Recreation and Parks; Katie Cluster; Mary Mcallister,; Jim Krotzer; Victoria Lansdown;Harriet Ziskin; female speaker (translated from Russian); Denise Couther; Randy Wilkinson; Philip Carleton; Margaret Brodkin; Nancy Wuerfel; Sashe Mosalov; Linda Hunter; Susan Bogan; Peter Warfield; Laurel Burkhalter; Ms. Cameran; Christopher Dudenstaut; Nels Erikson; Brian Green; Snia Ng; Dr. Janice Cohen; Kathleen White; Debbie Montarano; Ron Dudum; Ms. Whitten; Eddy Wedertz; Lorry Cole; CJ Mourning; David Van Dormeden; Tracy Massingale; Bettery Traynor; female speaker; Megan Bierman; Mr. Mckinna, Recreation and Park.

FILED by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Ma
Absent: 1 - Gonzalez

ADJOURNMENT

The meeting adjourned at 6:56 p.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Monday, May 12, 2003 **4:00 PM** **Mission YMCA, 4080 Mission St.**

Special Meeting

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez, Tom Ammiano, Gerardo Sandoval.

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Meeting Convened

The meeting convened at the hour of 4:15 p.m.

At the hour of 4:15 p.m. a quorum of the Board of Supervisors was noted present. The Budget Committee meeting is now convened as a Special Board of Supervisors meeting.

At the hour of 5:26 p.m. President Gonzalez appointed Supervisors Ammiano and Sandoval to the Budget Committee for the meeting of May 12, 2003.

At the hour of 7:03 the Special Board of Supervisors meeting adjourned due to lack of quorum.

REGULAR AGENDA

030622 **[Approving Discovery Fees]**

Mayor, Supervisor Daly

Ordinance making environmental findings and approving a fee schedule for discovery costs charged by the San Francisco District Attorney's office. (Mayor)

4/15/03. RECEIVED AND ASSIGNED to Budget Committee

4/18/03. REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03.

5/5/03. AMENDED. AN AMENDMENT OF THE WHOLE BEARING NEW TITLE. Heard in Committee. Speakers Teresa Serata, District Attorney's Office; Debra Newman, Budget Analyst's Office, Ted Lakey, Deputy City Attorney.

05/05/03 Amendment of the whole bearing a new title

5/5/03. CONTINUED TO CALL OF THE CHAIR AS AMENDED

Heard in Committee. Speaker: Teresa Serata, District Attorney's Office; female speaker; Ms. Taurus; John Kennedy, Deputy City Attorney; Kieu-Anh King, Mayor's Office.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

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030628 **[Making Environmental Findings and Increasing Fees Charged for Inspection and Certification of Agriculture Products]**

Mayor, Supervisor Daly

Ordinance making environmental findings and amending the San Francisco Administrative Code to increase the fees charged by the Department of Consumer Assurance for inspection and certification of agriculture products prior to shipment. (Mayor)

4/15/03, RECEIVED AND ASSIGNED to Budget Committee.

4/18/03, REFERRED TO DEPARTMENT. Referred to Planning Department for environmental review

Fee ad published in the SF Chronicle on 4/25/03 and 5/2/03

5/5/03, AMENDED, AN AMENDMENT OF THE WHOLE BEARING SAME TITLE. Heard in Committee. Speakers: Dave Frieders, Department of Consumer Assurance; Steve Kawa, Mayor's Office; Debra Newman, Budget Analyst's Office

05/05/03 Amendment of the whole bearing the same title.

5/5/03, CONTINUED TO CALL OF THE CHAIR AS AMENDED.

Heard in Committee. Speaker: none.

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030803 **[Appropriation - $6,000,000 for the Public Education Programs]**

Supervisors Daly, Ma

Ordinance appropriating $2,000,000 of Delinquent Payroll Tax Revenue and $4,000,000 from the State Revenue Stabilization Reserve for a total of $6,000,000 for public education programs for fiscal year 2002-03.

(Fiscal impact; Supervisors Peskin and Maxwell dissenting in committee.)

5/6/03, RECEIVED AND ASSIGNED to Budget Committee. Sponsor requests this item be scheduled for consideration at the May 12, 2003 meeting.

Heard in Committee. Speakers: Elaine Forbes, Budget Analyst's; Kieu-Anh King, Mayor's Office; female speaker; Jesse, Youth Commission; Brian Fox; Ed Harrington, Controller.

Motion to continue failed by the following vote: Daly-no; Peskin-aye; Maxwell-aye; Ma-no; Gonzalez-no.

RECOMMENDED by the following vote:

Ayes: 3 - Daly, Ma, Gonzalez
Noes: 2 - Peskin, Maxwell

*3

030302 [Budget Updates]

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center, Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center, Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller, Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks, Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port, Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission, Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

4/24/03, CONTINUED TO CALL OF THE CHAIR Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck, male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson; female speaker; Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez; Mara Wallace; Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia, Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan; Michael Lyon; Piers Mackenzie; Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman; James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms Eversiti; Beth Mcgee; Jennifer Batty Carlin, Daniel Turbin, Larry Bevan, Linda Zaretsi; Dr Mitchell Katz, Director, Public Health.

5/1/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller, Ms Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services, Jennifer Stanley, Senior Legislative Analyst; male speaker; Gabrielle Selder, Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling, Philip Carleta; Michael Denny; Richard Robinson, Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker; Sofia Sepecoa, Justin Fichelson, Youth Commission; Roy Recio, Erika Horn; female speaker, Phil Arnold, Human Services.

5/5/03, CONTINUED TO CALL OF THE CHAIR Heard in Committee Speakers. male speakers; Francis Kent, Sister Bernie Calvin, Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson, Dr. Joanne Keenic; James Matter; James Beck. Ms Goodrow; Emily Wilscott, Michelle Castro; Gene Bishop, Ted Trehan; Carol Cansano; Jennifer O'San, Terra Sanker, Mr. Vocher; male speaker, Dave Richmond, Dr Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware, Jackilyn Freeman, John Bardis; Ms McNeil, Espinola Jackson; Ed Harrington, Controller, Steve Kawa, Mayor's Office.

5/8/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee Speakers: Monique Zmuda, Controller's Office, Katie Petrucione, Mayor's Office; Elizabeth Goldstein, Executive Director, Recreation and Parks, Katie Cluster, Mary Mcallister,, Jim Krotzer, Victoria Lansdown;Harriet Ziskin; female speaker (translated from Russian); Denise Couther; Randy Wilkinson; Philip Carleton, Margaret Brodkin; Nancy Wuerfel, Sashe Mosalov; Linda Hunter; Susan Bogan, Peter Warfield; Laurel Burkhalter. Ms. Cameran, Christopher Dudenstaut, Nels Erikson; Brian Green; Snia Ng; Dr Janice Cohen, Kathleen White; Debbie Montarano; Ron Dudum, Ms Whitten; Eddy Wedertz; Lorry Cole, CJ Mourning, David Van Dormeden; Tracy Massingale, Bettery Traynor, female speaker, Megan Bierman; Mr Mckinna, Recreation and Park.

Heard in Committee. Speakers: Kieu-anh King, Mayor's Office; Brenda Lopez; Martha McNeil; Peg Hickcox; female speaker; Connie Hagen; Dan Armis; David Rile; Monic Louper; Al Rosen; Risio Vela; Ruth VurosKAren Kircher; Tracy Garrison; Judith Baker; Ryne Green; Sandra Fewer; Dave Richmond; James Beck; female speaker; Jeff Mori; Dan Mallallair; male speaker; Ben Island; Helena Giles; Chester Palisol; donna Kahill; female speaker; female speaker; female speaker; maile speaker; Libby Alber; Dr. Verna Chapman; Tracy Regal; Ray Balberan; Kyle Fura; Ms. Park; Natale Bruth; Jill Fox; NTanya Lee; Mary Arnts; Barbara Caravello; Dr. Carla Perez; Juno Duenas; Myrna Lina; Judith Flynn; Nicole Hurst; Debra Stein; Barbara Farrell; Andrea Spagat; Mitch Myers; Eugene Downer; Richard Dion; Andrew Style; Rosie Kennedy; Pamela Do; male speaker; Irene Chan; female speaker; Olga Banks; Vikky McArthur; female speaker; Karilyn Dansen; Andrew Johnson, female speaker; David; Helen Lee; femal speaker; Ms. Valentino; Marilyn Bias.

CONTINUED by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 3 - Peskin, Ammiano, Sandoval

030616 **[Budget Hearings-Children and Youth]**

Supervisor Daly

Hearing to consider (1) budget proposals for Child Support Services, Children and Families Commission, Children, Youth and Their Families and the San Francisco Unified School District; (2) recommendations of the San Francisco Youth Commission related to the budget; and (3) issues related to the Children's Baseline and activities of other departments that benefit young people.

4/15/03, RECEIVED AND ASSIGNED to Budget Committee. The sponsor requests this item be placed on the calendar for May 12, 2003.

Heard in Committee. Speakers: Kieu-anh King, Mayor's Office; Brenda Lopez; Martha McNeil; Peg Hickcox; female speaker; Connie Hagen; Dan Armis; David Rile; Monic Louper; Al Rosen; Risio Vela; Ruth VurosKAren Kircher; Tracy Garrison; Judith Baker; Ryne Green; Sandra Fewer; Dave Richmond; James Beck; female speaker; Jeff Mori; Dan Mallallair; male speaker; Ben Island; Helena Giles; Chester Palisol; donna Kahill; female speaker; female speaker; female speaker; maile speaker; Libby Alber; Dr. Verna Chapman; Tracy Regal; Ray Balberan; Kyle Fura; Ms. Park; Natale Bruth; Jill Fox; NTanya Lee; Mary Arnts; Barbara Caravello; Dr. Carla Perez; Juno Duenas; Myrna Lina; Judith Flynn; Nicole Hurst; Debra Stein; Barbara Farrell; Andrea Spagat; Mitch Myers; Eugene Downer; Richard Dion; Andrew Style; Rosie Kennedy; Pamela Do; male speaker; Irene Chan; female speaker; Olga Banks; Vikky McArthur; female speaker; Karilyn Dansen; Andrew Johnson, female speaker; David; Helen Lee; femal speaker; Ms. Valentino; Marilyn Bias.

FILED by the following vote:

Ayes: 4 - Daly, Maxwell, Ma, Gonzalez
Absent: 3 - Peskin, Ammiano, Sandoval

ADJOURNMENT

The meeting adjourned at 7:33 p.m.

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CITY AND COUNTY OF SAN FR.

BOARD OF SUPERVISORS

BUDGET ANALYST

1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642

FAX (415) 252-0461

May 8, 2003

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MAY 16 2003

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TO: Budget Committee

FROM: Budget Analyst

SUBJECT: May 12, 2003 Special Budget Committee Meeting

Item 1 - File 03-0622

Note: This item was amended and continued by the Budget Committee at its meeting of May 5, 2003.

Department: District Attorney

Item: Ordinance approving increased fees for discovery costs charged by the San Francisco District Attorney's Office, and making environmental findings.

Description: According to Mr. Daley Dunham of the District Attorney's Office, parties to a legal proceeding, whether criminal or civil, are entitled to obtain copies of relevant legal evidence that is held by another party to that same proceeding. Mr. Dunham advises that the process of obtaining these documents from another party, as well as the documents themselves, is generally referred to as "discovery". The proposed ordinance would increase four of the Department's six fees that the District Attorney's Office charges private attorneys for production of these various discovery documents by 50 to 800 percent. In addition, the proposed ordinance would reduce one fee by 60 percent, for photocopying each page of printed documents, after the first page is photocopied. The fee for supplying a video tape, audio tape or CD for duplication of

evidence, if not supplied by the requesting party, would not be increased and would remain at $5.

The proposed ordinance would also make a finding that the Planning Department has determined that the subject fee increase is in compliance with the California Environmental Quality Act (CEQA).

Comments:

1. Although the Department could not provide a specific date for the last time these fees were increased, Mr. Dunham advises that these discovery fees have not been increased for at least seven years. All of the revenues generated from these discovery fees accrue to the City's General Fund.

2. As shown in the Attachment, the Department currently receives approximately $24,620 in annual revenues from these discovery fees. According to Mr. Dunham, the proposed fee increases were originally based on a survey conducted by Mr. Dunham of surrounding counties, with adjustments proposed that match those counties that currently charge higher discovery fees. The Department previously reported that an estimated additional $18,060 would be generated from these proposed fee increases, resulting in an estimated 41 percent cost recovery.

3. However, the Budget Committee on May 5, 2003 requested that the Department provide full cost recovery of these fees, with some downward adjustments to the photocopying fees after the first page. In addition, the Budget Committee requested that the District Attorney's Office reexamine the costs to provide these discovery services, in order to provide more efficient and potentially less costly services.

Ms. Teresa Serata of the District Attorney's Office advises that the Department initially reported a total estimated annual cost of $91,045, including the District Attorney's estimate for overhead expenses. However, Ms. Serata advises that after interviewing each of the staff involved and more closely examining the discovery procedures, the cost to provide this service is approximately $62,498 annually, as shown in the Attachment, which is a reduction of $28,547 or approximately 31 percent from the previously reported costs.

Mr. Dunham now advises that if the proposed amended fee legislation is approved, the Department would generate an estimated $62,930 of total annual revenues, or $38,310 more than the $24,620 currently being generated from these fees, which is a 156 percent increase in revenues. As shown in the Attachment, assuming a continued annual cost of $62,498, if the proposed fee increases are approved, approximately 100 percent of the costs would be recovered instead of 41 percent, as had been previously projected.

4. Mr. Dunham advises that the total FY 2003-2004 budget reduction for the District Attorney's Office required by the Mayor's Budget Office is $2,122,246, which is approximately 9.2 percent of the Department's $23,192,319 FY 2002-2003 General Fund budget. Mr. Dunham advises that the proposed discovery fee increases will generate an estimated $38,310 of additional revenues which would offset approximately 1.8 percent of the District Attorney's Office required budget reduction of $2,122,246.

5. As previously noted, although four of the six proposed fees would increase by 50 to 800 percent, the proposed ordinance would also reduce one fee by 60 percent, and not change one fee. Overall, the proposed fee increases are projected to recover approximately 100 percent of the costs to provide these services, based on more efficient, and potentially less costly services.

Recommendation: Given that the proposed ordinance would recover 100 percent of the reduced costs to provide these services, as directed by the Budget Committee, approve the proposed ordinance.

Department: District Attorney

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
Discovery - video evidence duplication	$10.00	$37.50	275%	$3,000	$11,250	$8,250	275%	$11,282	
Discovery - audio evidence duplication	$5.00	$9.00	80%	$5,000	$9,000	$4,000	80%	$8,856	
Discovery - electronic data duplication	$10.00	$15.00	50%	$120	$180	$60	50%	$172	
Discovery - supply video tape, audio tape, or CD for duplication of evidence (if not supplied by requesting party)	$5.00	$5.00	0%	$2,500	$2,500	$0	0%	$2,511	
Discovery - photocopy of printed documents, first page	$1.00	$9.00	800%	$4,000	$36,000	$32,000	800%	$35,426	
Discovery - photocopy of printed documents, each page after first	$0.25	$0.10	-60%	$10,000	$4,000	-$6,000	-60%	$4,251	
Totals	[redacted]			$24,620	$62,930	$38,310	155.61%	$62,498	100.69%

* See attached

Name of preparer: Daley Dunham

Attachment

Item 2 - File 03-0628

Note: This item was amended and continued by the Budget Committee at its meeting of May 5, 2003.

Department: Department of Consumer Assurance

Item: Ordinance making environmental findings and amending the San Francisco Administrative Code to increase the fees charged by the Department of Consumer Assurance for inspection and certification of agriculture products sent to other states and foreign countries prior to shipment.

Description: The proposed ordinance would increase all fees related to the inspection and certification of agricultural products in the Department of Consumer Assurance. According to Ms. Marilyn Martinez of the Department of Consumer Assurance, the City's Administrative Code requires that the Department of Consumer Assurance make inspections in San Francisco of agricultural products that are being sent to other states and foreign countries, for which a fee is charged. The inspector would then issue a certification if the packages meet the requirements as defined by the Department of Consumer Assurance. The inspection fee is charged whether the products are certified or not. Ms. Martinez states that the inspections of these agricultural products for export are usually made where the merchandise is prepared for shipping, and then the exporters are charged by the number of packages inspected.

Ms. Martinez advises that inspection certificates are issued by the Department of Consumer Assurance on each shipment, and the exporter is billed by the Department of Consumer Assurance for the Department's costs to complete these inspections. Additionally, Ms. Martinez reports that a Certificate of Fumigation fee is charged when a City inspector is required to observe and inspect a pesticide fumigation. The minimum charge for a single certificate is the minimum fee the Department charges for any agricultural inspection form completed by Department inspectors, whether it be for a Certification of Fumigation, Quarantine Inspection, or for inspection fees for agricultural products being exported to other states or

countries, etc. All subject fees were last increased in 1995, according to Ms. Martinez.

The proposed ordinance would also make a finding that the Planning Department has determined that the subject fee increase is in compliance with the California Environmental Quality Act (CEQA).

Comments:

1. As shown in the Attachment, provided by Ms. Martinez, the Department currently receives approximately $18,000 annually from all agricultural fees. Ms. Martinez reports that the current level of cost recovery from these fees is approximately 73.8 percent. The Department previously reported that an increase of $5 per fee would result in an increase of $3,000 annually, or 16.7 percent, for total estimated annual revenues of approximately $21,000. The cost recovery with the $5 per fee increase was projected to be approximately 86.1 percent.

2. On May 5, 2003, the Budget Committee continued this ordinance and requested that the Department increase the fees to provide full cost recovery for FY 2003-2004. As shown in the Attachment, provided by Ms. Martinez, the Department is currently projecting that, in order to achieve 100 percent cost recovery, the individual fees would increase by 23 to 40 percent, as identified in the Attachment. With such fee increases, revenues would increase to $24,386, an increase of $6,386 annually, or 35.5 percent overall.

Ms. Martinez reports that although the existing revenues generated from inspection fees for Up to 500 packages can be separately identified, the revenues generated from fees for Over 500 packages, Quarantine Inspections, and Fumigation Certifications cannot be separately identified.

3. According to Ms. Martinez, because the number of packages inspected per certificate and the number of certificates requested varies each year according to market demands and specific requirements, total revenues will result in approximately 100 percent cost recovery.

4. Ms. Martinez advises that the total FY 2003-2004 budget reduction for the Department of Consumer

Assurance initially required by the Mayor's Budget Office was $40,000, or 9.95 percent of General Fund support of $402,078 for the Department of Consumer Assurance's FY 2003-2004 total budget of $1,642,689. According to Ms. Martinez, the Mayor's Budget Office has since requested an additional $40,000 from the Department of Consumer Assurance, for a total $80,000, or 19.9 percent of General Fund costs in FY 2003-2004. As shown in the Attachment, the proposed Agricultural Inspection and Certification Fee increases will offset budget cuts related to such inspections by an estimated $6,386. The revenues generated from these Consumer Assurance fees accrue to the City's General Fund.

5. The proposed ordinance was submitted by the Mayor's Office, which is not subject to amendment by the Board of Supervisors. However, Ms. Dawn Kalmalanathan of the Mayor's Office advises that the Mayor's Office supports the proposed fee increases, that are the subject of the current ordinance before the Budget Committee.

6. Because the proposed fees are 100 percent cost recovering, as directed by the Budget Committee, the Budget Analyst recommends approval of the proposed ordinance.

Recommendation: Approve the proposed ordinance, as noted in Comment No. 6.

Department: Agriculture
Consumer Assurance **Item: 03-0628** Inspection Fees

Fee Title	Current Fee Level	Proposed Fee Level	Percent Increase	Current Revenue	Proposed Revenue with Increased Fee	Increased Revenue	Percentage Increase	Cost of Providing Service	Percentage of Cost Recovery with Proposed Fee Increase
1-100 pkgs	20	28	40%	$ 2,780	3,836.40	$ 1,056	38%	4000	N/A
101-200 pkgs	25	33	32%	$ 2,875	3,967.50	$ 1,093	38%	5000	N/A
201-500 pkgs	30	38	26.7%	$ 3,900	5,382.00	$ 1,482	38%	3800	N/A
*501-1000 pkgs	see below	see below	26.7% increase in base rate	N/A	N/A	N/A	N/A	N/A	N/A
**over 1000 pkgs	see below	see below	23% increase in base rate	N/A	N/A	N/A	N/A	N/A	N/A
Quarantine Insp Fee	20	28	40%	N/A	N/A	N/A	N/A	N/A	N/A
Certification of Fumigation	20	28	40%	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL:				**$ 18,000**	**$ 24,386**	**$ 6,386**	**35.50%**	**$ 24,386**	**100.00%**

NOTE:
*501-1000 pkgs - 2002/2003 fee: $30 plus one cent per package over 500 packages;
proposed 2003/2004 fee: $38 plus one cent per package over 500 packages

**over 1000 pkgs - 2002/2003 fee: $35 plus 1/2 cent per package over 1000 packages;
proposed 2003/2004 fee: $43 plus 1/2 cent per package over 1000 packages

Name of preparer: Marilyn Martinez

Attachment

Item 3 - File 03-0803

Item: Ordinance appropriating $2,000,000 of Delinquent Payroll Tax Revenue and $4,000,000 from the State Revenue Stabilization Reserve for a total of $6,000,000 for public education programs for Fiscal Year 2002-2003.

Amount: $6,000,000

Source of Funds:

FY 2002-2003 Payroll Tax Revenues:	$2,000,000
State Revenue Stabilization Reserve:	4,000,000
Total	$6,000,000

Description: On April 29, 2003, the Board of Supervisors finally approved an ordinance (File 03-0354) establishing the Public Education Special Fund, effective July 1, 2003, as a category four fund for the purpose of the City receiving all revenues for use by the SFUSD and the Board of Education. A category four Special Fund would (1) earn interest on the principal if the Fund balance is greater than $50,000, (2) be automatically carried forward at the end of each fiscal year, and (3) require appropriation approval by the Board of Supervisors, according to the City's Administrative Code Section 10.100-1.

According to that previously approved ordinance (File 03-0354), revenues which accrue to the proposed Public Education Special Fund could be expended exclusively for the following eight purposes: (1) art and music programs in public schools; (2) health and wellness programs for San Francisco Unified School District (SFUSD) students; (3) Middle and High School athletics; (4) early childhood development; (5) field trips for educational purposes; (6) reading recovery and other literacy programs; (7) State law requirements; and (8) other uses determined by the Board of Education and approved by the Board of Supervisors by motion. Under that previously approved ordinance, the Board of Education would be required to provide a semiannual report to the Clerk of the Board of Supervisors on the actual expenditures, including the uses and amounts appropriated by the Board of Supervisors from the Special Fund. As of the writing of this report, the Mayor has not signed the previously approved ordinance creating the creating the Public Education Special Fund (File 03-0354).

This proposed supplemental appropriation would appropriate a total of $6,000,000 to the Public Education Special Fund for public education programs. According to the Office of the Sponsor, the $6,000,000 appropriated to the Public Education Special Fund would be administered by the Clerk of the Board of Supervisors for the purpose of transferring the funds to the SFUSD since the City cannot appropriate funding directly to the SFUSD.

Comments:

1. The Controller's FY 2002-2003 Nine-Month Budget Status Report, issued on May 1, 2003, projected a $45.94 million General Fund balance at the end of FY 2002-2003 that would be available as a source of revenues to balance the FY 2003-2004 budget. This projected surplus of $45.94 million was $14.93 million more than the $31.01 million General Fund balance projected in the Controller's FY 2002-2003 Six-Month Budget Status Report issued February 11, 2003, and $16.54 million more than the General Fund balance at the end of FY 2002-2003 of $29.4 million projected in the Three-Year budget Projection, FY 2003-2004 through FY 2005-2006, issued jointly by the Mayor's Budget Director, the Controller and the Budget Analyst on March 21, 2003. One of the factors that contributed to the improved General Fund balance projection of $45.94 million cited by the Controller in his May 1, 2003 Nine-Month Budget Status Report was the City's receipt of $10.23 million in delinquent Payroll Tax revenue collected from the Bank of America. However, overall, projected Payroll Tax collections for FY 2002-2003, now estimated to be $265.64 million, remains $9.98 million less than the FY 2002-2003 budgeted Payroll Tax revenues of $275.62 million, despite the $10.23 million in delinquent Payroll Tax revenue collected from the Bank of America. The Controller's projected reduced Payroll Tax collections for FY 2002-2003 are attributed by the Controller to "increased unemployment and a contraction in the number of jobs". As noted above, this proposed supplemental appropriation would appropriate $2,000,000 from FY 2002-2003 Payroll Tax revenues to the Public Education Special Fund.

2. The FY 2002-2003 budget, as finally adopted by the Board of Supervisors, included a $20,000,000 State Revenue Stabilization Reserve to serve as a contingency

source of funds in the event budgetary reductions by the State impacted City funding. According to the Controller's FY 2002-2003 Nine-Month Budget Status Report, $5.31 million has been used from the State Revenue Stabilization Reserve of $20,000,000 to offset revenue shortfalls based on the State's Adopted Budget for FY 2002-2003, and a balance of $14.69 million remains on reserve. In the Controller's Nine-Month Budget Status Report dated May 1, 2003, the $14.69 million balance of the State Revenue Stabilization Reserve was counted as a source of funds in the Controller's projected $45.94 million General Fund balance at the end of FY 2002-2003.

3. Based on the Controller's projected $45.94 million General Fund balance at the end of FY 2002-2003, which was $16.54 million more than the General Fund balance projected by the Mayor's Budget Director, the Controller and the Budget Analyst in the Three-Year budget Projection report dated March 21, 2003, the projected FY 2003-2004 General Fund revenue shortfall of $347.2 million would be reduced to $330.66 million.

4. Approval of this proposed supplemental appropriation of $6,000,000 would reduce the Controller's current projected General Fund balance at the end of FY 2002-2003 by $6.0 million from $45.94 million to $39.94 million, and increase the current projected FY 2003-2004 $330.66 million General Fund revenue shortfall to $336.66 million.

Recommendation: Approval of the proposed ordinance is a policy matter for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Wednesday, May 14, 2003 **10:15 AM** **Legislative Chambers - Second Floor**

Departmental Budget Hearings

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

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Meeting Convened

The meeting convened at 10:31 a.m.

REGULAR AGENDA

SPECIAL ORDER 10:15 AM

030813 **[Government Funding, Fiscal Year 2003-04]**

Annual Appropriation Ordinance appropriating all estimated receipts and all estimated expenditures for selected departments of the City and County of San Francisco as of May 1, 2003, for fiscal year ending June 30, 2004. (Controller)

5/6/03, RECEIVED AND ASSIGNED to Budget Committee

Heard in Committee. Speakers: Ben Rosenfield, Mayor's Office; Ed Harrington, Controller.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 3 - Daly, Peskin, Ma
Absent: 2 - Maxwell, Gonzalez

030789 **[Children and Families Commission Annual Budget, FY 2003-04]**

Resolution approving the Annual Budget of the Children and Families Commission of the City and County of San Francisco for fiscal year 2003-2004.

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: female speaker, Children and Families Commission; Monique Zmuda, Controller's Office.

05/14/03 Amendment of the whole bearing a new title.

AMENDED, AN AMENDMENT OF THE WHOLE BEARING NEW TITLE.

Resolution accepting the Annual Budget of the Children and Families Commission of the City and County of San Francisco for fiscal year 2003-2004.

RECOMMENDED AS AMENDED by the following vote:

Ayes: 3 - Daly, Peskin, Ma
Absent: 2 - Maxwell, Gonzalez

030790 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for Child Support Services, Department of Building Inspection, and the Retirement System for fiscal year 2003-2004.

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speaker: Milton Hyams, Director, Child Support Services; Monique Zmuda, Controller's Office; Frank Chiu, Director, Building Inspection; Amy Lee, Assistant Director, Building Inspection; Ben Rosenfield, Mayor's Office; Clare Murphy, Executive Director, Retirement System.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent: 1 - Maxwell

SPECIAL ORDER 2:00 PM

030826 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for the Rent Arbitration Board, Port, and General City Responsibility for fiscal year 2003-2004.

5/6/03, RECEIVED AND ASSIGNED to Budget Committee

Heard in Committee. Speakers: Joe Grubb, Executive Director, Rent Board; Joe Robinson, Chief Financial Officer, Port; Monique Zmuda, Controller's Office; Ted Lakey, Deputy City Attorney; Ben Rosenfield, Mayor's Office; Karen Ribble, Mayor's Finance Office; Doug Wong, Director, Port; Andrew Sanadaez, Port; Chudi Chuba, Port;

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Ma, Gonzalez
Absent: 1 - Maxwell

ADJOURNMENT

The meeting adjourned at 3:46 p.m.

GF
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5/15/03

BOARD of SUPERVISORS

City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

NOTICE OF CANCELLED MEETING

BUDGET COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the meeting of the Budget Committee scheduled for Thursday, May 15, 2003 at 1:00 p.m., at 1 Dr. Carlton B. Goodlett Place, Room 263, City Hall, San Francisco, California, has been **cancelled**.

Gloria L. Young, Clerk of the Board

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City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Friday, May 16, 2003 **9:30 AM** **Legislative Chambers, Second Floor**

Special Meeting

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 9:38 a.m.

REGULAR AGENDA

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030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

5/5/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: male speakers; Francis Kent, Sister Bernie Calvin; Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson, Dr. Joanne Keenie; James Matter; James Beck; Ms. Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop; Ted Trehan; Carol Cansano; Jennifer O'San; Terra Sanker; Mr. Vocher; male speaker; Dave Richmond; Dr. Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman; John Bardis; Ms. McNeil; Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office.

Heard in Committee. Speakers: Spke Kahn, Local 21; Ted Lakey, Deputy City Attorney; Monique Zmuda, Deputy City Controller; Elene Boken; Dave Warner; Nancy Wuerful; Jane Salonow; Richard Zimmerman; David Chan; Richard Montgomery; Mr. Takenhemer; Pat Walker; Ms. Hopps; Lloyd Carlson; Melissa Marris; Evette Simpson; Ronald Solin; Rick Barry; Joan Puppet; Lin Rogers; male speaker; female speaker; female speaker; John Risso; Robert Emery; Steve Doy; Mirineth Straner; Arron lsreal; Bill Wong; Douglas Perrier; Mark Stout; Arnold Thompson; Ossie Asure; Eric Manthis; Andy Gross; Eric Sadic; Eda Sido; John Marks; Jim Chapal, Spur; Lee Mates; Jim Wonderman; Nathan Nayman; Jack Damon; Dan Kuanto; Piedres; Michael Gorenstein; Steve Roseburn; Vic Ay; Silvia Johnson; Tara Houseman; Pescal Surman; Lou Given; Rua Graffis; Jennifer Jackson; male speaker: Brian West; David Lewis; Wendy Stiff; Curt Recunin.

CONTINUED TO CALL OF THE CHAIR.

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee. Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks; Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

4/24/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson; female speaker, Ena Aguirre; Jim Dilley; James Gregg; Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez, Mara Wallace; Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg; Nat Jordan; Michael Lyon; Piers Mackenzie, Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman, James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin; Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

5/1/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller; Ms. Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services; Jennifer Stanley, Senior Legislative Analyst; male speaker; Gabrielle Selder; Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling; Philip Carleta; Michael Denny; Richard Robinson; Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker, Sofia Sepecoa; Justin Fichelson, Youth Commission; Roy Reeio; Erika Horn; female speaker; Phil Arnold, Human Services.

5/5/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: male speakers; Francis Kent; Sister Bernie Calvin; Martha Olson, Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson; Dr. Joanne Keenie, James Matter, James Beck; Ms. Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop; Ted Trehan; Carol Cansano; Jennifer O'San; Terra Sanker; Mr Vocher; male speaker; Dave Richmond; Dr Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman, John Bardis; Ms. McNeil, Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office.

5/8/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Monique Zmuda, Controller's Office; Katie Petrucione, Mayor's Office; Elizabeth Goldstein, Executive Director, Recreation and Parks; Katie Cluster, Mary Mcallister,; Jim Krotzer, Victoria Lansdown;Harriet Ziskin; female speaker (translated from Russian); Denise Couther; Randy Wilkinson; Philip Carleton, Margaret Brodkin; Nancy Wuerfel; Sashe Mosalov, Linda Hunter; Susan Bogan; Peter Warfield, Laurel Burkhalter; Ms. Cameran; Christopher Dudenstaut, Nels Erikson; Brian Green; Snia Ng; Dr. Janice Cohen; Kathleen White; Debbie Montarano; Ron Dudum, Ms Whitten; Eddy Wedertz; Lorry Cole; CJ Mourning; David Van Dormeden; Tracy Massingale; Bettery Traynor; female speaker; Megan Bierman; Mr Mckinna, Recreation and Park.

5/12/03, CONTINUED. Heard in Committee. Speakers: Kieu-anh King, Mayor's Office; Brenda Lopez; Martha McNeil; Peg Hickcox; female speaker; Connie Hagen; Dan Armis; David Rile; Monic Louper; Al Rosen; Risio Vela; Ruth VurosKAren Kircher; Tracy Garrison; Judith Baker; Ryne Green; Sandra Fewer; Dave Richmond; James Beck; female speaker; Jeff Mori; Dan Mallallair; male speaker: Ben Island; Helena Giles; Chester Palisol; donna Kahill; female speaker; female speaker; female speaker; maile speaker; Libby Alber; Dr. Verna Chapman; Tracy Regal; Ray Balberan; Kyle Fura; Ms. Park; Natale Bruth; Jill Fox; NTanya Lee; Mary Arnts; Barbara Caravello; Dr. Carla Perez; Juno Duenas; Myrna Lina; Judith Flynn; Nicole Hurst; Debra Stein; Barbara Farrell, Andrea Spagat; Mitch Myers; Eugene Downer; Richard Dion; Andrew Style; Rosie Kennedy; Pamela Do; male speaker; Irene Chan; female speaker; Olga Banks; Vikky McArthur; female speaker; Karilyn Dansen; Andrew Johnson, female speaker; David; Helen Lee; femal speaker; Ms. Valentino; Marilyn Bias.

Heard in Committee. Speakers: Spke Kahn, Local 21; Ted Lakey, Deputy City Attorney; Monique Zmuda, Deputy City Controller; Elene Boken; Dave Warner; Nancy Wuerful; Jane Salonow; Richard Zimmerman; David Chan; Richard Montgomery; Mr. Takenhemer; Pat Walker; Ms. Hopps; Lloyd Carlson; Melissa Marris; Evette Simpson; Ronald Solin; Rick Barry; Joan Puppet; Lin Rogers; male speaker; female speaker; female speaker; John Risso; Robert Emery; Steve Doy; Mirineth Straner; Arron Isreal; Bill Wong; Douglas Perrier; Mark Stout; Arnold Thompson; Ossie Asure; Eric Manthis; Andy Gross; Eric Sadic; Eda Sido; John Marks; Jim Chapal, Spur; Lee Mates; Jim Wonderman; Nathan Nayman; Jack Damon; Dan Kuanto; Piedres; Michael Gorenstein; Steve Roseburn; Vic Ay; Silvia Johnson; Tara Houseman; Pescal Surman; Lou Given; Rua Graffis; Jennifer Jackson; male speaker: Brian West; David Lewis; Wendy Stiff; Curt Recunin.

CONTINUED TO CALL OF THE CHAIR.

ADJOURNMENT

The meeting adjourned at 3:05 a.m.

City and County of San Francisco
Meeting Minutes
Budget Committee

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Friday, May 16, 2003 **10:15 AM** **Legislative Chambers - Second Floor**

Departmental Budget Hearings

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 11:35 a.m.

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REGULAR AGENDA

SPECIAL ORDER 10:15 AM

030813 **[Government Funding, Fiscal Year 2003-04]**

Annual Appropriation Ordinance appropriating all estimated receipts and all estimated expenditures for selected departments of the City and County of San Francisco as of May 1, 2003, for fiscal year ending June 30, 2004. (Controller)

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

5/14/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee Speakers: Ben Rosenfield, Mayor's Office, Ed Harrington, Controller.

Heard in Committee. Speakers: John Martin, Director, SF Airport; female speaker, SF Airport; Monique Zmuda, Deputy Controller; Ted Lakey, Deputy City Attorney.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030791 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for the San Francisco Airport for fiscal year 2003-2004.

5/6/03, RECEIVED AND ASSIGNED to Budget Committee

Heard in Committee. Speakers: John Martin, Director, SF Airport; female speaker, SF Airport; Monique Zmuda, Deputy Controller; Ted Lakey, Deputy City Attorney.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 4 - Daly, Peskin, Maxwell, Gonzalez
Absent: 1 - Ma

SPECIAL ORDER 1:30 PM

030827 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for the Public Utilities Commission for fiscal year 2003-2004.

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Patricia Martel, General Manager, Public Utilities Commission; Mr. Parlin, Public Utilities Commission; male speaker.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030804 **[Appropriation - $700,000 for the Airport custodial services]**

Supervisors Sandoval, Daly, Gonzalez, McGoldrick, Peskin, Ammiano, Maxwell, Ma

Ordinance rescinding $700,000 of unencumbered appropriation authority for the Airport Runway Configuration capital project and appropriating $700,000 in fund balance for custodial services for the Airport Commission for fiscal year 2002-03.

(Fiscal impact.)

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Tina Tom, aide to Supervisor Sandoval; Mr. Stan, Budget Analyst's Office; Cecilia Martinez; Francis Nueda; Timothy Brown; Mr. Manzada; Michael Forenstein;

RECOMMENDED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

ADJOURNMENT

The meeting adjourned at 3:05 p.m.

[Budget Analyst Report]
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CITY AND COUNTY OF SAN FRANCISCO

BOARD OF SUPERVISORS

BUDGET ANALYST
1390 Market Street, Suite 1025, San Francisco, CA 94102 (415) 554-7642
FAX (415) 252-0461

Revised

May 13, 2003

TO: Budget Committee

FROM: Budget Analyst

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SUBJECT: May 16, 2003 Budget Committee Meeting

Item 4 – File 03-0804

Department: Airport

Item: Ordinance rescinding $700,000 of unencumbered capital appropriations at the Airport from the Airport's Runway Reconfiguration Project and appropriating $700,000 from the Airport's operating fund balance for Airport custodial services.

Amount: $700,000

Source of Funds: The source of funds for the appropriation of $700,000 for Airport custodial services is the Airport Operating Fund – Fund Balance

Description: The Airport currently contracts with AMPCO to provide public parking facility management services for the Airport's four public parking facilities. The annual cost of this contract is $13,944,000 according to Mr. Steve Gordon of the Airport. Under this contract, AMPCO subcontracts with American Building Maintenance (ABM) to provide janitorial services at the Airport's four public

parking facilities at an annual cost of $1.6 million, included in the $13,944,000 contract total.

The Attachment to this report, a letter from Mr. John Martin, Director of the Airport, states that, on May 1, 2003, ABM's scope of services and staffing for provision of janitorial services were significantly reduced, resulting in the loss of 24 full-time and nine part-time contract custodian employees or a total reduction of 33 employees of ABM. Six ABM custodians were retained for specific janitorial services tasks, according to the Attachment.

The reduction in the scope of services and the related reduction of a total of 33 full and part-time contract custodial employees resulted in a savings to the Airport of $1.3 million annually, according to Mr. Martin. Mr. Martin reports that the ABM subcontract with AMPCO was reduced in order to preserve other Civil Service jobs at the Airport. According to Mr. Martin, over 100 City employees have been sent layoff notices at the Airport. Mr. Martin's letter states that the janitorial services previously provided by ABM will now be performed by the Airport's approximately 325 Civil Service existing janitorial services personnel.

The proposed supplemental appropriation would rescind $700,000 from the Airport's Runway Reconfiguration Program and appropriate the $700,000 to the Airport's Capital Projects Fund – Fund Equity. The proposed supplemental appropriation would also appropriate $700,000 from the Airport's Operating Fund – Fund Balance to provide janitorial services at the Airport's four public parking facilities,

According to the Office of the Sponsor of the proposed supplemental appropriation ordinance, the proposed appropriation of $700,000 would continue the contractual services provided by ABM for approximately six months in order to investigate an alternative solution to the elimination of the ABM contract janitorial services positions.

Comment: According to Mr. Martin's letter, this proposed appropriation of funds "would violate the Airport/Airline Lease and Use Agreement to transfer capital funds to pay for an operating expense". However, according to Controller Ed Harrington, this proposed ordinance appropriates funds from the Airport's Operating Fund – Fund Balance, and such funds can be legally used for operating expenditures such as the janitorial services.

Recommendation: Approval of the proposed supplemental appropriation ordinance is a policy for the Board of Supervisors.

Harvey M. Rose

cc: Supervisor Daly
Supervisor Peskin
Supervisor Maxwell
Supervisor Ma
President Gonzalez
Clerk of the Board
Controller
Ben Rosenfield
Ted Lakey

May 12, 2003

San Francisco International Airport

The Honorable Gerardo Sandoval
San Francisco Board of Supervisors
City Hall, Room 224
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

Dear Supervisor Sandoval:

I understand that the ordinance you introduced on May 6, 2003 to redirect funds from the Airport Runway Configuration project to fund custodial services provided in Airport garages by ABM will be heard at the May 16, 2003 Budget Committee meeting. I would like to provide you with some background prior to that date.

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

WILLIE L. BROWN, JR
MAYOR

HENRY E. BERMAN
PRESIDENT

LARRY MAZZOLA
VICE PRESIDENT

MICHAEL S. STRUNSKY

LINDA S. CRAYTON

CARYL ITO

JOHN L. MARTIN
AIRPORT DIRECTOR

On May 1, 2003, ABM's scope of service and staffing were significantly reduced, resulting in the loss of 24 full-time and nine (9) part-time contract employees. The Airport's 325 City janitors have assumed the duties of the affected individuals. Ultimately, the Airport retained the services of six (6) ABM custodians to perform specific maintenance tasks. This staffing decrease represented a 10% reduction in custodial positions at the Airport.

As you know, the Airport has recently sent out lay-off notices to over 100 Airport city employees due to the current fiscal challenges faced City-wide. In the course of reviewing necessary cuts, it became evident that sub contracts, such as the ABM custodial services contract, would need to be eliminated to preserve city jobs. Passenger traffic has declined 25% and it is reasonable to reduce contracting costs to address this decline.

The elimination of the ABM sub contract allows the Airport to preserve Airport custodial staff positions and will result in an estimated savings of $1.3 million in annual operating costs.

Additionally, it would violate the Airport/Airline Lease and Use Agreement to transfer capital funds to pay for an operating expense. Further, the Airport has committed to bond agencies to avoid tapping into our reserve funds.

Please understand I am sympathetic to the loss of Bay Area jobs and have done everything in my power to respond to current economic challenges in a reasonable manner. I would be happy to discuss this further with you at any time.

Very truly yours,

John L. Martin
Airport Director

cc: Ken Bruce-CCSF Budget Analyst Office

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5/22/03

BOARD of SUPERVISORS

City Hall
Dr. Carlton B. Goodlett Place, Room 244
San Francisco 94102-4689
Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

NOTICE OF CANCELLED MEETING

BUDGET COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the meeting of the Budget Committee scheduled for Thursday, May 22, 2003 at 1:00 p.m., at 1 Dr. Carlton B. Goodlett Place, Room 263, City Hall, San Francisco, California, has been **cancelled**.

Gloria L. Young, Clerk of the Board

POSTED: May 15, 2003

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BUDGET COMMITTEE
S.F. BOARD OF SUPERVISORS
CITY HALL, ROOM 244
1 DR. CARLTON GOODLETT PLACE
SAN FRANCISCO, CA 94102-4689

IMPORTANT HEARING NOTICE!!!

City and County of San Francisco
Meeting Minutes
Budget Committee

City Hall
1 Dr. Carlton B.
Goodlett Place
San Francisco, CA
94102-4689

Members: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma and Matt Gonzalez

Clerk: Victor Young

Wednesday, May 28, 2003 **9:30 AM** **Legislative Chambers, Second Floor**

Budget Review Hearing

Members Present: Chris Daly, Aaron Peskin, Sophie Maxwell, Fiona Ma, Matt Gonzalez.

Meeting Convened

The meeting convened at 9:33 a.m.

REGULAR AGENDA

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030112 **[Mayor's Budget Plan]**

Supervisors Peskin, Daly

Hearing to review the Mayor's most recent budget plan, issued in January 2003. This hearing will address the Mayor's current and planned spending changes to address the City's current budget deficit.

1/21/03, RECEIVED AND ASSIGNED to Finance Committee. Sponsor requests that this item be heard by the Board of Supervisors' Budget Committee if it is established by President Gonzalez and convenes before February 15, 2003. If a Budget Committee meeting is not scheduled before February 15, 2003, sponsor requests that this hearing be scheduled at the Board's Finance Committee at its meeting on February 5, 2003.

2/5/03, TRANSFERRED to Budget Committee. New committee structure 2/17/03.

2/20/03, CONTINUED. Heard in Committee. Speakers: Ed Harrington, Controller; Ben Rosenfield, Mayor's Budget Office; Female Speaker.

Continued to February 27, 2003.

3/6/03, CONTINUED. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.
Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office

5/5/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: male speakers; Francis Kent; Sister Bernie Calvin; Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson; Dr. Joanne Keenie; James Matter; James Beck; Ms. Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop; Ted Trehan; Carol Cansano; Jennifer O'San; Terra Sanker; Mr. Vocher; male speaker; Dave Richmond; Dr. Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman; John Bardis; Ms. McNeil; Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office.

5/16/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Spke Kahn, Local 21; Ted Lakey, Deputy City Attorney; Monique Zmuda, Deputy City Controller; Elene Boken; Dave Warner; Nancy Wuerful; Jane Salonow; Richard Zimmerman; David Chan; Richard Montgomery; Mr. Takenhemer; Pat Walker; Ms. Hopps; Lloyd Carlson; Melissa Marris; Evette Simpson; Ronald Solin; Rick Barry; Joan Puppet; Lin Rogers; male speaker; female speaker; female speaker; John Risso; Robert Emery; Steve Doy; Mirineth Straner; Arron Isreal; Bill Wong; Douglas Perrier; Mark Stout; Arnold Thompson; Ossie Asure; Eric Manthis; Andy Gross; Eric Sadic; Eda Sido; John Marks; Jim Chapal, Spur; Lee Mates; Jim Wonderman; Nathan Nayman; Jack Damon; Dan Kuanto; Piedres; Michael Gorenstein; Steve Rosebum; Vic Ay; Silvia Johnson; Tara Houseman; Pescal Surman; Lou Given; Rua Graffis; Jennifer Jackson; male speaker; Brian West; David Lewis; Wendy Stiff; Curt Recunin;

Heard in Committee. Speakers: Dave Hookcots; Bill Kelly; Adam Browning; Sharlin Darling; May Bierman; John Bardis; Ben Rosenfield, Mayor's Office; Ed Harrington, Controller; Monique Zmuda, Deputy City Controller.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030302 **[Budget Updates]**

Supervisors Daly, Peskin

Hearing to consider budget updates from the Mayor, Controller, Budget Analyst, Legislative Analyst, and City Departments.

2/25/03, RECEIVED AND ASSIGNED to Budget Committee.

3/6/03, CONTINUED Heard in Committee. Speakers: Ben Rosenfield, Mayor's Budget Office.

Continued to March 27, 2003.

3/27/03, CONTINUED. Heard in Committee. Speakers: Whit J. Manns, Tenderloin Self-Help Center and Central City Hospitality House; Linda Adams, Tenderloin Self-Help Center; Roger Jones, Tenderloin Self-Center; Francis Terry, Central City Hospitality House; Charles A. Maxwell, Central City Hospitality House; Michael Moore, Central City Hospitality House and Tenderloin Self-Help Center; Dartagnan Hutcherson, Tenderloin Self-Help Center; Yolanda Warren, Tenderloin Self-Help Center; Michael Robinson, Tenderloin Self-Help Center; Charles Carrill, Central City Hospitality House and Tenderloin Self-Help Center; Luther Rickert, Director of Employment Services, Central City Hospitality House (located in Tenderloin Self-Help Center); John Bardis; Edward Evans, Community Resources Action Project; Richard Robinson, Community Awareness Treatment Center; Edward Harrington, Controller; Ben Rosenfield, Mayor's Budget Office.

Continued to 4/3/03 meeting.

4/3/03, CONTINUED. Heard in Committee. Speakers: Jackie Jays; male speaker; male speaker; Howard Simms; Ben Rosenfield, Mayor's Budget Office; Ed Harrington, Controller; Ted Lakey, Deputy City Attorney.

Continued to April 10, 2003.

4/10/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Steve Kawa, Mayor's Office.

4/17/03, REFERRED TO DEPARTMENT. Agendas reffered to affected departments. (Directions to departments to be delivered by Supervisors Daly's Office.)

4/21/03, CONTINUED TO CALL OF THE CHAIR. Heard in the Budget Committee. Speakers: Julian Low, Mayor's Office; Ed Harrington, Controller; Pamela Fischer; Spike Kahn, Local 21; David Pilpel; Gail Wechsler; Yvette Simpson; Kimia Mizany; Helen Lucas, Airport; Kevin Cone, Airport; Lima Avery, Business and Economic Development Department Frank Chiu, Director, Building Inspection; Ed Lee, Public Works; Tina Olson, Public Works.

At the hour of 5:16 p.m. a quorum of the Board of Supervisor was noted present. The meeting is now considered to be a SPECIAL BOARD MEETING.

Heard in Special Board Committee Speakers: Gigi Harrington, Municipal Transportation Agency; Julia Dawson, Parking and Traffic; Ted Lakey, Deputy City Attorney; Joe Speaks, Municipal Transportation Agency; Joe Robinson, Director of Administrative Services, Port; Bill Berry; Public Utilities Commission; Denise Brady, Dept. of Telecommunications and Information Services; Naomi Little, Executive Director, Taxi Commission; Shawn Collins; Pinkey Kushner; Robert Chieflou; Ms. Dawson, Randall Museum.

4/24/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ed Harrington, Controller; Erin McGrath, Mayor's Office; Greg Sass, Chief Finance Officer, Public Health; Ms. Hinke; Marlene Tran, Lindsay Berger, Youth Commission; Dr. Martin Louie; Hywel Sims; Andrew Bozeman; Kara Graziano; male speaker; James Beck; male speaker; Melanie Myers; Ms. Kepenoli, Local 250; Vandi Kim; Lessie Hopkins; Richard Goldman; Dr. Harry Densen; female speaker; Troy Newman; Wattie Sanders; Jaye Richardson; female speaker; Ena Aguirre; Jim Dilley; James Gregg, Gloria Frush-Frederico; Alex Georgokopolis; Esther Chavez; Mara Wallace, Alfredta Nesbitt; Barbara Farrell; Alvin Jones; Ann Togia; Karen Patterson Matthew; Sheri Fostin; Paul Kunsberg, Nat Jordan; Michael Lyon; Piers Mackenzie: Oscaryne Williams; Sam Dodge; Dee Epps Miller; Rebecca Dorman, James Kaner; Mr. Murphy; Anthony Imperial; Jospeh Pace; Walter Johnson; Frank William, Senior Ex-Offenders Program; Ms. Eversiti; Beth Mcgee; Jennifer Baity Carlin, Daniel Turbin; Larry Bevan; Linda Zaretsi; Dr. Mitchell Katz, Director, Public Health.

5/1/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Supervisor Jake McGoldrick; Ed Harrington, Controller; Ms. Simmons, Mayor's Office; Derrick Lam, Ageing and Adult Services; Jennifer Stanley, Senior Legislative Analyst, male speaker; Gabrielle Selder; Ken Teisen; Merrill Buice; Luis Calderon; Marie Jobling; Philip Carleta; Michael Denny; Richard Robinson; Bill Hollabaugh; Les Will; female speaker; Vera Haile; Ron Miguel; Margaret Baran; Susanne Tucker; Sofia Sepecoa; Justin Fichelson, Youth Commission; Roy Recio; Erika Horn; female speaker; Phil Arnold, Human Services.

5/5/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: male speakers; Francis Kent; Sister Bernie Calvin; Martha Olson; Katie Danielson; Cecelia Valentine; Norman Terra; Danita Lanson; Dr. Joanne Keenic; James Matter; James Beck, Ms Goodrow; Emily Wilscott; Michelle Castro; Gene Bishop; Ted Trehan; Carol Cansano; Jennifer O'San; Terra Sanker; Mr Vocher, male speaker; Dave Richmond; Dr Verna Chapman; Helena Giles; Maryl Bytes; Elizabeth Ware; Jackilyn Freeman, John Bardis; Ms. McNeil; Espinola Jackson; Ed Harrington, Controller; Steve Kawa, Mayor's Office

5/8/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Monique Zmuda, Controller's Office; Katie Petrucione, Mayor's Office: Elizabeth Goldstein, Executive Director, Recreation and Parks; Katie Cluster; Mary Mcallister,; Jim Krotzer; Victoria Lansdown;Harriet Ziskin; female speaker (translated from Russian), Denise Couther; Randy Wilkinson; Philip Carleton; Margaret Brodkin, Nancy Wuerfel, Sashe Mosalov; Linda Hunter; Susan Bogan; Peter Warfield; Laurel Burkhalter; Ms. Cameran, Christopher Dudenstaut, Nels Erikson; Brian Green; Snia Ng; Dr. Janice Cohen, Kathleen White; Debbie Montarano; Ron Dudum, Ms Whitten; Eddy Wedertz; Lorry Cole; CJ Mourning; David Van Dormeden; Tracy Massingale; Bettery Traynor; female speaker, Megan Bierman; Mr Mckinna, Recreation and Park

5/12/03, CONTINUED. Heard in Committee. Speakers: Kieu-anh King, Mayor's Office; Brenda Lopez; Martha McNeil; Peg Hickcox; female speaker; Connie Hagen; Dan Armis; David Rile; Monic Louper; Al Rosen; Risio Vela; Ruth VurosKAren Kircher; Tracy Garrison; Judith Baker; Ryne Green; Sandra Fewer; Dave Richmond; James Beck; female speaker; Jeff Mori; Dan Mallallair; male speaker; Ben Island; Helena Giles; Chester Palisol; donna Kahill; female speaker; female speaker; female speaker; maile speaker; Libby Alber; Dr. Verna Chapman; Tracy Regal; Ray Balberan; Kyle Fura; Ms. Park; Natale Bruth; Jill Fox; NTanya Lee; Mary Arnts; Barbara Caravello; Dr. Carla Perez; Juno Duenas; Myrna Lina; Judith Flynn; Nicole Hurst; Debra Stein; Barbara Farrell; Andrea Spagat; Mitch Myers; Eugene Downer; Richard Dion; Andrew Style; Rosie Kennedy; Pamela Do; male speaker; Irene Chan; female speaker; Olga Banks; Vikky McArthur; female speaker; Karilyn Dansen; Andrew Johnson, female speaker; David; Helen Lee; femal speaker; Ms. Valentino; Marilyn Bias.

5/16/03, CONTINUED TO CALL OF THE CHAIR.

Heard in Committee. Speakers: Dave Hookcots; Bill Kelly; Adam Browning; Sharlin Darling; May Bierman; John Bardis; Ben Rosenfield, Mayor's Office; Ed Harrington, Controller; Monique Zmuda, Deputy City Controller.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030813 **[Government Funding, Fiscal Year 2003-04]**

Annual Appropriation Ordinance appropriating all estimated receipts and all estimated expenditures for selected departments of the City and County of San Francisco as of May 1, 2003, for fiscal year ending June 30, 2004. (Controller)

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

5/14/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Ben Rosenfield, Mayor's Office; Ed Harrington, Controller.

5/16/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: John Martin, Director, SF Airport; female speaker, SF Airport; Monique Zmuda, Deputy Controller; Ted Lakey, Deputy City Attorney.

Heard in Committee. Speakers: Dave Hookcots; Bill Kelly; Adam Browning; Sharlin Darling; May Bierman; John Bardis; Ben Rosenfield, Mayor's Office; Ed Harrington, Controller; Monique Zmuda, Deputy City Controller.

5/28/03-Amended pursuant to Budget Analyst's recommendations.

CONTINUED TO CALL OF THE CHAIR by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

SPECIAL ORDER 10:15 AM

030946 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for Child Support Services, Department of Building Inspection, and the Retirement System for fiscal year 2003-2004. (Clerk of the Board)

5/20/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Milton Hyams, Director, Child Support Services; Ted Lakey, Deputy City Attorney; Frank Chiu, Director, Building Inspection; Ed Harrington, Controller; Taras Madison, Finance Manager, Building Inspection; Harvey Rose, Budget Analyst; Ken Bruce, Budget Analyst's Office; Amy Lee, Building Inspection; Monique Zmuda, Deputy City Controller; Clair Murphy, Retirement System.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

SPECIAL ORDER 1:00 PM

030827 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for the Public Utilities Commission for fiscal year 2003-2004.

5/6/03, RECEIVED AND ASSIGNED to Budget Committee.

5/16/03, CONTINUED TO CALL OF THE CHAIR. Heard in Committee. Speakers: Patricia Martel, General Manager, Public Utilities Commission; Mr. Parlin, Public Utilities Commission; male speaker.

Heard in Committee. Speakers: Harvey Rose, Budget Analyst.

Continued to June 5, 2003.

CONTINUED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

030945 **[Budget Hearing and Review, FY 2003-04]**

Hearing to consider the Annual Budget for the Rent Arbitration Board, Port, and General City Responsibility for fiscal year 2003-2004. (Clerk of the Board)

5/20/03, RECEIVED AND ASSIGNED to Budget Committee.

Heard in Committee. Speakers: Joe Grubb, Director, Rent Arbitration Board; Joe Robinson, Deputy Director, Port; Harvey Rose, Budget Analyst; Ed Harrington, Controller; Alex Lee, Port; Ken Bruce, Budget Analyst's Office; Ted Lakey, Deputy City Attorney.

FILED by the following vote:

Ayes: 5 - Daly, Peskin, Maxwell, Ma, Gonzalez

ADJOURNMENT

The meeting adjourned at 1:48 p.m.

SF
590 07
#1
5/29/03
Cancelled

BOARD of SUPERVISORS

City Hall
Dr. Carlton B. Goodlett Place, Room 244
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Tel. No. 554-5184
Fax No. 554-5163
TDD/TTY No. 544-5227

NOTICE OF CANCELLED MEETING

BUDGET COMMITTEE

SAN FRANCISCO BOARD OF SUPERVISORS

Meeting Agenda

NOTICE IS HEREBY GIVEN that the meeting of the Budget Committee scheduled for Thursday, May 29, 2003 at 1:00 p.m., at 1 Dr. Carlton B. Goodlett Place, Room 263, City Hall, San Francisco, California, has been **cancelled**.

Gloria L. Young, Clerk of the Board

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